

# AMENDED

## AGENDA

REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION  
BOWEN COMPLEX CONFERENCE ROOM  
500 BOWEN ROAD (LOWER LEVEL)  
WEDNESDAY, 2014-OCT-01, COMMENCING AT 6:00 P.M.

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CHAIR: COMMISSIONER DIANA JOHNSTONE

1. **CALL THE REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

- Add item 13.(c) – Delegation Request – dated 2014-OCT-01 from Jeff Solomon, including e-mail from Roblyn Hunter, regarding changes to LEAP card requirements.

3. **ADOPTION OF AGENDA:** *(Motion required to adopt the amended agenda.)*

4. **ADOPTION OF MINUTES:**

Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2014-JUL-23, at 6:00 p.m., in the Service and Resource Centre Board Room.

*Pgs.  
5-10*

*(Motion required to adopt minutes.)*

5. **PROCEDURAL MOTION:**

That the meeting be closed to the public in order to deal with agenda items under the Community Charter Section 90(1):

(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; and,

(n) the consideration of whether a Commission meeting should be closed under a provision of this subsection or subsection (2).

6. **PRESENTATIONS:**

- (a) Trails Maintenance & Projects – Al Britton, Manager of Parks Operations, and, Rich Coulthard, Trails & Construction Supervisor

7. **CHAIR'S REPORT:**

- (a) 2015 PRCC Key Date Calendar (*Motion required to adopt.*) Pg. 11
- (b) PRCC Awards Night – Wednesday, 2014-OCT-15, 6:30 p.m., Beban Park Social Centre.
- (c) Correspondence Item 9.(a) – Letter from Ms. Christy Clark, announcing the 2015 British Columbia Community Achievement Awards.
- (d) Family Fun Night & BBQ – Departure Bay Centennial Park – held on Thursday, 2014-JUN-26.

8. **REPORTS OF ADVISORY BODIES:**

- (a) **Parks Committee:** Commissioner Thorpe to report on the meeting held 2014-SEP-11. Pgs. 12-14

(*Motion required to receive the report.*)

- (b) **Harewood Dry Floor Development Working Group:** Commissioner Thorpe to provide a verbal update.

(*Motion required to receive the update.*)

- (c) **Recreation Committee:** Commissioner Greves to report on the meeting held 2014-SEP-10. Pgs. 15-17

(i) **2014 Sport Tournament Grant Applications**

SPORT TOURNAMENT GRANT APPLICATIONS 2014					
GROUP		EVENT	TYPE	2014 REQUESTED	2014 RECOMMENDED
	<b>PREVIOUSLY RECOMMENDED</b>			<b>\$11,258.33</b>	<b>8,625.00</b>
1.	Nanaimo Minor Hockey	Peewee Recreational "Blades of Steel" Tournament	Local	\$1,100.00	\$1,100.00
		<b>TOTALS:</b>		<b>\$12,322.53</b>	<b>\$9,725.00</b>

<b>2014 Budget Totals</b>	<b>\$21,498.00</b>
Less: Approved Grants - First Intake	\$8,575.00
Less: Approved Grants – Second Intake	\$8,625.00
<b>2014 Sub-Total Remaining:</b>	<b>\$4,298.00</b>
Less: Recommended Grants	\$1,100.00
<b>2014 Remaining Budget:</b>	<b>\$3,198.00</b>

It was moved and seconded that the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$1,100.00 to the Nanaimo Minor Hockey for the Peewee Recreational "Blades of Steel" Tournament under the 2014 Sport Tournament Grant allocations.

*(Motion required to adopt recommendation.)*

*(Motion required to receive the report.)*

- (d) **Grants Advisory Committee:** Commissioner Avis to report on the meetings held since 2014-JUL-23.

*(Motion required to receive the report.)*

9. **STAFF REPORTS:**

- (a) **Sport Tourism Grant Program – Verbal – R. Harding.**

*Purpose: To advise and update Commission on the Council motion of 2014-AUG-18, at the Finance and Policy Committee of the Whole Meeting, that Council:*

1. approve the Sport Event Hosting Policy; and,
2. starting in 2015, transfer the \$20,000 annual grant fund budget to the Nanaimo Economic Development Corporation for Tourism Nanaimo to promote and administer the Sport Tourism Grant Program.

*(Motion required to receive the report.)*

- (b) **Amplified Events In Public Parks – Verbal – R. Harding.**

*(Motion required to receive the report.)*

- (c) **Parks & Facilities Monthly Report – July & August 2014.**

Pgs.  
18-24

*(Motion required to receive the report.)*

- (d) **Recreation Services Monthly Report – July & August 2014.**

Pgs.  
25-31

*(Motion required to receive the report.)*

10. **CORRESPONDENCE:**

- (a) Letter dated 2014-SEP-02 from Ms. Christy Clark, Premier, Province of British Columbia, and Board Member, British Columbia Achievement Foundation, announcing the 2015 British Columbia Community Achievement Awards and inviting the Commission to nominate individuals who inspire them for the award.

Pgs.  
32-36

- (b) Minutes of the Nanaimo Harbour City Seniors Board of Directors meeting, held 2014-SEP-05.

Pgs.  
37-39

*(Motion required to receive the correspondence.)*

11. **NOTICE OF MOTION:**

12. **OTHER BUSINESS:** *(Motion required to review other business.)*

13. **DELEGATIONS (not related to a Report to Commission):** (10 MINUTES)

- (a) Brenda Stewart, President, and, Ernie Jerome, Treasurer, Nanaimo Pickleball Club – advising of the 50<sup>th</sup> Anniversary in 2015 of the creation of the game of pickleball and their desire to work closely with Department Staff to organize events to celebrate this, and, also, to address the limited availability of pickleball court space and time in Nanaimo. Pgs.  
40-43

*(Motion required to receive the delegation.)*

- (b) Debbie Remillard – LEAP Card Application Process. Pgs.  
44-49

*(Motion required to receive the delegation.)*

- (c) Jeff Solomon, including e-mail from Roblyn Hunter, regarding changes to LEAP card requirements. Pgs.  
50-51

*(Motion required to receive the delegation.)*

14. **QUESTION PERIOD:** *(Agenda Items Only.)*

15. **ADJOURNMENT:** *(Motion required to adjourn.)*

**MINUTES**  
REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION  
SERVICE AND RESOURCE CENTRE BOARD ROOM  
WEDNESDAY, 2014-JUL-23, AT 6:00 P.M.

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PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner T. Greves (*arrived at 6:47 p.m.*)  
Commissioner F. Pattje  
Commissioner K. Alden  
Commissioner H. Houle  
Commissioner D. Rinald  
Commissioner G. Savage  
Commissioner I. Thorpe  
Commissioner M. Young

Regrets: Commissioner L. Avis  
Commissioner M. Beaudoin-Lobb  
Commissioner A. McPherson

Staff: R. Harding, Director, Parks, Recreation and Environment  
A. Groot, Manager, Facility Planning and Operations  
D. Osborne, Manager, Arenas, Recreation Services  
M. Lum, Recreation Coordinator  
A. Dancy, Program Leader  
R. Tweed, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 6:00 p.m.

2. INTRODUCTION OF LATE ITEMS:

- Add the following Staff Reports:
  - Item 8.(c) - Travel Assistance Grant – Nanaimo Ebttides Swim Club – Provincial – Revised
  - Item 8.(d) - Travel Assistance Grant – Nanaimo Ebttides Swim Club – National – Revised
  - Item 8.(e) - Travel Assistance Grant – National – Nanaimo & District Minor Fastball – Nitro U16 B
  - Item 8.(f) - Travel Assistance Grant – Nanaimo Track & Field Club
  - Item 8.(g) - Change Rooms for Female Minor Hockey Players

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2014-JUN-25, at 5:52 p.m. in the Service and Resource Centre Board Room be adopted as circulated. The motion carried unanimously.

It was moved and seconded that the delegations under Item 12. be moved forward in the Agenda, to follow Item 5. "Presentations". The motion carried unanimously.

5. PRESENTATIONS:

- (a) Alita Dancy, Program Leader, and, Megan Lum, Recreation Coordinator – LIT, Quest, and Summer Day Camps.

Ms. Dancy and Ms. Lum provided a presentation regarding Department summer programs and introduced five participants in the Leaders in Training (LIT/Quest) program who each provided a brief synopsis on why the program has been important to and for them.

It was moved and seconded that the presentation be received. The motion carried unanimously.

6. DELEGATIONS (not related to a Report to Commission): (10 MINUTES)

- (a) Kathy White, Nanaimo Mountain Bike Club, providing a PowerPoint presentation and reporting back to Commission on the building of the first authorized mountain bike specific trail on City property at Westwood Lake Park, acknowledging the great support and cooperation of the numerous City staff who have helped make this project so successful, expressing their gratitude to the Commission for funding the project, and, expressing why this, and other similar projects, are important to the City.

It was moved and seconded that the delegation be received. The motion carried unanimously.

- (b) Saul Hickey and David Strang, presenting a VIP proposal on behalf of the Gyp Club to install screens at the Bowen Complex tennis courts providing two handouts (a letter dated 2014-JUL-23 providing an overview of the proposal, and, a cost share information sheet on the product and installation).

It was moved and seconded that the delegation be received. The motion carried unanimously.

7. CHAIR'S REPORT:

Compliments to staff for amazing preparation of fields and events. Liz Williams did a great job in organizing and coordinating the Games.

It was moved and seconded that a letter of thanks and congratulations be sent to Liz Williams on a job well done. The motion carried unanimously.

8. REPORTS OF ADVISORY BODIES:

- (a) **Parks Committee:** Commissioner Thorpe reported on the meeting held 2014-JUL-10.

Netted Commercial Fastball / Baseball Batting Cage At Beban Park.

It was moved and seconded that the Parks, Recreation and Culture Commission:

1. keep the concept of a batting cage under consideration as the Beban Park Master Plan moves forward; and,
2. direct Staff to return to the Parks Committee with a report that summarized the public input and contains additional information from the proponent, including the noise study, schematic and infrastructure layout, and a business plan.

The motion carried unanimously.

- (b) **Recreation Committee:** Commissioner Greves reported on the meeting held 2014-JUL-02.

2014 Sport Tournament Grant Applications

SPORT TOURNAMENT GRANT APPLICATIONS 2014				
GROUP	EVENT	TYPE	2014 REQUESTED	2014 RECOMMENDED
PREVIOUSLY RECOMMENDED			\$8,758.33	8,625.00
1. Vancouver Island Exhibition	Skateboard Competition and Roller Derby demo and game	Local	\$2,500.00	\$850.00
TOTALS:			\$11,258.33	\$9,475.00

2014 Budget Totals	\$21,498.00
Less: Approved Grants - First Intake	\$8,575.00
2014 Sub-Total Remaining:	\$12,923.00
Less: Recommended Grants	\$9,475.00
2014 Remaining Budget:	\$3,448.00

It was moved and seconded that the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$850.00 to the Vancouver Island Exhibition for the Skateboard Competition and Roller Derby demo and game under the 2014 Sport Tournament Grant allocations.

A friendly amendment was made to add, "subject to the event taking place". The motion, then read:

It was moved and seconded that the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$850.00 to the Vancouver Island Exhibition for the Skateboard Competition and Roller Derby demo and game under the 2014 Sport Tournament Grant allocations, subject to the event taking place. The motion carried unanimously.

- (c) **Grants Advisory Committee:** Commissioner Johnstone reported on the meetings held since 2014-JUN-25.

The Committee has nearly completed the reviews of the PTE's.

It was moved and seconded that the report be received. The motion carried unanimously.

9. **STAFF REPORTS:**

- (a) **Parks Operations Monthly Report – June 2014.**

Art Groot, the new Manager of Facility Planning and Operations, was introduced to the Commission. Al Britton and Art Groot will be alternating their attendance at future Commission meetings.

It was moved and seconded that the report be received. The motion carried unanimously.

- (b) **Recreation Services Monthly Report – June 2014.**

It was moved and seconded that the report be received. The motion carried unanimously.

