

AGENDA
REGULAR COMMITTEE OF THE WHOLE MEETING
SHAW AUDITORIUM, 80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2014-MAR-03, AT 4:30 P.M.

1. CALL THE REGULAR COMMITTEE OF THE WHOLE MEETING TO ORDER:

2. INTRODUCTION OF LATE ITEMS:

3. ADOPTION OF AGENDA:

4. ADOPTION OF MINUTES:

- | | | |
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| (a) | Minutes of the Special Committee of the Whole Meeting held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, on Thursday, 2014-JAN-30 at 9:00 a.m. | <i>Pg. 4-6</i> |
| (b) | Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, 80 Commercial Street, on Monday, 2014-FEB-03 at 4:30 p.m. | <i>Pg. 7-12</i> |
| (c) | Minutes of the Special Committee of the Whole Meeting held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, on Wednesday, 2014-FEB-05 at 9:00 a.m. | <i>Pg. 13-14</i> |
| (d) | Minutes of the Special Committee of the Whole Meeting held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, on Wednesday, 2014-FEB-12 at 9:00 a.m. | <i>Pg. 15-16</i> |
| (e) | Minutes of the Special Committee of the Whole Meeting held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, on Wednesday, 2014-FEB-19 at 9:00 a.m. | <i>Pg. 17-18</i> |

5. PRESENTATIONS:

- (a) Mr. Tom Hickey, General Manager of Community Services, to provide a presentation regarding the Linley Valley Drive Extension Project.

6. ADMINISTRATION:

NONE

7. **CORPORATE SERVICES:**

(a) **2014 Grants Advisory Committee Recommendations – Other Grant**

To be introduced by Grants Advisory Committee Chair, Councillor Johnstone.

Purpose: To obtain Council approval regarding Other Grant application recommendations.

Committee Recommendation: That Council:

Pg. 19-20

1. award an Other Grant to the D.A.R.E. (Drug Abuse Resistance Education) BC Society (OG-01) in the amount of \$2,500 to teach the D.A.R.E. program to over 1,000 Grade 5 and 6 Nanaimo students each year; and,
2. award an Other Grant to the Nanaimo Volunteer & Information Centre Society (OG-02) in the amount of \$1,501.47 to cover the cost of the rental at Beban Park Auditorium on 2014-APR-10 for their 2014 Annual Volunteer Appreciation Luncheon.

8. **COMMUNITY SERVICES:**

(a) **2014 Temporary Public Art Selection**

To be introduced by Cultural Committee Chair, Councillor Pattje.

Purpose: To obtain Council approval of the 2014 Temporary Public Art Selection which will allow the artist to begin her art work and complete by early May 2014 (Public Art Week).

Committee Recommendation: That Council approve the 2014 Temporary Public Art selection of Laura Timmerman's artwork "Heshook-ish Tsawalk" for display in Diana Krall Plaza.

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9. **CORRESPONDENCE (not related to a Report to Council):**

NONE

10. **NOTICE OF MOTION:**

11. **OTHER BUSINESS:**

12. **DELEGATIONS (not related to a Report to Council): (10 MINUTES)**

- (a) Ms. Joanne Sales, Director of Broombusters Invasive Plant Society, requesting Council's continued support of the removal of Scotch Broom by volunteers in the City of Nanaimo including providing a dump site one Saturday in May; and further that Council consider passing stronger bylaws requiring private property owners to take responsibility for the spread of all invasive plants. Pg. 24
- (b) Mr. Dan DiDio, requesting that Council consider grandfathering the suite in his home at 96 Princess Street. Pg. 25

13. **QUESTION PERIOD: (*Agenda Items Only*)**

14. **PROCEDURAL MOTION:**

That the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*; and,

Community Charter Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

15. **ADJOURNMENT:**

ACTING MAYOR: COUNCILLOR KIPP
2014-JAN-20 to 2014-MAR-09

MINUTES
SPECIAL COMMITTEE OF THE WHOLE MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE,
411 DUNSMUIR STREET, NANAIMO, BC
THURSDAY, 2014-JAN-30 AT 9:00 A.M.

