

**MINUTES**  
REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION  
BOWEN PARK COMPLEX CONFERENCE ROOM  
WEDNESDAY, 2014-OCT-01, AT 6:00 P.M.

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PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner T. Greves  
Commissioner F. Pattje  
Commissioner K. Alden  
Commissioner L. Avis  
Commissioner M. Beaudoin-Lobb  
Commissioner H. Houle  
Commissioner A. McPherson  
Commissioner D. Rinald  
Commissioner G. Savage  
Commissioner I. Thorpe  
Commissioner M. Young

Staff: R. Harding, Director, Parks, Recreation and Environment  
A. Britton, A/Manager of Parks Operations  
R. Coulthard, Trails & Construction Supervisor  
E. Williams, Manager, Recreation Services  
R. Tweed, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 6:01 p.m.

2. INTRODUCTION OF LATE ITEMS:

- Add item 13.(c) – Delegation Request – dated 2014-OCT-01 from Jeff Solomon, including e-mail from Roblyn Hunter, regarding changes to LEAP card requirements.

It was moved and seconded that the delegations under Item 12. be moved forward in the Agenda to follow Item 4. The motion carried unanimously.

3. ADOPTION OF AGENDA:

It was moved and seconded that the amended agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2014-JUL-23, at 6:00 p.m., in the Service and Resource Centre Board Room, be adopted as circulated. The motion carried unanimously.

5. DELEGATIONS (not related to a Report to Commission):

- (a) Brenda Stewart, President, and, Ernie Jerome, Treasurer, Nanaimo Pickleball Club – advising of the 50<sup>th</sup> Anniversary in 2015 of the creation of the game of pickleball and their desire to work closely with Department Staff to organize events to celebrate this, and, also, to address the limited availability of pickleball court space and time in Nanaimo.

Delegates provided an overview of the game of pickleball and the average age and number of individuals who participate in the game. They delegates would like to put on a tournament with various interest groups participating in it – with possibly even Commission forming a team. Perhaps in conjunction with National Sports Day which is on 2014-NOV-29. They would like to ensure that the OWCC is made available for this event. The Delegation addressed the limited availability of indoor and outdoor space for playing pickleball. They are looking for additional inside space and have presented their wish to have dedicated outdoor space as part of the Beban Park Master Plan. Six pickleball courts can fit in the same area as two tennis courts and they would like two courts at Beban Park converted to a dedicated pickleball space.

It was moved and seconded that the delegation be received. The motion carried unanimously.

It was moved and seconded that the matter of converting the tennis courts at Beban Park be referred to Parks Committee for review as part of the Beban Park Master Plan process. The motion carried unanimously.

Staff will work with the Nanaimo Pickleball Club with regard to their event planning.

- (b) Debbie Remillard – LEAP Card Application Process.

Ms. Remillard expressed her concerns regarding the application requirements for LEAP card eligibility for special needs adult children who live at home, specifically, the requirement that household income be used to determine their eligibility.

It was moved and seconded that the delegation be received. The motion carried unanimously.

- (c) Jeff Solomon, including e-mail from Roblyn Hunter, regarding changes to LEAP card requirements.

Mr. Solomon expressed his concerns with both the application requirements for eligibility for the LEAP card for special needs adult children who live at home and the requirement that caregivers must stay with their special needs person at all times while using the City recreational facilities. He felt that the program penalize parents and the special needs person who lives at home, and, in their case, they do not leave their special needs son unattended while using public facilities.

It was moved and seconded that the delegation be received. The motion carried unanimously.

It was moved and seconded that the Parks, Recreation and Culture Commission study the eligibility requirements for LEAP program with possible changes to allow fixed income special needs adults living at home access to the program.

A friendly amendment was made to the motion to read:

It was moved and seconded that the Parks, Recreation and Culture Commission refer the matter of possible changes to the LEAP program eligibility requirements to allow fixed income special needs adults living at home to the Recreation Committee for review and report back to the Commission. The motion carried unanimously.

6. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the Community Charter Section 90(1):

(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; and,

(n) the consideration of whether a Commission meeting should be closed under a provision of this subsection or subsection (2).

The motion carried unanimously.

Commission moved into "In Camera" at 6:44 p.m.

