

**AGENDA**  
REGULAR MEETING OF THE PARKS COMMITTEE  
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM  
THURSDAY, 2014-OCT-09, COMMENCING AT 4:30 P.M.

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CHAIR: COMMISSIONER IAN THORPE

1. **CALL THE REGULAR PARKS COMMITTEE MEETING TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:** *(Motion required to adopt the agenda.)*

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Regular Parks Committee Meeting held Thursday, 2014-SEP-11, at 6:03 p.m., in the Bowen Park Complex Conference Room. Pgs.  
3-5

*(Motion required to adopt the minutes.)*

5. **PRESENTATIONS:** (None.)

6. **CHAIR'S REPORT:**

(a) **Nanaimo Pickleball Club Request for Additional Pickleball Courts.**

At the Parks, Recreation and Culture Commission meeting held on 2014-OCT-01, a delegation from the Nanaimo Pickleball Club addressed the limited availability of indoor and outdoor space for playing pickleball. The Club is looking for additional inside space and have presented their wish to have dedicated outdoor space as part of the Beban Park Master Plan. The delegates advised that six pickleball courts can fit in the same area as two tennis courts and they would like two courts at Beban Park converted to a dedicated pickleball space.

Commission determined by motion that the matter of converting the tennis courts at Beban Park be referred to Parks Committee for review as part of the Beban Park Master Plan process.

7. **REPORTS OF PROJECT COMMITTEES:** (None.)

8. **STAFF REPORTS:**

(a) **Draft Beban Park Master Plan – Verbal Update – Kirsty MacDonald**

*Purpose: To update the Parks Committee on the status of the Draft Beban Park Master Plan.*

*(Motion required to receive the verbal report.)*

9. **CORRESPONDENCE:** (None.)
10. **NOTICE OF MOTION:**
11. **OTHER BUSINESS:** (*Motion required if there is other business.*)
12. **DELEGATIONS** (not related to a Report to the Parks Committee): (10 MINUTES)
  - (a) Dan Brady and Norm Thibault representing Runners of Compassion and the greater Nanaimo trail, running, and mountain biking community with regard to building an all-weather shelter and bike wash station at Westwood Lake Park. Pgs.  
6-11
13. **QUESTION PERIOD:** (*Agenda Items Only*)
14. **ADJOURNMENT:** (*Motion required to adjourn.*)

**MINUTES**  
**PARKS COMMITTEE MEETING**  
**HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM,**  
**THURSDAY, 2014-SEP-11, COMMENCING AT 6:00 P.M.**

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PRESENT: Commissioner Ian Thorpe, Chair

Members: Commissioner Diana Johnstone  
Commissioner Graham Savage  
Commissioner Maureen Young

Regrets: Commissioner Donald Rinald

Guests: Commissioner T. Greves  
Commissioner F. Pattje  
Commissioner K. Alden  
Commissioner L. Avis  
Commissioner A. McPherson

Staff: T. Hickey, General Manager of Community Services  
R. Harding, Director  
K. MacDonald, Parks & Open Space Planner  
R. Tweed, Recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 6:03 p.m.

2. INTRODUCTION OF LATE ITEMS:

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the regular Parks Committee meeting held Thursday, 2014-JUL-10, at 5:34 p.m., in the Bowen Park Complex Conference Room be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

(a) Maffeo Sutton Park Improvement Update – Kirsty MacDonald

Staff provided an overview on the history, current status, and some proposed concepts for Maffeo Sutton Park based on public input through the planning process. Prior to going forward for public input, staff are seeking input on the current concepts from the Parks Committee and the Parks, Recreation and Culture Commission members. Staff will return to the Parks Committee at their 2014-OCT-09 meeting for further review with the intention then that the Parks Committee will refer to the Parks, Recreation and Culture Commission meeting when the draft is ready for approval to provide for public review and input.

It was moved and seconded that the presentation be received. The motion carried unanimously.

6. CHAIR'S REPORT: (None.)

7. REPORTS OF PROJECT COMMITTEES: (None.)

8. STAFF REPORTS: (None.)

9. CORRESPONDENCE: (None.)

10. NOTICE OF MOTION: (None.)

11. OTHER BUSINESS:

(a) Beban Park Master Plan – Open House Dates.

Commissioner Ian Thorpe, Chair, and staff provided the dates for the Beban Park Master Plan Update Public Input Sessions. These sessions will take place at Beban Park Social Centre on Wednesday, 2014-SEP-24 (4:00 p.m. – 8:00 p.m.), and on Saturday, 2014-OCT-04, (12:00 noon – 4:00 p.m.).

(b) Georgia Park.