PRESENT: Mayor J. R. Ruttan, Chair

Members: Councillor G. Anderson
Councillor W. L. Bestwick
Councillor G. E. Greves
Councillor D. K. Johnstone
Councillor J. A. Kipp
Councillor W. B. McKay
Councillor J. F. K. Pattje

Absent: Councillor M. D. Brennan

Staff: E. C. Swabey, City Manager
T. M. Hickey, General Manager of Community Services
I. Howat, General Manager of Corporate Services
B. Clemens, Director of Finance
G. Ferrero, Director of Information Technology & Legislative Services
T. L. Hartley, Director of Human Resources & Organizational Planning
(vacated at 10:28 a.m.)
Chief R. Lambert, Nanaimo Fire Rescue
P. Cooper, Communications Manager
R. Davidson, Manager, Parking Services/Assistant Manager of Bylaw,
Regulation & Security
M. Dietrich, Manager, Police Support Services
D. Duncan, Manager of Financial Planning
W. Fulla, Manager, Finance, Community Services
S. Harrison, Deputy Chief, Fire Administration
C. Jackson, Manager, Legislative Services
B. Labelle, Manager, Fleet/Service Centre (entered at 9:55 a.m.)
K. Lindsay, Emergency Program Manager
C. Richardson, Deputy Chief, Fire Operations
S. Samborski, Senior Manager, Culture & Heritage (entered at 10:33 a.m.)
A. Coronica, Financial Analyst
G. Davenport, Roads Foreman (entered at 9:55 a.m.)
D. Smith, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Special Committee of the Whole Meeting was called to order at 9:03 a.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Item 4 (b) – replace Special Committee of the Whole Financial Review meeting schedule.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. PRESENTATIONS:

- (a) Mr. Tom Hickey, General Manager, Community Services, Fire Chief Ron Lambert, and Deputy Chief Craig Richardson provided a presentation regarding the 2014-2018 Financial Plan for Social & Protective Services – Nanaimo Fire Rescue. Council discussion regarding the Financial Plan followed.

Councillor Greves vacated the Board Room at 9:40 a.m.

Councillor Greves returned to the Board Room at 9:42 a.m.

Councillor McKay vacated the Board Room at 9:48 a.m.

Councillor McKay returned to the Board Room at 9:50 a.m.

Councillor Kipp vacated the Board Room at 10:33 a.m.

Councillor Kipp returned to the Board Room at 10:35 a.m.

Due to time constraints, Council agreed that the Social & Protective Services - RCMP and Emergency Services discussion will be placed on the agenda for the next Special Committee of the Whole Financial Review session scheduled for Wednesday, 2014-FEB-05.

- (b) Mr. Brian Clemens, Director of Finance, provided an update to the Special Committee of the Whole Financial Plan Review meeting schedule.

Councillor McKay vacated the Board Room at 10:51 a.m.

- (c) Mr. Ian Howat, General Manager of Corporate Services and Mr. Brian Clemens, Director of Finance discussed the process for adding Council initiatives to the Financial Plan Review.

5. CORPORATE SERVICES:

- (a) 2014 Projects – Early Approval - Crane Truck Replacement

Councillor McKay returned to the Board Room at 11:07 a.m.

It was moved and seconded that Council approve the replacement of the Public Works crane truck. The motion carried unanimously.

6. RECESS MEETING:

It was moved and seconded that Council recess the Special Committee of the Whole Meeting at 11:08 a.m. with the intention to reconvene in 5 minutes. The motion carried unanimously.

7. RECONVENE SPECIAL COMMITTEE OF THE WHOLE:

It was moved and seconded that Council reconvene the Special Committee of the Whole Meeting. The motion carried unanimously.

8. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public.

The motion carried unanimously.

Council moved into "In Camera" at 11:17 a.m.

Council moved out of "In Camera" at 1:08 p.m.

9. ADJOURNMENT:

It was moved and seconded at 1:09 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

MINUTES
REGULAR COMMITTEE OF THE WHOLE MEETING
SHAW AUDITORIUM, 80 COMMERCIAL STREET,
MONDAY, 2014-FEB-03 AT 4:30 P.M.

PRESENT: Mayor J. R. Ruttan, Chair

Members: Councillor G. Anderson
Councillor W. L. Bestwick
Councillor M. D. Brennan (entered at 4:36 p.m.)
Councillor G. E. Greves (entered at 4:35 p.m.)
Councillor D. K. Johnstone
Councillor J. A. Kipp
Councillor W. B. McKay
Councillor J. F. K. Pattje

Staff: E. C. Swabey, City Manager
T. M. Hickey, General Manager of Community Services
I. Howat, General Manager of Corporate Services
B. E. Clemens, Director of Finance
G. Ferrero, Director of Information Technology & Legislative Services
T. L. Hartley, Director of Human Resources and Organizational Planning
P. Cooper, Communications Manager
R. Davidson, Manager, Parking Services/Assistant Manager of Bylaw, Regulation & Security
M. Dietrich, Manager, Police Support Services
B. Kuhn, Manager, Recreation and Culture Services
S. Ricketts, Manager, Construction
S. Samborski, Senior Manager of Culture & Heritage
D. Blackwood, Client Support Specialist
D. Smith, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Committee of the Whole Meeting was called to order at 4:30 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Councillor McKay requested that Item 12 (a) – Delegations (not related to a report on Council) – Ms. Tammy Dunakin and Ms. Beverly Ness, Goats On The Hoof, be moved to Item 5 (a).
- (b) Mayor Ruttan requested Item 12 (b) Delegations (not related to a report on Council) – Ms. Marjorie Driscoll and Ms. Rita Bulger, Volunteer Nanaimo, be moved to Item 5 (b).