Commission moved out of "In Camera" at 7:27 p.m.

7. PRESENTATIONS:

(a) Trails Maintenance & Projects – Al Britton, Manager of Parks Operations, and, Rich Coulthard, Trails & Construction Supervisor.

Al Britton introduced Rich Coulthard who then provided a well-received presentation on trails maintenance and projects to the Parks, Recreation and Culture Commission.

8. CHAIR'S REPORT:

(a) 2015 PRCC Key Date Calendar.

It was moved and seconded that the 2015 Parks, Recreation and Culture Commission and Committee Key Date Calendar be adopted. The motion carried unanimously.

(b) PRCC Awards Night – Wednesday, 2014-OCT-15, 6:30 p.m., Beban Park Social Centre.

Members were reminded that this important event will be taking place and were asked to attend if at all possible.

- (c) Correspondence Item 9.(a) – Letter from Ms. Christy Clark, announcing the 2015 British Columbia Community Achievement Awards.

This is provided for information only and is an opportunity for individuals or groups to nominate persons for the Awards.

- (d) Family Fun Night & BBQ – Departure Bay Centennial Park – held on Thursday, 2014-JUN-26.

Commissioner Johnstone wished to congratulate staff on hosting this well-attended and amazing family-oriented event, and requested that a letter be sent to staff.

- (e) The Chair extended congratulations to Commissioner Thorpe who is to be awarded a Community Sport Hero Award from Sport BC at the Vancouver Island Conference Centre in Nanaimo on 2014-OCT-09. The program recognizes coaches, officials, mentors and administrators who have dedicated themselves to amateur sport at the community level.

Commissioner Houle left the meeting at 8:00 p.m.

#### 9. REPORTS OF ADVISORY BODIES:

- (a) Parks Committee: Commissioner Thorpe gave a verbal report on the Parks Committee meeting held 2014-SEP-11. There had been some discussion about having a walking tour of Maffeo Sutton Park as part of the next Parks Committee meeting; however, this is not possible at this time. The 2014-OCT-09 Parks Committee meeting will be in the Bowen Park Complex Conference Room as usual. The Draft Beban Park Master Plan will return to the Parks Committee on 2014-NOV-13 for review. It is anticipated that the Draft Plan will then be forwarded to the Parks, Recreation and Culture Commission for inclusion on their 2014-NOV-26 agenda.

It was moved and seconded that the report be received. The motion carried unanimously.

- (b) Harewood Dry Floor Development Working Group: Commissioner Thorpe provided a verbal update on the status of the Group and the plans in process. The Group last met on 2014-SEP-11. The meeting was attended by representative groups with Councillor Greves and Commissioner Savage also in attendance. Staff are gathering a “wish list” from the user groups, and are exploring options on the building. Art and Kirsty to cost out options and will return to next meeting of the group. The plan has been slightly reconfigured and this will allow for retention of existing lacrosse box (to be refurbished) as well as a new facility. Cost estimates are approximately \$2,000,000.00. The Group is looking at the possibility of corporate partnering, utilizing funds from the Knowles Estate, and receiving a contribution from Minor Lacrosse.

It was moved and seconded that the report be received. The motion carried unanimously.

- (c) Recreation Committee: Commissioner Greves gave a verbal report on the Recreation Committee meeting held 2014-SEP-10.

(i) 2014 Sport Tournament Grant Applications

SPORT TOURNAMENT GRANT APPLICATIONS 2014					
GROUP		EVENT	TYPE	2014 REQUESTED	2014 RECOMMENDED
	PREVIOUSLY RECOMMENDED			\$11,258.33	8,625.00
1.	Nanaimo Minor Hockey	Peewee Recreational "Blades of Steel" Tournament	Local	\$1,100.00	\$1,100.00
		TOTALS:		\$12,322.53	\$9,725.00

2014 Budget Totals	\$21,498.00
Less: Approved Grants - First Intake	\$8,575.00
Less: Approved Grants – Second Intake	\$8,625.00
2014 Sub-Total Remaining:	\$4,298.00
Less: Recommended Grants	\$1,100.00
2014 Remaining Budget:	\$3,198.00

The Recreation Committee recommended that the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$1,100.00 to the Nanaimo Minor Hockey for the Peewee Recreational "Blades of Steel" Tournament under the 2014 Sport Tournament Grant allocations.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

It was moved and seconded that the report be received. The motion carried unanimously.