- (c) **Travel Assistance Grant – Nanaimo Ebbitides Swim Club – Provincial – Revised**  
**Elizabeth Williams, Manager, Recreation Services**

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to Nanaimo Ebbitides Swim Club in the amount of \$200 for four athletes to attend the 2014 Provincial Masters Swimming Championship, held in Kelowna, B.C., 2014-APR-25 to 2014-APR-27. The motion carried unanimously.

- (d) **Travel Assistance Grant – Nanaimo Ebbitides Swim Club – National – Revised**  
**Elizabeth Williams, Manager, Recreation Services**



It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to Nanaimo Ebbtides Swim Club in the amount of \$100 for one athlete to attend the 2014 Canadian Championship Masters Swimming, held in Windsor, Ontario, 2014-MAY-16 to 2014-MAY-19. The motion carried unanimously.

- (e) **Travel Assistance Grant – National – Nanaimo & District  
Minor Fastball – Nitro U16 B  
Elizabeth Williams, Manager, Recreation Services**

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to Nanaimo & District Minor Fastball in the amount of \$800 for 12 athletes to attend the Provincial Softball Championships, being held in Prince George, B.C., 2014-JUL-24 to 2014-JUL-27. The motion carried unanimously.

- (f) **Travel Assistance Grant – Nanaimo Track & Field Club  
Elizabeth Williams, Manager, Recreation Services**

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to Nanaimo Track & Field Club in the amount of \$400 for 21 athletes to attend the BC Track & Field Championships, held in Kamloops, B.C., 2014-JUL-11. The motion carried unanimously.

- (g) **Change Rooms for Female Minor Hockey Players  
Darcie Osborne, Manager, Arenas**

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council transfer the remaining \$20,000 from the Cliff McNabb washroom/change room updates (referee room) project to Frank Crane Arena (FCA) to complete renovation of staff room to female change room. The motion carried unanimously.

10. CORRESPONDENCE: (None.)

11. NOTICE OF MOTION: (None.)

12. OTHER BUSINESS:

- (a) Commission Savage invited Commissioners to attend the District of Lantzville, Mine Town Days, on Saturday, 2014-SEP-06.
- (b) Commissioner Thorpe provided an update on the Harewood Dry Floor Development Working Group. Two meetings have been held, with the most recent one being held on site. The Working Group has asked the user groups directly affected for their input. Staff have provided suggestions for the layout. Next steps include addressing the funding issues. The next meeting is scheduled for Thursday, 2014-SEP-11, at 4:00 p.m. in the Bowen Complex Conference Room, immediately preceding the Parks Committee meeting.

13. DELEGATIONS (not related to a Report to Commission):

- (a) Saul Hilchey and David Strang, presenting a VIP proposal on behalf of the Gyro Club to install screens at the Bowen Complex tennis courts.

It was moved and seconded that a maximum of \$3,000 be provided to the Gyro Club to install screens at the Bowen Complex tennis courts. The motion carried unanimously.

14. QUESTION PERIOD: *(No questions.)*

15. ADJOURNMENT:

It was moved and seconded at 7:26 p.m. that the meeting adjourn. The motion carried unanimously.

CERTIFIED CORRECT:

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D. Johnstone, Chair  
Parks, Recreation and Culture Commission

R. Harding, Director  
Parks, Recreation and Environment

2014-JUL-24  
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**CITY OF NANAIMO**  
**PARKS, RECREATION AND CULTURE COMMISSION & COMMITTEE**  
**KEY DATE CALENDAR – 2015**

UNLESS OTHERWISE NOTED ON AGENDAS:

Parks, Recreation and Culture Commission meetings are held in:  
 Service and Resource Centre Board Room, 411 Dunsmuir Street

Committee meetings are held in:  
 Bowen Complex Conference Room, 500 Bowen Road (Lower Level)

<b>JAN</b>	Wed., 2015-JAN-07, 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thur., 2015-JAN-08, 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2015-JAN-28, 6:00 p.m.	<b>COMMISSION MEETING</b>
<b>FEB</b>	Wed., 2015-FEB-04, 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thur., 2015-FEB-12, 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2015-FEB-25, 6:00 p.m.	<b>COMMISSION MEETING</b>
<b>MAR</b>	Wed., 2015-MAR-04, 3:30 p.m.	Recreation Committee <i>(if required)</i>
	Thur., 2015-MAR-12, 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2015-MAR-25, 6:00 p.m.	<b>COMMISSION MEETING</b>
<b>APR</b>	Wed., 2015-APR-01, 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thur., 2015-APR-09, 5:00 p.m.	Parks Committee <i>(if required)</i>
	Thur., 2015-APR-22, 7:00 p.m.	<b>INAUGURAL COMMISSION MEETING</b>
<b>MAY</b>	Wed., 2015-MAY-06, 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thur., 2015-MAY-14, 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2015-MAY-27, 6:00 p.m.	<b>COMMISSION MEETING</b>
<b>NOTE: FCM Annual Conference &amp; Trade Show – June 05 – June 08, 2015, Edmonton, AB</b>		
<b>JUN</b>	Wed., 2015-JUN-03, 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thur., 2015-JUN-11, 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2015-JUN-24, 6:00 p.m.	<b>COMMISSION MEETING</b>
<b>JUL</b>	Wed., 2015-JUL-08, 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thur., 2015-JUL-09, 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2015-JUL-22, 6:00 p.m.	<b>COMMISSION MEETING</b>
<b>There are no regular meetings held in August.</b>		
<b>SEP</b>	Wed., 2015-SEP-02, 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thur., 2015-SEP-10, 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed, 2015-SEP-30, 6:00 p.m.	<b>COMMISSION MEETING</b>
<b>NOTE: UBCM Annual Convention - September 21 - 25, 2015, Vancouver, BC</b>		
<b>OCT</b>	Wed., 2015-OCT-07, 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thur., 2015-OCT-08, 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2015-OCT-28, 6:00 p.m.	<b>COMMISSION MEETING</b>
<b>NOV</b>	Wed., 2015-NOV-04, 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thur., 2015-NOV-12, 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2015-NOV-25, 6:00 p.m.	<b>COMMISSION MEETING</b>
<b>There are no regular meetings held in December.</b>		

**MINUTES**  
**PARKS COMMITTEE MEETING**  
**HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM,**  
**THURSDAY, 2014-SEP-11, COMMENCING AT 6:00 P.M.**

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**PRESENT:** Commissioner Ian Thorpe, Chair

**Members:** Commissioner Diana Johnstone  
Commissioner Graham Savage  
Commissioner Maureen Young

**Regrets:** Commissioner Donald Rinald

**Guests:** Commissioner T. Greves  
Commissioner F. Pattje  
Commissioner K. Alden  
Commissioner L. Avis  
Commissioner A. McPherson

**Staff:** T. Hickey, General Manager of Community Services  
R. Harding, Director  
K. MacDonald, Parks & Open Space Planner  
R. Tweed, Recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 6:03 p.m.

2. INTRODUCTION OF LATE ITEMS:

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the regular Parks Committee meeting held Thursday, 2014-JUL-10, at 5:34 p.m., in the Bowen Park Complex Conference Room be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

(a) Maffeo Sutton Park Improvement Update – Kirsty MacDonald

Staff provided an overview on the history, current status, and some proposed concepts for Maffeo Sutton Park based on public input through the planning process. Prior to going forward for public input, staff are seeking input on the current concepts from the Parks Committee and the Parks, Recreation and Culture Commission members. Staff will return to the Parks Committee at their 2014-OCT-09 meeting for further review with the intention then that the Parks Committee will refer to the Parks, Recreation and Culture Commission meeting when the draft is ready for approval to provide for public review and input.

It was moved and seconded that the presentation be received. The motion carried unanimously.

6. CHAIR'S REPORT: (None.)

7. REPORTS OF PROJECT COMMITTEES: (None.)

8. STAFF REPORTS: (None.)

9. CORRESPONDENCE: (None.)

10. NOTICE OF MOTION: (None.)

11. OTHER BUSINESS:

(a) Beban Park Master Plan – Open House Dates.

Commissioner Ian Thorpe, Chair, and staff provided the dates for the Beban Park Master Plan Update Public Input Sessions. These sessions will take place at Beban Park Social Centre on Wednesday, 2014-SEP-24 (4:00 p.m. – 8:00 p.m.), and on Saturday, 2014-OCT-04, (12:00 noon – 4:00 p.m.).

(b) Georgia Park.

Staff provided additional information on the development plans for Georgia Park and the proposed Hilton Hotel development.

12. DELEGATIONS (not related to a Report to the Parks Committee): (None.)

13. QUESTION PERIOD: (No questions.)

14. ADJOURNMENT:

It was moved and seconded at 7:44 p.m. that the meeting adjourn. The motion carried unanimously.

*Ian W. Thorpe*

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Ian Thorpe  
CHAIR  
PARKS COMMITTEE

CERTIFIED CORRECT:

*Kirsty MacDonald*

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Kirsty MacDonald  
PARKS & OPEN SPACE PLANNER  
PARKS, RECREATION AND ENVIRONMENT

APPROVED FOR DISTRIBUTION:

*Richard Harding*

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Richard Harding  
DIRECTOR  
PARKS, RECREATION AND ENVIRONMENT

2014-SEP-12  
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**MINUTES**  
**RECREATION COMMITTEE**  
**HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM**  
**WEDNESDAY, 2014-SEP-10, COMMENCING AT 3:00 P.M.**

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PRESENT: Commissioner Ted Greves, Chair

Members: Commissioner Lynda Avis (at 3:04 p.m.)  
Commissioner Diana Johnstone (at 3:06 p.m.)

Regrets: Commissioner Karen Alden  
Commissioner Mercedes Beaudoin-Lobb

Staff: D. Osborne, Manager, Arenas  
E. Williams, Manager, Recreation Services  
R. Tweed, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 3:07 p.m.

2. INTRODUCTION OF LATE ITEMS:

- Add item 7.(b)(ii) – Nanaimo Minor Hockey – Pee wee Recreational “Blades of Steel” Tournament
- Add item 11.(a) – Delegation Request – Tali Campbell & Tania Brzovic

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

It was moved and seconded that the Minutes of the regular Recreation Committee Meeting held Wednesday, 2014-JUL-02, at 3:07 p.m., in the Bowen Park Complex Conference Room be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS: (None.)

6. CHAIR'S REPORT: (None.)

7. GRANT REVIEW:

(a) Sport Tournament Grant Applications – Verbal Report

- i. *Vancouver Island Exhibition – Sport Tournament Grant Application for the Skateboard Competition and Roller Derby Demo and Game.*

Staff advised the Committee that the VIEx “Skateboard Competition and Roller Derby Demo and Game” did not take place as there was no venue available; therefore, the total amount of the grant funds available remained at \$8,625.00.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

(b) **Sport Tournament Grant Applications**

*Purpose: To review applications and allocate funds for 2014 for the following:*

- i. *Vancouver Island Amateur Hockey Association – Female Summer Hockey Camp – requesting \$1,064.20.*

This was a hockey school, rather than a tournament, amounting to a total of eight hours over two days. The amount being requested is the cost of the facility rental. While this is a form of sport tourism, it is a “for profit” event.

It was moved and seconded that the request by Vancouver Island Amateur Hockey Association for the Female Summer Hockey Camp be denied as it does not meet the Sport Tournament Grant Application Criteria. The motion carried unanimously.

Staff will send a letter to the Vancouver Island Amateur Hockey Association advising of the outcome of the Recreation Committee review and decision.

- ii. *Nanaimo Minor Hockey – Peewee Recreational “Blades of Steel” Tournament – requesting \$1,100.00.*

It was moved and seconded that the Recreation Committee recommend that the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$1,100.00 under the 2014 Sport Tournament Grant allocations as follows:

SPORT TOURNAMENT GRANT APPLICATIONS 2014					
GROUP		EVENT	TYPE	2014 REQUESTED	2014 RECOMMENDED
PREVIOUSLY RECOMMENDED				\$11,258.33	\$8,625.00
1.	Nanaimo Minor Hockey	Peewee Recreational “Blades of Steel” Tournament	Local	\$1,100.00	\$1,100.00
TOTALS:				\$12,322.53	\$9,725.00

2014 Budget Totals	\$21,498.00
Less: Approved Grants - First Intake	\$8,575.00
Less: Approved Grants – Second Intake	\$8,625.00
2014 Sub-Total Remaining:	\$4,298.00
Less: Recommended Grant	\$1,100.00
2014 Remaining Budget:	\$3,198.00

The motion carried unanimously.

