

MOTION
TO AMEND COUNCIL KEY
CALENDAR DATES

PURPOSE

to change the council schedule to reflect more
time between agenda availability and the
related meeting,

And

To plan for the inclusion of meeting addendums
to limit the revision to published agendas.

MOTION

That staff prepare the required report, schedule and notification to change the days of;

- Council meetings
 - to the 1st and 3rd Thursday of each month and
- Committee of the whole meetings
 - to the 2nd and 4th Thursday of each month
- and that Public Hearings of Council
 - change to the 1st available Monday of each month

AND FURTHER

- the Agendas will be delivered;
 - Friday 10:00 am, 6 days prior to meeting.
- Addendum & Delegations requests
 - will be required by legislative services at 12:00 noon Tuesday preceding and
 - Will be available 16:00 Wednesday preceding the meeting, as an addendum to the agenda as circulated.

Background and information

As has been discussed, the length of time between agenda publication and meetings is deemed to be insufficient by the public and council

Revisions to agendas and late items that arrive at the meeting, cause confusion on transfer of information or council question/debate points

Further, the revisions or changes to the original agenda, are not easily located in the sometimes massive documents.

Background and information

This scheduling would require little revision to the staff agenda preparation or distribution, changing from Thursday to Friday 10:00.

This proposed schedule allows the public and council to review the agenda for 4 days before proposing delegations or revisions and additions.

The addendum preparation would be less onerous on staff, only having to produce an addendum document, rather than redoing the agenda

With the earlier agenda, later delegation deadline, the public, council and staff will have for 6 days more time for questions and answers during work days verses weekend flurries of activity.

The addendum is in place at the RDN and many other governance agencies use this method as an example. The practise of notification of interested parties can be eliminated.



January 2015 (Canada)

February 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31 New Year's Eve	1 New Year's Day	2 Agenda	3
4	5 Public hearing	6 Epiphany	7	8 C whole	9 Agenda	10
11	12 C whole	13 RDN C	14	15 Council	16 Agenda	17
18	19 Council	20	21	22	23 Agenda	24
25	26	27 RDN B	28	29	30 Agenda	31

RDN agenda Thursdays



February 2015 (Canada)

Agenda for 5th
week before

March 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Groundhog Day Public hearing	3 addendum 1200 Dead line	4 addendum delivered 1600	5 C whole	6 Agenda	7
8	9 Family Day	10 addendum 1200 Dead line RDN C	11 addendum delivered 1600	12 Council	13 Agenda	14 Valentine's Day
15	16 Family Day Islander Day Louis Riel Day Nova Scotia Heritage Day	17	18	19 C whole	20 Agenda	21
22	23	24 RDN B	25	26 Council	27 Agenda	28

RDN agenda Thursdays

Information and Education sessions

Council could hold sessions on Wednesday afternoon.
which would facilitate any questions that council, staff or public have after reviewing the agenda for 5 days.

And staff can start their morning at their desk and attend the afternood information/education session as required.

Further, not having the briefing on the day of the meeting does not make for a possible 9:00 to 22:00 Monday or meeting day



March 2015 (Canada)

April 2015

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Addendum timing

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Public hearing	3 Council and RDN committee days Information & Education	4	5 C whole	6 Agenda	7
8	9 <small>Commonwealth Day</small>	10 RDN C	11	12 Council	13 Agenda	14
15	16	17 <small>St. Patrick's Day</small>	18	19 C whole	20 Agenda	21
22	23	24 RDN B	25	26 Council	27 Agenda	28
29	30	31	1	2	3 <small>Good Friday</small>	4

