

AMENDED AGENDA

REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION
SERVICE AND RESOURCE CENTRE BOARD ROOM, 411 DUNSMUIR STREET
WEDNESDAY, 2014-JUN-25, COMMENCING AT 6:00 P.M.

CHAIR: COMMISSIONER DIANA JOHNSTONE

1. **CALL THE REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

- Add Item 8.(d) – Travel Assistance Grant – Upper Island Storm Youth Soccer.
- Add Item 9.(a) – Minutes of 2014-JUN-05 Nanaimo Harbour City Seniors Meeting.

3. **ADOPTION OF AGENDA:** *(Motion required.)*

4. **ADOPTION OF MINUTES:**

Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Thursday, 2014-JUN-12, at 6:30 p.m., in the Bowen Park Complex Conference Room.

Pgs. 4-10

(Motion required to adopt the minutes.)

5. **PRESENTATIONS:**

- (a) Damon Johnstone, Aquatics – Swim to Survive Summary and Summer Park Programs.

6. **CHAIR'S REPORT:**

7. **REPORTS OF ADVISORY BODIES:**

- (a) **Parks Committee:** Verbal report provided at the 2014-JUN-12 meeting. Minutes of the meeting held 2014-JUN-12.

Pgs. 11-12

(Motion required to receive the minutes.)

- (b) **Recreation Committee:** No meeting since last reporting.

- (c) **Grants Advisory Committee:** Commissioner Avis to report on the meetings held since 2014-JUN-12.

8. **STAFF REPORTS:**

(a) **Boat Ramp Use Issues**
Richard Harding, Director - Parks, Recreation and Environment

Pgs. 13-14

Purpose: To advise Commission on user issues at boat ramps.

Delegations: (10 minutes)

1. Clyde Wicks, wishing to speak to the need of working with user groups at Brechin Boat Ramp and Charmaine Boat Ramp. *(Pg. 14)*

Correspondence: (None.)

Staff Recommendation: That the Parks, Recreation and Culture Commission support Staff in meeting and working with Stakeholders and user groups (sports fishers, paddling groups, commercial operators, Auxiliary Coast Guard, etc.) on issues related to the Brechin Boat Ramp and Charmaine Boat Ramp and report back to Commission and Council on a regular basis.

(Motion required to adopt the recommendation.)

(b) **Request for Approval In Principle –**
Nanaimo Curling Club Lease Agreement
Richard Harding, Director - Parks, Recreation and Environment

Pgs. 15-17

Purpose: To obtain Commission and Council approval in principle to grant a 10-year lease to the Nanaimo Curling Club (the "Lessee") for the City-owned Land and Building known as the Nanaimo Curling Centre located at 100 Wall Street.

Delegations: (None.)

Correspondence: (None.)

Staff Recommendation: That the Parks, Recreation and Culture Commission approve and request that Council:

1. approve in principle the disposition of a 10-year lease to the Nanaimo Curling Club; and,
2. direct Staff to draft a Lease Agreement for Council's review and consideration.

(Motion required to adopt the recommendation.)

- (c) **Travel Assistance Grant – Nanaimo & District Minor Fastball** *Pgs. 18-20*
Elizabeth Williams, Manager, Recreation Services

Purpose: To obtain approval from Commission and Council.

Delegations: (None.)

Correspondence: (None.)

Staff Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to Nanaimo & District Minor Fastball in the amount of \$450 for nine athletes to attend the Provincial Softball Championship, being held in North Delta, B.C.

(Motion required to adopt the recommendation.)

- (d) **Travel Assistance Grant – Upper Island Storm Youth Soccer** *Pgs.*
Elizabeth Williams, Manager, Recreation Services *20.1 – 20.4*

Purpose: To obtain approval from Commission and Council.

Delegations: (None.)

Correspondence: (None.)

Staff Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to Upper Island Youth Soccer in the amount of \$700 for 14 athletes to attend the Provincial Championship Soccer being held in Burnaby, B.C.

(Motion required to adopt the recommendation.)

- (e) **Parks Operations Monthly Report – May 2014** *Pgs. 21-27*

(Motion required to receive the report.)

- (f) **Recreation Services Monthly Report – May 2014** *Pgs. 28-32*

(Motion required to receive the report.)

9. **CORRESPONDENCE:**

- (a) Minutes of the Nanaimo Harbour City Seniors Board of Directors meeting, held 2014-JUN-05. *Pgs. 32.1-32.2*

10. **NOTICE OF MOTION:**

11. **OTHER BUSINESS:** *(Motion required to review other business.)*

12. **DELEGATIONS (not related to a Report to Commission):** (10 MINUTES)

- (a) Jamie Davis requesting to erect a netted commercial fastball / baseball batting cage at Beban Park. Pg. 33

13. **QUESTION PERIOD:** (*Agenda Items Only*)

14. **PROCEDURAL MOTION:**

That the meeting be closed to the public in order to deal with agenda items under the Community Charter Section 90(1):

(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; and,

(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

15. **ADJOURNMENT:** (*Motion required to adjourn.*)

2014-JUN-25

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MINUTES
REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION
BOWEN COMPLEX CONFERENCE ROOM
THURSDAY, 2014-JUN-12, AT 6:30 P.M.

PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner T. Greves
Commissioner F. Pattje
Commissioner L. Avis
Commissioner M. Beaudoin-Lobb
Commissioner H. Houle
Commissioner A. McPherson
Commissioner D. Rinald
Commissioner G. Savage
Commissioner I. Thorpe
Commissioner M. Young

Regrets: Commissioner K. Alden

Staff: R. Harding, Director, Parks, Recreation and Environment
A. Britton, Manager, Parks Operations
K. MacDonald, Parks and Open Space Planner
R. Tweed, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER.

The Regular Meeting was called to order at 6:30 p.m.

2. INTRODUCTION OF LATE ITEMS:

- Add item 8.(a), 1. – Delegation Request
- Add item 8.(a), 2. – Correspondence

3. ADOPTION OF AGENDA:

It was moved and seconded that the Delegations under Items 12. (a) South-Side Minor Football Association, and 12.(b) Groveland Playground Improvement Committee, be moved forward on the Agenda to be heard under Item 5. The motion carried unanimously.

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Parks, Recreation and Culture Commission Meetings held Thursday, 2014-MAY-01, at 5:01 p.m., in the Service and Resource Centre (SARC) Boardroom, 411 Dunsmuir Street, and, Thursday, 2014-MAY-15, at 5:03 p.m., in Room 1, Bowen Park Complex, 500 Bowen Road, be adopted as circulated. The motion carried unanimously.

5. DELEGATIONS (not related to a Report to Commission):

- (a) Robert E. Stevenson, Jr., President, South-Side Minor Football Association, Nanaimo, B.C., sought assistance from the Knowles Estate Reserve Fund towards the purchase of field equipment, footballs, tape, paint, uniforms, and protective equipment which is expected to total \$10,970.52 for the upcoming season.

It was moved and seconded that the delegation be received. The motion carried unanimously.

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve \$10,970.52 from the Knowles Estate Reserve Fund towards purchase by the South-Side Minor Football Association of football equipment for the upcoming season. The motion carried unanimously.

- (b) Tom Hedekar, Groveland Playground Improvement Committee made application to the Parks, Recreation and Culture Commission for VIP funding in the amount of \$50,000 to improve the function, safety, and comfort of Groveland Park.

It was moved and seconded that the delegation be received. The motion carried unanimously.

It was moved and seconded that \$50,000 from the playground capital funds be provided to the Groveland Playground Improvement Committee to improve the function, safety, and comfort of Groveland Park. The motion carried unanimously.

6. PRESENTATIONS:

- (a) Elizabeth Williams, Manager, Recreation Services, made a presentation to the Commission providing an update to the progress of the planning for the B.C. Summer Games.

It was moved and seconded that the information be received. The motion carried unanimously.

7. CHAIR'S REPORT:

It was moved and seconded that the Parks, Recreation and Culture Commission send a letter to the programmers for the Healthamongus event thanking them for all their efforts in providing a successful event. The motion carried unanimously.

It was moved and seconded that the Parks, Recreation and Culture Commission send a letter to the "Broombusters" volunteers thanking them for all their hard work on invasive species removal in the City. The motion carried unanimously.

It was moved and seconded that three volunteers from the Parks, Recreation and Culture Commission, Diana Johnstone, Mercedes Beaudoin-Lobb, and Lynda Avis, will serve on the Sponsorship Policy for the City of Nanaimo Sub-Committee. The motion carried unanimously.