8. CORRESPONDENCE: (None.)

9. NOTICE OF MOTION: (None.)



10. OTHER BUSINESS: (None.)

11. DELEGATIONS (not related to a Report to the Committee): (10 minutes.)

- (a) Tali Campbell & Tania Brzovic – Appealing the Grant for Youth Sticking Together  
World's Longest Hockey Game – Sports Grant.

The Delegation did not attend.

12. QUESTION PERIOD: (No questions.)

13. ADJOURNMENT:

It was moved and seconded at 3:35 p.m. that the meeting adjourn. The motion carried unanimously.



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Ted Greves  
CHAIR  
RECREATION COMMITTEE

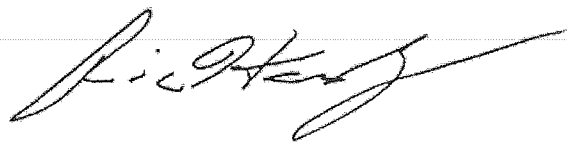
CERTIFIED CORRECT:



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Darcie Osborne  
MANAGER, ARENAS  
PARKS, RECREATION AND ENVIRONMENT

APPROVED FOR DISTRIBUTION:



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Richard Harding  
DIRECTOR  
PARKS, RECREATION AND ENVIRONMENT

## City of Nanaimo

### REPORT TO THE PARKS, RECREATION AND CULTURE COMMISSION

DATE OF MEETING: 2014-OCT-01

AUTHORED BY: ALAN BRITTON, MANAGER OF PARKS OPERATIONS; AND,  
ART GROOT, MANAGER OF FACILITY PLANNING & OPERATIONS

RE: PARKS & FACILITIES MONTHLY REPORT – JULY & AUGUST 2014

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#### **PARK PLANNING AND DEVELOPMENT:**

- The draft Beban Park Master Plan update was shared with park stakeholders over the summer. Public open houses are scheduled for 2014-SEP-24, 4:00 p.m. to 8:00 p.m. and 2014-OCT-04, 12:00 noon to 4:00 p.m. at the Beban Social Centre.
- Detailed planning work for the improvements at Harewood Centennial Park continues. Installation of the new playground equipment is now planned spring 2015. The Harewood Dry Floor Development Working Group has been meeting and is contributing to the detailed design of the multi-purpose covered space.
- Planning for improvements at Maffeo Sutton and Georgia Parks is continuing.
- Several development applications have been reviewed that include potential park and trail connections in Chase River, Harewood, and the East Wellington area. Several inspections of new parks and trails built by developers are ongoing, with key ones in the Doumont Road and Linley Point areas.
- Collaborative work with the Engineering Department is underway for upcoming utility projects on Fitzwilliam Street, East Wellington Road, Beaufort Park, and the Departure Bay Seawall.

#### **VOLUNTEERS IN PARKS:**

- The Hawthorne Park VIP playground installation is taking place on the weekend of 2014-SEP-19. The neighbourhood is gearing up for the upcoming work parties and are discussing a potential donation from the Gyro Clubs.
- Playground equipment for the Groveland Park VIP has been selected. Installation is planned for the weekend of 2014-OCT-17.
- A start up VIP meeting for improvements to Westdale/Leslie Crescent Park was held 2014-JUL-17 and was very well attended. The neighbourhood committee will be meeting in September to move the project forward.
- Information requests about the VIP process have been made by neighbours in the Linley Point area.

#### **PARKS UTILITY:**

- Two members of the crew were focused entirely on irrigation repairs and annual maintenance of irrigation systems.

- Issues with main line breaks in irrigation systems. Sites of breaks requiring major repairs include: Serauxmen Sports Fields, May Richards Bennett Pioneer Park, and twice at Maffeo Sutton Park, as well as the following;
  - The service to the Harewood Centennial water park had a break causing the park to be out of service for a weekend. This was the second break at this park this summer.
  - Pearson Park had a main line break as well as two electrical valves requiring replacement.
  - Leak in the main water line at Neck Point Park caused a major loss of water with a lot of time spent digging up the line to find the leak, including utilizing the flush truck to excavate the hole.
  - City Hall Gardens has had three major breaks in the main line, requiring valve replacement. Pressure tests were conducted and after discovering major spikes in water pressure, a PRV (pressure reducing valve) was installed to control the spikes and prevent future blows.
  - Northfield Rotary Park washroom building had an irrigation line blow causing damage to electrical panels. A PRV was installed following the break.
- The Utility Crew is working with the DNBI in rebuilding the irrigation system in the China Steps area to service new planters they will be installing.
- Subdivision irrigation has been taken over at sites including the Boxwood area, Cinnabar Heights, and Linley Valley Drive. The Boxwood area system includes 16 different zones of irrigation and staff spent a lot of time bringing it to fully operational and mapping it out.
- Doumont Road subdivision irrigation system will be coming online shortly.
- The Linley Valley / Turner Road irrigation project, which is a very large irrigation system, has started.
- An issue in the Oceanview Terrace subdivision irrigation system has been repaired and has now been brought online with our Sentinel system.
- The annual backflow testing was completed during July and August. Testing now occurs at almost 200 sites. Ten sites failed and will need to be rebuilt.
- One crew member continues with improvements to the Sentinel System. Current focus is on improving communication between north and south by changing the path from a dial up modem to a digital modem.
- The Utility Crew has been assisting the Environmental Bylaw Officer in collecting water samples for testing purposes from Green Lake. The sampling is being conducted over a four-week period at about seven different spots on the lake. Sampling will occur again later this fall.

#### **TURF & NEIGHBOURHOOD PARKS:**

- The month of July was dedicated to the B.C. Summer Games for the Turf Crew. Four fields were used during the event, including May Richards Bennett Pioneer Park for rugby, Serauxmen for baseball, Beban four fields for soccer, and the Second Artificial for field lacrosse. All staff and time was spent prepping the fields for the games. Duties included cutting selected fields three times a week, as well as aerating, over seeding and precise watering implemented to get the fields in the best possible shape for the games. Mariner ball diamond at Serauxmen Sports Fields was renovated to have it in perfect condition. At May Richards Bennett Pioneer, the football uprights were removed and rugby uprights were installed so that two rugby fields could be utilized at one location for the games. Some crumb rubber was top dressed and brushed into the artificial field prepping it for lacrosse.
- Work has been started at Janes Park, removing blackberry and reclaiming the park back from the invasive species. Once the blackberry is removed, we will level with soil and reseed hoping to choke out the invasive and maintain the park as it once was.
- Transition from baseball to soccer has started with outfield fencing coming down and soccer goals going out.
- The fourth application of fertilizer was spread.

### **TRAILS:**

- The Trails Crew were kept busy all over the city, installing cougar and bear warning signs at several parks. Signs are left in place for seven days after last sighting.
- Trimming/brushing crew were able to finish a third round of trimming of all 60 trails.
- Three boardwalks were installed as part of the new Mountain Bike Trail at Westwood Lake Park, including a log bridge.
- Foot bridges at Woodstream Park and Beach Estates Park were replaced.
- Work in Linley Valley has been ongoing to make the new addition safe. A contractor was used to move a chain link fence giving a thoroughfare to the newly acquired Linley West.
- Re-paving was done on the Parkway Trail between Dunster Road and Mostar Road.



### **HORTICULTURE AND ARBORICULTURE:**

- July was busy with large events booked at Maffeo Sutton Park and a higher number of smaller bookings. Crews were challenged to maintain the scheduling of mowing and watering as these smaller events were requesting to have water off the night before their event.
- The small entrance garden at the front doors of Bowen Complex was renovated and redone.
- Gardens at Dallas Square to commemorate the WWI centenary have been prepared. Seeds will be planted in the fall and again in spring to ensure we have an outstanding display of poppies in the spring of 2015.
- There was an unexpected large volume of callers requesting to partake in our WWI poppy planting project. Around 60 packages of seeds were sent to residents who wanted to make memorial gardens on their properties.
- Restoration work is ongoing in the City Hall gardens.
- Parks Operations have been working in partnership with the DNBIA to improve the China Steps area. There is no longer parking in the courtyard and six planters have been relocated in the area as part of the beautification as well as painting of all railings and lamp posts.
- Parks Operations assisted with improvements at 13 Victoria Crescent by redoing permanent brick planters outside the CIBC courtyard in partnership with the property manager. We removed old plant and soil material and planted with fresh bright stock. The maintenance manager of the property will provide all future maintenance. This partnership helps to improve aesthetics of this area especially since we have removed the undersized street planters from the area.
- Donations of soil and plants have been given to the volunteers working on the improvements to Wisteria Lane.
- Arboriculture calls for service: 14 in July; and, 8 in August.

### **FACILITY OPERATIONS:**

- July and August were devoted to prepping and conducting pool shutdowns.
- Both pools will be converted from a chlorine gas system to a chlorine puck system during their respective shutdowns.



- Beban pool was closed for the month of August and during that time, several major projects were conducted. All lockers were replaced. The existing steam room and saunas were replaced with a brand new set up. The pirate ship was removed from the leisure pool as it was at the end of life. The lobby washrooms were renovated. Additional work included painting, tiling, plumbing and pump replacement.
- Kin Pool was closed at the end of August and staff began the winterizing process to prepare the pool for next season.

#### **MAINTENANCE AND CONSTRUCTION:**

- Concrete countertops were fabricated and installed at Beban Pool in the lobby washrooms. Other shutdown work including preparation for the installation of the new lockers, as well as other various repairs.
- Assisted the renovation at the Cliff McNabb Arena with installing benches and a shower door.
- Park identification signs were installed at the Old Harewood School Sports Field.
- New poster board kiosks were installed at Maffeo Sutton Park.
- Work on Caledonia Park improvements including the preparation and pouring of slab for the bleachers and steps and installation of Allan Block. Finishing work included installing coat hooks in the change room building.
- The Ken Medland Sports Centre sign was installed at the Bowen Park Lacrosse Box.
- The upper tennis court at Bowen was prepared for the repainting by a contractor in July. The lower courts were then prepared with the removal of nets and fencing and prep work was done for the installation of the new fencing.
- An adjustment was made to the playground bridge at Maffeo Sutton Park to make it less steep to allow for more independent play by the children using it.
- Other various repairs and park inspections were conducted throughout July and August.



Ken Medland Sports Centre sign



Poster kiosk at Maffeo Sutton Park

**VANDALISM REPORT:**

<b>BREAKDOWN OF COSTS</b>	
CONTRACTED SERVICES	\$10,464.57
MATERIALS AND SUPPLIES	\$870.36
LABOUR AND FLEET	\$958.77
<b>TOTAL COST</b>	<b>\$12,293.70</b>

- The hand dryers were stolen from the Colliery Dam Park washroom building.
- The lights on the Lions Great Bridge at Maffeo Sutton Park were smashed.
- Sites of graffiti removal included: Maffeo Sutton Park; Departure Bay Centennial Park; Harewood Centennial Park; Old Harewood School Sports Field; Jack Point Park; as well as pedestrian underpasses at Brooks Landing, Waddington and McKeown Way. The annual graffiti clean of the Parkway Trail was completed.

<b>TRAIL COUNTS – JULY/AUGUST 2014</b>				
<b>Park Sites</b>	<b>June Daily Average</b>	<b>July Daily Average</b>	<b>August Daily Average</b>	<b>Peak Time of Use</b>
Blueback Beach Access*	242	289	303	4:00 p.m. – 5:00 p.m.
Buttertubs Trail (Dyke Side)	187	237	225	4:00 p.m. – 5:00 p.m.
Colliery Dam - Lower Dam	226	248	262	3:00 p.m. – 4:00 p.m.
Colliery Dam - Upper Dam	166	199	212	3:00 p.m. – 4:00 p.m.
Cottle Lake Trail – Rock City Rd	57	59	62	10:00 a.m. – 11:00 p.m.
Dewar Road Trail	60	61	57	2:00 p.m. – 3:00 p.m.
E & N Trail (behind Fibber Magee's)	92	99	105	11:00 a.m. – 12:00 noon
Georgia Park (trail to Front Street)	197	274	298	2:00 p.m. – 3:00 p.m.
Georgia Park Bridge	1,152	1,553	1,456	2:00 p.m. – 3:00 p.m.
Greenaway Park Trail	42	47	44	12:00 p.m. – 1:00 p.m.
Invermere Beach Access*	101	142	161	5:00 p.m. – 6:00 p.m.
Kinnette Evergreen Trail	64	74	67	2:00 p.m. – 3:00 p.m.
Linley Point Trail – Rutherford Rd	76	88	92	3:00 p.m. – 4:00 p.m.
Linley Point Trail - Altavista Access	63	66	68	3:00 p.m. – 4:00 p.m.
Northfield dog park	104	128	123	4:00 p.m. – 5:00 p.m.
Park Avenue Bridge	57	64	65	1:00 p.m. – 2:00 p.m.
Westwood – Mt. Bike Trail Crossing	N/A	49	55	3:00 p.m. – 4:00 p.m.

\*Counters that share the same entrance/exit counts traffic coming and going.

ANIMAL SERVICES DIVISION JULY 2014				
Park/Beach Sites	# of Patrols	Dogs Encountered	Written Warnings	Tickets Issued
Barney Moriez Park	4	0	0	0
Barsby Park	3	2	0	0
Beban Park	20	9	0	1
Beban Off-Leash Park	1	4	0	0
Beban Participark	4	9	0	0
Bowen Park	41	55	0	1
Departure Bay Centennial Park	1	0	0	0
Colliery Dam Park	20	53	0	1
Colliery Dam Off-Leash area	19	91	0	0
Departure Bay Beach	32	30	1	2
Diver Lake Park	28	29	0	0
Harewood Centennial Park	17	0	0	0
Invermere Off Leash Area	2	6	0	0
Jack Point Park	1	0	0	0
Linley Valley Park	8	4	0	0
Loudon Park	28	22	0	1
Maffeo Sutton Park	21	85	0	0
May Richards Bennett Pioneer Park	13	1	0	0
May Richards Bennett Off-Leash Area	2	5	0	0
Neck Point Park	20	42	0	0
Pipers Lagoon Park	28	45	1	0
Pleasant Valley Park	1	0	0	0
Robins Park	10	0	0	0
Westwood Lake Park	24	142	0	0
Wheatcroft Park	4	0	0	0
Woodstream Park	2	0	0	0
<b>TOTALS</b>	<b>354</b>	<b>634</b>	<b>2</b>	<b>6</b>

<b>DOG AMBASSADOR JULY 2014</b>				
	<b>Number of people engaged in conversation</b>	<b>Positive behaviours observed</b>	<b>Positive behaviour description</b>	<b>Dogs off leash</b>
Linley Valley (Cottle Hill Park)	5	Control of dogs (off leash)		4
Nanaimo pet businesses	4			
Nanaimo pet businesses	11			
Maffeo-Sutton (Canada Day)	43	multiple	good control	
Jack Point Park	14	Dogs on-leash in on leash section, off leash in off leash section		
Nanaimo pet businesses	5			
Marine Festival	26	Dogs on-leash, controlled		

<b>DOG AMBASSADOR AUGUST 2014</b>				
	<b>Number of people engaged in conversation</b>	<b>Positive behaviours observed</b>	<b>Positive behaviour description</b>	<b>Dogs off leash</b>
Various businesses: Petroglyph Vet, Chase River Vet, Buckerfield's, Bosley's, Harewood Mall	7			
Cedar Farmers Market	10	Dogs on-leash, picked up after		
VIEX	31			
May Richards Bennett Pioneer Park	7			
Cottle Lake Park	10			1



## City of Nanaimo

### REPORT TO RICHARD HARDING, DIRECTOR PARKS, RECREATION AND ENVIRONMENT

DATE OF MEETING: 2014-OCT-01

AUTHORED BY: RICHARD HARDING, DIRECTOR  
PARKS, RECREATION AND ENVIRONMENT

RE: RECREATION SERVICES MONTHLY REPORT – JULY & AUGUST 2014

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#### **COMMUNITY DEVELOPMENT:**

**Aquatics:** Beban Park Pool was closed during the BC Summer Games. The Nanaimo Aquatic Centre (NAC) was open at this time with limited space available for length swimming, with the wave pool, steam room, sauna, hot tub, water slides, and weight room available to the public. Staff received very positive feedback from the Games Coordinator for NAC. Beban Park Pool was closed for maintenance 2014-JUL-27 to 2014-SEP-01. The removal of the pirate ship and the rebuild of the steam room and sauna have already taken place, with progress posted on the City of Nanaimo Facebook page.

Beban Pool's annual maintenance shutdown was from 2014-JUL-27 to 2014-SEP-02. Work included conversion from chlorine gas to chlorine pucks, retro-fitting the sauna and steam room, maintenance to filters and pumps, cleaning and grouting the tanks, and installing new lockers in the change rooms. The weight room was repainted, mirrors replaced and equipment maintained. NAC is closed for maintenance from 2014-AUG-29 to 2014-SEP 29. The Calgary Sea Lions Swim Club has also booked 10 days over spring break at the Aquatic Centre for a training camp. Support Service staff have done an excellent job in assisting those clients who have concerns about the length of closure at both Aquatic facilities. Beban Pool hours have been extended to accommodate clients that would typically use NAC.

**Arenas:** BC Hockey Under-16 male hockey camp was hosted at Nanaimo Ice Center (NIC). BC Summer Games held Ball Hockey at NIC 1 and Lacrosse at Frank Crane Arena (FCA). During July the ice was in at Cliff McNabb (CM), while FCA had a dry floor. Ice went back in NIC 2 the first week of July, but had to be shut down due to a chiller mechanical issue on 2014-JUL-21. NIC 1's ice was put in on 2014-JUL-22.

**Canada Day:** This event was a success overall and the organizers received positive feedback from people that attended. The organizing committee agreed to look at an alternate approach for next year with the intention of making the event more interactive and attractive to families. The general concept is to spend less on main stage entertainment and utilize the budget for more inflatable equipment (bouncy castle / slide), roving entertainment, and, staffing to run more family games and interactive activities.

**Community Development:** The Beban Café's (Hot Chai Express) licence was transferred to a new operator in July. There will be no noticeable change in service.

**Community Events - Indoor:** Significant community events that took place in the Social Centre in July and August included: Four Blood Donor Clinics (10 days total); BC Summer Games Volunteer Accreditation (two days); BC Summer Games (four days); Discovery Community College Graduation Ceremonies; Nanaimo Filipino Canadian Association Fundraiser; and, Citizenship and Immigration Canada Ceremonies. The Beban Social Centre Auditorium was closed for 10 days in late August for wood floor refinishing.

**Community Events - Outdoor:** Significant community events that took place in the Centennial Building or on the Beban grounds this summer included: Weekly Farmers' Market; BC Summer Games; the Vancouver Island Exhibition; and, Dog Agility Trials.

**Concerts in the Park:** This series expanded to 15 concerts this summer with the addition of seven lunch time concerts at Maffeo Sutton Park. Between 150-300 attended evening concerts with 60-120 at the afternoon events. Two of the concerts were corporately funded, which aided expansion of the program. Only one concert was cancelled due to rain.

**Fitness:** Maintenance will be done on the two fitness rooms during shutdown, including broken mirror replacements, painting, preventative maintenance on all the equipment, and, new equipment installation. Evening hours at Beban in July were evaluated. Typically the gym closed at 7:00 p.m. on Monday and Wednesday, however staff are extending the hours these nights to 8:30 p.m. Evening scans were monitored at 6:30 p.m. and 7:30 p.m. The 6:30 p.m. time showed a demand and usage, however, the 7:30 p.m. time showed no demand. Approximately 270 Summer Promo fitness passes were sold that were valid 2014-JUL-01 to 2014-AUG-31.

**Golden Bucket:** This family-focused interactive park program opportunity ran June through August. Participation nearly doubled in this second year of the program with up to 39 participating in the busiest week. This initiative is intended to get people out and learning about some of our lesser known parks, as well as promotion of some of the department's summer programs.

**Grants:** Four Travel Grant Applications were processed in August – no funds remain for 2014.

**Kraft Celebration Tour:** Staff met with Nanaimo Canoe and Kayak Club (NCKC) on a weekly basis during the summer, regarding the Kraft Celebration Tour. Staff then met with NCKC and TSN prior to the event that took place at Maffeo Sutton Park on 2014-AUG-16. Overall the event went very smoothly and the Park was an excellent venue for the event. The live broadcast showcased Nanaimo to a national audience.

**Leisure Economic Access Pass (LEAP):** The LEAP application form has been updated and sent out to current LEAP clients. Changes are being made to make the criteria clear for people wanting to access the program.

**Meetings/Training/Professional Development:** 2015 operating budgets were completed. Staff attended Co-ordinators and Recreation Managers meetings, and MATI training. Staff met with various groups and other staff regarding field use, Dragon Boat and Silly Boat festivals, Loaves and Fishes fundraiser, and field contracts.

**PARKing Day:** Staff are working to put together a "stall" with the intention of promoting Nanaimo's parks and programs. The event is scheduled for Friday, 2014-SEP-19.

**Re:Sound Copyright Collective:** This business collects fees and remunerates music performers and record companies by licensing the use of recorded music for public performance and broadcast. PR&E must comply with this legislation and licence our facilities, collect their fees and remit the fees to them. Re:Sound Copyright Collective fees are in addition to SOCAN (Society of Composers, Authors and Music Publishers) fees which we have been collecting and remitting for years. To put this in perspective, hosting a reception involving recorded music in the Beban Social Centre Auditorium will cost over \$250 in fees (SOCAN & Re:Sound) over and above rental fees.

**Tennis Court Resurfacing at Bowen:** The upper tennis courts were resurfaced in July and the lower ones are currently being completely rebuilt. Staff met and created a plan to communicate improvements to the public.

### **PROGRAM HIGHLIGHTS:**

Nanaimo Harbour City Seniors (NHCS) Thursday Special Events hosted an average of 90 seniors at each event in July and August. The July barbeque lunch was cancelled due to low registration. Staff met with Kat Theus from Nanaimo Seniors Village (NSV) to secure their sponsorship of \$250 for a front page ad for the July/August NHCS newsletter, as well as them hosting the BBQ lunch for the seniors at NSV on 2014-AUG-22.

Department Summer Program highlights included: Canoe & Kayak Camps; Tennis; Children's Golf; Learn to Fish; Paddleboard; Camp Holiday; Active Star Preschool Sports; Circus Camp; Dance Camps and classes; Gymnastics; Chinese; Young Chefs; Junior Leaders in Training; and, Byte Camps (video game design and claymation). Flexreg was a very popular option for some attending day camps this summer. Flexreg allows registration for single days of camp versus signing up for the full five-day week. Of the 30 spaces available in Camp Holiday each week, 10 were reserved for Flexreg.

City South programs included: Girls Get Active total weekly registration for the summer was 135 (114 in 2013). 54 different clients registered for FlexReg for a total of 188 daily registrations compared to 46 in 155 spots in 2013. The leaders for the summer were fantastic, with great feedback from program participants and their families. Nanaimo Art Gallery Camp – three week-long programs were run in partnership with the Nanaimo Art Gallery during July. All About Art for 5 to 7 year olds was full at 14 participants, Art Immersion for 8 to 11 year olds had seven registered and Art Inspired for 12 to 16 year olds also had seven registered. Bowen Explorers ran at capacity or with two spots open for seven weeks this summer.

Oliver Woods Community Centre (OWCC) drop-in programs continue to be very popular with residents. 569 participated in July and 477 in August in drop-in. Pickleball and Badminton both hosted large tournaments during the summer. 51 preschool aged children participated in the Gym Pals program. OWCC summer camps included Tree Frog and Summer Preschool Camps with 144 three to five year olds attending over the eight weeks. 154 children attended Camp Wild. FlexReg proved to be a very popular option with 81 children registered for individual days throughout the summer. Before and After child care was offered in conjunction with day camps and averaged 12 children per day. Outside organizations - Romper Room, Tae Kwon Do, and Brigadoon Dance, hosted Summer Contract Camps.

The free summer playground program was available at six parks this summer. This program included two community partnerships, NS3 and the Harewood Neighbourhood Community Association, who each provided their unique services five days per week. The program was very popular in most locations but a clear trend this summer is that children and families attending parks with water parks are mainly there for the water park and not interested in the supervised

## RE: RECREATION SERVICES MONTHLY REPORT – JULY &amp; AUGUST 2014

playground activities. A full review of this summer, and recommendation of allocation of resources for next summer, will be done this fall.

There were 93 teens registered in LIT/Quest this summer. They contributed over 10,000 volunteer hours at community events and programs.

Camp Firefly, a children's day camp designed to help parents with child care during the teacher's job action, continued to run in September and will for as long as children are not attending school.

**MONTHLY STATISTICS: JULY**

<b>Aquatics:</b>	<b>Attendance</b>	
	<b>Current Month</b>	<b>Last Year</b>
Public Admissions:	37,252	35,651
Lessons:	2,755	4,562
Clubs/Rentals/Schools:	2,030	2,343
<b>TOTAL:</b>	<b>42,037</b>	<b>42,556</b>

<b>Arenas:</b>	<b>Hours of Use</b>		<b>Attendance</b>	
	<b>Current Month</b>	<b>Last Year</b>	<b>Current Month</b>	<b>Last Year</b>
Public Admissions:	59.75	68.75	1,012	1,006
Lessons: Department programs and Schools:	124.00	100.75	1,022	1,243
Special Events/Tournaments	239.75	22.50	2,036	730
League Rentals:	90.50	106.25	3,376	4,979
Other/Casual:	229.25	219.25	6,871	5,503
<b>TOTAL:</b>	<b>743.25</b>	<b>517.50</b>	<b>14,317</b>	<b>13,461</b>

<b><u>Hours:</u></b>	<b><u>Attendance:</u></b>
FCA – 161.00	FCA – 2,755
NIC 1 – 190.75	NIC 1 – 1,951
NIC 2 – 148.5	NIC 2 – 3,023
CMN – 243.00	CMN – 6,588
<b>TOTAL – 743.25</b>	<b>TOTAL – 14,317</b>

**MONTHLY STATISTICS: AUGUST**

<b>Aquatics:</b>	<b>Attendance</b>	
	<b>Current Month</b>	<b>Last Year</b>
Public Admissions:	33,212	41,593
Lessons:	1,505	2,059
Clubs/Rentals/Schools:	908	3,243
<b>TOTAL:</b>	<b>35,625</b>	<b>46,895</b>

<b>Arenas:</b>	<b>Hours of Use</b>		<b>Attendance</b>	
	<b>Current Month</b>	<b>Last Year</b>	<b>Current Month</b>	<b>Last Year</b>
Public Admissions:	69.75	63.25	1,482	1,419
Lessons: Department programs and Schools:	131.70	148.75	1,655	1,725
Special Events/ Tournaments	80.00	106.25	3,434	5,692
League Rentals:	78.50	130.00	8,555	8,850
Other/Casual:	345.00	369.75	7,432	N/A
<b>TOTAL:</b>	<b>704.95</b>	<b>818.00</b>	<b>22,558</b>	<b>25,935</b>

**Hours:**

FCA – 101.00  
 NIC 1 – 278.45  
 NIC 2 – 201.50  
 CMN – 124.00  
**TOTAL – 704.95**

**Attendance:**

FCA – 8,944  
 NIC 1 – 6,521  
 NIC 2 – 4,153  
 CMN – 2,940  
**TOTAL – 25,935**

**NANAIMO HARBOUR CITY SENIORS' MEMBERSHIPS SOLD PER MONTH:**

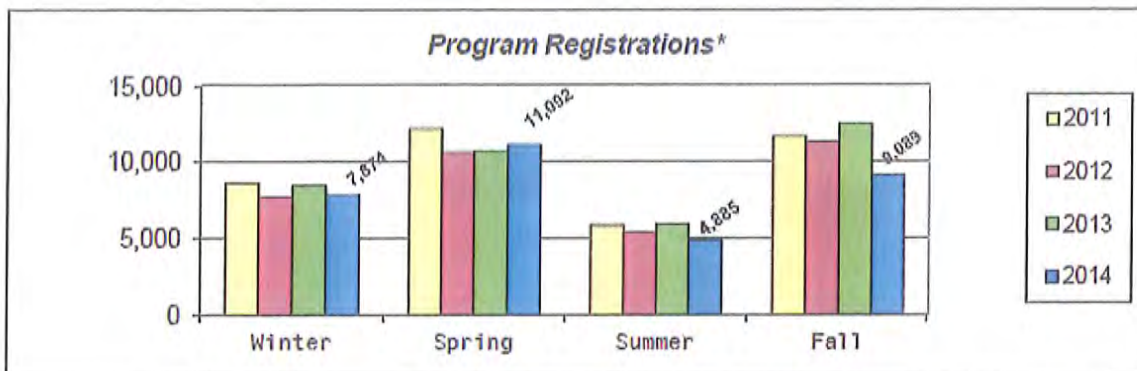
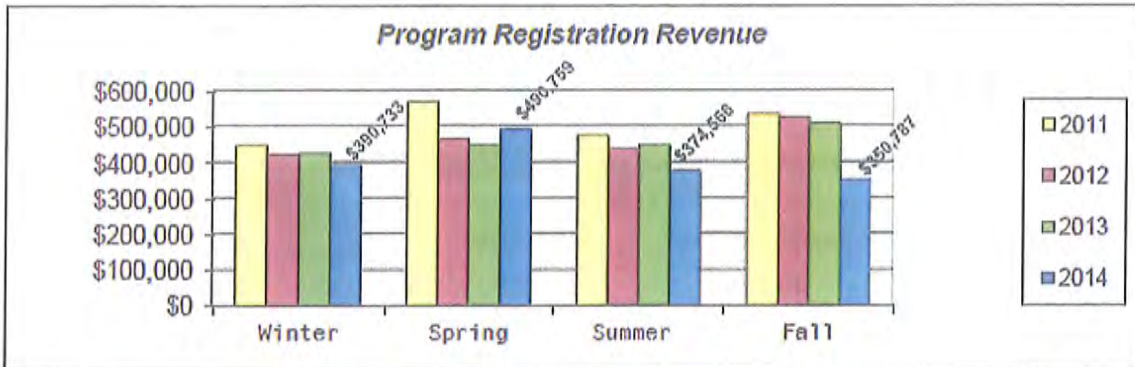
	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
<b>JAN</b>	400	343	348	315
<b>FEB</b>	101	123	169	156
<b>MAR</b>	131	157	110	167
<b>APR</b>	94	50	124	105
<b>MAY</b>	46	50	65	70
<b>JUNE</b>	63	43	46	50
<b>JULY</b>	40	43	56	46
<b>AUG</b>	49	75	91	93
<b>SEPT</b>	157	172	207	
<b>OCT</b>	86	102	119	
<b>NOV</b>	107	91	95	
<b>DEC</b>	225	152	119	
<b>TOTAL:</b>	<b>1499</b>	<b>1401</b>	<b>1,544</b>	<b>1,002</b>
<b>REVENUE:</b>	<b>\$54,076</b>	<b>\$50,188</b>	<b>\$58,776</b>	<b>\$31,853</b>

Total NHCS Memberships 1,002 sold from Jan 1 – Dec 31, 2014

Total NHCS Memberships 1,425 sold from Jan 1 – Dec 31, 2013

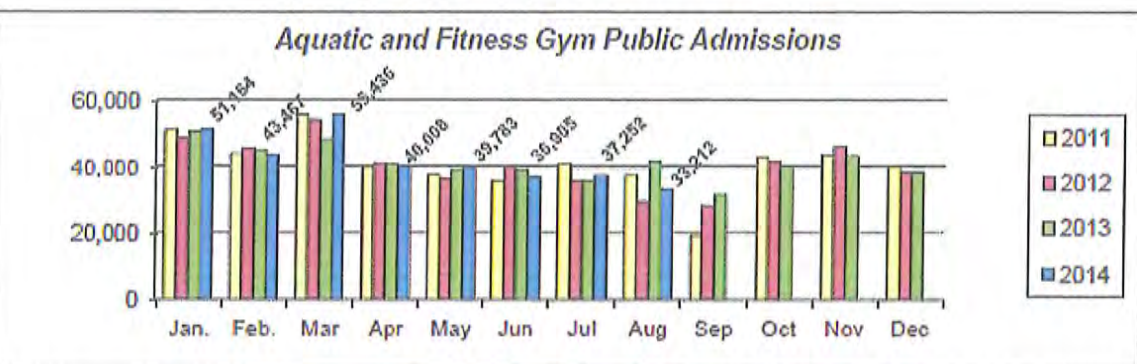
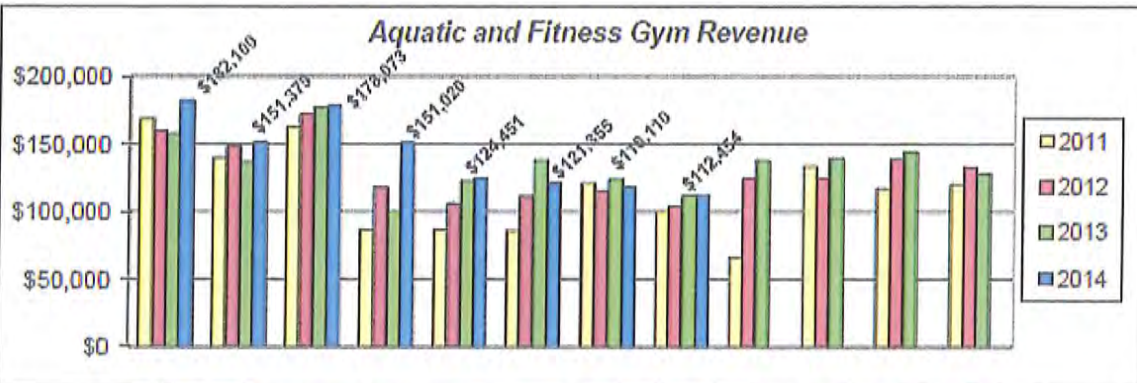
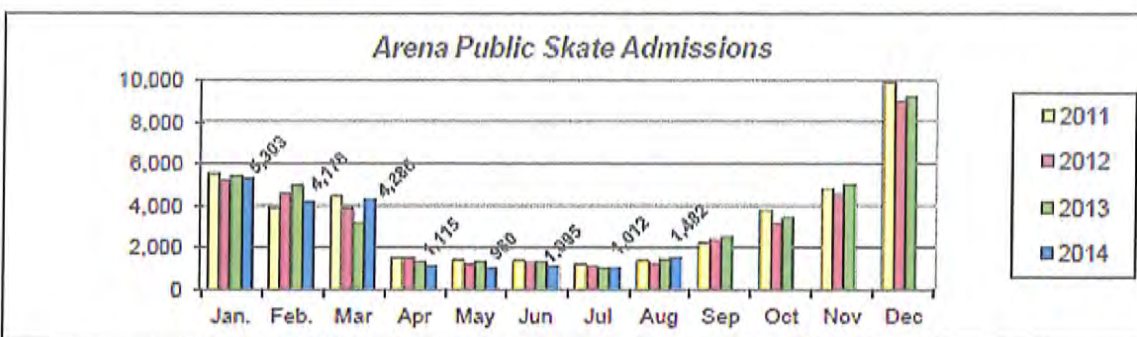
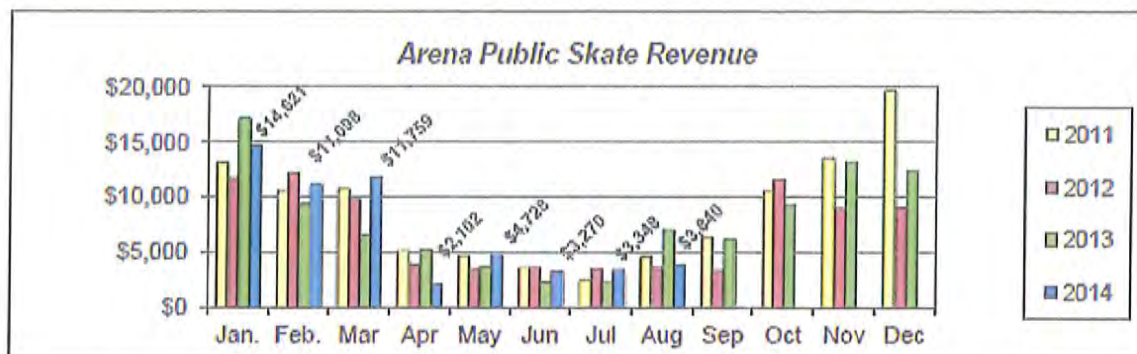
Total NHCS Memberships 1,449 sold from Jan 1 – Dec 31, 2012

**2011 to 2014 Recreation Services Programs Registrations and Revenues**





### Summary of Recreation Services - July/August, 2014



# BRITISH COLUMBIA ACHIEVEMENT FOUNDATION

RECEIVED

SEP 11 2014

DEPARTMENT OF  
PARKS, RECREATION AND ENVIRONMENT

*Board of Directors*

September 2, 2014

*Keith Mitchell, QC  
Chair*

*Hon. Christy Clark*

*Kathleen Bartels*

*Kevin Bent*

*Michael Bernier, MLA*

*Christopher Gaze, OBC*

*Carol Henriquez, CM*

*Marvin Hunt, MLA*

*Olga Ilich*

*Wendy John, OBC*

*C.T. (Manny) Jules,  
OBC*

*Ron Lou-Poy, QC*

*Scott McIntyre, CM*

*Hon. Coralee Oakes*

*Michael Stevenson*

*Max Wyman, OC*

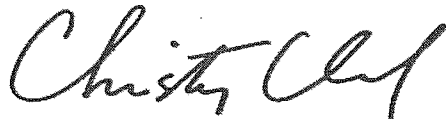
I am pleased to announce the 2015 British Columbia Community Achievement Awards. The awards celebrate the spirit, imagination and dedication of British Columbians who make a significant difference in their communities.

We all know people who work tirelessly for the betterment of others either as committed volunteers or in the course of their work. These individuals bring strength to their communities and enrich our great province.

I invite you to reflect on those British Columbians who inspire us by their example, and to nominate them for an award this year.

Thank you for supporting the British Columbia Community Achievement Awards.

Sincerely,



Christy Clark  
Premier, Province of British Columbia  
Board Member, British Columbia Achievement Foundation

PO Box 3663 Stn. Terminal, Vancouver, British Columbia, V6B 3Y8  
T: 604-261-9777/1-866-882-6088 F: 604-261-1964  
info@bcachievement.com www.bcachievement.com





# British Columbia Community Achievement Awards

NOMINATION DEADLINE: NOVEMBER 15

Celebrating the spirit, imagination,  
dedication, and outstanding contributions  
of British Columbians to their communities.

Nominate a deserving individual who raises  
the quality and character of your community for a  
*British Columbia Community Achievement Award.*

*"Give back to the people  
who give the most in  
your community."*

British Columbia's communities are shaped by the people who live in them, and especially by the contributions of extraordinary individuals.

The British Columbia Community Achievement Awards celebrate British Columbians who go above and beyond in their dedication and service to others and who devote time and energy to making their communities more caring, dynamic, beautiful, healthy, and unique. They inspire by their example.

The British Columbia Community Achievement Awards are presented by the British Columbia Achievement Foundation, a foundation established in 2003 by the Province of British Columbia to celebrate excellence in community service, enterprise, arts and the humanities.



*Cultural hero, spirited,  
undaunted, fearless, bold  
Raising our awareness to  
a higher understanding*

- Robert Davidson

## WHO IS ELIGIBLE?

British Columbians who have made a significant contribution to their communities in British Columbia are eligible for a BC Community Achievement Award. Nominees will have made a contribution in any area that provides a benefit to the community – either as a volunteer or in the course of their work. These include, but are not limited to, arts and culture, sports and recreation, multiculturalism, environment, healthcare, education, civic duty, business, community volunteerism, philanthropy, and youth or seniors' leadership.

Self nominations will not be accepted. Federal or provincial elected representatives are not eligible for nominations while they hold office. Posthumous nominations will not be accepted.

## HOW IS SOMEONE NOMINATED FOR THIS AWARD?

Any individual or group may nominate a current or former long-term resident of British Columbia by completing the attached nomination form or the online form and submitting it with:

- A letter describing the contribution of the nominee;
- A brief personal history of the nominee;
- Two current letters of support for the nominee from individuals or organizations that describe the value and impact of the nominee's contributions to his/her community.
- For an online nomination form, please visit [www.bcachievement.com/community/online](http://www.bcachievement.com/community/online).

## HOW ARE THE AWARD RECIPIENTS CHOSEN?

An Advisory Council of independent community leaders reviews the nominations and selects approximately 30 award recipients. The Council will consider the impact of the nominee's contribution and commitment to the community.

## WHAT DO THE AWARD RECIPIENTS RECEIVE?

In the Spring, recipients will attend a formal ceremony at Government House in Victoria. The Lieutenant Governor and the Premier of British Columbia are invited to present the recipients with the British Columbia Community Achievement Medallion, a special commemorative medallion designed by renowned BC artist, Robert Davidson. Also, recipients will receive a lapel pin signifying their award.

BC Community Achievement Awards

Tel: 604.261.9777 or Toll Free: 1.866.882.6088

Email: [info@bcachievement.com](mailto:info@bcachievement.com) or Web: [www.bcachievement.com](http://www.bcachievement.com)

# BRITISH COLUMBIA COMMUNITY ACHIEVEMENT AWARDS NOMINATION FORM

Please complete all four sections:

## 1 NOMINEE

NAME (MR./MRS./MS./MISS/DR.)

HOME ADDRESS

CITY/TOWN/PROVINCE/POSTAL CODE

DAYTIME TELEPHONE

CELL PHONE

EMAIL

ORGANIZATION (IF APPLICABLE)

ORGANIZATION ADDRESS (IF APPLICABLE) CITY/TOWN/PROVINCE/POSTAL CODE

Is the nominee a current or former long-term resident of BC? Yes/No

## 2 NOMINATOR

NAME (MR./MRS./MS./MISS/DR.)

ADDRESS

CITY/TOWN/PROVINCE/POSTAL CODE

DAYTIME TELEPHONE

CELL PHONE

EMAIL

ORGANIZATION (IF APPLICABLE)

Please provide your relationship to the nominee and also indicate how long you have known the nominee.

I have provided or made provision for all the nomination material required for a completed nomination package.

SIGNATURE OF NOMINATOR

DATE

List the individuals who are providing a letter of support for the nomination.

## 3 LETTER OF SUPPORT 1

NAME (MR./MRS./MS./MISS/DR.)

TITLE AND ORGANIZATION (IF APPLICABLE)

ADDRESS

CITY/TOWN/PROVINCE/POSTAL CODE

DAYTIME/CELL PHONE

EMAIL

Please provide your relationship to the nominee and also indicate how long you have known the nominee.

## 4 LETTER OF SUPPORT 2

NAME (MR./MRS./MS./MISS/DR.)

TITLE AND ORGANIZATION (IF APPLICABLE)

ADDRESS

CITY/TOWN/PROVINCE/POSTAL CODE

DAYTIME/CELL PHONE

EMAIL

Please provide your relationship to the nominee and also indicate how long you have known the nominee.

Nomination deadline: November 15

YOUR COMPLETED NOMINATION PACKAGE MUST INCLUDE:

1. Completed nomination form
2. Three letters: (*maximum 500 words each*)
  - A letter from the nominator giving the reasons for nomination.
  - Two letters of support for the nominee from other individuals or organizations that describe the value and impact of the contributions of the individual.
3. Brief biographical overview of the nominee as it relates to the nomination.
4. Optional: Up to five pages of additional material about your nominee.
5. Please do not send submission packages in binders or folders.
6. You may visit [www.bcachievement.com/community/online](http://www.bcachievement.com/community/online) to complete an electronic nomination form.

FOR MORE INFORMATION:

Visit Frequently Asked Questions:

[www.bcachievement.com/community/info](http://www.bcachievement.com/community/info)

Contact:

Tel: 604.261.9777 or Toll Free: 1.866.882.6088

Email: [info@bcachievement.com](mailto:info@bcachievement.com)

Website: [www.bcachievement.com](http://www.bcachievement.com)

MAILING INFORMATION:

Mail or courier completed nomination package to:  
BC Community Achievement Awards  
c/o 6209 Angus Drive  
Vancouver, BC V6M 3P2

*Please note that it is the responsibility of the nominator to ensure that the nomination is complete, including the receipt of support letters by the deadline. All material received will be kept confidential.*

Privacy Policy

The British Columbia Achievement Foundation is committed to protecting the privacy of people through responsible management of information received. Nominations are confidential between the nominator and the Awards program.

*You may view the complete privacy policy at [www.bcachievement.com](http://www.bcachievement.com) or by calling the office for a copy.*





## British Columbia Community Achievement Awards

*"The British Columbia Community Achievement Awards celebrate British Columbians who enrich our great Province. I invite you to nominate people within your community whose spirit, imagination, dedication and commitment have truly made a difference."*

Hon. Christy Clark  
Premier of British Columbia  
Board Member, BC Achievement Foundation

### BRITISH COLUMBIA ACHIEVEMENT FOUNDATION

The British Columbia Achievement Foundation is an independent foundation established and endowed by the Province of British Columbia to celebrate excellence in community service, enterprise, arts and humanities. The Foundation currently offers five awards:

BC Community Achievement Awards  
BC National Award for Canadian Non-Fiction  
Carter Wosk BC Creative Achievement Awards  
BC Creative Achievement Awards for First Nations' Art  
BC Aboriginal Business Awards

For more information about the awards, please contact the BC Achievement Foundation.

Tel: 604.261.9777 or  
Toll-Free 1.866.882.6088  
Email: [info@bcachievement.com](mailto:info@bcachievement.com)  
Website: [www.bcachievement.com](http://www.bcachievement.com)



2014 Community Achievement Award recipients with Her Honour, The Honourable Judith Guichon, OBC, Lieutenant Governor of British Columbia; Hon. Coralee Oakes, Minister of Community, Sport and Cultural Development; BC Achievement Foundation chair Keith Mitchell, QC and board member Ron Lou-Poy, QC.

**NANAIMO HARBOUR CITY SENIORS**  
**Minutes of Board of Directors' Meeting**  
**September 5, 2014**

**In Attendance:** Bettie Godfrey presiding, Joy Vikstrom, Jan Leine, Joanne Husband, John Westhead, Lorraine Fisher, Warren Jaques, Maureen Evans, Dara Rupa, Michele Duerksen.

**Regrets:** Bill Roos, Gordon Pascoe.

**Guest:** Ken Ogden

**Call to Order** President Bettie called the meeting to order at 9:30 AM.

**Welcome** Bettie welcomed Board Members and guest.

**Adoption of the Agenda** *Maureen moved that the Agenda be adopted.* Seconded by Joy. All were in favor. Carried.

**Adoption of the Minutes** *Motion to amend the minutes of the last meeting to record the names of Dara Rupa and John Westhead as voting in opposition to the motion "To contribute \$430.05 for the purchase of armchairs and dolly"* Moved by Dara, seconded by Joy. Carried. *Motion to adopt the minutes as amended.* Moved by John. Seconded by Joanne. All were in favor. Carried.

**Correspondence**

- Email from Linda Mohr. Front desk will contact her with information.
- Email from Martie. Bettie replied with a welcome and information on NHCS membership, programs, events etc.
- Email from Paula Hovey regarding offering her help in starting a Mahjong group. Michele responded.
- Email from Janice Petterson thanking us for the website. Bettie emailed thanks.
- Email from Suzanne Bell regarding her research. Michele will seek permission to post Suzanne's poster on the bulletin board.
- Email from Michele regarding the donation of a drum sander. Bettie to confer with woodshop Supervisor re appropriate dollar amount so a receipt can be written to the donor.

**Reports of Committees**

**Treasurer's Report:** *Joy moved that the treasurer's report be adopted as read.* Seconded by Lorraine. All were in favor. Carried.

**Marketing Report:** Joanne reported that NHCS participation at the VIX was very rewarding. Board Members talked with many people interested in membership for themselves or friends and relatives. Almost 200 NHCS newsletters and brochures were handed out.

....page 2 NHCS Board of Directors' Meeting, Sept. 5, 2014

**Membership Report:** John reported that at least 40 brochures were taken at the airport. The Ministerial Association recommended that the individual churches opt to display NHCS brochures. Three churches are now making our information available.

**Parks-Rec-Environment Co-ordinator Report:**

- Michele reported that she is working on a detailed new membership report.
- Health seminars continue to be important and well attended. "Better at Home" and "Foot Care" will be presented this month.
- P-R-E-C will be participating in VIU's Active Ageing Week, Sept. 21-27.
- Joanne and John volunteered to help with the Live Well Expo Sept. 28. Help is also needed for the Health and Wellness Fair Nov. 2.
- An inquiry regarding seniors in theatre was passed over to Joanne.

**President's Report:** Bettie thanked Warren and Maureen for acting as MC for the Thursday Special Events during Michele's absence. Also thanks to all those who helped by attending the VIX display table.

**Unfinished Business:**

- Bettie pointed out that the Volunteer Service Plaque requires a minimum of 10 years service.
- The poinsettia sale will not take place this year, due to the poor quality of the plants. Various suggestions for an alternate event were discussed. ***It was moved by Maureen that Bettie and John will investigate all aspects of putting on a turkey shoot, and report their findings at the next meeting.*** Seconded by John. All were in favor. Carried. ***Motion that John do a thorough investigation on raffle tickets for a trip to Seattle.*** Moved by John. Seconded by Lorraine. All voted in favor. Carried.
- Quilters raffle has been discontinued. A possible way to enable this to be reinstated is being researched.
- Michele will see that adequate advertising is done for the Carver's show.
- Posting testimonials re individual group projects and activities on the website was discussed.

.....page 3 NHCS Board of Directors' Meeting Sept. 5, 2014

**New Business:**

-Ken Ogden, president of the Thursday Night Dance Group, made a presentation regarding the finances of the group, and the plight of the New Year's Dance. Ken and Dara will make a presentation to the Commission asking to reduce the rental price of the hall.

- Warren pointed out that NHCS was not in the Senior's Resource Directory. Joanne will look after this.

-Warren presented his plan to supply at his own expense, t-shirts with the motto "Stretch your life" on the back and the NHCS logo on the front, to be made available for purchase. The idea of stretching your life physically, intellectually, and spiritually was met with enthusiasm. ***Joanne moved that the NHCS Board of Directors support Warren in this project.*** Seconded by Dara. All were in favor. Carried.

-A code of conduct for Members of the Board was discussed. No member should be accosted with accusations and abusive language. Concerns should be submitted in writing.

-Suggestions for the New Members Tea included cookies made by Bettie, and a buddy system to welcome new members and tell them about the NHCS programs and activities.

-Forming of a chess and mahjong group, ideas for Janie's bus tours were discussed.

**Adjournment:** The meeting was adjourned at 11:25 AM.

**Next Meeting:** October 3, 2014

---

**From:** Hunter/Solomon  
**Sent:** Wednesday, October 01, 2014 11:05 AM  
**To:** Robin Tweed  
**Subject:** from roblyn Hunter

Hello, I will be attending the Parks and Rec meeting this evening at Bowen Park and would like to submit my letter to be included:

To whom this may concern:

Regarding changes to LEAP card requirements and for those attending individual with disabilities.

I strongly object to our family income being required when submitting the form for our son's LEAP card. He receives a disability income which should be all the information that is necessary. As an adult he is no longer able to receive any benefits from us (medical, dental etc) He is considered to be separate in all financial matters. Living with us is no different than if he were to rent a room from some one else, except that he needs assistance in his daily living and in that way we are subsidizing his care. We drive him, are available whenever his program is not, take care of his medical needs, liaise with his program staff, oversee his day to day plans, cook, clean, etc.; all at no cost. We should be given a discount in recognition of what we do, not penalize our son for living with us.

If you are under the mistaken assumption that we are paid for caring for our son, we are not. He has a disability pension which, you probably are aware, is very small considering what is necessary to live on, even if you don't need the special care our son does. We would like to think that he is not penalized for living at home. In my opinion there is no good reason to include our income in the decision regarding his LEAP card.

In addition, it is my understanding that, in order to be have a free pass, the escort (family or other) for the person with a disability will need to stay beside the person the whole time when in the pool, even if that person is semi independent, . It is over \$6 for the adult pass to go in the pool. My son can not go to the pool on his own even though he does not require someone at his side at all times. This is a further financial hardship. I find this decision also, to be lacking in respect and understanding for what parents are offering by having their adult children with disabilities at home.

I would like to suggest the better thing to do, in recognition for what family offers in caring for their adult with special needs, is a free pass for everyone in the household.

Respectfully,  
Roblyn Hunter

Nanaimo, BC





Received via  
e-mail dated  
2014-AUG-05.

### REQUEST TO APPEAR AS A DELEGATION

ON 2014 - OCT - 01  
year month day

NAME OF PERSON MAKING PRESENTATION: <u>DAVE EATON *</u>			
ADDRESS: <u>NANAIMO</u> <u>BC</u>			
street address		City	Province
PHONE: <u></u>		FAX: <u></u>	
home		business	
NAME OF APPLICANT IF OTHER THAN ABOVE: <u>NANAIMO PICKLEBALL CLUB</u>			
DETAILS OF PRESENTATION:			
<u>Please see attached:</u>			
* NOTE: Since submission presenters have been changed			
to: Brenda Stewart, President, and Ernie Jerome,			
Treasurer, and other members. (2014-SEP-02)			

#### PLEASE NOTE

- Electronic presentations must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- Multiple speakers on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission  
500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511  
Fax: (250) 753-7277  
parks@nanaimo.ca

3 pages mailed

### Greetings from the Nanaimo Pickleball Club

We are appearing before the Commission tonight to address two key issues for our club and our sport.

First, 2015 marks the 50th anniversary of the creation of the game of Pickleball. It all started on Bainbridge Island, Washington in 1965. Pickleball is played by people of all ages. In fact our club, like most others, includes a majority of players who are over age 60 who are more than competitive and are gaining valuable health benefits from the tremendous physical workout that pickleball provides. Information below, provided in July by our national governing body, Pickleball Canada, demonstrates the popularity and growth of the sport:

#### *The Growth of Pickleball Worldwide*

*The latest statistics show nearly 200,000 players, 8,000 courts and 2,500 places to play, with the lion's share of that growth coming from the past couple of years in North America. Pickleball is now played in the USA, Canada, India, Spain, UK, France, the Netherlands and Mexico. Pickleball is no doubt the fastest growing sport in North America.*

*B.C. has 89 places to play Pickleball with an estimated 6,111 players. Ontario has 119 places to play Pickleball with an estimated 5,197 players.*

*Pickleball is growing by leaps and bounds in all Canadian provinces. Many cities and towns have built exclusive pickleball courts or painted pickleball lines on their outdoor tennis courts. Some tennis and golf clubs have started to include pickleball in their facilities.*

*Shirley Shepherd  
President, Pickleball Canada  
<http://pickleballcanada.ca>*

To celebrate the 50th Anniversary milestone, our club would like to organize a few events based around the game of pickleball and our desire to see it become more widely known and played in Nanaimo and the region. One possible way is to jointly host a very special weekend "tournament" whereby groups of people from many groups including local government employees, the media, retail, professional and office staffs plus many others would get a quick on-the-court lesson in Pickleball followed by a few games of fun, friendly competition.

Our goal is to expose as many people as possible, including their friends, family and others to the sport of pickleball; hopefully they will continue to play and enjoy the sport. The support of the Parks, Recreation & Culture Dept is very important in this venture and we hope that we can work closely with you and your staff to make it a huge success and possibly an annual event!

The second issue is the limited availability of pickleball court space and time in Nanaimo. Oliver Woods is a tremendous facility and we use it as much as possible, but the limitations placed on groups like ours because of it's popularity leave us with no other dedicated pickleball place in Nanaimo. In fact, having only Oliver Woods would restrict our ability to host a 50th Anniversary event that is able to reach it's full potential.

At present, there are 2 outdoor tennis facilities in Nanaimo (Departure Bay and Pioneer Park) with pickleball lines added, but neither of these is suitable for tournament play as they have tennis nets installed, which are higher than pickleball nets. We do use these courts for fun play, but it's not possible to play a competitive form of the sport without regulation nets.

Two possible solutions are:

1. To re-structure part of the Beban Park tennis court area to accommodate both sports. If 2 of the 6 present tennis courts were eliminated, 6 new pickleball courts could be created in the same space, leaving tennis with 4 courts and pickleball with a dedicated outdoor space.
2. To convert the closed in basketball court at Departure Bay to a dedicated pickleball court.

What tremendous facilities either of these locations would be! We're confident that they would be used by our 85+ members and many others in the area who play regularly and especially enjoy the outdoor game, many after learning and playing it in Arizona in the winter months. There may be other options that are better than either of these. The key is to create dedicated space for this popular and fast growing sport.

We thank you for the opportunity to discuss our club's activities, our 50th Anniversary plans and the potential for the sport of pickleball in Nanaimo with you; your interest is much appreciated. If there is any additional information we can supply to assist, please let us know

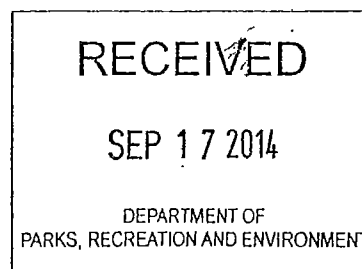
Yours sincerely,

Nanaimo Pickleball Club Executive

## **The search for alternative places to play Pickleball in Nanaimo**

1. Existing City of Nanaimo tennis courts - possibly at Morningside School at Neck Point?; possibly with re-development of Beban Park - re-configuration of part of Beban Park tennis courts?. Currently have pickleball lines at Departure Bay and Pioneer Park tennis courts, but incorrect net height at both locations.
2. Harewood dry-floor facility that may be built - we would be supporters of the project and hopefully users of pickleball courts included
3. City arenas - only available in the summer and not practical due to lacrosse play schedules and lines
4. Lacrosse box - outdoor at Caledonia Park - same as above
5. Outdoor soccer fields at Beban Park - rubber pellets would lodge in the ball; no lines, no nets
6. Ecumenical Centre - 3 courts, good price, possibly available, but extremely limited space beyond the 20x44 courts, which are undersized by 1 1/2' - safety concerns with the concrete block walls around the courts.
7. Westwood Lake Tennis Club - possible, but only on Sunday afternoon or evening and with temporary rubber lines - extra time and help needed to lay them down and remove each time; not sure if they would work with more competitive play; may be ok for drills, practice etc - price would depend on what the club decides to charge, if they agree to include pickleball - one court is seldom used and may be lined for pickleball/badminton eventually
8. SD60 school gyms - extremely hard to connect with their rep - will keep trying - this may be our best bet for winter indoor play - the strike may be keeping them from responding?

Nanaimo Pickleball Club  
September 2014



## Robin Tweed

---

**From:** Webmaster  
**Sent:** Tuesday, September 09, 2014 2:05 PM  
**To:** Webmaster; Dept. of Parks Rec. and Culture  
**Subject:** Request to Appear as Delegation

Debbie Remillard has requested an appearance PRC Commission.

The requested date is Oct 09, 2014.

The requested meeting is:  
PRCC

Presenter's information

Address:  
City: Nanaimo  
Province: BC  
Postal Code:  
Home Phone: (250)  
Email:  
Bringing a presentation: No

Details of Presentation:

Regarding discrepancies in Leap Card application process.

Parks and Recreation Commission

Good evening. My name is Debbie Remillard and this is my friend Teresa Hamilton who is also a parent here tonight. We are here tonight to complain about the change in the leap card (it might be the original way intended) but it is still a change.

Both of our daughters live at home with their families like many other special need/low income or as some say fixed income young adults. They all get the same money. At the age of 18 the Ministry started to give these young adults the P.W.D. which is a very fixed income pension as their physical and/or mental problems are permanent. Their bank account is only allowed to have up to \$5000.00 and if they have a small job they can only make up to \$800.00 a month.

The reason we are here tonight is because our children/adults will no longer be entitled to the leap card as they live at home and you want the parents income tax information. These adults by law have to file their own income tax. Why is it any different from any other families that live in Nanaimo, that have special need/low income adults that the chosen to have their child live in a group home or respite home full time. You are not asking for these parents income tax info and many of them are very well off, but their children will receive the leap card because they don't live at home. So you are taking more money from the parents again. We have chosen to raise our own children rather than have them cared for by someone else.

MLA Leonard Krog spoke to me about this matter and he told me the economic environment of where these adults live should not matter and they should be all treated equally.

Can you honestly tell me these other parents don't give their young adults, money for things they need. We are saving the government hundreds of thousands of dollars looking after our own families, but now we feel punished as well our children feel discriminated against because they don't understand why they cannot get a leap card and their friends at their day program can. How can you not feel different even from your peers.

These are all the same adults with different problems but all on a fixed income. There are 15 adults in our daughters day program with less than 5 living at home full time. Guess who is paying for these people living in group homes or respite homes full time? The tax payers. Guess who is paying for ours living at home? Us.

It will cost our children/adults more than \$480.00 for a recreation pass or they won't be able to participate in swim program, gym, or 2 programs a year that the day program participates in each year. Why?

As I've said they are special needs and they are on fixed income. Where is the fairness in the leap card change. Yes you are trying to save money but at the expense of the poor. The Ombudsperson spoke to me and said they believe in administrative equality, fairness and being reasonable for all. She has sent me a letter and is waiting to hear what comes of this meeting tonight. You are welcome to read it.

In closing, we came here tonight to see if the leap card will be available to adults on fixed income with special needs living at home. Don't punish these people any more as they did not ask or want to come into this world any different than anyone else, it just happened. They have had to fight their whole lives and will continue to do so. Thank you

RECEIVED

SEP 17 2014

DEPARTMENT OF  
PARKS, RECREATION AND ENVIRONMENT

I have carbon copied this letter to the people that I spoke to regarding this matter.

Councillor Jim Kipp

Councillor Bill Bestwick

Facilitator at Ministry-Steven Guild

Facilitator at Ministry-Brenda Hirst

Ministry person-Maria Agius-Aasen

MLA-Leonard Krog

Ombudsperson-Catherine Jeakins

City of Nanaimo-Tom Hickey

I have also talked with Mary Smith and Liz Williams at Parks and Rec



**City of Nanaimo**

# Leap Program

## Leisure Economic Access Policy (LEAP)

The LEAP (Leisure Economic Access Pass) program provides access to the City of Nanaimo recreation facilities for families in FINANCIAL NEED that are living in the City of Nanaimo, City of Lantzville and the surrounding area, including Electoral Areas A (Cranberry, Cedar, South Wellington), B (Gabriola Island), and C (Extension, East Wellington).

Eligible LEAP cardholders are entitled to a 50 percent course fee discount (to a maximum of \$40) for 4 courses per year. (Some programs may not qualify for the discount). In addition, participants will be issued a Swim/Skate/Gym Pass for 50 FREE admissions throughout the year.

**Check out our  
Application Form on  
the following page to  
see if you qualify for  
LEAP.**



# LEAP APPLICATION FORM

Parks, Recreation & Environment  
250-756-5200



Date Received/Staff

The LEAP (Leisure Economic Access Pass) program provides access to the City of Nanaimo recreation facilities for families in *FINANCIAL NEED* that are living in the City of Nanaimo, City of Lantzville, and the surrounding area, including Electoral Areas A (Cranberry, Cedar, South Wellington), B (Gabriola Island), and C (Extension, East Wellington).

## STEP 1 - Applicant Information - Each person living in the house MUST be listed. Please list main contact first.

Street Address

City Province Postal Code Email

Primary Phone Number

Additional Phone Numbers

Last Name First Name M/F Date of Birth (DD/MMM/YY)

## STEP 2 - Eligibility - All persons 19 years & older MUST provide Notice of Assessments from the previous tax year.

Post-secondary students are NOT eligible for the LEAP Program.

CHECKLIST - You must bring the following:

- ☐ Completed Application
- ☐ Photo ID (adults)
- ☐ Income Tax Notice of Assessment (19 years & older)
- ☐ T1 General if Applicable (self-employed/rental income)
- ☐ Child Tax Benefit Statement (all dependents listed)
- ☐ Proof of Residency

Don't have your Notice of Assessment?

Call Canada Revenue Agency at 1-800-959-8281.

Don't have your Child Tax Benefit Statement? Call Child Tax Information at 1-800-387-1193.

What is an acceptable proof of residency? Photo ID, rent receipt, residential tenancy agreement or utility bill (hydro/phone/gas/etc.) in the name of the applicant.

### OFFICE USE ONLY

Line 150 NOA \$ *all adults*

T1 Lines 162-170 \$ *gross self employment income all adults*

T1 Line 160 \$ *gross rental income*

Child Tax Benefits \$ *1 month x 12 for yearly total, include Universal Child Tax Credit*

Other Income \$ *investment, band, homestay student, child/spousal support*

TOTAL Yearly Gross Household Income \$

# LEAP APPLICATION FORM page 2

Parks, Recreation & Environment  
250-756-5200



## STEP 3 - Signature of Consent

I  (print name) declare that the information contained on this form is true and correct to the best of my knowledge and I have fully disclosed my family income. If requested, I agree to meet with a representative of the City of Nanaimo and will provide the financial information that is required. Any inaccurate or false information provided in order to secure financial assistance will result in the termination of LEAP cards and withdrawals from any courses registered for under the program. I have provided this information to the City of Nanaimo, Parks, Recreation & Environment department to be used to determine my eligibility for the LEAP program. It is considered confidential and will not be disclosed except as required by law.

Signature

Date

I understand that LEAP is valid for 1 YEAR ONLY from the date of issue and that I must fill out a new application with all required information again after my current LEAP has expired.

Initial

## FOR YOUR INFORMATION

Family household annual income needs to be below the Statistics Canada Low Income Cut-offs (LICOs) for eligibility in the LEAP program. Statistics Canada uses "the economic family, that is, all persons living in the same dwelling and related by blood, marriage, common-law relationships or adoption". We need to gather this information from you. Each person living in the house must be listed on this application. Each person 19 years and older must provide a Notice of Assessment, as the total gross household income is the determining factor for qualification.

### Gross Household Low Income Cut-offs

updated in 2011 (LICOs)

1 person	2 people	3 people	4 people	5 people	6 people	7 people
\$19,976	\$25,123	\$30,541	\$36,761	\$42,992	\$48,105	\$53,218

Bring in your completed application to the front desk at any of the following City of Nanaimo Recreation Centres:

Beban Park, Bowen Park, Nanaimo Aquatic Centre, Nanaimo Ice Centre, Oliver Woods Community Centre

Please allow 7 days for processing applications.

**THIS FORM WILL EXPIRE 30 DAYS FROM THE DATE SIGNED.**

### Freedom of Information & Protection of Privacy Act Statement:

Information collected on this form, or provided with this form, is collected under the general authority of the *Community Charter* and the *Freedom of Information and Protection of Privacy Act*, and is protected in accordance with the *Act*. Personal information will only be used by authorized staff to fulfill the purpose for which it was originally collected, or for a use consistent with that purpose. For further information regarding the collection, uses, or disclosure of personal information by the City of Nanaimo, please contact the Legislative Services department at 250-755-4405.

## OFFICE USE ONLY

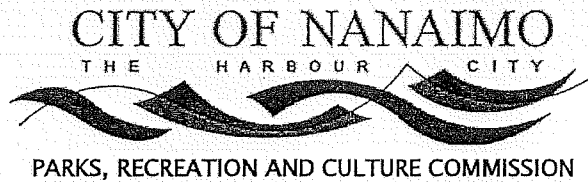
Processed at

Class Account Updated

Processed by

Notes

Date



## REQUEST TO APPEAR AS A DELEGATION

ON 2014 - 10 - 01  
year month day

NAME OF PERSON MAKING PRESENTATION: <u>Jeff Solomon</u>			
<small>Print</small>			
ADDRESS: <u>Nanaimo</u>	<u>BC</u>		
<small>street address</small>	<small>City</small>	<small>Province</small>	<small>Postal Code</small>
PHONE: <u>250</u>		FAX: _____	
<small>home</small>	<small>business</small>		
NAME OF APPLICANT IF OTHER THAN ABOVE: _____			
<b>DETAILS OF PRESENTATION:</b>			
Regarding changes to LEAP card requirements			

RECEIVED

OCT 01 2014

DEPARTMENT OF  
PARKS, RECREATION AND ENVIRONMENT

### PLEASE NOTE

- Electronic presentations must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- Multiple speakers on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

<b>Parks, Recreation and Culture Commission</b> 500 Bowen Road, Nanaimo BC V9R 1Z7	Phone: (250) 755-7511 Fax: (250) 753-7277 <a href="mailto:parks@nanaimo.ca">parks@nanaimo.ca</a>
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**From:** Hunter/Solomon  
**Sent:** Wednesday, October 01, 2014 11:05 AM  
**To:** Robin Tweed  
**Subject:** from roblyn Hunter

Hello, I will be attending the Parks and Rec meeting this evening at Bowen Park and would like to submit my letter to be included:

To whom this may concern:

Regarding changes to LEAP card requirements and for those attending individual with disabilities.

I strongly object to our family income being required when submitting the form for our son's LEAP card. He receives a disability income which should be all the information that is necessary. As an adult he is no longer able to receive any benefits from us (medical, dental etc) He is considered to be separate in all financial matters. Living with us is no different than if he were to rent a room from some one else, except that he needs assistance in his daily living and in that way we are subsidizing his care. We drive him, are available whenever his program is not, take care of his medical needs, liaise with his program staff, oversee his day to day plans, cook, clean, etc.; all at no cost. We should be given a discount in recognition of what we do, not penalize our son for living with us.

If you are under the mistaken assumption that we are paid for caring for our son, we are not. He has a disability pension which, you probably are aware, is very small considering what is necessary to live on, even if you don't need the special care our son does. We would like to think that he is not penalized for living at home. In my opinion there is no good reason to include our income in the decision regarding his LEAP card.

In addition, it is my understanding that, in order to be have a free pass, the escort (family or other) for the person with a disability will need to stay beside the person the whole time when in the pool, even if that person is semi independent, . It is over \$6 for the adult pass to go in the pool. My son can not go to the pool on his own even though he does not require someone at his side at all times. This is a further financial hardship. I find this decision also, to be lacking in respect and understanding for what parents are offering by having their adult children with disabilities at home.

I would like to suggest the better thing to do, in recognition for what family offers in caring for their adult with special needs, is a free pass for everyone in the household.

Respectfully,  
Roblyn Hunter

Nanaimo, BC