MOTION

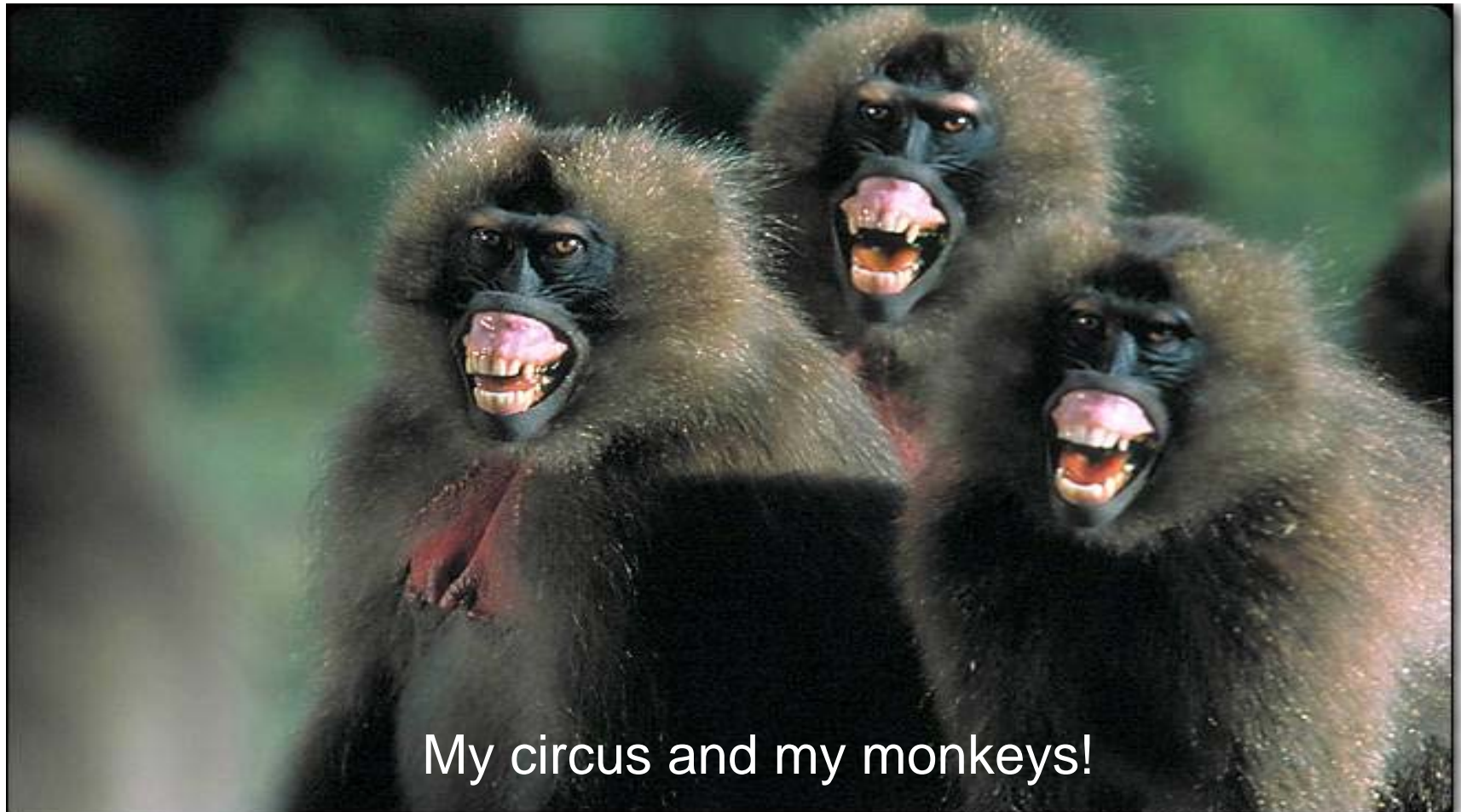
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 - to the 1st and 3rd Thursday of each month and
- Committee of the whole meetings
 - to the 2nd and 4th Thursday of each month
- and that Public Hearings of Council
 - change to the 1st Monday of each month

AND

- the Agendas will be delivered;
 - Friday 1000, 6 days prior to the meeting.
- Addendum & Delegations requests
 - will be required by legislative services at 1200 noon Tuesday preceding and
 - Will be available 1600 the Wednesday preceding the meeting as an addendum to the agenda as circulated.

Open for Questions or Comments?



My circus and my monkeys!