

MINUTES

DEVELOPMENT PROCESS REVIEW COMMITTEE

TUESDAY, 2014-MAR-11 AT 11:30 A.M.

BOARD ROOM, SERVICE & RESOURCE CENTRE, 411 DUNSMUIR STREET



Present:

Councillor Bill Bestwick
Councillor Bill McKay
Councillor Jim Kipp
Byron Gallant, B. Gallant Homes Ltd.
Greg Constable, Island West Coast Developments
Ian Niamath, Ian Niamath Architects
Rod Smith, Newcastle Engineering

Absent:

Maureen Pilcher, Maureen Pilcher & Assoc.
Bob Wall, RW Wall Ltd.

City Staff:

Dale Lindsay, Director, Community Development
Heidi Davidson, Administrative Coordinator
Bruce Anderson, Manager, Planning & Design
Rob Lawrance, Environmental Coordinator
Dave Stewart, Planner
Nelda Richardson, Manager, Development Support Services & Business Licence
Darcy Fox, Acting Manager, Building Inspections

1. CALL TO ORDER

The meeting was called to order at 11:30 a.m.

2. ADOPTION OF MINUTES

It was MOVED and SECONDED that the minutes of 2014-JAN-15 and 2014-FEB-11 be adopted.

CARRIED

Councillor Bestwick welcomed the ACES committee member in the audience.

3. RIPARIAN SETBACK VARIANCE POLICY REVIEW

Mr. Bruce Anderson advised that the proposed changes in the report address variances within water course and Environmentally Sensitive Area (ESA) setbacks.

Mr. Anderson further advised that the report was presented to and received endorsement from the ACES committee in February. The report is being presented to DPRC for endorsement so the report can proceed to Council.

Mr. Anderson answered questions and addressed concerns regarding the setbacks and clarified that the changes proposed pertained only to variances within the setback. Changes are not being proposed for development outside of the setback area or to processes and procedures already in place regarding site assessment.

A discussion ensued regarding the present mapping system and how the City flagged and identified ESAs, as well as when a Qualified Environmental Professional (QEP) was necessary.

- ✕ It was MOVED and SECONDED that the recommendations, as outlined in the Staff report, be approved as presented.

It was MOVED and SECONDED that the Committee table the motion to receive the report.

CARRIED

4. SIGN BYLAW REVIEW DISCUSSION

Councillor McKay left the meeting on a conflict of interest.

Dave Stewart provided a PowerPoint presentation regarding the Sign Bylaw.

A general discussion ensued regarding signage within Nanaimo.

Councillor McKay returned to the meeting.

5. FINALIZE 2014 WORKPLAN

The 2014 Workplan was accepted as presented.

6. NEXT MEETING

Next regular meeting will be Tuesday, 2014-APR-08 at 11:30 a.m., Board Room, Service & Resource Centre.

7. ADJOURNMENT

The meeting adjourned at 1:05 p.m.

APPROVED:



Bill Bestwick, Chair

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