



**MINUTES**  
**GRANTS ADVISORY COMMITTEE**  
**MEETING HELD WEDNESDAY, 2014-JAN-15, 3:05 P.M.**  
**IN THE BOARD ROOM, 411 DUNSMUIR STREET**

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**MEMBERS PRESENT:**

Councillor D. Johnstone, Chair  
V. Alcock-Carter  
W. Anderson

D. Bonner  
I. Thorpe

**MEMBERS ABSENT:**

Councillor G. Anderson  
L. Avis

**STAFF PRESENT:**

B. Clemens, Director of Finance  
D. Hiscock, Manager of Revenue Services  
T. Wilkinson, Recording Secretary

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1. CALL TO ORDER:

The meeting was called to order at 3:05 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Item 5 (a) Information Items – Grants Policy and Guidelines – pages added.
- (b) Item 5 (c) Information Items – *Community Charter* – pages added.
- (c) Item 5 (d) Information Items – Property Tax Exemption Bylaw 2013 No. 7177 – pages added.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Grants Advisory Committee Meeting held in the Board Room, 411 Dunsmuir Street, Nanaimo, BC on Wednesday, 2013-NOV-20 at 3:00 p.m. be adopted as circulated. The motion carried.

5. INFORMATION ITEMS:

- (a) Correspondence dated 2013-DEC-02 from Mr. Gary Cleave, Development Officer, The D.A.R.E. BC Society, requesting funding to support Nanaimo's Drug Abuse Resistance Education (D.A.R.E.) Program for Nanaimo's Grade 5 and 6 students).

Committee members noted:

- Staff to send an Other Grant application form to the D.A.R.E. BC Society regarding their funding request.

6. RENEWAL APPLICATIONS:

- (a) Central Vancouver Island Multicultural Society (RPTE-01)

Committee members noted:

- Staff to contact the Central Vancouver Island Multicultural Society and ask them if they are sub-leasing space in their premises.

It was moved and seconded that the Central Vancouver Island Multicultural Society's PTE application be deferred to the 2014-JAN-29 Grants Advisory Committee Meeting. The motion carried.

It was moved and seconded that the Permissive Tax Exemption Application form be amended to include a question asking if they rent or lease part of their premises to another organization.

- (b) Nanaimo & District Museum Society (RPTE-02)

It was moved and seconded that the Nanaimo & District Museum Society remains on the City's Permissive Tax Exemption Bylaw for property it leases at 101 Gordon Street, receiving exemption from taxes for the year 2015 and until the next review. The motion carried.

- (c) St. John Ambulance Society (RPTE-03)

Committee members noted:

- Staff to contact the St. John Ambulance Society and ask them to attend the next meeting on 2014-JAN-29 for more information regarding the type of training offered by their organization.

It was moved and seconded that the St. John Ambulance Society's PTE application be deferred to the 2014-JAN-29 Grants Advisory Committee Meeting. The motion carried.

- (d) The Port Theatre Society (RPTE-04)

It was moved and seconded that The Port Theatre Society remains on the City's Permissive Tax Exemption Bylaw for property it leases at 125 Front Street, receiving exemption from taxes for the year 2015 and until the next review. The motion carried.

(e) The Nature Trust of BC (RPTE-05)

It was moved and seconded that The Nature Trust of BC remains on the City's Permissive Tax Exemption Bylaw for property it owns at the following properties:

- 200 Buttertubs Drive
- 1780 Jingle Pot Road
- 1946 Jingle Pot Road (property leased from City)
- 201 Dogwood Road
- 250 Dogwood Road
- 731 Dogwood Road
- 787 Nanaimo Lakes Road
- 941 College Drive
- 900 Raines Road
- 901 Raines Road
- 1050 Raines Road
- 1125 Maughan Road
- 1141 Frew Road
- 1141 Maughan Road
- 1145 Maughan Road
- 1201 Maughan Road

receiving exemption from taxes for the year 2015 and until the next review. The motion carried.

7. NEXT MEETING:

The next meeting of the Grants Advisory Committee is scheduled for Wednesday, 2014-JAN-29 in the Board Room, Service and Resource Centre, 411 Dunsmuir Street.

8. ADJOURNMENT:

It was moved and seconded at 3:50 p.m. that the meeting terminate. The motion carried.

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Chair

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Date