

MINUTES  
COMBINED MEETING OF THE CULTURAL COMMITTEE &  
NANAIMO COMMUNITY HERITAGE COMMISSION  
HELD IN THE SERVICE & RESOURCE CENTRE BOARD ROOM, 411 DUNSMUIR STREET  
WEDNESDAY, 2015-JAN-07, COMMENCING AT 4:30 PM

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PRESENT: Ms. Diane Brennan, Chair

Cultural Committee Members: Ms. Gerda Hofman  
Ms. Wendy Smitka  
Ms. Marianne Turley  
Ms. Julie Bevan  
Mr. Kim Smythe

Heritage Commission Members: Mr. W.E. Gard  
Ms. Charlene Riches  
Ms. Christine Meutzner  
Mr. John Manning  
Mr. Loyd Sherry  
Ms. Jill Stannard

Regrets: Mr. John Hofman  
Ms. Kerrie Low  
Ms. Geraldine Manson

Guests: Councillor Ian Thorpe

Staff: S. Samborski, Senior Manager, Culture and Heritage  
C. Sholberg, Culture and Heritage Planner  
R. Buckler, Recording Secretary

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1. CALL THE OPEN MEETING TO ORDER:

The Combined Meeting of the Cultural Committee and the Nanaimo Community Heritage Commission was called to order at 4:34 pm.

2. INTRODUCTION OF LATE ITEMS:

None.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the combined Cultural Committee / Heritage Commission Meeting of Wednesday, 2014-DEC-03 at 4:30 pm, in the Service and Resource Centre Board Room be adopted with the following amendment (see next page):

- Item 8 (a) Reports of Project Working Groups.  
Cultural Grant ~~Review~~ Working Group

The motion carried unanimously.

5. PRESENTATIONS:

- (a) Presentation on Potential Additions to Heritage Register by Christine Meutzner, Nanaimo Community Archives; and Chris Sholberg, Culture & Heritage Planner. For information (attached). Using a list of six potential heritage register additions, C. Meutzner provided an overview of how buildings and properties are considered for possible addition using a point evaluation system. Each potential addition is considered for architectural value, but also cultural and community value.
- 160 Kennedy Street
  - 711 Wentworth Street
  - 717 Wentworth Street
  - 959 Wentworth Street
  - 20 Pine Street
  - 150 Kennedy Street

Staff will complete a point evaluation for each of the above noted buildings in preparation for the next meeting. Based on the scores received, buildings can be considered for addition at the next meeting.

6. CHAIR'S REPORT:

None.

7. REPORTS OF ADVISORY BODIES:

- (a) Design Advisory Panel.  
No report.
- (b) Nanaimo Community Archives Society.  
For information (verbal). December has been a busy month. Currently working with the City on a number of interpretive content (signs, brochures, etc.).
- (c) Port Theatre – November / December 2014.  
For information (attached).
- (d) Nanaimo Art Gallery – December 2014.  
For information (attached).
- (e) Nanaimo District Museum – November / December 2014.  
For information (attached).
- (f) Harbour City Theatre – November / December.  
For information (attached).

It was moved and seconded that the above noted reports be accepted as presented. The motion was carried unanimously.

8. REPORTS OF PROJECT WORKING GROUPS:

(a) Cultural Grant Working Group.

For information (verbal). Final recommendations for 2015 Cultural Operating Grants / Arts & Cultural Festivals & Events Grants will be discussed during the “Special” In Camera meeting to be held directly following this regular meeting.

• Grant Applicant Information Sessions, Wednesday, 2015-JAN-21

The Culture & Heritage Department is hosting two information sessions designed for cultural grant applicants, in order to provide an overview of the upcoming changes to the City’s Cultural Grant funding programs in 2016 (to be applied for in late 2015). Sessions will be held in the Port Theatre Harmac Room with session times as follows:

Day Session: 2:00 pm to 4:00 pm **OR** Evening Session: 6:00 pm to 8:00 pm

Why changes? In 2013, Council requested that a review of the City’s cultural funding program process / criteria be undertaken as part of the cultural planning process. The purpose of the review was to ensure that the City’s cultural funding programs reflected strategic investment based on clear and consistent criteria and was aligned with the *2014-2020 Cultural Plan for a Creative Nanaimo* and the *2012-2015 Corporate Strategic Plan*. A final report has been completed (City of Nanaimo Cultural Funding Program Review by Mollineaux Management) and outlines the recommended changes. Based on these recommendations, an updated grant program will be implemented for the fiscal year 2016.

(b) Art in Public Places Working Group.

For information (verbal). Final recommendations for 2015 Temporary Outdoor Public Art selections will be discussed during the “Special” In Camera meeting to be held directly following this regular meeting.

(c) Culture & Heritage Award Working Group.

For information (verbal). Award recommendations were approved by Council in December. Recipients and nominators have been contacted and notified of next steps. The Working Group will meet in upcoming weeks to begin plans for the award ceremony night (to be held at the Port Theatre on the evening of 2015-APR-09).

Staff recommendations for 2013/14 Heritage Building Rehabilitation Awards (to be part of the 2015 Culture & Heritage Award ceremony) will be discussed during the “Special” In Camera meeting to be held directly following this regular meeting.

It was moved and seconded that the information be received as presented. The motion was carried unanimously.

9. STAFF REPORTS:

(a) Activity Update (December 2014) by C. Sholberg, Culture & Heritage Planner.  
For information (attached).

Staff Recommendation: *That the information be received as presented.*

It was moved and seconded that the information be received as presented. The motion was carried.

- (b) Activity Update (December 2014) by C. Barfoot, Culture & Heritage Coordinator.  
For information (attached).

Staff Recommendation: *That the information be received as presented.*

It was moved and seconded that the information be received as presented. The motion was carried.

10. CORRESPONDENCE:

11. NOTICE OF MOTION:

12. OTHER BUSINESS:

- (a) Update by John Hofman on Morden Mine.  
For information (verbal). C. Sholberg provided an update on behalf of J. Hofman, noting the Board will be meeting to review the engineering study that was recently completed, stating that repairs could cost approximately 2.8 million. Now, funding sources must be found.

13. DELEGATIONS:

14. QUESTION PERIOD:

15. ADJOURNMENT:

It was moved and seconded at 5:17 pm that the meeting adjourn. The motion carried unanimously.

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Diane Brennan  
CHAIR  
CULTURE & HERITAGE COMMISSION

CERTIFIED CORRECT:

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Suzanne Samborski  
SENIOR MANAGER  
CULTURE AND HERITAGE