

**AGENDA**  
REGULAR MEETING OF THE RECREATION COMMITTEE  
BOWEN PARK COMPLEX CONFERENCE ROOM  
WEDNESDAY, 2014-FEB-12, COMMENCING AT 3:00 P.M.

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CHAIR: COMMISSIONER TED GREVES

1. **CALL MEETING TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

*(Motion required to adopt the agenda)*

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Regular Recreation Committee Meeting held Wednesday, 2014-JAN-08, at 3:03 p.m., in the Bowen Park Complex Conference Room. *Pg. 3-4*

*(Motion required to adopt minutes)*

5. **CHAIR'S REPORT:**

- (a) Discussion regarding meeting dates and times.

6. **STAFF REPORTS:**

- (a) **Funding Options for the Cedar 4-H Barnyard**  
**M. Smith, Manager, Recreation Services** *Pg. 5-6*

*Purpose: To obtain direction from the Recreation Committee regarding future funding for the Cedar 4-H Barnyard.*

Staff Recommendation: That the Recreation Committee provide direction to Staff.

*(Motion required to adopt recommendation)*

- (b) **Beban Park Master Plan Update Review**  
**K. MacDonald, Parks and Open Space Planner** *See binder*

*Purpose: To continue the process of updating the 1997 Beban Park Master Plan with a goal of adopting the plan in spring 2014.*

7. **NOTICE OF MOTION:**

8. **OTHER BUSINESS:**

*(Motion required if there is other business)*

9. **QUESTION PERIOD:** *(Agenda Items Only)*

10. **ADJOURNMENT:**

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**MINUTES**  
RECREATION COMMITTEE  
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM  
WEDNESDAY, 2014-JAN-08, COMMENCING AT 3:00 P.M.

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PRESENT: Commissioner Ted Greves, Chair

Members: Commissioner Karen Alden  
Commissioner Mercedes Beaudoin-Lobb  
Commissioner Diana Johnstone

Regrets: Commissioner Lynda Avis

Staff: M. Smith, Manager, Recreation Services  
J. Farrell, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 3:03 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADOPTION OF MEETING NOTES:

It was moved and seconded that the Minutes of the Regular Recreation Committee Meeting of Wednesday, 2013-NOV-13 at 3:01 p.m., at the Bowen Complex Conference Room be adopted as circulated. The motion carried unanimously.

4. CHAIR'S REPORT:

(a) Community Programs Development Grant

- The Committee discussed the wording of the criteria for the Community Programs Development Grant. It was agreed that the criteria still meet the intent of the grant and no changes were recommended.

(b) Funding of the Cedar 4-H Barnyard at Beban Park

- The Committee discussed the funding options for the Cedar 4-H Barnyard and that this group does not meet the Community Programs Development Grant criteria.

It was moved and seconded that Staff will return with a report outlining options for the Cedar 4-H Barnyard funding. The motion carried unanimously.

5. QUESTION PERIOD:

- (a) Tamara Cunningham, Nanaimo News Bulletin reporter, asked the Committee where the new consideration of the Cedar 4-H funding came from. The Committee responded that the group's funding requirements needed further consideration.

6. ADJOURNMENT:


It was moved and seconded at 3:58 p.m. that the meeting adjourn. The motion carried unanimously.



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Ted Greves  
CHAIR  
RECREATION COMMITTEE

CERTIFIED CORRECT:



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Mary Smith  
MANAGER  
RECREATION SERVICES

APPROVED FOR DISTRIBUTION:



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Richard Harding  
DIRECTOR  
PARKS, RECREATION AND ENVIRONMENT

# City of Nanaimo

## REPORT TO THE RECREATION COMMITTEE

DATE OF MEETING: 2014-FEB-12

AUTHORED BY: MARY SMITH, MANAGER  
RECREATION SERVICES

RE: FUNDING OPTIONS FOR THE CEDAR 4-H BARNYARD

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### STAFF RECOMMENDATION:

That the Recreation Committee provide direction to Staff.

### PURPOSE:

To obtain direction from the Recreation Committee regarding future funding for the Cedar 4-H Barnyard.

### BACKGROUND:

At their 2014-JAN-08 meeting, the Recreation Committee passed a motion directing Staff to return with a report outlining options for the Cedar 4-H Barnyard funding.

The City of Nanaimo has been providing funding to the Cedar 4-H Club to assist with the operation of their summer barnyard program since the program was first established in 1989. The program is a seven to eight week summer agricultural experience in a city park open 7 days a week to the community. The program is presently operating in one of the Vancouver Island Exhibition's (VIEX) barns at Beban Park.

As part of the 2009 Parks, Recreation and Culture operating budget planning process, staff recommended that the Club's \$6,000 line item funding be reduced to zero over a 3-year period. The rationale for this was that several not-for-profit clubs and organizations would benefit from, and would like to receive, annual funding from the City but it was not reasonable given ongoing financial restrictions and challenges faced by local government.

Out of discussion on this subject, the Parks, Recreation and Culture Commission directed staff to create a funding program that would allow groups such as the Cedar District 4-H Club to apply for funding on an annual basis. This was the start of the Community Program Development Grant, a grant intended to provide seed funding to groups developing new or expanding community programs. At their meeting 2009-NOV-25, the Parks, Recreation and Culture Commission passed a motion to direct staff to implement the document and work with the Cedar District 4-H Club to submit their request for Beban Barnyard funding under the umbrella of the Community Program Development Grant. Ultimately, the Cedar 4-H Club funding was reduced somewhat. They have received \$5,000 each year from 2009 through 2012 and \$4,000 in 2013. The approved amount in 2014 is \$4,300.

The Recreation Committee recognize that the expectation that the Cedar 4-H Club would find other community funding partners, thereby making it less dependent on City funding, has not been successful. Further, they recognize the value the community at large puts on the annual Barnyard program and therefore they would like to streamline the funding process for this unique program. Whatever method of funding the Recreation Committee recommends terms and conditions of how the grant is to be used would be provided in writing.

The funding options for Recreation Committee consideration are:

Funding Options:

Option 1: Continue to accept the Community Program Development Grant applications and modify the criteria so that the Cedar 4-H Club complies.

Option 2: Create a line item budget of a fixed amount for the Cedar 4-H Club's barnyard operations and reduce grant budget by that amount.

Option 3: Provide three to four years of funding from the Community Program Development Grant and amend the criteria.


Respectfully submitted,



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Mary Smith  
MANAGER, RECREATION SERVICES  
PARKS, RECREATION AND ENVIRONMENT

Concurrence by:



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Richard Harding  
DIRECTOR  
PARKS, RECREATION AND ENVIRONMENT

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