

AGENDA

REGULAR MEETING OF THE ADVISORY COMMITTEE ON ENVIRONMENTAL SUSTAINABILITY
SERVICE AND RESOURCE CENTRE BOARD ROOM, 411 DUNSMUIR STREET
WEDNESDAY, 2014-OCT-08, COMMENCING AT 4:30 P.M.

CHAIR: COUNCILLOR DIANE BRENNAN

1. **CALL THE REGULAR MEETING OF THE ADVISORY COMMITTEE ON ENVIRONMENTAL SUSTAINABILITY TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

(Motion required to adopt the agenda)

4. **ADOPTION OF MINUTES:**

Minutes of the Regular Advisory Committee on Environmental Sustainability Meeting held Wednesday, 2014-SEP-10, at 4:39 p.m., in the Service and Resource Centre Board Room.

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(Motion required to adopt minutes)

5. **PRESENTATIONS:**

- (a) Rob Lawrance, Environmental Planner and Kevin Brydges, Environmental Bylaw Enforcement Officer, presenting a review of the Canadian Urban Forest Conference held 2014-OCT-01 to OCT-03 in Victoria, BC.
- (b) Kevin Brydges, Environmental Bylaw Enforcement Officer, presenting an overview of the background on the Green Lake Water Quality Testing.

6. **CHAIR'S REPORT:**

7. **STAFF REPORTS:**

- (a) **Verbal Summary of Tree Management / Subdivision Process Tour
R. Lawrance, Environmental Planner**
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Purpose: To provide ACES with a review of the educational tour for ACES members on Tree Management and Protection during the Subdivision Process.

(b) **Summary of City of Nanaimo policy documents related to trees**

Purpose: Review of list of current policies that address the value of trees and Carbon Sequestration, as requested by the Committee at their meeting held 2014-SEP-10.

(c) **Verbal Update on Rivers Day Event held 2014-SEP-28**

Purpose: To review the Rivers Day events and tours held prior to the day and discussion regarding improving the event in future.

(d) **Climate Science Symposium**

Purpose: Information regarding the Climate Science Symposium scheduled for Saturday, 2014-OCT-18, 9:30am to 12pm at the Vancouver Island Conference Centre, hosted by the Regional District of Nanaimo and the City of Nanaimo.

(e) **Environmental Service Monthly Report** – September 2014

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8. **CORRESPONDENCE:**

- (a) Webinar powerpoint on energy benchmarking from the City of Vancouver
- (b) Upcoming Invasive Plant Removal Events

9. **NOTICE OF MOTION:**

10. **OTHER BUSINESS:**

(Motion required to review other business)

11. **QUESTION PERIOD:** *(Agenda Items Only)*

12. **ADJOURNMENT:**

MINUTES

REGULAR MEETING OF THE ADVISORY COMMITTEE ON ENVIRONMENTAL SUSTAINABILITY
SERVICE AND RESOURCE CENTRE BOARD ROOM
WEDNESDAY, 2014-SEP-10, AT 4:30 P.M.

PRESENT: Councillor Diane Brennan, Chair

Members: Suzanne Andre
Chad Dalrymple (departed 5:20 p.m.)
Glenda Hunter
Ted Perry
Wally Wells
Gail Adrienne
Shelley Serebin

Regrets: Calvin Tant
Anne Kerr
Sheri DeBoer
Jan Hastings

Staff: Richard Harding, Director, Parks, Recreation and Environment
Rob Lawrance, Environmental Planner
Kevin Brydges, Environmental Bylaw Enforcement Officer
Jackie Farrell, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 4:39 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Add Correspondence Item 9 (c) Rivers Day to be held 2014-SEP-28, 11am to 3pm in Bowen Park.
- (b) Add Correspondence Item 9 (d) Nanaimo River Hatchery hosting Spawning Day to be held 2014-NOV-02, from 10am to 3pm.
- (a) Add Correspondence Item 9 (e) Carbon Sequestering and the importance of trees with the example of the City of Campbell River Urban Forest Management Plan update, verbal summary presented by G. Hunter.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Advisory Committee on Environmental Sustainability Meeting held Wednesday, 2014-JUL-09 at 4:36 p.m. in the Service and Resource Centre Board Room be adopted as corrected. The motion carried unanimously.

5. PRESENTATIONS:

- (a) Rob Grey, Realtor with Re/Max Nanaimo, and Rob Lawrance, Environmental Planner, presented an update on the progress of the Realtor Energy Efficiency Program (REEP) and the training that has been conducted with local realtors over the summer.

6. CHAIR'S REPORT:

- (a) The Committee discussed the planning of the committee tour including the potential date of 2014-SEP-22 and topics to be covered during the tour.

7. STAFF REPORTS:

- (a) Verbal Update on the Burn It Smart/Woodstove Changeout Program

R. Lawrance gave a verbal update regarding Burn It Smart and provincial funding application for the Woodstove Changeout Program.

- (b) Verbal Update on National Conservation Plan Funding

R. Lawrance provided ACES with information regarding an application to the Habitat Stewardship Program for 2014/2015 for funding an education program on urban biodiversity for the spring of 2015.

- (c) Verbal Update on the Environmental Framework Report

R. Lawrance gave a verbal update on the progress to develop the proposed Environmental Framework as recommended by the Committee.

