

MINUTES
REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION
SERVICE AND RESOURCE CENTRE BOARD ROOM
WEDNESDAY, 2014-JAN-22, AT 6:30 P.M.

PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner T. Greves
Commissioner F. Pattje
Commissioner K. Alden
Commissioner M. Beaudoin-Lobb
Commissioner H. Houle
Commissioner A. McPherson
Commissioner D. Rinald
Commissioner G. Savage
Commissioner I. Thorpe
Commissioner M. Young

Regrets: Commissioner L. Avis

Staff: R. Harding, Director, Parks, Recreation and Environment
K. MacDonald, Parks and Open Space Planner
J. Farrell, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 6:30 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Addition to Item 5 (a) Chair's Report – Scheduling of the Official Photo of the PRC Commission and discussion regarding meeting start times.
- (b) Addition to Item 6 (a) Parks Committee – Update on the Vancouver Island Military Museum's Veterans Wall of Honour project.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2013-NOV-27 at 7:04 p.m. in the Service and Resource Centre Board Room be adopted as circulated. The motion carried unanimously.

5. CHAIR'S REPORT:

- (a) The Commission discussed the scheduling of the Official Photo of the Parks, Recreation and Culture Commission. The Commission would like to take it at "The Frame" in Maffeo Sutton Park.
- (b) The Commission discussed the meeting start times for the regular Commission meetings.

It was moved and seconded that the Parks, Recreation and Culture Commission regular meeting times be moved to 5:00 p.m. and to amend the adopted Key Date Calendar accordingly. The motion carried unanimously.

6. REPORTS OF ADVISORY BODIES:

- (a) Parks Committee: R. Harding gave an update on the progress of the Vancouver Island Military Museum's Veterans Wall of Honour Project.
- (b) Recreation Committee: Commissioner Greves gave a verbal report on the Recreation Committee meeting held 2014-JAN-08.
- (c) Grants Advisory Committee: Commissioner Thorpe reported on meetings held since 2013-NOV-27.

7. STAFF REPORTS:

- (a) Beban Park Master Plan Update
K. MacDonald, Parks and Open Space Planner
 - K. MacDonald and R. Harding gave an overview of the progress on the update of the Beban Park Master Plan.

It was moved and seconded that the Parks, Recreation and Culture Commission refer the Draft Beban Park Master Plan to the Parks Committee and the Recreation Committee to report back with a final draft for Commission's and Council's consideration prior to public review. The motion carried unanimously.

- (b) Bid to host 2016 Female U18 National Hockey Championship
L. Williams, Manager, Recreation Services

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council support the Vancouver Island Sport Tourism Council's bid to host part of the 2016 Female U18 National Hockey Championship in Nanaimo and designate \$5,000 from the 2016 Sport Tournament Grant fund. The motion carried unanimously.

- (c) Guidelines for Community Capital Projects
R. Harding, Director, Parks, Recreation and Environment

It was moved and seconded that the Parks, Recreation and Culture Commission adopt the updated Guidelines for Community Capital Projects as presented. The motion carried unanimously.

- (d) BC Summer Games Update
L. Williams, Manager, Recreation Services

It was moved and seconded that the Parks, Recreation and Culture Commission receive for information. The motion carried unanimously.

- (e) Parks Operations Monthly Report: Monthly report for November and December 2013.
- (f) Recreation Services Monthly Report: Monthly report for November and December 2013.

8. CORRESPONDENCE:

- (a) Minutes of the Nanaimo Harbour City Seniors Board of Directors meeting, held 2013-DEC-06.
- (b) Minutes of the Nanaimo Harbour City Seniors Board of Directors meeting, held 2014-JAN-03.

9. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the Community Charter Section 90(1):

- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;

The motion carried unanimously.

The Parks, Recreation and Culture Commission moved into "In Camera" at 7:28 p.m.

The Parks, Recreation and Culture Commission moved out of "In Camera" at 7:44 p.m.

10. ADJOURNMENT:

It was moved and seconded at 7:45 p.m. that the meeting adjourn. The motion carried unanimously.

CERTIFIED CORRECT:



D. Johnstone, Chair
Parks, Recreation and Culture Commission



R. Harding, Director
Parks, Recreation and Environment

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