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Special Open Committee of the Whole Meeting held in the Board Room, 411 Dunsmuir Street, on Wednesday, 2013-DEC-04 at 9:00 a.m. be adopted as circulated. The motion carried unanimously.

It was moved and seconded that the Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, 80 Commercial Street, on Monday, 2013-DEC-09 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

It was moved and seconded that the Minutes of the Special Open Committee of the Whole Meeting held in the Board Room, 411 Dunsmuir Street, on Wednesday, 2013-DEC-11 at 9:00 a.m. be adopted as circulated. The motion carried unanimously.

It was moved and seconded that the Minutes of the Special Open Committee of the Whole Meeting held in the Board Room, 411 Dunsmuir Street, on Tuesday, 2013-DEC-17 at 10:06 a.m. be adopted as circulated. The motion carried unanimously.

It was moved and seconded that the Minutes of the Special Open Committee of the Whole Meeting held in the Board Room, 411 Dunsmuir Street, on Wednesday, 2014-JAN-08 at 9:02 a.m. be adopted as circulated. The motion carried unanimously.

It was moved and seconded that the Minutes of the Special Open Committee of the Whole Meeting held in the Board Room, 411 Dunsmuir Street, on Wednesday, 2014-JAN-15 at 8:36 a.m. be adopted as circulated. The motion carried unanimously.

It was moved and seconded that the Minutes of the Special Open Committee of the Whole Meeting held in the Board Room, 411 Dunsmuir Street, on Monday, 2014-JAN-20 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

It was moved and seconded that the Minutes of the Special Open Committee of the Whole Meeting held in the Board Room, 411 Dunsmuir Street, on Wednesday, 2014-JAN-22 at 9:04 a.m. be adopted as circulated. The motion carried unanimously.

5. DELEGATIONS (not related to a Report to Council):

- (a) Ms. Tammy Dunakin and Ms. Beverly Ness, on behalf of Goats On The Hoof Vegetation Management, requested that Council relax the bylaw as it pertains to harbouring animals in the City or allow their company an exemption.

Councillor Greves entered the Shaw Auditorium at 4:35 p.m.

Councillor Brennan entered the Shaw Auditorium at 4:36 p.m.

It was moved and seconded that Council refer the proposal by Goats On The Hoof Vegetation Management to the Parks, Recreation and Culture Commission with input from Bylaw Services regarding associated bylaw issues. The motion carried unanimously.

- (b) Ms. Marjorie Driscoll, Executive Director, and Ms. Rita Bulger, Volunteer, Volunteer Nanaimo, discussed the services offered by their society and expressed their appreciation to the City of Nanaimo and City Council for their support and participation for previous volunteer appreciation luncheons and requested support for this year's luncheon.

6. COMMUNITY SERVICES:

- (a) Protection Island Sanitary Sewer Service Upgrades Tender

It was moved and seconded that Council receive for information the report regarding Protection Island sanitary sewer service upgrades tender. The motion carried unanimously.

- (b) 2014 Arts and Cultural Festivals and Events Grants

It was moved and seconded that Council approve the Arts and Cultural Festivals and Events Grant recommendations in the total amount of \$27,573 as follows:

2014 ARTS AND CULTURAL FESTIVALS AND EVENTS GRANTS	2014 AWARDED
African Heritage Society	1,150
Art Gallery Festival of Banners	2,000
Arts Council	1,300
Ballroom Dance Society	1,500
Blues Festival Society	2,300
Conservatory of Music	2,300
Crimson Coast Dance Festival	3,400
Friends of Nanaimo Jazz Society	1,900
Harbour City Jazz Society	1,000
In Other Words "InToLeRant"	0
In Other Words "Ray and Wodahs"	750
Francophone Association	2,700
Men's Resource Center	1,250
Pacific Coast Stage Co.	1,700
V.I Symphony in the Park	2,333
V.I Symphony Community Days	1,990
TOTAL:	\$27,573

The motion carried unanimously.