Staff provided additional information on the development plans for Georgia Park and the proposed Hilton Hotel development.

12. DELEGATIONS (not related to a Report to the Parks Committee): (None.)

13. QUESTION PERIOD: (No questions.)

14. ADJOURNMENT:

It was moved and seconded at 7:44 p.m. that the meeting adjourn. The motion carried unanimously.

*Ian W. Thorpe*

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Ian Thorpe  
CHAIR  
PARKS COMMITTEE

CERTIFIED CORRECT:

*K. Mac Donald*

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Kirsty MacDonald  
PARKS & OPEN SPACE PLANNER  
PARKS, RECREATION AND ENVIRONMENT

APPROVED FOR DISTRIBUTION:

*Richard Harding*

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Richard Harding  
DIRECTOR  
PARKS, RECREATION AND ENVIRONMENT

2014-SEP-12  
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PARKS, RECREATION AND CULTURE COMMISSION

**REQUEST TO APPEAR AS A DELEGATION  
BEFORE THE PARKS COMMITTEE**

ON 2014 - OCTOBER - 09  
year month day

NAME OF PERSON MAKING PRESENTATION: DAN BRADY  
Print

ADDRESS: \_\_\_\_\_  
street address City Province Postal Code  
NANAIMO B.C. V9R 5R4

PHONE: 250- \_\_\_\_\_  
home business EMAIL: \_\_\_\_\_

NAME OF APPLICANT IF OTHER THAN ABOVE: \_\_\_\_\_

**DETAILS OF PRESENTATION:**

Presentation in regards to an  
all weather shelter at Westwood  
Lake Park.

DAN BRADY & NORM THIBAUT TO  
MAKE PRESENTATION

**PLEASE NOTE**

- **Electronic presentations** must be provided on a CD, memory stick, or by email no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

October 3, 2014

Nanaimo Parks and Recreation and Culture  
Parks Committee  
500 Bowen Road  
Nanaimo BC  
V9R 1Z76

Dear Committee Members,

Under the names of Dan Brady and Norm Thibault please accept this letter as application to the Volunteers in Parks Program on behalf of Runners of Compassion and the greater Nanaimo trail running and mountain biking community to build an All Weather Shelter and Bike Wash Station at Westwood Lake.

**BACKGROUNDER:**

My name is Dan Brady and along with Norm Thibault we are members of Runners of Compassion, The Nanaimo Mountain Bike Club, Bastion Running Club and the Westwood Running Club. Norm and I have a long history of being actively involved in the creation and promotion of outdoor sporting events in and around Nanaimo and have a long working relationship with the great staff at both the City of Nanaimo Parks and Recreation Department and the Regional District of Nanaimo. Between the two of us we have been responsible for either the creation of, or the bring to Nanaimo of such great events as: The Vancouver Island Adventure Games, The GutBuster Half Marathon Trail Race, The Harbour City Half Marathon & 10km Road Races, The Cross on the Rocks Cyclo Cross Series, The Fletcher's Challenge Trail Race and the internationally acclaimed BC Bike Race. Norm and I have also helped park staff with the GPS placement of the Kilometer Trail Markers around Westwood Lake and most recently we worked with Parks and Recreation staff in laying out a 1000 meter and 1500 meter swim grid at Westwood Lake for the long distance swimmers and triathletes to train on.

Our biggest accomplishment of all though was the creation of Mount Benson Regional Park. Most folks in the city are not aware that it was Norm that called me and brought to my attention the fact that logging equipment was heading up towards the top of Mount Benson. That one phone call led to what would be two and a half years of weekly meetings that saw the Coalition To Save Mount Benson being formed and saw land owners, our provincial MLA, senior city staff, City Councilors, RDN Directors & staff, members of NALT, the Thursday Hikers, the Tuesday hikers, ATV club members, etc. working together to save the mountain. The end result being that the land was bought from the owner, the top of the mountain stayed green and Mount Benson Regional Park was created.