- (d) Environment Services Monthly Report – July & August 2014

It was moved and seconded to receive all reports as presented. The motion carried unanimously.

8. CORRESPONDENCE:

- (b) Rivers Day to be held 2014-SEP-28, from 11am to 3pm in Bowen Park.
- (c) Spawning Day at the Nanaimo River Hatchery, to be held 2014-NOV-02, from 10am to 3pm.

- (d) Carbon Sequestering and the importance of trees with the example of the City of Campbell River Urban Forest Management Plan, verbal summary presented by G. Hunter.

It was moved and seconded to have staff return to the Committee with a summary of City of Nanaimo policy documents that mention the value of trees, including the role of trees in carbon sequestration. The motion carried unanimously.

- (e) The Canadian Urban Forest Conference, to be held 2014-SEP-30 to OCT-02, in Victoria, BC.

- (f) Vancouver Island University's 4th Annual Sustainability Fair, to be held Wednesday, 2014-SEP-24, from 11:30am to 2:00pm.

It was moved and seconded that the correspondence be received. The motion carried unanimously.

9. ADJOURNMENT:

It was moved and seconded at 6:31 p.m. that the meeting adjourn. The motion carried unanimously.

CERTIFIED CORRECT:

D. Brennan, Chair
Advisory Committee on Environmental Sustainability

R. Harding, Director
Parks, Recreation and Environment

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City of Nanaimo

**REPORT TO THE
ADVISORY COMMITTEE ON ENVIRONMENTAL SUSTAINABILITY**

DATE OF MEETING: 2014-OCT-08

AUTHORED BY: ENVIRONMENTAL SERVICES DIVISION

RE: ENVIRONMENTAL SERVICES MONTHLY REPORT – SEPTEMBER 2014

ENVIRONMENTAL PLANNING AND DEVELOPMENT:

- Held second conference call between REEP team members and project funders, BC Hydro, and advisory organizations (Pembina Institute, City Green, Metro Vancouver, and City of Campbell River) to review work completed to date and next steps.
- Held initial meetings to develop a proposal to hold a “BioBlitz” in spring 2015.
- Working in partnership with the RDN, completed a funding application to the Ministry of Environment to run a woodstove change-out rebate program in January 2015.

DEVELOPMENT APPLICATION REVIEW & DEVELOPMENT REFERRALS

- Attended three pre-application meetings to review initial development proposals with developers.
- Reviewed and provided comment on four referrals.
- Held follow-up meeting on environmental compensation options, as part of a rezoning application being researched.

MEETINGS / TRAINING / PROFESSIONAL DEVELOPMENT:

- Conducted a site visit with Ministry of Environment staff doing research on re-establishing Vancouver Island Beggarticks (*Bidens amplissima*) within Third Street Park.
- Participated in a webinar meeting on Energy Benchmarking hosted by the City of Vancouver.
- Conducted a tour of the Millstone River Side Channel with DFO and MoE staff as part of completing the Millstone River Side Channel Operations Manual.
- Conducted a tour with ACES members and subdivision staff reviewing three subdivisions and the approaches taken to protect trees onsite and landscape streets and boulevards.
- Staffed a City of Nanaimo booth during the Sustainability Fair at Vancouver Island University held 2014-SEP-24.
- Staffed a display and helped conduct a tour on invasive plants during Rivers Day held 2014-SEP-28 in Bowen Park.
- Met with Planning staff to offer input and advice as part of a review of the “Schedule D” Amenity Bonus for Green Development section of the City Zoning Bylaw.
- Attended National Urban Forest Conference, held in Victoria, B.C.

PARKS OPERATIONS (JULY/AUGUST 2014):

- Work has been started at Janes Park, removing blackberry and reclaiming the park back from the invasive species. Once the blackberry is removed, we will level with soil and reseed hoping to choke out the invasives and maintain the park as it once was.
- Work in Linley Valley has been ongoing to make the new addition safe. A contractor was used to move a chainlink fence giving us a thoroughfare to the newly acquired Linley West.

ONGOING COMMITTEE WORK:

ITEM:	RECOMMENDATION	STATUS	STAFF
Native Plant Salvage Program	Direct staff to return with a report on the feasibility, costs, benefits, and framework of a Native Plant Salvage Program	Staff will run a trial program in the Fall. Currently drafting report forms and a course outline for volunteers	Environmental Services Parks Operations
Wild Bird Populations	Direct staff to return with a report on the topic of cat bylaws used in other cities and methods to protect wild bird populations as part of an information report to Council	Research in progress	Environmental Services
Environmental Forum Planning	Proceeding with planning for an event on 2014-OCT-18	Planning in progress	Environmental Services
Environmental Framework for Nanaimo	Endorse the concept of developing an environmental framework for Nanaimo using a partnership model and that staff return with a report on the mechanics of developing the framework	Report pending	Environmental Services
ACES Fall Tour			
(a) Single Family Developments / ACES Tour	Direct staff to organize a tour to review environmental concerns throughout the city, including single family developments, preservation of trees and steep slope areas, and to precede the tour with a presentation on the single family development process	Tour complete	Environmental Services Engineering & Subdivision

(b)	Value of Trees and Education Programs	Have staff provide a report on existing outreach education programs on the value of trees and possible other education programs on the topic and provide a report at July's meeting	Discussed during the Urban Forest Tour	Engineering & Subdivision
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