

MINUTES
REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION
SERVICE AND RESOURCE CENTRE BOARD ROOM
WEDNESDAY, 2014-JUN-25, AT 6:00 P.M.

PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner T. Greves
Commissioner F. Pattje
Commissioner K. Alden
Commissioner L. Avis
Commissioner M. Beaudoin-Lobb
Commissioner H. Houle
Commissioner A. McPherson
Commissioner D. Rinald
Commissioner G. Savage
Commissioner I. Thorpe
Commissioner M. Young

Staff: R. Harding, Director, Parks, Recreation and Environment
R. Tweed, Recording Secretary
B. Corsan, Manager, Real Estate
A. Britton, Acting Manager, Parks Operations
K. MacDonald, Parks and Open Space Planner
D. Johnston, Assistant Manager, Aquatics
A. Jetter, Lifeguard Instructor, Aquatics

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 5:52 p.m.

2. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the Community Charter Section 90(1):

(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; and,

(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

The motion carried unanimously.

Commission moved into "In Camera" at 5:52 p.m.

Commission moved out of "In Camera" at 6:04 p.m. and resumed the regular meeting.

2. INTRODUCTION OF LATE ITEMS:

- Add Item 8.(d) – Travel Assistance Grant – Upper Island Storm Youth Soccer.
- Add Item 9.(a) – Minutes of 2014-JUN-05 Nanaimo Harbour City Seniors Meeting.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda as amended be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Thursday, 2014-JUN-12 at 6:30 p.m. in the Bowen Complex Conference Room be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

- (a) Damon Johnston, Assistant Manager, Aquatics, and Ms. Angelica Jetter, Lifeguard Instructor - Swim to Survive Summary and Summer Park Programs.

Mr. Johnstone and Ms. Jetter provided a PowerPoint presentation regarding the Swim to Survive and Summer Park Programs.

There is a Staff focus group working on the Beban Pool redesign with two options on the improvement of spray and play toys under consideration. One of the companies, "Vortex" of Montreal, fabricate and design equipment. A Staff Report will be coming forward to PRCC. Beban will be reopening in September. The play structure will be replaced next year.

It was moved and seconded that the presentation be received. The motion carried unanimously.

6. CHAIR'S REPORT:

The Chair, Diana Johnstone, provided an update on the 2014-JUN-23 Council meeting with regard to the motion concerning the proposed Nanaimo Boathouse & Paddling Centre. Approval in Principle was not given; however, Council will be meeting to determine if it is to be deemed a City priority.

7. REPORTS OF ADVISORY BODIES:

- (a) Parks Committee: Minutes of the meeting held Thursday, 2014-JUN-12.

It was moved and seconded that the minutes be received. The motion carried unanimously.

The Chair of the Committee, Ian Thorpe, provided an update on the VIP Beautification Project meeting with regard to the Townsite Road and Millstone Avenue right of way area. Staff had received a request to improve the land; however, at this point there did not seem to be a neighbourhood consensus as to whether it should be a maintained park area or perhaps a community garden. There was a good turn out. The

neighbourhood is concerned about maintenance of the area, which is legally a roadway right of way. Names and contact information were obtained for the possibility of setting up a Steering Committee for the future.

- (b) Recreation Committee: No meeting held since last reporting.
- (c) Grants Advisory Committee: Commissioner Avis reported on meetings held since 2014-JUN-12, advising that no meetings have been held since Commission last met. The next meeting is scheduled for 2014-JUL-07.

It was moved and seconded that the delegation be received. The motion carried unanimously.

8. STAFF REPORTS:

- (a) **Boat Ramp Use Issues**
Richard Harding, Director - Parks, Recreation and Environment

Purpose: To advise Commission on user issues at boat ramps.

Delegations: (10 minutes)

1. Clyde Wicks spoke to the need of working with user groups at Brechin Boat Ramp and Charlaine Boat Ramp and the history of the ramps. A written handout of his presentation was provided to Commission.

It was moved and seconded that the delegation be received. The motion carried unanimously.

Correspondence: (None.)

Staff Recommendation: That the Parks, Recreation and Culture Commission support Staff in meeting and working with Stakeholders and user groups (sports fishers, paddling groups, commercial operators, Auxiliary Coast Guard, etc.) on issues related to the Brechin Boat Ramp and Charlaine Boat Ramp and report back to Commission and Council on a regular basis.

Art Groot will be leading the group in their discussions, with Al Britton assisting.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

- (b) **Request for Approval In Principle –**
Nanaimo Curling Club Lease Agreement
Richard Harding, Director - Parks, Recreation and Environment

Purpose: To obtain Commission and Council approval in principle to grant a 10-year lease to the Nanaimo Curling Club (the "Lessee") for the City-owned Land and Building known as the Nanaimo Curling Centre located at 100 Wall Street.