- (d) Grants Advisory Committee: Commissioner Avis reported on meetings held since 2014-JUL-23.

The Grants Advisory Committee met again to discuss the PTEs and interviewed a delegation from the Nanaimo Recycling Exchange. The Committee approved a one-year exemption for the Nanaimo Recycling Exchange, with further consideration on re-application. The Nanaimo Women's Resources Society was also given a tax exemption for 2015.

It was moved and seconded that the report be received. The motion carried unanimously.

10. STAFF REPORTS:

(a) Sport Tourism Grant Program – Verbal – R. Harding.

Purpose: To advise and update Commission on the Council motion of 2014-AUG-18, at the Finance and Policy Committee of the Whole Meeting, that Council:

1. approve the Sport Event Hosting Policy; and,
2. starting in 2015, transfer the \$20,000 annual grant fund budget to the Nanaimo Economic Development Corporation for Tourism Nanaimo to promote and administer the Sport Tourism Grant Program.

The Application form for the Sport Tourism Grant is now off-line and applicants are being referred to the NEDC.

It was moved and seconded that the report be received. The motion carried unanimously.

(b) Amplified Events In Public Parks – Verbal – R. Harding.

The City has received more complaints this year and this is partly as a result of the increased residential density downtown, as well as events growing and becoming more frequent. There is a clause in the contract that refers to sound levels. Unless a policy of not having amplified events downtown is approved, the best that can be expected is to keep the sound at reasonable levels. Staff need to continue to work with the user groups in order that they are more aware of sounds and impacts to residents.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

(c) Parks & Facilities Monthly Report – July & August 2014.

It was moved and seconded that the report be received. The motion carried unanimously.

(d) Recreation Services Monthly Report – July & August 2014.

Complaints have been received with regard to the locker sizes. This situation is to be rectified – in the interim, staff are providing patrons with two tokens for one locker rental.

It was moved and seconded that the report be received. The motion carried unanimously.

11. CORRESPONDENCE: (not related to a Report to Commission)

- (a) Letter dated 2014-SEP-02 from Ms. Christy Clark, Premier, Province of British Columbia, and Board Member, British Columbia Achievement Foundation, announcing the 2015 British Columbia Community Achievement Awards and inviting the Commission to nominate individuals who inspire them for the award.
- (b) Minutes of the Nanaimo Harbour City Seniors Board of Directors meeting, held 2014-SEP-05.

It was moved and seconded that the correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION: (None.)

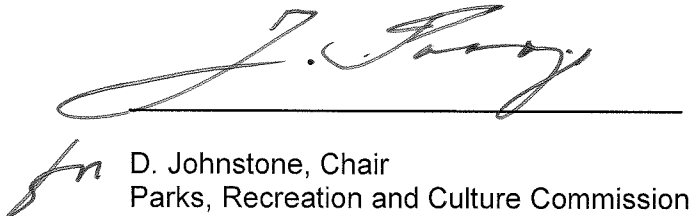
13. OTHER BUSINESS: (None.)

14. QUESTION PERIOD: (No questions.)

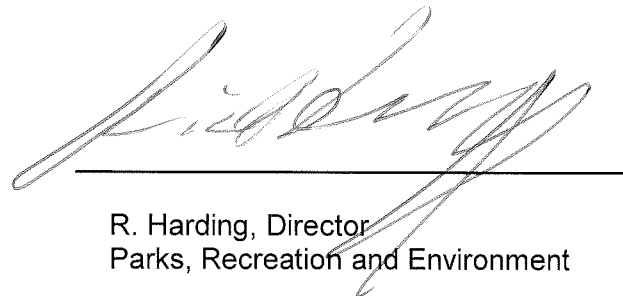
15. ADJOURNMENT:

It was moved and seconded at 8:41 p.m. that the meeting adjourn.  
The motion carried unanimously.

CERTIFIED CORRECT:



D. Johnstone, Chair  
Parks, Recreation and Culture Commission



R. Harding, Director  
Parks, Recreation and Environment