(c) 2014 Cultural Operating Grants

It was moved and seconded that Council approve the Cultural Operating Grant recommendations in the total amount of \$209,098 as follows:

2014 CULTURAL OPERATING GRANTS	2014 AWARDED
A Capella Plus Choir Society	1,750
African Heritage Society	1,900
Arts Alive	2,000
Arts Council	11,650
Ballroom Dance Society	1,150
Blues Festival Society	3,300
BC Boys Choir	2,200
Centre for the Arts	11,350
Chamber Orchestra	3,700
Concert Band	6,400
Conservatory of Music	12,098
Crimson Coast Dance Society	15,000
Heart of the Island	1,350
Island Consort Chamber Choir	750
Francophone Association	9,000
Pacific Coast Stage Co.	4,100
Pacific Institute of Bagpiping	2,500
Tidesmen Barbershop Chorus	1,900
Wordstorm Society	4,000
Theatre One	28,000
Vancouver Island Symphony	85,000
TOTAL:	\$209,098

The motion carried unanimously.

(d) Vancouver Island Sport Tourism Council's Bid to Host 2016 Female U18 National Hockey Championship

It was moved and seconded that Council support the Vancouver Island Sport Tourism Council's bid to host part of the 2016 Female U18 National Hockey Championship in Nanaimo and designate \$5,000 from the 2016 Sport Tournament Grant fund. The motion carried unanimously.

(e) BC Summer Games Criminal Record Check Fees for Volunteers

Councillor Greves vacated the Shaw Auditorium at 5:54 p.m.

Councillor Greves returned to the Shaw Auditorium at 5:56 p.m.

It was moved and seconded that Council waive the fees for the Criminal Record Checks for the 2014 BC Summer Games volunteers. The motion carried unanimously.

(f) Minutes of the Parks, Recreation and Culture Commission Meeting held 2013-NOV-27.

7. QUESTION PERIOD:

- Mr. Jim Taylor, re: Vancouver Island Sport Tourism Council's bid to host the 2016 Female U18 National Hockey Championships.

8. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

- (c) labour relations or other employee relations;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public; and,

Community Charter Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

Council moved into "In Camera" at 6:05 p.m.

Council moved out of "In Camera" at 8:24 p.m.

9. ADJOURNMENT:

It was moved and seconded at 8:25 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

MINUTES
SPECIAL COMMITTEE OF THE WHOLE MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE,
411 DUNSMUIR STREET, NANAIMO, BC
WEDNESDAY, 2014-FEB-05 AT 9:03 A.M.

PRESENT: Acting Mayor J. A. Kipp, Chair

Members: Councillor W. L. Bestwick
Councillor M. D. Brennan (arrived at 9:13 a.m., vacated 10:13 a.m.)
Councillor G. E. Greves
Councillor D. K. Johnstone
Councillor J. F. K. Pattje

Absent: Mayor J. R. Ruttan
Councillor G. Anderson
Councillor W. B. McKay

Staff: E. C. Swabey, City Manager
T. M. Hickey, General Manager of Community Services
I. Howat, General Manager of Corporate Services
B. E. Clemens, Director of Finance
Chief R. Lambert, Nanaimo Fire Rescue (vacated 11:04 a.m.)
Inspector O'Donnell, A/OIC, Nanaimo Detachment RCMP
D. Duncan, Manager of Financial Planning
K. Lindsay, Emergency Program Manager (vacated 11:04 a.m.)
C. Richardson, Deputy Chief of Operations, Fire Rescue (vacated 11:04 a.m.)
S. Harrison, Deputy Chief of Administration, Fire Rescue (vacated 10:18 a.m.)
M. Dietrich, A/Director, Social & Protective Services
M. Sinstadt, Manager, Police Operational Support
S/Sgt Sorab Rupa, A/Operations Officer, RCMP Nanaimo Detachment
R. Wellwood, RCMP Nanaimo Detachment
A. Coronica, Financial Analyst (vacated 11:03 a.m.)
J. Birch, A/Manager, Information Technology
D. Scheibel, Supervisor, Financial Systems & Reporting (vacated 10:19 a.m.)
J. Horn, Social Planner (arrived 9:12 a.m., vacated 9:24 a.m.)
G. Ferrero, Director of Information Technology & Legislative Services
C. Jackson, Manager, Legislative Services
S. Snelgrove, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Special Open Committee of the Whole Meeting was called to order at 9:03 a.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. PRESENTATIONS:

Councillor Brennan entered the Board Room at 9:13 a.m.

- (a) Mr. Ron Lambert, Fire Chief, Mr. Craig Richardson, Deputy Chief of Operations, and Mr. Stu Harrison, Deputy Chief of Administration, provided a presentation regarding the 2014-2018 Financial Plan for Social & Protective Services – Fire Rescue Projects.
- (b) Ms. Karen Lindsay, Emergency Program Manager, provided a presentation regarding the 2014-2018 Financial Plan for Social & Protective Services - Emergency Services.

Councillor Brennan vacated the Board Room at 10:13 a.m.

Councillor Greves vacated the Board Room at 10:30 a.m.

The meeting recessed at 10:30 a.m. as there was no quorum.

Councillor Greves returned to the Board Room at 10:32 a.m.

The meeting reconvened at 10:32 a.m.

- (c) Mr. Mike Dietrich, A/Director, Social & Protective Services, Mr. Mike Sinstadt, Manager, Police Operational Support, and S/Sgt Sorab Rupa, A/Operations Officer, RCMP Nanaimo Detachment, provided a presentation regarding the 2014-2018 Financial Plan for Social & Protective Services – Police Services.

4. CORPORATE SERVICES

- (a) Council Initiatives – Discussion took place regarding the organizational structure of City of Nanaimo departments.

5. ADJOURNMENT:

It was moved and seconded at 11:21 a.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

MINUTES
SPECIAL OPEN COMMITTEE OF THE WHOLE MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE, 411 DUNSMUIR STREET,
WEDNESDAY, 2014-FEB-12 AT 9:03 A.M.

PRESENT: Mayor J. R. Ruttan, Chair

Members: Councillor W. L. Bestwick
Councillor M. D. Brennan (arrived 9:07 a.m., vacated 10:24 a.m.)
Councillor G. E. Greves (vacated 9:56 a.m.)
Councillor D. K. Johnstone
Councillor J. A. Kipp
Councillor W. B. McKay
Councillor J. F. K. Pattje

Absent: Councillor G. Anderson

Staff: E. C. Swabey, City Manager
T. M. Hickey, General Manager of Community Services
I. Howat, General Manager of Corporate Services
B. Clemens, Director of Finance
G. Ferrero, Director of Information Technology & Legislative Services
J. Birch, A/Manager, Information Technology (vacated 10:11 a.m.)
R. Churchill, Manager of Bylaw, Regulation & Security
P. Cooper, Communications Manager (vacated at 9:30 a.m.)
R. Davidson, Manager of Parking Services/Assistant Manager of
Bylaw, Regulation & Security
M. Dietrich, Manager of Police Support Services
D. Duncan, Manager of Financial Planning
J. Horn, Social Planner
C. Jackson, Manager of Legislative Services
D. Scheibel, Supervisor, Financial Systems & Reporting (vacated
10:21 a.m.)
D. Smith, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Special Open Committee of the Whole Meeting was called to order at 9:03 a.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Item 4 (a) Presentations – add Social & Protective Services budget review document.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. PRESENTATIONS:

- (a) Mr. Tom Hickey, General Manager, Community Services and Social & Protective Services Staff provided a presentation regarding the 2014-2018 Financial Plan for Social & Protective Services – Bylaw, Regulation & Security, Social Planning. Council discussion regarding the Financial Plan followed the presentation.

Councillor Brennan entered the Board Room at 9:07 a.m.

Councillor Greves vacated the Board Room at 9:14 a.m.
Councillor Greves returned to the Board Room at 9:29 a.m.

Councillor Greves vacated the Board Room at 9:56 a.m.

Councillor Brennan vacated the Board Room at 10:24 a.m.

Councillor Kipp vacated the Board Room at 10:29 a.m.
Councillor Kipp returned to the Board Room at 10:31 a.m.

Councillor McKay vacated the Board Room at 10:40 a.m.
Councillor McKay returned to the Board Room at 10:42 a.m.

5. CORPORATE SERVICES

- (a) Council Initiatives

Council discussion regarding upcoming budget meetings and potential items for inclusion or deletion from the draft Financial Plan.

6. ADJOURNMENT:

It was moved and seconded at 11:42 a.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

MINUTES
SPECIAL OPEN COMMITTEE OF THE WHOLE MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE
411 DUNSMUIR STREET, NANAIMO BC
WEDNESDAY, 2014-FEB-19 AT 9:00 A.M.

PRESENT: Mayor J. R. Ruttan, Chair

Members: Councillor W. L. Bestwick
Councillor M. D. Brennan
Councillor G. E. Greves (arrived 9:31 a.m.)
Councillor D. K. Johnstone (vacated 10:28 a.m.)
Councillor J. A. Kipp
Councillor W. B. McKay
Councillor J. F. K. Pattje