Delegations: (None.)

Correspondence: (None.)

Staff introduced Linda Torgerson, Vice President, and Ron Kaneen, President, who were in attendance representing the Nanaimo Curling Club. Bill Corsan, Manager, Real Estate clarified the matter of structures on City land and how the land is registered with Land Titles. The Nanaimo Curling Club facility was built by the members, but it is owned by the City.

Staff Recommendation: That the Parks, Recreation and Culture Commission approve and request that Council:

1. approve in principle the disposition of a 10-year lease to the Nanaimo Curling Club; and,
2. direct Staff to draft a Lease Agreement for Council's review and consideration.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(c) **Travel Assistance Grant – Nanaimo & District Minor Fastball**
Elizabeth Williams, Manager, Recreation Services

Purpose: To obtain approval from Commission and Council.

Delegations: (None.)

Correspondence: (None.)

Staff Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to Nanaimo & District Minor Fastball in the amount of \$450 for nine athletes to attend the Provincial Softball Championship, being held in North Delta, B.C.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(d) **Travel Assistance Grant – Upper Island Storm Youth Soccer**
Elizabeth Williams, Manager, Recreation Services

Purpose: To obtain approval from Commission and Council.

Delegations: (None.)

Correspondence: (None.)

Staff Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to Upper Island Storm Youth Soccer in the amount of \$700 for 14 athletes to attend the Provincial Championship Soccer being held in Burnaby, B.C.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(e) **Parks Operations Monthly Report – May, 2014.**

It was moved and seconded that the report be received. The motion carried unanimously.

(f) **Recreation Services Monthly Report – May, 2014.**

It was moved and seconded that the report be received. The motion carried unanimously.

9. **CORRESPONDENCE:** (not related to a Report to Commission)

- (a) Minutes of the Nanaimo Harbour City Seniors Board of Directors Meeting held 2014-JUN-25.

It was moved and seconded that the correspondence be received. The motion carried unanimously.

10. **NOTICE OF MOTION:** (None.)

11. **OTHER BUSINESS:** (None.)

12. **DELEGATIONS (not related to a Report to Commission):** (10 MINUTES)

- (a) Jamie Davis requesting to erect a netted commercial fastball / baseball batting cage at Beban Park.

Travis Whiteman presented on behalf of Mr. Davis and the company, Bat'n 367 Ltd., to Commission, and provided aerial boards for review. The plan is to install six pitching machines. The company is prepared to spend \$250,000 to build them. The area they will cover will be 150' by 150'. The designs are still in the preliminary stages. The company hopes to recoup their costs through charging user fee rates of \$2.00 for 15 balls, and \$4.00 for 30 balls. They intend on hiring a full-time staff person for the kiosk. There will be a lot of infrastructure. They do not need to fund raise as the company will be covering the costs. The enterprise is "for profit". The company is in the process of choosing an engineering company for structural and architecture details.

It was moved and seconded that the delegation be received. The motion carried unanimously.

Staff advised that this is similar to the golf course proposal. All issues would be worked out in a lease agreement. Staff recommended that if the Commission is interested in exploring further that the matter be referred to the Parks Committee.

It was moved and seconded that the matter be referred to the Parks Committee to review and report back to the Commission including information on any possible costs the City might incur. The motion carried unanimously.

13. QUESTION PERIOD: *(No questions.)*

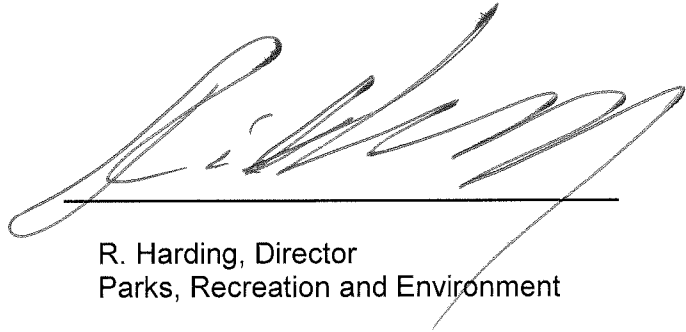
14. ADJOURNMENT:

It was moved and seconded at 7:11 p.m. that the meeting adjourn. The motion carried unanimously.

CERTIFIED CORRECT:

A handwritten signature in cursive script, appearing to read "D. Johnstone", written over a horizontal line.

D. Johnstone, Chair
Parks, Recreation and Culture Commission

A handwritten signature in cursive script, appearing to read "R. Harding", written over a horizontal line.

R. Harding, Director
Parks, Recreation and Environment

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