It was moved and seconded that the start time for the regular, monthly Parks, Recreation and Culture Commission meetings be amended from 5:00 p.m. to 6:00 p.m. The motion carried unanimously.

8. REPORTS OF ADVISORY BODIES:

- (a) Parks Committee: Commissioner Thorpe provided a verbal report on the meeting held 2014-JUN-12.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

- (b) Recreation Committee: Commissioner Avis reported on the meeting held 2014-JUN-04.

2014 Sport Tournament Grant Requests (Final Intake).

It was moved and seconded that Parks, Recreation and Culture Commission approve and recommend that Council approve that, pending review of the application by Vancouver Island Exhibition for the "Skateboard Competition and Roller Derby Demo and Game", and, in the event that no late applications are received, the unexpended 2014 Sport Tournament Grant funds be carried over to the 2015 Sport Tournament Grant budget. The motion carried unanimously.

It was moved and seconded that Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$8,625.00 for the final intake* of the 2014 Sport Tournament Grant allocations as follows:

SPORT TOURNAMENT GRANT APPLICATIONS 2014					
GROUP		EVENT	TYPE	2014 REQUESTED	2014 RECOMMENDED
1.	Water Ski Wakeboard British Columbia	Long Lake Wakeboard Open	Regional	\$625.00	\$625.00
2.	Badminton Nanaimo	Nanaimo Masters & Open Badminton Tournament	Invitational	\$1,500.00	\$1250.00
3.	Young Professionals of Nanaimo	2014 YPN All-Sports Challenge	Local	\$750.00	\$300.00
4.	Nanaimo Minor Hockey	Nanaimo Ice 2014	Local	\$1,500.00	\$1,500.00
5.	Nanaimo Minor Baseball Association	V1B1 Nanaimo Miners Fall Classic	Regional	\$2,500.00	\$1,200.00
6.	Nanaimo Coaldiggers Hockey Club	Nanaimo Coaldigger Fall Classic	Regional	\$1,000.00	\$1,000.00
7.	Nanaimo Islanders Female Hockey Association	Harbour City Hockey Classic	Regional	\$1,500.00	\$1,250.00
8.	Vancouver Island Exhibition	Skateboard competition and Roller Derby demo and game	Local	\$2,500.00	Deferred, pending further information from Applicant.
9.	Nanaimo Ultimate Association	Udderbowl	Local	\$500.00	\$500.00
10.	Nanaimo Riptides Swim Team	NRST Fall Invitational	Provincial	\$1,000.00	\$1,000.00
TOTALS:				\$13,375.00	\$8,625.00

2014 Budget Totals	\$21,498.00
Less: Approved Grants - First Intake	\$8575.00
2014 Sub-Total Remaining:	\$12,923.00

Less: Approved Grants - Final Intake*	\$8,625.00
2014 Remaining Budget:	4,298.00

**Proviso – the Vancouver Island Exhibition “Skateboard Competition and Roller Derby Demo and Game” event pending review.*

It was moved and seconded that the report be received. The motion carried unanimously.

- (b) Grants Advisory Committee: Commissioner Avis provided a verbal report on the meetings held since 2014-MAY-01.

It was moved and seconded that the report be received. The motion carried unanimously

9. STAFF REPORTS:

- (a) **Proposed Nanaimo Boathouse & Paddling Centre**
Richard Harding, Director, Parks, Recreation and Environment

Delegations:

1. Camela Tang, representing the Nanaimo Boathouse Society, spoke to the Staff Report and Recommendations and answered questions from Commission.

It was moved and seconded that the delegation be received. The motion carried unanimously.

Correspondence:

1. Package of additional Letters of Interest & Letters of Support received from the Nanaimo Boathouse Society on 2014-JUN-09.

It was moved and seconded that the correspondence be received. The motion carried unanimously.

It was moved and seconded that the Parks, Recreation and Culture Commission not recommend Approval in Principal for the proposed Nanaimo Boathouse & Paddling Centre until Council has determined that this is a priority. The motion carried unanimously.

Commissioner Houle left the meeting at 8:00 p.m.

(b) **Beban Park Master Plan Update**
Kirsty MacDonald, Parks and Open Space Planner

Correspondence:

1. Letter dated 2014-JUN-03 from Ian Kalina, Executive Director, Boys & Girls Clubs of Central Vancouver Island, expressing their desire to work with the City to secure the necessary funding to be part of the re-design of both Beban and Centennial parks along with other municipal parks.
2. Letter dated 2014-JUN-06 from Scott Saywell, Acting President, Harbour City Football Club formally expressing their interest to form a new partnership agreement with the City of Nanaimo to develop additional turf fields in the Beban Park Complex, beside our existing clubhouse, and elsewhere in the City.

It was moved and seconded the correspondence be received. The motion carried unanimously.

It was moved and seconded that the Parks, Recreation and Culture Commission:

1. approve the Draft Beban Park Master Plan Update 2014 for public review and comment; and,
2. that Staff host a public open house and stakeholder input sessions to present the draft plan for public review and receive comment this summer.

The motion carried unanimously.

(c) **Velodrome Proposal for Beban Park**
Kirsty MacDonald, Parks and Open Space Planner

It was moved and seconded that Staff:

1. continue to work through the Draft Beban Park Master Plan update process with public review and comment; and,
2. gauge interest in the concept of the velodrome through future public open houses and stakeholder input sessions, and then review feedback and consideration as part of the Beban Park Master Plan update process.

The motion carried unanimously.

- (d) **Travel Assistance Grant**
Nanaimo District Secondary School - Soccer
L. Williams, Manager, Recreation Services
-

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to Nanaimo District Secondary School in the amount of \$850 for 17 athletes to attend the BC Senior Girls Soccer Provincials, being held in Penticton, B.C. The motion carried unanimously.

- (e) **Travel Assistance Grant**
Nanaimo Youth Choir
L. Williams, Manager, Recreation Services
-

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to Nanaimo Youth Choir in the amount of \$1,000 for 10 performers to attend the Pacific International Children's Choir Festival, being held in Eugene, Oregon, U.S.A. The motion carried unanimously.

- (f) **Travel Assistance Grant**
John Barsby Bulldog Theatre
L. Williams, Manager, Recreation Services
-

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to John Barsby Bulldog Theatre in the amount of \$750 for 15 performers to attend the Provincial Theatre Festival, being held in New Westminster, B.C. The motion carried unanimously.

- (g) **Travel Assistance Grant**
Nanaimo Track and Field Club – Wellington Secondary School
L. Williams, Manager, Recreation Services
-

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to Nanaimo Track and Field Club - Wellington High School in the amount of \$200 for four athletes to attend the BC High School Championships, being held in Langley, B.C. The motion carried unanimously.

- (h) **Parks Operations Monthly Report – April 2014.**

It was moved and seconded that the report be received. The motion carried unanimously.

- (i) **Recreation Services Monthly Report – April 2014.**

It was moved and seconded that the Parks, Recreation and Culture Commission send Dr. Steve Beerman, the School Board, and the National Life Saving Society, letters acknowledging and thanking them for their contributions to the community. The motion carried unanimously.

It was moved and seconded that the report be received. The motion carried unanimously.

10. CORRESPONDENCE: (not related to a Report to Commission)

- (a) Minutes of the Nanaimo Harbour City Seniors Board of Directors meeting, held 2014-MAY-02.
- (b) Minutes of the Nanaimo Harbour City Seniors Annual General Meeting, held 2014-MAY-22.

It was moved and seconded that the correspondence be received. The motion carried unanimously.

11. NOTICE OF MOTION: (None.)

12. OTHER BUSINESS: (None.)

13. QUESTION PERIOD: (No questions.)

14. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the Community Charter Section 90(1):

(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; and,

(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

The motion carried unanimously.

15. ADJOURNMENT

It was moved and seconded at 8:50 p.m. that the regular meeting adjourn. The motion carried unanimously.

CERTIFIED CORRECT:

D. Johnstone, Chair
Parks, Recreation and Culture Commission

R. Harding, Director
Parks, Recreation and Environment

2014-JUN-18
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MINUTES
PARKS COMMITTEE MEETING
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM,
THURSDAY, 2014-JUN-12, COMMENCING AT 5:00 P.M.

PRESENT: Commissioner Ian Thorpe, Chair

Members: Commissioner Diana Johnstone
Commissioner Donald Rinald
Commissioner Graham Savage
Commissioner Maureen Young

Staff: A. Britton, Manager, Parks Operations
K. MacDonald, Parks & Open Space Planner
R. Tweed, Recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 5:06 p.m.

