

**MINUTES**  
COMBINED MEETING OF THE CULTURAL COMMITTEE &  
NANAIMO COMMUNITY HERITAGE COMMISSION  
HELD IN THE SERVICE & RESOURCE CENTRE BOARD ROOM, 411 DUNSMUIR STREET  
WEDNESDAY, 2014-APR-02, COMMENCING AT 4:30 PM

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PRESENT: Commissioner Fred Pattje / Diane Brennan

Cultural Committee Members: Ms. Gerda Hofman  
Ms. Wendy Smitka  
Ms. Marianne Turley

Heritage Commission Members: Mr. W.E. Gard  
Ms. Charlene Riches  
Ms. Jill Stannard  
Mr. John Manning  
Ms. Kerrie Low  
Mr. Loyd Sherry

Regrets: Mr. Kim Smythe  
Mr. John Hofman  
Ms. Julie Bevan  
Ms. Geraldine Manson  
Ms. Christine Meutzner

Guests: Ms. Diana Johnstone

Staff: S. Samborski, Senior Manager, Culture and Heritage  
C. Sholberg, Culture and Heritage Planner  
C. Barfoot, Culture and Heritage Coordinator  
R. Tubbs, Recording Secretary

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1. CALL THE OPEN MEETING TO ORDER:

The Combined Meeting of the Cultural Committee and the Nanaimo Community Heritage Commission was called to order at 4:31 pm.

2. INTRODUCTION OF LATE ITEMS:

(a) Temporary Public Art Program – Update on Dungeness Crab by C. Barfoot, Culture & Heritage Coordinator

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

It was moved and seconded that the Meeting Notes of the combined Cultural Committee and Heritage Commission Meeting of Wednesday, 2014-MAR-05 at 4:30 pm, in the Service and Resource Centre Board Room be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

(a) Presentation by C. Sholberg, Culture & Heritage Planner, on the City of Nanaimo's Heritage Conservation Program

For information. C. Sholberg gave a presentation on the City's heritage conservation policy and strategy and distributed information packages for reference.

(b) Presentation by S. Samborski, Senior Manager of Culture & Heritage, on the 2014-2020 Cultural Plan for a Creative Nanaimo

For information. S. Samborski gave a presentation on the recently adopted 2014-2020 Cultural Plan for a Creative Nanaimo and distributed copies of the plan for reference.

6. CHAIR'S REPORT:

It was noted that the Committee would be provided with an update on 25 Victoria Road once it becomes available.

7. REPORTS OF ADVISORY BODIES:

(a) Nanaimo Community Archives Society

No report.

(b) Nanaimo District Museum

For information (attached). In addition, J. Manning provided a verbal update on some of the Museum's recent happenings (50<sup>th</sup> anniversary of the society, completion of permanent exhibits, etc.).

(c) Design Advisory Panel

No report.

(d) Port Theatre

For information (attached).

(e) Nanaimo Art Gallery

For information (attached).

It was moved and seconded that the above noted reports be accepted as presented. The motion was carried unanimously.

8. REPORTS OF PROJECT COMMITTEES:

- (a) Cultural Award Committee  
For information (verbal). Plans for next year have begun (i.e. determining an early date, updating nomination form, etc.). The Committee needs to discuss reconfiguration of the Strongitharm Gallery.
- (b) Art in Public Places Project Committee  
No report.
- (c) Cultural Forum Project Committee  
For information (verbal). This year, the Committee would like to look for partnerships within the community to bring in a great speaker for the forum.
- (d) Grant Review  
No report.

It was moved and seconded that the above noted reports be accepted as presented. The motion was carried unanimously.

9. STAFF REPORTS

- (a) Activity Update by C. Sholberg, Culture & Heritage Planner  
For information (attached).

It was moved and seconded that the report be accepted as presented. The motion was carried unanimously.

- (b) Activity Update by C. Barfoot, Culture & Heritage Coordinator  
For information (attached).

It was moved and seconded that the report be accepted as presented. The motion was carried unanimously.

- (c) Temporary Public Art Program – Update on Dungeness Crab by C. Barfoot, Culture & Heritage Coordinator  
For information (attached).

It was moved and seconded that the information be accepted as presented. The motion was carried unanimously.

10. CORRESPONDENCE:

- (a) Letter dated 2014-FEB-22 from Island Consort Chamber Choir regarding Thank You for Operating Grant.
- (b) Letter dated 2014-FEB-28 from Island A Capella Plus regarding Thank You for Operating Grant.

- (c) Letter dated 2014-MAR-14 from Vancouver Island Children's Book Festival regarding funding request for 2014-MAY-03 Bookfest.

It was moved and seconded that the above noted correspondence be accepted as presented. The motion was carried unanimously.

11. NOTICE OF MOTION:

12. OTHER BUSINESS:

13. DELEGATIONS:

14. QUESTION PERIOD:

15. ADJOURNMENT:

It was moved and seconded at 5:29 pm that the meeting adjourn. The motion carried unanimously.

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Fred Pattje  
CHAIR  
CULTURAL COMMITTEE

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Diane Brennan  
CHAIR  
NANAIMO COMMUNITY HERITAGE COMMISSION

CERTIFIED CORRECT:

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Suzanne Samborski  
SENIOR MANAGER  
CULTURE AND HERITAGE