

MINUTES
REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION
SERVICE AND RESOURCE CENTRE BOARD ROOM
WEDNESDAY, 2014-JUL-23, AT 6:00 P.M.

PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner T. Greves (*arrived at 6:47 p.m.*)
Commissioner F. Pattje
Commissioner K. Alden
Commissioner H. Houle
Commissioner D. Rinald
Commissioner G. Savage
Commissioner I. Thorpe
Commissioner M. Young

Regrets: Commissioner L. Avis
Commissioner M. Beaudoin-Lobb
Commissioner A. McPherson

Staff: R. Harding, Director, Parks, Recreation and Environment
A. Groot, Manager, Facility Planning and Operations
D. Osborne, Manager, Arenas, Recreation Services
M. Lum, Recreation Coordinator
A. Dancy, Program Leader
R. Tweed, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 6:00 p.m.

2. INTRODUCTION OF LATE ITEMS:

- Add the following Staff Reports:
 - Item 8.(c) - Travel Assistance Grant – Nanaimo Ebbitides Swim Club – Provincial – Revised
 - Item 8.(d) - Travel Assistance Grant – Nanaimo Ebbitides Swim Club – National – Revised
 - Item 8.(e) - Travel Assistance Grant – National – Nanaimo & District Minor Fastball – Nitro U16 B
 - Item 8.(f) - Travel Assistance Grant – Nanaimo Track & Field Club
 - Item 8.(g) - Change Rooms for Female Minor Hockey Players

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2014-JUN-25, at 5:52 p.m. in the Service and Resource Centre Board Room be adopted as circulated. The motion carried unanimously.

It was moved and seconded that the delegations under Item 12. be moved forward in the Agenda, to follow Item 5. "Presentations". The motion carried unanimously.

5. PRESENTATIONS:

- (a) Alita Dancy, Program Leader, and, Megan Lum, Recreation Coordinator – LIT, Quest, and Summer Day Camps.

Ms. Dancy and Ms. Lum provided a presentation regarding Department summer programs and introduced five participants in the Leaders in Training (LIT/Quest) program who each provided a brief synopsis on why the program has been important to and for them.

It was moved and seconded that the presentation be received. The motion carried unanimously.

6. DELEGATIONS (not related to a Report to Commission): (10 MINUTES)

- (a) Kathy White, Nanaimo Mountain Bike Club, providing a PowerPoint presentation and reporting back to Commission on the building of the first authorized mountain bike specific trail on City property at Westwood Lake Park, acknowledging the great support and cooperation of the numerous City staff who have helped make this project so successful, expressing their gratitude to the Commission for funding the project, and, expressing why this, and other similar projects, are important to the City.

It was moved and seconded that the delegation be received. The motion carried unanimously.

- (b) Saul Hilchey and David Strang, presenting a VIP proposal on behalf of the Gyro Club to install screens at the Bowen Complex tennis courts providing two handouts (a letter dated 2014-JUL-23 providing an overview of the proposal, and, a cost share information sheet on the product and installation).

It was moved and seconded that the delegation be received. The motion carried unanimously.

7. CHAIR'S REPORT:

Compliments to staff for amazing preparation of fields and events. Liz Williams did a great job in organizing and coordinating the Games.

It was moved and seconded that a letter of thanks and congratulations be sent to Liz Williams on a job well done. The motion carried unanimously.

8. REPORTS OF ADVISORY BODIES:

- (a) **Parks Committee:** Commissioner Thorpe reported on the meeting held 2014-JUL-10.

Netted Commercial Fastball / Baseball Batting Cage At Beban Park.

It was moved and seconded that the Parks, Recreation and Culture Commission:

1. keep the concept of a batting cage under consideration as the Beban Park Master Plan moves forward; and,
2. direct Staff to return to the Parks Committee with a report that summarized the public input and contains additional information from the proponent, including the noise study, schematic and infrastructure layout, and a business plan.

The motion carried unanimously.

- (b) **Recreation Committee:** Commissioner Greves reported on the meeting held 2014-JUL-02.

2014 Sport Tournament Grant Applications

SPORT TOURNAMENT GRANT APPLICATIONS 2014					
GROUP		EVENT	TYPE	2014 REQUESTED	2014 RECOMMENDED
	PREVIOUSLY RECOMMENDED			\$8,758.33	8,625.00
1.	Vancouver Island Exhibition	Skateboard Competition and Roller Derby demo and game	Local	\$2,500.00	\$850.00
		TOTALS:		\$11,258.33	\$9,475.00

2014 Budget Totals	\$21,498.00
Less: Approved Grants - First Intake	\$8,575.00
2014 Sub-Total Remaining:	\$12,923.00
Less: Recommended Grants	\$9,475.00
2014 Remaining Budget:	\$3,448.00

It was moved and seconded that the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$850.00 to the Vancouver Island Exhibition for the Skateboard Competition and Roller Derby demo and game under the 2014 Sport Tournament Grant allocations.