2. INTRODUCTION OF LATE ITEMS: (None.)

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the regular Parks Committee meeting held Thursday, 2014-MAR-13, at 5:03 p.m., in the Bowen Park Complex Conference Room be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

- (a) Kirsty MacDonald, Parks & Open Space Planner, and Al Britton, Manager, Parks Operations, provided an update on current and ongoing projects within the Section.

It was moved and seconded that the presentation be received. The motion carried unanimously.

6. CHAIR'S REPORT: (None.)

7. REPORTS OF PROJECT COMMITTEES: (None.)

8. STAFF REPORTS: (None.)

9. CORRESPONDENCE: (None.)

10. NOTICE OF MOTION: (None.)
11. OTHER BUSINESS: (None.)
12. DELEGATIONS: (None.)
13. QUESTION PERIOD: (No questions.)
14. ADJOURNMENT:

It was moved and seconded at 6:19 p.m. that the meeting adjourn. The motion carried unanimously.

Ian W. Thorpe

Ian Thorpe
CHAIR
PARKS COMMITTEE

CERTIFIED CORRECT:

K. MacDonald

Kirsty MacDonald
PARKS AND OPEN SPACE PLANNER
PARKS, RECREATION AND ENVIRONMENT

APPROVED FOR DISTRIBUTION:

Richard Harding

Richard Harding
DIRECTOR
PARKS, RECREATION AND ENVIRONMENT

City of Nanaimo

REPORT TO THE PARKS, RECREATION AND CULTURE COMMISSION

DATE OF MEETING: 2014-JUN-25

AUTHORED BY: RICHARD HARDING, DIRECTOR

RE: BOAT RAMP USE ISSUES

STAFF RECOMMENDATION:

That the Parks, Recreation and Culture Commission support Staff in meeting and working with Stakeholders and user groups (sports fishers, paddling groups, commercial operators, Auxiliary Coast Guard, etc.) on issues related to the Brechin Boat Ramp and Charmaine Boat Ramp and report back to Commission and Council on a regular basis.

PURPOSE:

To advise Commission on user issues at boat ramps.

BACKGROUND:

The Brechin Boat Ramp and Charmaine Boat ramp operate as community amenities and are currently experiencing high demand for sport and commercial fishing as well as continued paddling and other recreational uses.

Staff have recently met with sport fishing users who have identified a number of issues to explore and mitigate.

To insure all use issues are identified Staff recommend meeting with a variety of user groups to identify issues and options to deal with the increased demand as well as possible improvements to both facilities.

These meetings would start in July and continue as needed with updates provided to Commission.

Respectfully submitted,



Richard Harding
DIRECTOR
PARKS, RECREATION AND ENVIRONMENT



REQUEST TO APPEAR AS A DELEGATION

ON 2014 - JUNE - 25
year month day

NAME OF PERSON MAKING PRESENTATION: Clyde Wicks

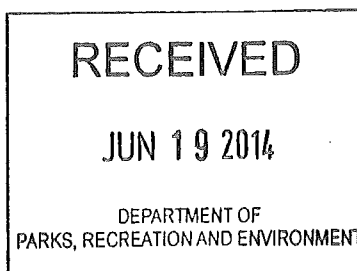
ADDRESS: Nanaimo BC
street address City Province Postal Code

PHONE: home business EMAIL:

NAME OF APPLICANT IF OTHER THAN ABOVE:

DETAILS OF PRESENTATION:

Speak to the need of working with user groups at Brechin Boat Ramp and Charmaine Boat Ramp.



PLEASE NOTE

- **Electronic presentations** must be provided on a CD, memory stick, or by email no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511
Fax: (250) 753-7277
parks@nanaimo.ca

City Of Nanaimo
REPORT TO THE
PARKS, RECREATION AND CULTURE COMMISSION

DATE OF MEETING: 2014-JUN-25

AUTHORED BY: RICHARD HARDING, DIRECTOR
PARKS, RECREATION AND ENVIRONMENT

RE: REQUEST FOR APPROVAL IN PRINCIPLE - NANAIMO CURLING CLUB LEASE AGREEMENT

STAFF RECOMMENDATION:

That the Parks, Recreation and Culture Commission approve and request that Council:

1. approve in principle the disposition of a 10-year lease to the Nanaimo Curling Club; and,
2. direct Staff to draft a Lease Agreement for Council's review and consideration.

PURPOSE:

To obtain Commission and Council approval in principle to grant a 10-year lease to the Nanaimo Curling Club (the "Lessee") for the City-owned Land and Building known as the Nanaimo Curling Centre located at 100 Wall Street.

BACKGROUND:

The Nanaimo Curling Club Licence Agreement of the Nanaimo Curling Centre (the "Centre") expired December 31, 2012. The Curling Club has requested a 10-year lease for continued use and occupation of the Centre with an option to renew for one term of five years on the same terms and conditions as set out in the first term, except with respect to renewal and rent. The Lessee will pay the amount of \$1.00 for each term of use and occupation of the Lease Area.

The purpose built Curling Centre is 2,512 m. sq. (27,039 sq. ft.) and was constructed in 1969 by Club members. It includes a basement with storage, meeting rooms, change rooms and curling rink, as well as a main floor office, pro shop, food concession and viewing mezzanine. Upstairs is a licensed lounge and viewing balcony.

The Nanaimo Curling Centre and like uses are permitted under the PRC-3 zone. There is no requirement for an Alternative Approval Process.

At their meeting held on 2014-FEB-26, the Parks, Recreation and Culture Commission moved and seconded that the Commission defer the recommendation regarding the Nanaimo Curling Club's

lease renewal to the next regular meeting pending clarification on the ownership of the building. The motion carried.

Subsequent to this motion Staff obtained a Legal Opinion with regard to this building and confirmed that the building is owned by the City of Nanaimo and not the Curling Club.

DISCUSSION:

The Lessee will be responsible for the security system, internet, cable TV, electricity, natural gas, recycling, telephone, routine janitorial, interior maintenance and repair as well as monthly inspection, repair and annual certification of the elevator, boilers and ice-making machinery and appurtenances as required. Major repairs or upgrades may be cost-shared between the Lessee and City. The City will be responsible for maintenance and repair or upgrading the exterior including structural, cladding, roof and electrical as required. The City will be responsible for maintenance and repairs of the HVAC system. Major repairs or upgrading may be cost-shared between the Lessee and the City.

Key Terms of the proposed Lease Agreement for the Nanaimo Curling Centre

- Address of property: 100 Wall Street
- Legal Description: That part of Bowen Park (DD14817) lying to the east of Wall Street.
- Lessee: Nanaimo Curling Club.
- Lease Area: 2,512 m. sq. (27,039 sq. ft.)
- Form of Lease: Unregistered.
- Term: 10 + 5 years.
- Commencement Date of First Term: May 1, 2014
- Termination Date: April 30, 2024
- Rent for term: \$1.00 plus GST
- City Responsibilities: Maintenance, repair or upgrading of the exterior including structural, cladding, roof and electrical as required. Maintenance and repair of HVAC system, insurance of structure.
- Lessee Responsibilities: Security system, internet, cable TV, electricity, natural gas, recycling, garbage, telephone, routine janitorial, interior maintenance and repair, monthly inspection, repair and annual certification of the elevator, boilers and ice-making machinery and appurtenances as required.
- Utility Charge to City: Lessee to pay for City water and sewer.
- Lessee Insurance: \$5 Million liability and content insurance.
- Property Taxes: Lessee responsible for property taxes (unless approved for a Permissive Tax Exemption).
- Assignment: Upon approval by the City.

Staff recommends that the Parks, Recreation and Culture Commission request that Council provide approval in principle of the lease agreement.

If Commission and Council approve the lease agreement in principle, Staff will formalize the lease document, carry out the Public notification process and return to Council for final approval.

STRATEGIC PLAN CONSIDERATIONS:

Asset Management: Assisting a local community group in maintaining a key amenity to secure their operational effectiveness.

Community Building Partnerships: The ability of volunteer-based organizations to deliver outcomes inherent in the City of Nanaimo's vision and municipal priorities.

Respectfully submitted,



Richard Harding
DIRECTOR
PARKS, RECREATION AND ENVIRONMENT

2014-JUN-19

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City of Nanaimo

REPORT TO THE PARKS, RECREATION AND CULTURE COMMISSION

DATE OF MEETING: 2014-JUNE-25

AUTHORED BY: LIZ WILLIAMS, MANAGER
RECREATION SERVICES

RE: TRAVEL ASSISTANCE GRANT – NANAIMO & DISTRICT MINOR FASTBALL

STAFF RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to Nanaimo & District Minor Fastball in the amount of \$450 for nine athletes to attend the Provincial Softball Championship, being held in North Delta, B.C. The application meets all of the travel grant criteria.

BACKGROUND:

The City of Nanaimo provides a contingency account for amateur sports and cultural groups and individuals to travel within B.C. (excluding travel on Vancouver Island) and out of province to a Regional, National or International Championship. These funds are available to sports and cultural groups winning Provincial or Regional competitions and the current policy provides \$50 per person to a maximum of \$1,000 per application for travel within B.C. or \$100 per person to a maximum of \$2,000 per application for travel outside of B.C. Requests are considered on a first-come, first-served, basis as funds remain available.

Staff review all Travel Assistance Grant applications and forward the recommendation to the Parks, Recreation and Culture Commission for approval. On 2014-JUN-17, Staff reviewed a Travel Assistance Grant application submitted by the Nanaimo & District Minor Fastball requesting financial assistance for nine athletes to represent Nanaimo at the Provincial Softball Championships being held in North Delta, B.C. Staff determined that the application did meet all of the grant criteria and recommend that the Parks, Recreation and Culture Commission recommend that Council approve the application in the amount of \$450.

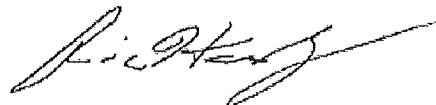
To date \$5,500 from the 2014 travel grants contingency funds has been awarded or pending. If the above travel grant of \$450 is approved, \$1550 remains available for future 2014 travel grants.

Respectfully submitted,

Concurrence by:



Liz Williams
MANAGER
PARKS, RECREATION AND ENVIRONMENT



Richard Harding
DIRECTOR
PARKS, RECREATION AND ENVIRONMENT

2014-JUN-19

File: A2-4 / A2-6 / B3-5-12

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City of Nanaimo
Department of Parks, Recreation & Culture
Travel Assistance Grant Evaluation

APPLICANT: Nan & District Minor Fastball DATE: June 17, 2014

CRITERIA	Meets Criteria (✓)	Does not meet Criteria (✓)	NOTES
A. Winner of a Regional, Provincial or National Championship (or equivalent)	✓		
B. Attending a Provincial, Regional, National, or International Championship	✓		
C. Traveling out of Province Max. \$100 per person up to \$2,000 per group	N/A		
D. Traveling within BC(excluded: Van. Is.) Max. \$50 per person up to \$1,000 per group	✓		
E. Other sources of funding identified	✓		
F. Grant recipient(s) reside in Nanaimo	✓		
G. Application made by a local organization	✓		
H. Grant for participants only, not coaches or chaperones	✓		
I. Demonstrated financial need	✓		
J. Applicant is a non-profit organization	✓		
K. Budget & financial statements attached	—		

RECOMMENDED FOR FUNDING (✓): ✓ AMOUNT: \$ 450.00

OR
NO GRANT RECOMMENDED (✓): _____ DOES NOT MEET CRITERIA: _____

EVALUATOR: Liz Williams POSITION: Manager, Recreation Services
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CITY OF NANAIMO
APPLICATION FOR TRAVEL ASSISTANCE

Office Use

ORGANIZATION: NOMFA - Nanaimo District Minor Fastball		DATE: May 1, 2014	
ADDRESS: Box 264 Station A Nanaimo, BC V9R5K9		PRESIDENT: Doug Cawthorne	
		SENIOR STAFF MEMBER: Leslee Johnson	
		POSITION: Competitive Director	
		CONTACT: Laurie Dean - Head Coach	
TELEPHONE: 250-754-1677		TELEPHONE: 250-714-2046	
TOTAL NUMBER OF PERSONS TRAVELLING: 16	TOTAL NUMBER OF COMPETITORS TRAVELLING: 11	TOTAL NUMBER OF COMPETITORS RESIDING WITHIN THE CITY OF NANAIMO: 9	TOTAL AMOUNT REQUESTED: \$1,000 \$450
DESTINATION: North Delta, BC		DATE OF DEPARTURE: July 10, 2014	
EVENT TO BE ATTENDED: Provincial Softball Championships			
PROVINCIAL/REGIONAL/NATIONAL CHAMPIONSHIP RECEIVED: Regional			
PLEASE LIST ALL OTHER SOURCES OF FUNDING FOR THIS TRIP: - Bette Due to take place in May - Parents to pay remaining fees.			
WHY SHOULD THIS TRIP RECEIVE CITY FUNDING? As a rep team in Nanaimo, the team must travel to Vancouver 5-6 times per season to compete on the mainland. It is very costly, and grants such as this allow the travel to be more affordable to the players.			
SIGNATURE:	TITLE/POSITION: Head Coach	DATE: May 1, 2014	
<p>* IN SIGNING THIS DOCUMENT I CONFIRM THAT I HAVE READ AND UNDERSTAND THE CRITERIA *</p> <p>NOTE: A BUDGET OUTLINING REVENUES AND EXPENDITURES FOR THIS TRIP MUST BE ATTACHED FOR CONSIDERATION.</p>			

City of Nanaimo
REPORT TO THE
PARKS, RECREATION AND CULTURE COMMISSION

DATE OF MEETING: 2014-JUN-25

AUTHORED BY: LIZ WILLIAMS, MANAGER
RECREATION SERVICES

RE: TRAVEL ASSISTANCE GRANT – UPPER ISLAND STORM YOUTH SOCCER

STAFF RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to Upper Island Storm Youth Soccer in the amount of \$700 for 14 athletes to attend the Provincial Championship Soccer, being held in Burnaby, B.C. The application meets all of the travel grant criteria.

PURPOSE:

To obtain Commission recommendation that Council approve this Travel Assistance Grant.

BACKGROUND:

The City of Nanaimo provides a contingency account for amateur sports and cultural groups and individuals to travel within BC (excluding travel on Vancouver Island) and out of province to a Regional, National or International Championship. These funds are available to sports and cultural groups winning Provincial or Regional competitions and the current policy provides \$50 per person to a maximum of \$1,000 per application for travel within B.C. or \$100 per person to a maximum of \$2,000 per application for travel outside of B.C. Requests are considered on a first-come, first-served, basis as funds remain available.

Staff review all Travel Assistance Grant applications and forward the recommendation to the Parks, Recreation and Culture Commission for approval. On 2014-JUN-20, Staff reviewed a Travel Assistance Grant application submitted by the Upper Island Storm Youth Soccer requesting financial assistance for 14 athletes to represent Nanaimo at the Provincial Championship Soccer, being held in Burnaby, BC. Staff determined that the application did meet all of the grant criteria and recommend that the Parks, Recreation and Culture Commission recommend that Council approve the application in the amount of \$700.

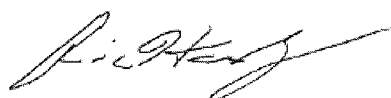
To date \$5,500 from the 2014 travel grants contingency funds has been awarded or pending. If the above travel grant of \$700 is approved, \$1,300 remains available for future 2014 travel grants.

Respectfully submitted,



Liz Williams
MANAGER, RECREATION SERVICES
PARKS, RECREATION AND ENVIRONMENT

Concurrence by:



Richard Harding
DIRECTOR
PARKS, RECREATION AND ENVIRONMENT

City of Nanaimo
Department of Parks, Recreation & Culture

Travel Assistance Grant Evaluation

Upper Island

APPLICANT: Storm Youth Soccer

DATE: June 17/14

CRITERIA	Meets Criteria (✓)	Does not meet Criteria (✓)	NOTES
A. Winner of a Regional, Provincial or National Championship (or equivalent)	-	-	
B. Attending a Provincial, Regional, National, or International Championship	✓		
C. Traveling out of Province Max. \$100 per person up to \$2,000 per group	N/A		
D. Traveling within BC(excluded: Van. Is.) Max. \$50 per person up to \$1,000 per group	✓		
E. Other sources of funding identified	✓		
F. Grant recipient(s) reside in Nanaimo	✓		Members confirmed as Nan. residents.
G. Application made by a local organization		✓	Rep. team, lots of girls from Nanaimo.
H. Grant for participants only, not coaches or chaperones	✓		
I. Demonstrated financial need	✓		
J. Applicant is a non-profit organization	-	-	
K. Budget & financial statements attached	✓		

RECOMMENDED FOR FUNDING (✓): ✓ AMOUNT: \$ 700.00

OR

NO GRANT RECOMMENDED (✓): _____ DOES NOT MEET CRITERIA: _____

EVALUATOR: Liz Williams

POSITION: Manager, Rec. Services

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page 1 of 2

Attn: Cindy
From: Sue
250 752 0912



CITY OF NANAIMO
APPLICATION FOR TRAVEL ASSISTANCE

Office Use

ORGANIZATION: UPPER ISLAND STORM UBA VIPL U15G 1999 SOCCER		DATE: JUNE 10, 2014	
ADDRESS: c/o 812 DREW RD PARKSVILLE, B.C. V9P 1X2		PRESIDENT: KEVIN CROWLIE SENIOR STAFF MEMBER: JOHN LEE POSITION: STORM STEERING COMMITTEE CONTACT: (426) 740-1500 SUSAN SHAW	
TELEPHONE: (250) 752-0912		TELEPHONE: (250) 240-0710	
TOTAL NUMBER OF PERSONS TRAVELLING: 22	TOTAL NUMBER OF COMPETITORS TRAVELLING: 18	TOTAL NUMBER OF COMPETITORS RESIDING WITHIN THE CITY OF NANAIMO: 14	TOTAL AMOUNT REQUESTED: \$1,000.00
DESTINATION: BURNABY, B.C.		DATE OF DEPARTURE: JULY 2 - 6, 2014	
EVENT TO BE ATTENDED: YOUTH PROVINCIAL "A" CUP PROVINCIAL CHAMPIONSHIP SOCCER			
PROVINCIAL/REGIONAL/NATIONAL CHAMPIONSHIP RECEIVED: NO.			
PLEASE LIST ALL OTHER SOURCES OF FUNDING FOR THIS TRIP: \$400 BC FERRIES GRANT \$1000 TEAM FUNDRAISER IN ACCOUNT \$300 UISA GRANT			
WHY SHOULD THIS TRIP RECEIVE CITY FUNDING? In order to ease the expense of 18 players, 3 coaches & 1 manager to travel by ferry and stay overnight for 4 nights in hotel. TO HELP SUPPORT VANCOUVER ISLAND GIRLS 14 YR OLD SOCCER TEAM COMPETE AT A PROV. LEVEL.			
SIGNATURE: 		TITLE/POSITION: TEAM MANAGER	DATE: JUNE 10, 2014
* IN SIGNING THIS DOCUMENT I CONFIRM THAT I HAVE READ AND UNDERSTAND THE CRITERIA * NOTE: A BUDGET OUTLINING REVENUES AND EXPENDITURES FOR THIS TRIP MUST BE ATTACHED FOR CONSIDERATION.			

YOUTH PROVINCIAL A CUP SOCCER CHAMPIONSHIP

Burnaby, B.C.

July 2 - 6, 2014

Travel from Nanaimo to Burnaby - return

Team Account	\$1,000
BC Ferry Travel Grant	\$400
UISA Grant Total	\$300
TOTAL	\$1,700

Budget

Hotel	\$4,000	TOTAL BUDGET	\$4,849
Ferry - 4 vehicles	\$426	TEAM FUNDS	\$1,700
Ferry 18 youth	\$293	BALANCE DUE	\$3,149
Ferry 4 adults	\$130		
TOTAL	\$4,849		

City of Nanaimo

REPORT TO THE PARKS, RECREATION AND CULTURE COMMISSION

DATE OF MEETING: 2014-JUN-25

AUTHORED BY: THE PARKS OPERATIONS DIVISION

RE: PARKS OPERATIONS MONTHLY REPORT – MAY 2014

PARK PLANNING AND DEVELOPMENT:

- Review of development applications has occurred including potential park and trail connections in Harewood, the Diver Lake area, and in the Chase River neighbourhood. A community and sensory garden is also being reviewed in the Nicol Street area.
- The Dogs in Parks Ambassador has started attending parks and community events this spring. Focus sites include the dog off-leash area at May Richards Bennett Pioneer Park and at swimming beaches. More dog statistics will be added to the monthly reports once available.
- Staff are working towards a public input process and options for Caledonia Park and future improvements.

VOLUNTEERS IN PARKS:

- Invasive Plant Species Management month ran throughout May and was a huge success. Three work parties were advertised in the Activity Guide and six more community groups organized work parties. Many individuals were also out cutting down Scotch broom. The City of Nanaimo Parks Operations staff focused this year on removing English Ivy.



High School students participating in an
Invasive Plant Work Party.

- The Hawthorne Park VIP playground equipment has been tendered. The neighbourhood will meet with staff to choose the successful proposal in June.
- The Groveland Park VIP is moving forward with fundraising and planning. The neighbourhood's proposal was presented to the Commission at their 2014-JUN-12 meeting.
- The Forest Drive Gyro Park neighbourhood completed the final phase of their community garden installation. The new beds are full of soil and planted with edible plants.
- The Pawson Park neighbourhood have carried out several successful neighbourhood community garden work parties. Food is growing very vigorously in the beds.

- A start up VIP meeting for the green space at the corner of Townsite and Wall Street is planned for late June. Neighbours are interested in beautifying the road corner with a community garden and other aesthetic initiatives.
- Interest in the VIP program has been expressed by the Westdale and Lesley Crescent neighbourhood.
- All VIP operating grants for 2014 have been dispersed.
- Staff met with three new people interested in the Park Ambassadors program.

PARKS UTILITY:

- Waterparks were prepped and were open to the public as of 2014-MAY-31.
- All float ropes and swim areas are ready for the year.
- The Italian Fountain maintenance hatch is in the process of getting prepared with the next step being the art design for the hatch.
- All irrigation is running. Staff are working through each park and making seasonal repairs.
- Improvements have been made to the Sentinel System that controls the irrigation systems throughout the City. A cable connection was installed at May Richards Bennett Pioneer Park and the original phone modem was removed. This change will improve the communication between the main computer at the Parks Operations Yard and the parks in the north end of the City.

FACILITY OPERATIONS:

- Kin Pool change room renovations and spring start up was completed.
- Finished re-piping the domestic water for Beban House.
- Repaired and refitted the filter pump and installed new heat exchanger for the hot tub at Nanaimo Aquatic Centre.

FIELDS:

- Over seeded and fertilized all sports fields on a schedule to coincide with the BC Summer Games.
- Graded all gravel parking lots and applied a dust abatement layer.
- Repaired and extended life of soccer goals at Sherry Fields.
- Assisted in the hosting of the first annual First Nations Coming Together Soccer Tournament. This tournament had 36 teams, including 500 athletes with over 1,000 spectators. They were happy with our fields and are already planning next year's event.

TRAILS:

- The Trails Crew trimmed and manicured all 65 trail systems, finishing earlier than other years. This allowed staff to turn their focus to the trimming of the Parkway Trail.
- Exercise stations at the Beban Participark were rebuilt.
- Extensive repair work was conducted on the Beach Estates Park trail.

- An Osprey viewing platform was rebuilt at Buttertubs Marsh Park.



New Osprey viewing platform built at Buttertubs Marsh Park.

HORTICULTURE AND ARBORICULTURE:

- The pilot project "Goats on the Hoof" spent three days in Bowen Park and the goats enjoyed feasting on Himalayan blackberry.
- Invasive species alert signs were installed at 16 sites throughout the community. Waiting for the second printing of signs as public and staff are calling in sightings of Japanese Knotweed.
- Staff attended a training session on identification and best management practices for controlling invasive plants.
- Horticulture staff have been assisting Beaufort and Forest Drive Gyro Parks in expanding their community gardens with the building of new raised beds to accommodate waitlists. Both are operating independently and at full capacity.
- Staff are changing out formal annual display beds for the summer showing.
- Six calls for service for arboriculture.
- Downtown street planter program is being revamped. Staff have removed 49 planters from the downtown core. Some of those planters will be relocated around the China Steps area. Other planters are being replaced with new planting and greening concepts. Unused planters will go to auction.



Goat in Bowen Park eating blackberry.

MAINTENANCE AND CONSTRUCTION:

- The original grandstand at Caledonia Park was demolished.
- Information Kiosks were installed at Westwood Lake and Maffeo Sutton Parks.
- Completion of approximately 40 park inspections and small repairs.
- Installed plastic lumber bench and picnic table at Harewood Centennial Park, adjacent to the water park area.
- Drywall repairs were done at Beban House to cover the newly installed plumbing.
- Constructed 30 road-side barriers for Public Works.
- Docks were replaced at Brannen Lake, including the swimming area dock and the water ski dock.