Absent: Councillor G. Anderson

Staff: E. C. Swabey, City Manager
I. Howat, General Manager of Corporate Services
B. E. Clemens, Director of Finance
D. Lindsay, Director of Community Development, (vacated 10:11 a.m.,
returned 10:47 a.m.)
D. Duncan, Manager of Financial Planning
G. Ferrero, Director of Information Technology & Legislative Services
J. Birch, A/Manager, Information Technology
N. Richardson, Manager, Development Support Services and
Business Licence (vacated 10:11 a.m.)
B. Anderson, Manager, Planning & Design (arrived 9:15 a.m.)
T. Weinreich, Manager, Building Inspections (vacated 10:11 a.m.)
D. Scheibel, Supervisor, Financial Systems & Reporting
B. Corsan, Manager, Real Estate (vacated 10:11 a.m.)
K. Sillem, Subdivision Approving Manager, Deputy Approving Officer
(vacated 10:11 a.m.)
D. Mousseau, Manager, Engineering & Subdivision (vacated
10:11 a.m.)
T. Rothoehler, Sr. Tech Support Specialist (entered 10:47 a.m.)
E. Holman, Sr. Tech Support Specialist (entered 10:47 a.m.)
C. Jackson, Manager, Legislative Services
S. Snelgrove, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Special Open Committee of the Whole Meeting was called to order at 9:04 a.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

3. PRESENTATIONS:

Councillor Greves entered the Board Room at 9:31 a.m.

- (a) Mr. Dale Lindsay, Director of Community Development, provided a presentation regarding the 2014-2018 Financial Plan for Corporate Services – Community Development.

Councillor Johnstone vacated the Board Room at 10:28 a.m.

- (b) Mr. Guillermo Ferrero, Director, Information Technology and Legislative Services, and Mr. Jason Birch, A/Manager, Information Technology, provided a presentation regarding the 2014-2018 Financial Plan for Corporate Services – Information Technology.

4. QUESTION PERIOD:

- Mr. Jim Taylor, re: Wellcox lands lease.

5. ADJOURNMENT:

It was moved and seconded at 11:07 a.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

City of Nanaimo REPORT TO COUNCIL

DATE OF MEETING: 2014-MAR-03

AUTHORED BY: COUNCILLOR DIANA JOHNSTONE, CHAIR, GRANTS ADVISORY COMMITTEE

RE: 2014 GRANTS ADVISORY COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That Council:

1. award an Other Grant to the D.A.R.E. (Drug Abuse Resistance Education) BC Society (OG-01) in the amount of \$2,500 to teach the D.A.R.E. program to over 1,000 Grade 5 and 6 Nanaimo students each year; and,
2. award an Other Grant to the Nanaimo Volunteer & Information Centre Society (OG-02) in the amount of \$1,501.47 to cover the cost of the rental at Beban Park Auditorium on 2014-APR-10 for their 2014 Annual Volunteer Appreciation Luncheon.

PURPOSE:

To obtain Council approval regarding Other Grant application recommendations.

BACKGROUND:

The Grants Advisory Committee met on 2014-FEB-19.

The Grants Advisory Committee has reviewed in detail the financial data and background information provided by the applicants. Recommendations are made in accordance with the Grants Policy and Guidelines adopted by Council.

The Committee recognizes both the limited funding that the City has available and the excellent community services provided by the various organizations. We are hopeful that the funds allocated by Council will allow the organizations in need of assistance to continue to provide their valuable services.

DISCUSSION:

Other Grants Category

Application OG-01 D.A.R.E. (Drug Abuse Resistance Education) BC Society

The Committee recommends awarding a \$2,500 Other Grant to the D.A.R.E. BC Society to teach the D.A.R.E. program to over 1,000 Grade 5 and 6 Nanaimo students each year.

✓ Committee of the Whole
✓ Open Meeting
2014-MAR-03

Application OG-02 Nanaimo Volunteer & Information Centre Society

The Committee recommends awarding a \$1,501.47 Other Grant to the Nanaimo Volunteer & Information Centre Society, representing an 'in-kind' grant for the rental of Beban Park Auditorium for the Society's 2014 Annual Volunteer Luncheon which is to be held on 2014-APR-10.

Respectfully submitted

A handwritten signature in cursive script, reading "Diana Johnstone".

Councillor Diana Johnstone
Chair, Grants Advisory Committee

Drafted: 2014-FEB-20
DH/tw

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City of Nanaimo
REPORT TO COUNCIL

DATE OF MEETING: 2014-MAR-03

AUTHORED BY: FRED PATTJE, CHAIR, CULTURAL COMMITTEE

RE: 2014 TEMPORARY OUTDOOR PUBLIC ART SELECTIONS

COMMITTEE RECOMMENDATION:

That Council approve the 2014 Temporary Public Art selection of Laura Timmerman's artwork "Heshook-ish Tsawalk" for display in Diana Krall Plaza.

PURPOSE:

To have approvals in place that allow the artist to begin her art work and complete by early May 2014 (public art week).

BACKGROUND:

At their meeting held on 2014-FEB-05, the Cultural Committee reviewed the outdoor art submissions recommended by the Public Art Selection Panel and chose one piece for public display. Through discussion, the Culture Committee did not feel the other two submissions met the criteria. However, the Committee referred the two pieces back to the Selection Panel, and depending on further review, and if timelines can be met, the Selection Panel may bring one or both pieces back for consideration.

The City is in its fifth year of displaying temporary outdoor public art in partnership with the Nanaimo Art Gallery.

In September 2013, the City of Nanaimo Purchasing Department issued a joint Call to Artists requesting submissions for outdoor art. This call closed in mid-January 2014 with three artists/teams submitting concepts for consideration. Outdoor venues with a special emphasis on downtown parks and the Harbourfront Walkway are available to the artists and pieces are to be installed in May 2014 during public art week.

On 2014-JAN-22 the seven-member selection panel, comprised of representatives from the Parks Recreation and Culture Commission, the Cultural Committee, the Nanaimo Art Gallery, and City of Nanaimo staff met.

☐ Council
☒ Committee *of the whole*
☒ Open Meeting
☐ In-Camera Meeting
Meeting Date: 2014. MAR. 03

They evaluated the submissions based upon the following selection criteria:

1. Quality of the proposal;
2. quality of the submitted work;
3. suitability and durability of the work (i.e. its ability to withstand a year of external installation);
4. ability of the proposal to meet public safety and vandalism consideration; and,
5. addition of vitality to the public space.

DISCUSSION:

The recommended piece will be displayed in Diana Krall Plaza for the one-year period. An honorarium of \$4,000 will be given to the artist for their work. Only one of the three artworks submitted is being recommended at this time. The Committee had questions regarding the other two submissions, requested further information and review before being recommended. A summary of the "Heshook-ish Tsawalk" piece is attached (Schedule A). If approved, the temporary outdoor public art piece will be installed jointly in May by the City of Nanaimo and the artist. The artist will retain ownership of their works and will remove their works at the end of the installation period.

The Nanaimo Art Gallery, the City of Nanaimo, and the artist create interpretive and didactic materials for the artwork and to educate the public on outdoor art and temporary art programs. In addition, a plaque recognizing the artist and describing the pieces will be on display and available in a brochure format.

In an ongoing effort to continually improve the outdoor art program, and to understand how to attract more artists to submit, a survey will be developed to discuss potential modifications to the program for 2015.

Strategic Plan Considerations:

Community Building Partnerships / Cultural Vitality: Public art helps animate our public places and spaces making them more welcoming, attractive and interesting, contributing to cultural vitality. This piece will engage visitors to our public parks and make their visit more interesting and enjoyable. Working in collaboration with the Nanaimo Art Gallery on this project allows the City and the Culture and Heritage Department to engage and build good relationships with an important Nanaimo cultural institution.

Respectfully submitted,



Fred Pattje
CHAIR
CULTURAL COMMITTEE

Drafted: 2014-FEB-14
File: 8020-20-T01 Temporary Public Art Program
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Schedule A