A friendly amendment was made to add, "subject to the event taking place". The motion, then read:

It was moved and seconded that the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$850.00 to the Vancouver Island Exhibition for the Skateboard Competition and Roller Derby demo and game under the 2014 Sport Tournament Grant allocations, subject to the event taking place. The motion carried unanimously.

- (c) **Grants Advisory Committee:** Commissioner Johnstone reported on the meetings held since 2014-JUN-25.

The Committee has nearly completed the reviews of the PTE's.

It was moved and seconded that the report be received. The motion carried unanimously.

9. **STAFF REPORTS:**

- (a) **Parks Operations Monthly Report – June 2014.**

Art Groot, the new Manager of Facility Planning and Operations, was introduced to the Commission. Al Britton and Art Groot will be alternating their attendance at future Commission meetings.

It was moved and seconded that the report be received. The motion carried unanimously.

- (b) **Recreation Services Monthly Report – June 2014.**

It was moved and seconded that the report be received. The motion carried unanimously.

- (c) **Travel Assistance Grant – Nanaimo Ebbtides Swim Club – Provincial – Revised
Elizabeth Williams, Manager, Recreation Services**

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to Nanaimo Ebbtides Swim Club in the amount of \$200 for four athletes to attend the 2014 Provincial Masters Swimming Championship, held in Kelowna, B.C., 2014-APR-25 to 2014-APR-27. The motion carried unanimously.

- (d) **Travel Assistance Grant – Nanaimo Ebbtides Swim Club – National – Revised**
Elizabeth Williams, Manager, Recreation Services

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to Nanaimo Ebbtides Swim Club in the amount of \$100 for one athlete to attend the 2014 Canadian Championship Masters Swimming, held in Windsor, Ontario, 2014-MAY-16 to 2014-MAY-19. The motion carried unanimously.

- (e) **Travel Assistance Grant – National – Nanaimo & District Minor Fastball – Nitro U16 B**
Elizabeth Williams, Manager, Recreation Services

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to Nanaimo & District Minor Fastball in the amount of \$600 for 12 athletes to attend the Provincial Softball Championships, being held in Prince George, B.C., 2014-JUL-24 to 2014-JUL-27. The motion carried unanimously.

- (f) **Travel Assistance Grant – Nanaimo Track & Field Club**
Elizabeth Williams, Manager, Recreation Services

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to Nanaimo Track & Field Club in the amount of \$400 for 21 athletes to attend the BC Track & Field Championships, held in Kamloops, B.C., 2014-JUL-11. The motion carried unanimously.

- (g) **Change Rooms for Female Minor Hockey Players**
Darcie Osborne, Manager, Arenas

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council transfer the remaining \$20,000 from the Cliff McNabb washroom/change room updates (referee room) project to Frank Crane Arena (FCA) to complete renovation of staff room to female change room. The motion carried unanimously.

10. **CORRESPONDENCE:** (None.)

11. **NOTICE OF MOTION:** (None.)

12. **OTHER BUSINESS:**

- (a) Commission Savage invited Commissioners to attend the District of Lantzville, Mine Town Days, on Saturday, 2014-SEP-06.
- (b) Commissioner Thorpe provided an update on the Harewood Dry Floor Development Working Group. Two meetings have been held, with the most recent one being held on site. The Working Group has asked the user groups directly affected for their input. Staff have provided suggestions for the layout.

Next steps include addressing the funding issues. The next meeting is scheduled for Thursday, 2014-SEP-11, at 4:00 p.m. in the Bowen Complex Conference Room, immediately preceding the Parks Committee meeting.

13. DELEGATIONS (not related to a Report to Commission):

- (a) Saul Hilchey and David Strang, presenting a VIP proposal on behalf of the Gyro Club to install screens at the Bowen Complex tennis courts.

It was moved and seconded that a maximum of \$3,000 be provided to the Gyro Club to install screens at the Bowen Complex tennis courts. The motion carried unanimously.

14. QUESTION PERIOD: *(No questions.)*

15. ADJOURNMENT:

It was moved and seconded at 7:26 p.m. that the meeting adjourn. The motion carried unanimously.

CERTIFIED CORRECT:



D. Johnstone, Chair
Parks, Recreation and Culture Commission

R. Harding, Director
Parks, Recreation and Environment