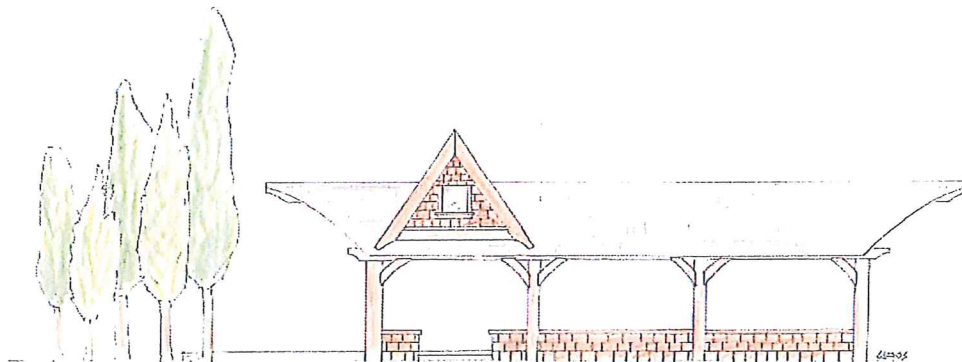
I took the time to start off with a bit of a backgrounder on what Norm and I have accomplished together as I want you to know that when Norm and I work together we do things right and we accomplish what we set out to do, which brings me to the next great project that Norm and I want to take on.

**We want to apply through Volunteers in Parks Program to build an All Weather Picnic Shelter and Bike Wash Station at Westwood Lake.**

With the increasing use of Westwood Lake Park as a staging ground for running, hiking, biking and community fund raising events there is now a large need for an all-weather shelter for organizers to run their events from. In addition to this, with the creation of the new mountain bike trail loop around Westwood Lake the demand is now sufficient to warrant the installation of a bike wash station similar to those in communities such as Whistler, Squamish and other bike parks around BC.

Having probably staged more events at Westwood Lake than any other two individuals in Nanaimo, Norm and I feel we have a good understanding of what type of shelter should be built at the lake and where it should be located. A Permanent All Weather Picnic Shelter needs the following:

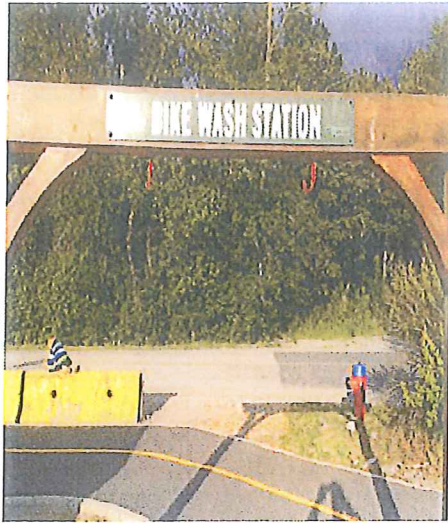
- Floor space big enough for 6-8 picnic style tables
- Concrete stand for BBQ
- A/C power plug ins for PA Systems, computers, etc.
- Ability to enclose the sides of the shelter with tarps to keep out inclement weather





**Bike Wash Station** needs the following:

- Motion activated lighting that will allow operation of the wash station during all hours that the park is open. Mountain bike night riding is extremely popular and is continuing to increase.
- **Wash Station** – see photo below
- **Tool station** – see photo below
- **Dog Wash Station** – I don't have a photo of this piece of equipment, but just like the bikers and their bikes get dirty, so to do their dogs that run the trails with them.



Norm and I have walked the location we are proposing at Westwood Lake with Richard Harding and Richard has indicated that the location we are proposing will not impact any future development plans that you might have for the lake.

## BUDGETING:

With the large number of corporate citizens in Nanaimo that trail run and/or mountain bike in Nanaimo we have already been very successful in having the local business community step up and offer to donate a wide range of materials to help with this project. The donation of these materials, equipment and manpower will drastically reduce the financial cost of the two projects. So far we have either secured donation of or expect confirmation of donation shortly for the following items:

- Donation of artist cost of the renderings
- Donation of the technicians cost for drafting the working drawings
- Donation of all required electrical supplies,
- Donation of electrician labor,
- Donation of the excavating equipment required for site preparation
- Donation of the equipment operator for the site prep
- Donation of the plumbers labor
- Donation of some plumbing supplies,
- Donation of the concrete Pipe for the Bike Wash Station
- Donation of the shop space and shop time required to do the mill working of the posts and beams
- Donation of all carpentry labor
- Two offers for the donation of the wood buildings supplies. This is not finalized yet as we do not have material lists done up.
- Donation of the concrete for the flooring is being worked on at the present time
- Donation of the decorative stone work for the lower exterior of the shelter is being worked on at the present time.

Norm and I would like to thank all of you in advance for taking time to read our application and we would respectfully like to ask that you give us the green light to proceed with these two much needed projects.

Attached are the two renderings of the shelter in separate files. The view of the shelter is taken as if you are standing in the water at Second Beach with Mount Benson behind you. The proposed location is to the right of the existing playground equipment. The trees shown in the rendering are the existing cedar trees.

Please note: The bottom portion of the shelter that appears as cedar shingles in the rendering will be replaced by either stone, brick or polished concrete.

Sincerely,

Dan Brady

Norman Thibault