Proposed 2014 Outdoor Art Selections

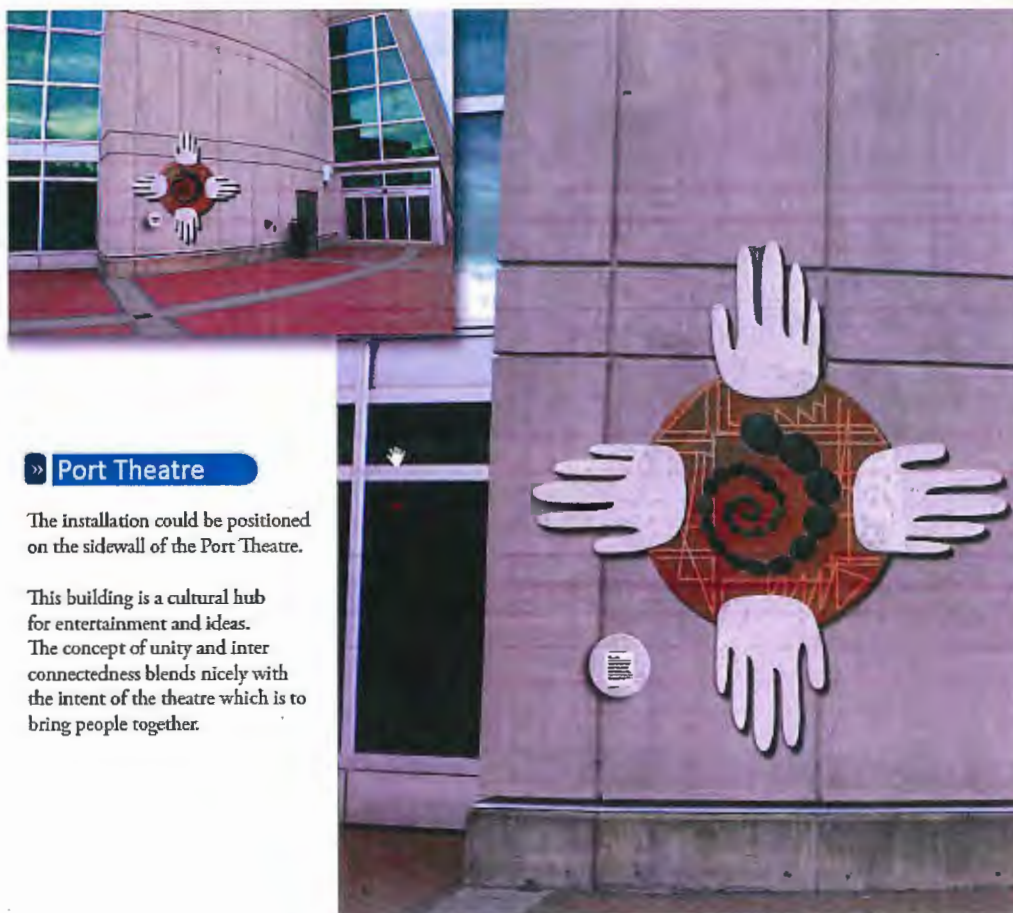
Laura Timmermans

Laura's objective is to create an art installation that will illustrate the concept that we all are connected.

From a very early age, she has been part of the Nuu-chah-nulth First Nation community and grew up in Ucluelet with a strong world view of "Heshook-ish Tsawalk", meaning all things are connected and inter-dependent upon one another. She has chosen to utilize this wisdom as the framework for her art piece.

The "Heshook-ish Tsawalk" philosophy would be explained on a plaque adjacent to the mural to enhance the viewers' experience.

Cost	Title	Location	Size	Materials
\$4000	Heshook-ish Tsawalk	Diana Krall Plaza with mounting details TBA	5 by 5 feet	Metal and stone



» Port Theatre

The installation could be positioned on the sidewall of the Port Theatre.

This building is a cultural hub for entertainment and ideas. The concept of unity and inter connectedness blends nicely with the intent of the theatre which is to bring people together.

Delegation Request:

Joanne Sales has requested an appearance before Council. The request is made on behalf of Broombusters Invasive Plant Society.

The requested date is March 3, 2014.

The requested meeting is:
Committee of the Whole

Presenter's information

City: Qualicum Beach
Province: BC
Email: info@broombusters.org
Bringing a presentation: Yes

Details of Presentation:

Hello. It has been two years since Broombusters appeared as a delegation to Nanaimo City Council. Nanaimo Broombuster volunteers would like to thank the city for its support in the removal of Scotch Broom cut by volunteers, especially during the Invasive Plant Month in May 2013.

We would like to request continued support of the city by removing or chipping the broom cut by volunteers within Nanaimo parks and along roads. We would like the city to consider a Saturday dump site in May so that residents can drop off broom cut on their property and neighborhood.

We would also like to request again that the council pass stronger by-laws so that property owners (private and business) will take responsibility for the spread of all invasive plants on private property. Empty lots covered with broom are a serious problem.

On a positive note, we would like to share stories and photos from other municipalities and districts, from Port Alberni to Campbell River, who are also working with Broombusters. Thank you! Nanaimo residents will also be attending the presentation.

☐ Council
☒ Committee of the Whole
☒ Open Meeting
☐ In-Camera Meeting
Meeting Date: 2014-MAR-03

Delegation Request:

Dan DiDio has requested an appearance before council.

The requested date is Mar 03, 2014.

The requested meeting is:
Committee of the Whole

Presenter's information

City: Nanaimo
Province: British Columbia
Bringing a presentation: No

Details of Presentation:

I would like council grandfather my suite. A small suite in an old house that has been drywalled over as the old existing drywall is over 40 years old. I have pictures and you can see the drywall is accent. My existing tenants are there and happy with affordable and quiet housing. I would like to apply for a grandfather on this suite. I will make the windows bigger and put in a fire alarm for fire and safety regulations. There was no excessive construction done here. Just drywall over drywall and some flooring. I will bring pics to prove it. It is unfair and illegal to say an old suite has to be reconstructed due to new regulations. This is an old suite and due to structure and old material hazards we have regulations that grandfather old construction. Otherwise we would have to flatten have of nanaimo.

☐ Council
☒ Committee of the Whole
☒ Open Meeting
☐ In-Camera Meeting
Meeting Date: 2014.MAR.03