New swimming and water ski docks at Brannen Lake

- Finishing touches were made at Oceanview Park with the installation of two benches with slabs and a park identification sign.



Finishing touches at Oceanview Park – Park identification sign and a plastic lumber bench.

- Drywall repairs were done at Beban House to cover the newly installed plumbing.
- Constructed 30 road-side barriers for Public Works.

- Tree support installed at Arbutus Park to assist a 100 year old apple tree.



Tree support installed at Arbutus Park.

- A wheelchair access ramp was constructed and installed on the Nanaimo Canoe and Kayak Club dock at Loudon Park.



Loudon Park wheelchair accessible ramp to the Nanaimo Canoe and Kayak Club dock

VANDALISM REPORT:

BREAKDOWN OF COSTS	
CONTRACTED SERVICES	\$827.25
MATERIALS AND SUPPLIES	\$29.44
LABOUR AND FLEET	\$729.94
TOTAL COST	<u>\$1,586.63</u>

- Sites included City Hall, Bowen Park, Maffeo Sutton Park, Georgia Park, Comox Gyro Park, Departure Bay Centennial Park (water park), and May Richards Bennett Pioneer Park.

TRAIL COUNTS – APRIL 2014				
Park Sites	Mar Daily Average	Apr Daily Average	May Daily Average	Peak Time of Use
Blueback Beach Access*	95	131	165	4 PM – 5 PM
Buttertubs Trail (Dyke Side)	119	134	144	5 PM – 6 PM
Colliery Dam - Lower Dam	131	180	193	3 PM – 4 PM
Colliery Dam - Upper Dam	96	130	139	3 PM – 4 PM
Cottle Lake Trail – Rock City Rd	36	44	50	10 AM – 11 AM
Dewar Road Trail	40	49	52	2 PM – 3 PM
E & N Trail (behind Fibber Magees)	64	70	77	12 PM – 1 PM
E & N Trail (Fitzwilliam Street)	28	31	34	12 PM – 1 PM
E & N Trail (Franklyn Street)	31	33	38	12 PM – 1 PM
Georgia Park (trail to Front Street)	70	93	113	2 PM – 3 PM
Georgia Park Bridge	478	582	650	4 PM – 5 PM
Greenaway Park Trail	26	29	34	10 AM – 11 AM
Invermere Beach Access*	52	64	75	5 PM – 6 PM
Kinnette Evergreen Trail	38	45	53	5 PM – 6 PM
Linley Point Trail – Rutherford Rd	46	57	64	12 PM – 1 PM
Linley Point Trail - Altavista Access	41	50	54	12 PM – 1 PM
Park Avenue Bridge	39	48	52	3 PM – 4 PM
Queen Elizabeth Promenade	346	486	577	3 PM – 4 PM

*Counters that share the same entrance/exit counts traffic coming and going.

ANIMAL SERVICES DIVISION MAY 2014				
Park/Beach Sites	# of Patrols	Dogs Encountered	Written Warnings	Tickets Issued
Barney Moriez Park	1	0	0	0
Barsby Park	2	0	0	0
Beach Estates Park	3	5	1	0
Beaufort Park	1	2	0	0
Beaufort Off-Leash	6	13	0	0
Beban Park	13	18	0	0
Beban Off-Leash Park	8	73	0	0
Beban Participark	7	14	0	0
Bowen Park	24	45	0	0
Brannen Lake	6	2	0	0
Brechin Boat Ramp	1	0	0	0
Buttertubs Marsh	6	2	0	0
Carmanah Way Park	1	0	0	0
Departure Bay Centennial Park	1	0	0	0

Colliery Dam Park	10	17	0	0
Colliery Dam Off-Leash area	9	42	0	0
Departure Bay Beach	45	50	5	2
Deverill Square Park	1	0	0	0
Diver Lake Park	19	16	0	0
Elaine Hamilton Park	1	1	0	0
Groveland Park	17	14	1	0
Harewood Centennial Park	9	0	0	0
Hawthorne Park	2	1	0	0
Sid Clark Gyro Park	1	0	0	0
Harry Whipper Park	5	0	0	0
Invermere Beach	3	8	0	0
Jack Point Park	1	4	0	0
Knowles Park	1	0	0	0
Latimer Park	4	1	0	0
Linley Valley Park	16	14	1	0
Long Lake Park	2	4	0	0
Loudon Park	18	21	0	0
Maffeo Sutton Park	18	173	1	0
Mansfield Park	4	0	0	0
May Richards Bennett Pioneer Park	17	12	1	1
May Richards Bennett Off-Leash Area	1	2	0	0
Morningside Park	3	0	0	0
Neck Point Park	19	74	0	0
Nob Hill Park	2	0	0	0
Northfield Park	5	6	0	0
Parkway Trail – East Wellington	3	1	0	0
Petroglyph Park	1	0	0	0
Pipers Lagoon Park	34	67	2	0
Pleasant Valley Park	6	0	0	0
Robins Park	6	2	0	1
Rocky Point Park	1	0	0	0
Serauxmen Sports Fields	2	0	0	0
Sid Clark Gyro Park	1	0	0	0
Westwood Lake Park	20	140	1	1
Wheatcroft Park	18	2	0	0
Woodstream Park	6	2	0	0
TOTALS:	410	848	13	5

2014-JUN-19

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City of Nanaimo
REPORT TO THE
PARKS, RECREATION AND CULTURE COMMISSION

DATE OF MEETING: 2014-JUN-25

AUTHORED BY: RICHARD HARDING, DIRECTOR
PARKS, RECREATION AND ENVIRONMENT

RE: RECREATION SERVICES MONTHLY REPORT – MAY 2014

COMMUNITY DEVELOPMENT:

Aquatics: BC Summer Swimming Association hosted a training camp at the Nanaimo Aquatic Centre (NAC) 2014-MAY-11 with over 80 swimmers participating in the camp. The second group of School District Grade 3's started the "Swim to Survive" lessons on 2014-MAY-20 with 475 students participating.

Arenas: Events included Junior A and B Hockey Prospect Camps. Public session numbers are down from 597 in 2013 to 312 in 2014. This is due to cancellation of majority of public sessions as a result of consolidation of ice programs after spring sessions booked.

Bike to Work and Bike/Walk to School Week: In cooperation with the Bike to Work and Bike/Walk to School Week Committee, Parks, Recreation and Environment (PR&E) staff hosted a commuter challenge 2014-MAY-09, and community rides in the lead up to the official 2014-MAY-26 to 2014-JUN-01 week. Several community sponsors hosted 10 celebration stations on key commuter routes over the week, where an average of 25 to 95 riders passed through each one. Of those who registered, over 18,600 kms were ridden by Nanaimo riders. A wrap-up celebration was held 2014-MAY-30 at Brooks Landing where approximately 200 people enjoyed food, entertainment, activities and lots of draw prizes. "Bike to Work Week" riders doubled from 200 in 2013 to 400 this year.

Canada Day: Entertainment is booked and preparations are well under way.

Community Development: PR&E Preschool and summer programs were promoted at an "Early Start to Learning" event held at Bowen Complex 2014-MAY-31. Approximately 200 people were in attendance. Staff co-chaired the Youth Advocates' meeting in May where they had a presentation from a representative from TeenFest, a teen trade show that will be coming to Nanaimo in September. Staff hosted the "Better at Home" (how to help seniors stay in their homes longer) session led by Nanaimo Family Life. Staff hosted a booth at the Resource Fair for "Life after High School". They also met with the Child Development Center (CDC) to discuss special needs programming and how we can work together.

Community Events - Indoor: Significant community events that took place in the Social Centre in the last month included: Island Fantasy Ball (two days); Blood Donor Clinic (three days); PR&E Teen Dance; Clara's Big Ride Dinner; Chamber of Commerce Wine; and, Women & Song.

Community Events - Outdoor: Outdoor community events that took place in the Centennial Building or on the Beban grounds included: Rhododendron Society Plant Show & Sale; opening of the weekly Wednesday Beban Farmers' Market for the season; and, Healthamongus.

Fitness: During the annual shut down of the weight rooms, painting and preventative maintenance will be taking place. One weight room will remain open all summer - with the exception of the Labour Day weekend when the NAC shut down begins. During shut down in the weight rooms, clerical hours will be extended. Quotes are being gathered for weight room equipment capital upgrades.

Grants: The final intake of Sport Tournament Grants have been reviewed by the Parks, Recreation and Culture Commission and are being forwarded to City Council for approval.

Healthamongus: This event for school-aged children ran from 2014-MAY-12 to 2014-MAY-16 at the Beban artificial turf fields. 1900 children from Kindergarten to Grade 4 enjoyed a full day of fun and fitness.

Invasive Species Awareness: In cooperation with Parks Operations, PR&E staff coordinated a public awareness campaign on invasive species in May. This included media coverage, several broom busters work parties and a free drop zone for disposal of plant materials.

Meetings/Training/Professional Development: Staff attended a Robbery Prevention workshop hosted by City Community Policing staff. Tracy Stuart completed the first of five courses she requires to complete her BCMSA certification. Staff met with three prospective Park Ambassadors in May. Staff from PR&E and the Integrated Health Network (IHN) met to review the contract and instructor wages. Staff meetings included Co-ordinators and Recreation Managers meetings. The Child Development Centre and Tourism Leadership also meet with PR&E staff.

Youth Week: Youth Week ran 2014-MAY-01 to 2014-MAY-09 with a variety of activities hosted by PR&E and other youth service providers. Attendance was not as high as it could have been for most activities but those that did attend had a great experience. A highlight was the 2014-MAY-09 teen "Glow in The Dark" dance held at Beban Park with 92 teens in attendance.

PROGRAM HIGHLIGHTS:

Harbour City Seniors (HCS) Thursday Special Events hosted an average of 110 seniors at each event in May. The HCS Board elected their board members for 2014. HCS hosted the CNIB Celebration of Vision Care Month at Bowen 2014-MAY-01. Staff met with Kat Theus from Nanaimo Seniors Village (NSV) regarding sponsorship of \$250 for a front page ad for the July/August newsletter. In return, NSV will host a BBQ lunch at NSV on 2014-AUG-22.

Oliver Woods Community Centre (OWCC) drop-in programs continue to be very popular with residents. 1,671 participated in drop-in sports programs with pickle ball and badminton being the most popular programs. Rental attendance for was 4,415, including 26 birthday party bookings. In partnership with Badminton Nanaimo, plans continue for a badminton tournament scheduled for 2014-SEP-26 to 2014-SEP-28 at OWCC. The goal is to attract 100 players from around Vancouver Island and B.C.

132 pre-school aged children participated in the Gym Pals programs at OWCC.

Children's gymnastics programs are very popular and are generally running with wait lists. We contract these programs to Flipside Gymnastics and Staff are speaking with the Nanaimo Gymnastics School to see if we can contract with them as well in order to provide more choices.

96 campers have been placed in Camp Sunsation for one week each.

Camp Firefly, a children's day camp designed to help parents with child care during the days of teacher's job action, was quickly organized by staff. There 7 seven children registered the first week, but increased to 17 in week two.

MEND (Mind Exercise Nutrition Do It) is full with 15 families for the second time.

Summer program leader interviews and hiring are complete.

MONTHLY STATISTICS: MAY 2014

Arenas:	Hours of Use		Attendance	
	Current Month	Last Year	Current Month	Last Year
Public Admissions:	83.00	90.25	980	1,320
Lessons: Department programs and Schools:	60.75	103.50	684	1,481
Special Events/ Tournaments	517.50	306.00	15,292	13,461
League Rentals:	61.50	116.25	4,390	19,133
Other/Casual:	185.50	190.25	4,634	6,457
TOTAL:	908.25	806.25	25,980	41,852
<hr/>				
<u>Hours:</u>	<u>Attendance:</u>			
FCA – 159.5	FCA – 4,381			
NIC 1 – 208.5	NIC 1 – 6,142			
NIC 2 – 187.5	NIC 2 – 5,018			
CMN – 352.75	CMN – 10,439			
TOTAL – 908.25	TOTAL – 25,980			

Aquatics:	Attendance	
	Current Month	Last Year
Public Admissions:	39,783	38,964
Lessons:	5,059	7,306
Clubs/Rentals/Schools:	7,345	6,406
TOTAL:	52,187	52,676

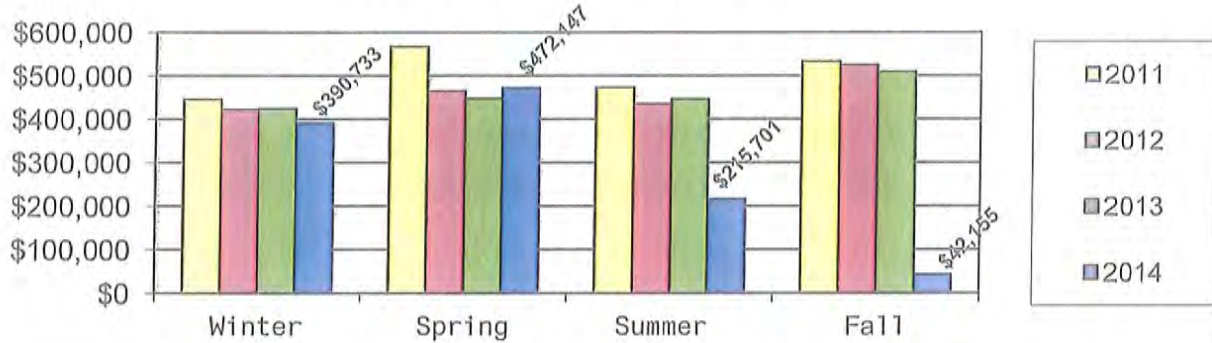
Harbour City Seniors' Memberships Sold Per Month:

	2011	2012	2013	2014
JAN	400	343	348	315
FEB	101	123	169	156
MAR	131	157	110	167
APR	94	50	124	105
MAY	46	50	65	70
JUNE	63	43	46	
JULY	40	43	56	
AUG	49	75	91	
SEPT	157	172	207	
OCT	86	102	119	
NOV	107	91	95	
DEC	225	152	119	
TOTAL:	1499	1401	1,544	813
REVENUE:	\$54,076	\$50,188	\$58,776	\$31,803

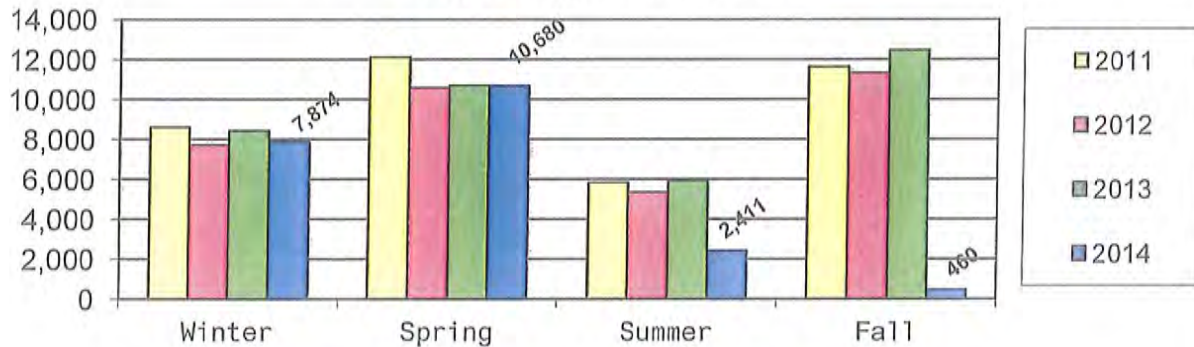
Total NHCS Memberships 813 sold from Jan 1 – Dec 31, 2014
 Total NHCS Memberships 1,425 sold from Jan 1 – Dec 31, 2013
 Total NHCS Memberships 1,449 sold from Jan 1 – Dec 31, 2012

