

**MINUTES**  
SPECIAL OPEN GOVERNANCE STEERING COMMITTEE MEETING  
BOARD ROOM, 411 DUNSMUIR STREET, NANAIMO, BC,  
THURSDAY, 2014-FEB-27, AT 2:00 P.M.

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PRESENT: Councillor G. E. Greves, Chair

Members: Mayor J.R. Ruttan  
Councillor G. A. Anderson (Arrived 2:30 p.m.)  
Councillor W. L. Bestwick  
Councillor M. D. Brennan  
Councillor D. K. Johnstone (Arrived 2:45 p.m.)  
Councillor J. F. K. Pattje

Absent: Councillor J. A. Kipp  
Councillor W. B. McKay

Others: Allison Habkirk, Facilitator

Staff: E. C. Swabey, City Manager  
I. Howat, General Manager of Corporate Services  
T.L. Hartley, Director of Human Resources & Organizational Planning

1. CALL THE OPEN MEETING TO ORDER:

The Special Open Governance Steering Committee Meeting was called to order at 2:15 p.m.

2. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

- (I) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*].

The motion carried unanimously.

3. ADJOURNMENT:

It was moved and seconded at 4:06 p.m. that the meeting terminate. The motion carried unanimously.

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER