

MINUTES
REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
HELD AT
BEACON HOUSE, PROTECTION ISLAND
WEDNESDAY, 2014-OCT-22, COMMENCING AT 5:30 P.M.

PRESENT: Commissioner F. Pattje, Acting Chair

Members: Commissioner K. Alden
Commissioner T. Greves
Commissioner H. Houle
Commissioner G. Savage
Commissioner I. Thorpe
Commissioner M. Young

Regrets: Commissioner L. Avis
Commissioner M. Beaudoin-Lobb
Commissioner D. Johnstone
Commissioner A. McPherson
Commissioner D. Rinald

Staff: R. Harding, Director, Parks, Recreation and Environment
M. Smith, Manager, Recreation Services
A. Groot, Manager, Facility Planning and Operations
R. Tweed, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 5:32 p.m.

2. INTRODUCTION OF LATE ITEMS: (None.)

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2014-OCT-01, at 6:01 p.m., in the Bowen Park Complex Conference Room be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

- (a) Jim Harris, Chair, Communication Committee, Doug Naylor, Chair, Building Committee, Lin Neufeld, Member, Communication Committee, and, Margaret Harris, Member, Fund Raising Committee, Protection Island Lion's Club, providing a presentation regarding the Beacon House Renovation Project and

requesting Approval in Principle for Phase 1 (upgrading of the existing Beacon House building) and Phase 2 (renovation of the upgraded building, resulting in an extension), and, funding approval for Phase 1. 2014 Survey Report and letter of support from the Protection Island Cultural Historical Society provided.

It was moved and seconded that the presentation be received. The motion carried unanimously.

It was moved and seconded that the Parks, Recreation and Culture Commission provide Approval in Principle for the Beacon House renovation project (Phase 1 & 2). The motion carried unanimously.

It was moved and seconded that the Beacon House renovation project (Phase 1) be added as a project to the five-year capital plan under the Parks, Recreation and Environment budget for 2015. The motion carried unanimously.

6. CHAIR'S REPORT: (None.)

7. REPORTS OF ADVISORY BODIES:

(a) Parks Committee: Commissioner Thorpe to report on the meeting held 2014-OCT-09.

i. Westwood Lake Park All-Weather Shelter & Bike Wash Station.

Parks Committee's Recommendation: That the Parks, Recreation and Culture Commission approve this project subject to further staff input, discussions and site visitations.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

ii. Nanaimo Pickleball Club Request for Additional Pickleball Courts.

Parks Committee's Recommendation: That the Parks, Recreation and Culture Commission:

1. approve a one-year pilot project, to be defined subject to start date, to allow for two Pickleball courts within the confines of the tennis court located closest to Bowen Road at Beban Park; and,
2. direct staff to obtain feedback during the pilot and report back to the Commission with the results at the end of the pilot period.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

Commissioner Thorpe extended thanks to Kirsty MacDonald for the walking tour of Maffeo Sutton. Next tours are 2014-NOV-08 (Beban Park) and 2014-NOV-09 (Maffeo Sutton).

It was moved and seconded that the report be received. The motion carried unanimously.

- (b) Recreation Committee: No meeting held.
- (c) Grants Advisory Committee: Commissioner Thorpe reported that no meetings have been held since 2014-OCT-01.

8. STAFF REPORTS:

(a) **BRECHIN BOAT RAMP UPDATE.**

Purpose: To provide the Parks, Recreation and Culture Commission with an update regarding steps taken to address community concerns regarding boat ramp traffic.

Staff Recommendation: That the Parks, Recreation and Culture Commission receive for information.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(b) **ITALIAN FOUNTAIN UPDATE.**

Purpose: To provide the Parks, Recreation and Culture Commission with an update regarding upgrades being conducted to the Italian Fountain.

Staff Recommendation: That the Parks, Recreation and Culture Commission receive for information.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(c) **Parks & Facilities Monthly Report – September 2014.**

It was moved and seconded that the report be received. The motion carried unanimously.

(d) **Recreation Services Monthly Report – September 2014.**

It was moved and seconded that the report be received. The motion carried unanimously.

9. CORRESPONDENCE: (not related to a Report to Commission)

- (a) Minutes of the Nanaimo Harbour City Seniors Board of Directors meeting, held 2014-OCT-03.

It was moved and seconded that the correspondence be received. The motion carried unanimously.

10. NOTICE OF MOTION: (None.)

11. OTHER BUSINESS: (None.)

12. DELEGATIONS (not related to a Report to Commission): (None.)

13. QUESTION PERIOD: *(No questions.)*

14. ADJOURNMENT:

It was moved and seconded at 7:16 p.m. that the meeting adjourn. The motion carried unanimously.

CERTIFIED CORRECT:



F. Pattje, Acting Chair
Parks, Recreation and Culture Commission



R. Harding, Director
Parks, Recreation and Environment