2011 to 2014 Recreation Services Programs Registrations and Revenues

Program Registration Revenue

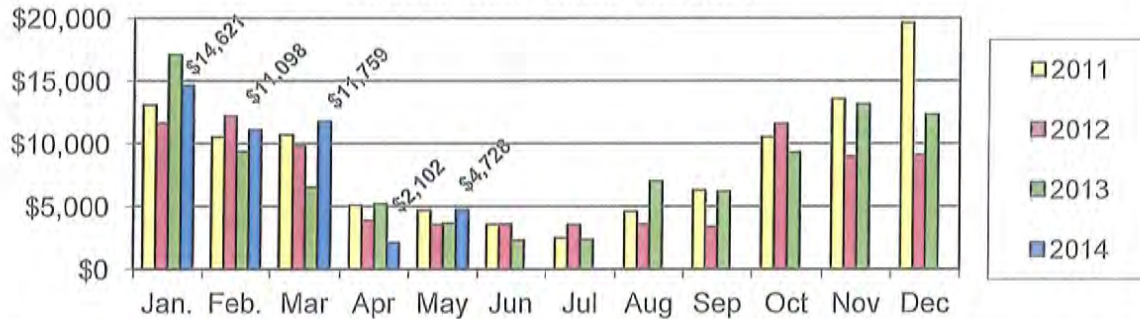


*Program Registrations**

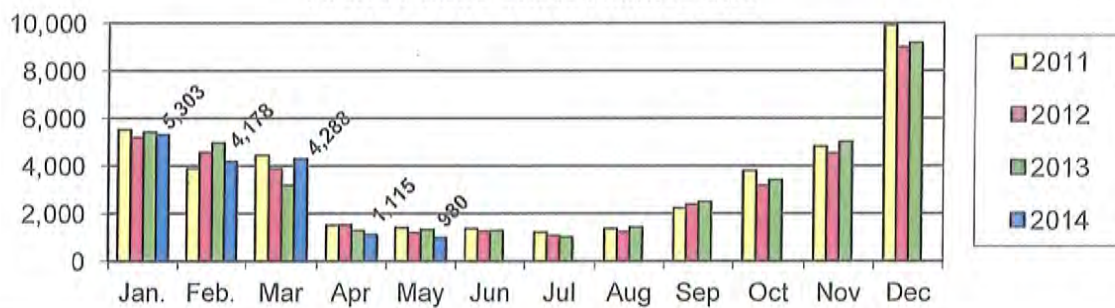


Summary of Recreation Services - May 2014

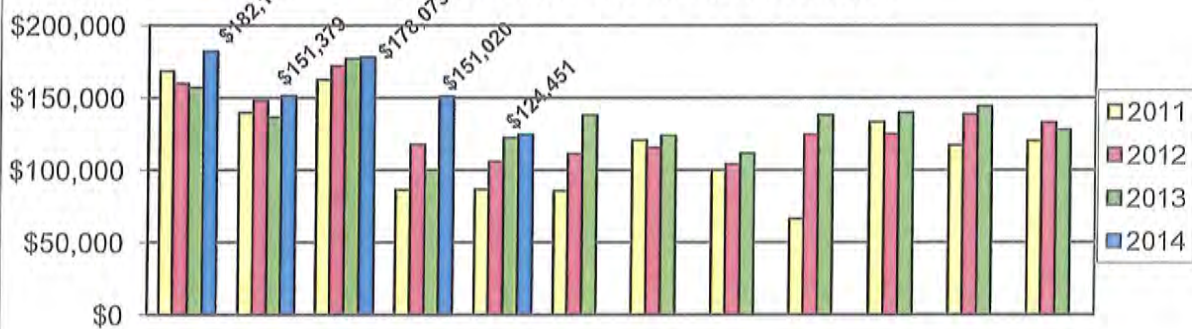
Arena Public Skate Revenue



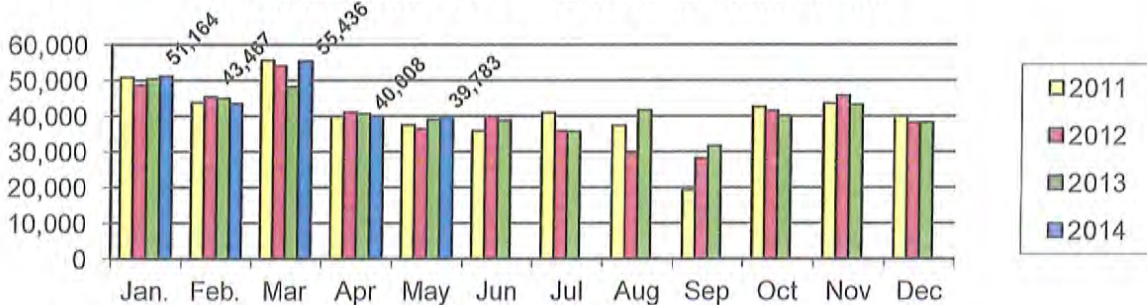
Arena Public Skate Admissions



Aquatic and Fitness Gym Revenue



Aquatic and Fitness Gym Public Admissions



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NANAIMO HARBOUR CITY SENIORS
Minutes of Board of Directors' Meeting
June 6, 2014

In Attendance Bettie Godfrey in the Chair, John Westhead, Jan Leine, Joanne Husband, Dara Rupa, Bill Roos, Gordon Pascoe, Warren Jaques, Michele Duerksen, Joy Vikstrom.

Regrets Lorraine Fisher, Maureen Evans.

Call to Order President Bettie called the meeting to order at 9:30 AM.

Welcome Bettie welcomed the new Directors, and pointed out that if Directors hold any position on other boards that present a conflict in interest they should abstain from voting. Name badges for Directors have been ordered.

Appointing of Treasurer *Motion to appoint Joy Vikstrom as Treasurer.* Moved by Joanne, seconded by John. Carried

Adoption of Minutes *Motion to adopt the minutes of the last meeting as distributed.* Moved by Dara, seconded by Bill. Carried.

Correspondence

-Email from Step-up BC. John, Joy and perhaps Joanne will attend the seminar on June 24.

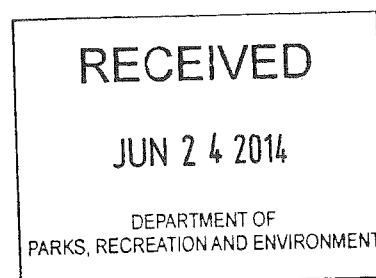
-Email from New Horizons. John will attend this seminar.

Treasurer's Report *Motion to adopt the treasurer's report.* Moved by Joy, seconded by Dara. Carried.

Program Committee Joanne reported that congratulations and thanks were given to Bob Uden, for 32 years of leading the Heart Fitness Classes three times a week. *Motion to adopt the Program Report.* Moved by Joanne, seconded by Bill. Carried.

Publicity Committee No Report

Membership Committee John reported that he is waiting for the Evangelical Ministerial Association to reply regarding advertising NHCS in their bulletin. The Nanaimo Airport has offered to sponsor our next Open House event. *Motion to adopt the membership report.* Moved by John, seconded by Dara. Carried.



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....page 2 NHCS Board of Directors' Meeting, June 6,2014

Parks, Recreation, Culture and Environment Michele reported the city is partnering with Nanaimo Seniors Village to continue the lunch program. A free BBQ will be held at Seniors Village in August. Nanaimo Community Response Center is honoring World Elder Abuse day June 15. Any report of abuse should be reported to Michele, who will refer the call.

President's Report Bettie suggested that the Program Committee help to make the Newcomer's Reception a more lively event. The Crafty Workers and the membership work with Michele to put on the craft fair. Warren volunteered to head the Program Committee, Joanne will chair the Publicity (Marketing) Committee, and John will continue as chair of the Membership Committee. Bettie set out the Goals and Objectives for NHCS for the term 2014-2015.

Unfinished Business None.

New Business Lowering the NHCS age requirement to 55 was discussed. The consensus was that this would have huge repercussions. Michele pointed out that delegates have the opportunity to make a presentation to the commission monthly. The city requested NHCS to contribute half the cost of 12 stacking armchairs and dolly. Total cost is \$860.11. ***Motion to contribute 430.05 for the purchase of armchairs and dolly.*** Moved by Gordon, seconded by Bill. 6 in favor, 2 opposed. Carried. Carol Sylvest offered NHCS a free table at VIX. Seniors and special needs admission is free on Friday. Bettie will call for volunteers to attend the tables for all 3 days.

Adjournment Meeting was adjourned at 10:50 AM.

Next Meeting September 5, 2014.

Robin Tweed

From: Webmaster
Sent: Wednesday, June 11, 2014 10:47 AM
To: Webmaster; Dept. of Parks Rec. and Culture
Subject: Request to Appear as Delegation

Jamie Davis has requested an appearance PRC Commission.

The requested date is Jun 25 2014.

The requested meeting is:
PRCC

Presenter's information

Address: ;
City: Nanaimo
Province: B.C.
Postal Code:
Home Phone:
Email: . . .
Bringing a presentation: No
Business Phone:

Details of Presentation:

To erect a netted commercial fast-ball/baseball batting cage at Beban Park.