

**MINUTES**  
REGULAR MEETING OF THE CULTURAL COMMITTEE  
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM  
WEDNESDAY, 2014-JAN-08, COMMENCING AT 4:00 P.M.

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PRESENT: Commissioner Diana Johnstone, Acting Chair

Members: Commissioner Howard Houle  
Ms. Gerda Hofman  
Ms. Wendy Smitka  
Mr. Kim Smythe  
Ms. Marianne Turley

Regrets: Commissioner Fred Pattje  
Commissioner Alec McPherson  
Commissioner Donald Rinald  
Ms. Julie Bevan  
Ms. Geraldine Manson

Staff: S. Samborski, Senior Manager, Culture and Heritage  
B. Kuhn, Manager, Culture and Heritage  
C. Sholberg, Culture and Heritage Planner  
C. Barfoot, Cultural and Heritage Coordinator  
J. Farrell, Recording Secretary  
R. Tubbs, Clerk, observing

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting of the Cultural Committee was called to order at 4:08 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) S. Samborski, Senior Manager, introduced the new Culture and Heritage Department team. The new department is made up of Chris Sholberg, Chris Barfoot, Rebecca Tubbs, Suzanne Samborski and Bob Kuhn, until Bob's retirement at the end of February. Their offices are located at the Service and Resource Centre.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

- (a) It was moved and seconded that the Meeting Notes of the Regular Cultural Committee Meeting of Wednesday, 2013-NOV-06 at 4:00 p.m., in the Bowen Park Complex Conference Room be adopted as circulated. The motion carried unanimously.
- (b) It was moved and seconded that the Meeting Notes of the Special Cultural Committee Meeting of Tuesday, 2013-NOV-26 at 2:35 p.m., in the Bowen Park Complex Conference Room be adopted as circulated. The motion carried unanimously.
- (c) The Minutes of the Special Cultural Committee Meeting of Friday, 2013-DEC-06 at 8:36 a.m., in the Bowen Park Complex Conference Room were reviewed. Two motions were clarified and the Unadopted, Amended Minutes will be circulated to the Committee.

5. CHAIR'S REPORT:

The Chair, Diana Johnstone, provided a verbal report on the transition into the new Culture and Heritage Department.

6. REPORTS OF PROJECT COMMITTEES:

(a) Cultural Award Committee

Gerda Hofman reported that a meeting will be held 2014-JAN-21 to start the planning of the awards night.

(b) Art in Public Places Project Committee

Howard Houle reported that a meeting to select the temporary public art will be held 2014-JAN-22.

(c) Cultural Forum Project Committee

Nothing to report at this time.

7. COMMISSION REPORT:

Commissioner Houle provided a verbal report on the following topics:

- The Creative Cities Summit Application bid to host the Creative City Summit in either 2017 or 2018.
- The approval of the Cultural Award selections.

8. STAFF REPORTS:

- (a) Nanaimo's Poet Laureate – Verbal Update  
B. Kuhn, Manager, Culture and Heritage

B. Kuhn gave a verbal update on the Poet Laureate's work so far. Naomi Wakan will be writing a monthly poem for the Nanaimo Daily News. These poems and others submitted for admission will be published into an anthology at the end of the year.

- (b) Cultural Plan – Verbal Update  
S. Samborski, Senior Manager, Culture and Heritage

S. Samborski gave an update on the Cultural Plan process.

Correspondence:

- (a) Letter dated 2013-DEC-02 from Camela Tang, President, CVI Centre for the Arts Nanaimo, regarding the Cultural Plan for a Creative Nanaimo.

The Committee will send a letter of response to Camela Tang and Nanaimo Centre Stage.

9. CORRESPONDENCE:

- (a) Final Report for the Arts and Cultural Festivals and Events Grant from In Other Words for their production of "Muse."

10. ADJOURNMENT:

It was moved and seconded at 4:32 p.m. that the meeting adjourn. The motion carried unanimously.

CERTIFIED CORRECT:



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Fred Pattje  
CHAIR  
CULTURAL COMMITTEE



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S. Samborski  
SENIOR MANAGER  
CULTURE AND HERITAGE