

The Governance Steering Committee has been disbanded. These Minutes dated 2014-MAY-21 will remain in UNADOPTED status.

MINUTES

**SPECIAL OPEN GOVERNANCE STEERING COMMITTEE MEETING
BOARD ROOM, 411 DUNSMUIR STREET, NANAIMO, BC
WEDNESDAY, 2014-MAY-21, AT 9:00 A.M.**

PRESENT: Councillor G. E. Greves, Chair

Members: Mayor J. R. Ruttan
Councillor W. L. Bestwick
Councillor M. D. Brennan
Councillor D. K. Johnstone
Councillor W. B. McKay
Councillor J. F. K. Pattje

Absent: Councillor G. Anderson
Councillor J. A. Kipp

Staff: E. C. Swabey, City Manager
G. Ferrero, Director of Information Technology & Legislative Services
T. L. Hartley, Director of Human Resources & Organizational Planning
C. Jackson, Manager of Legislative Services
D. Smith, Recording Secretary

1. CALL THE OPEN GOVERNANCE STEERING COMMITTEE MEETING TO ORDER:

The Governance Steering Committee Meeting was called to order at 9:05 a.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Governance Steering Committee held in the Board Room, 411 Dunsmuir Street, Nanaimo, BC, on Thursday, 2014-MAY-15 at 9:00 a.m. be adopted as circulated. The motion carried unanimously.

4. PUBLIC COMMENT:

No one in attendance wished to address the Committee.

5. PRESENTATION:

- (a) Ms. Allison Habkirk, Consultant, facilitated Committee discussion regarding Council roles, responsibilities and relationships.

It was moved and seconded that the Committee recommend that Council not adopt the Council Charter, Councillor Role, Mayor Role, Council-Staff Relations Protocol and Council Member Declaration documents. The motion was defeated.

Opposed: Mayor Ruttan, Councillors Brennan, Greves, Johnstone, McKay, and Pattje

The Committee discussed various amendments to the Council Charter, Councillor Role, Mayor Role, Council-Staff Relations Protocol and Council Member Declaration documents to ensure clarification of certain points, correct clerical errors and reflect current City procedures. Ms. Habkirk will amend the documents and provide them to Staff for consideration by Council at a future open Council meeting.

The Committee recessed the meeting at 10:37 a.m. with the intention to reconvene after a short refreshment break.

The meeting reconvened at 10:47 a.m.

It was moved and seconded that the Committee recommend that Council adopt the Council Charter, Councillor Role, Mayor Role, Council-Staff Relations Protocol and Council Member Declaration documents with amendments discussed at the Governance Steering Committee Meeting held 2014-MAY-21. The motion carried.

Opposed: Councillor McKay

6. ADJOURNMENT:

It was moved and seconded at 11:50 a.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER