

AGENDA
REGULAR COMMITTEE OF THE WHOLE MEETING
SHAW AUDITORIUM, 80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2015-JAN-12, AT 4:30 P.M.

1. **CALL THE REGULAR COMMITTEE OF THE WHOLE MEETING TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, 80 Commercial Street, on Monday, 2014-DEC-08 at 4:30 p.m. *Pg. 4-7*
- (b) Minutes of the Special Committee of the Whole Meeting held in the Board Room, 411 Dunsmuir Street, on Thursday, 2014-DEC-11 at 9:00 a.m. *Pg. 8*
- (c) Minutes of the Special Committee of the Whole Meeting held in the Board Room, 411 Dunsmuir Street, on Thursday, 2014-DEC-18 at 9:00 a.m. *Pg. 9-10*
- (d) Minutes of the Special Committee of the Whole Meeting held in the Board Room, 411 Dunsmuir Street, on Monday, 2014-DEC-29 at 10:00 a.m. *Pg. 11-12*

5. **PRESENTATIONS:**

- (a) Video presentation regarding the Zero Waste Challenge and Mayor McKay to present prizes to the winners of the Zero Waste Challenge:
 - Mr. and Mrs. Hiltz - Most Improved Recycler
 - Mr. and Mrs. Villeneuve - Best Diversion Rate
 - Mr. and Mrs. St. Arnault and Mr. Dean Rownd - 2nd Best Diversion Rate

6. **ADMINISTRATION:**

NONE

7. **CORPORATE SERVICES:**

(a) **2015 Projects – Early Approval**

Purpose: To identify specific projects that need Council's approval prior to completion of the current 2015 – 2019 Financial Plan review process. This approval will allow work to start on these projects prior to adoption of the Financial Plan in May 2015.

Staff Recommendation: That Council approve the list of projects for 2015 as attached to the Staff report.

Pg. 13-18

(b) **Building Canada Fund Grant Application for Port Theatre Expansion Project**

Purpose: To obtain Council approval to proceed with an infrastructure grant application for the Port Theatre Expansion under the recently opened Strategic Priorities Fund.

Staff Recommendation: That Council:

Pg. 19-21

1. support an application for \$4.6 million for the Port Theatre Expansion project under the Federal Gas Tax Fund – Strategic Priorities Fund component of the New Building Canada Plan; and,
2. direct Staff to amend the 2014 – 2018 Financial Plan bylaw to include the Port Theatre Expansion project.

8. **COMMUNITY SERVICES:**

(a) **2015 Social Development Grant Program**

Purpose: To provide the Social Planning Advisory Committee's recommendation for allocating the 2015 Social Development Grant program funding.

Committee Recommendation: That Council allocate the following Social Development Grant for 2015:

Pg. 22-24

Proponent	Program	Funding Recommended \$
Tillicum Lelum Aboriginal Friendship Centre	Youth Safe House; supports to youth experiencing mental health issues	70,000

9. **CORRESPONDENCE (not related to a Report to Council):**

NONE

10. **NOTICE OF MOTION:**

11. **OTHER BUSINESS:**

12. **DELEGATIONS (not related to a Report to Council): (10 MINUTES)**

NONE

13. **QUESTION PERIOD: (*Agenda Items Only*)**

14. **PROCEDURAL MOTION:**

That the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

15. **ADJOURNMENT:**

ACTING MAYOR: COUNCILLOR BESTWICK
2014-DEC-01 to 2015-JAN-18

MINUTES
REGULAR COMMITTEE OF THE WHOLE MEETING
SHAW AUDITORIUM, 80 COMMERCIAL STREET,
MONDAY, 2014-DEC-08 AT 4:30 P.M.

PRESENT: Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick
Councillor M. D. Brennan
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp
Councillor I. W. Thorpe
Councillor W. M. Yoachim

Absent: Councillor W. L. Pratt

Staff: E. C. Swabey, City Manager
T. M. Hickey, General Manager of Community Services
T. P. Seward, Director of Social & Protective Services
T. L. Hartley, Director of Human Resources & Organizational Planning
B. E. Clemens, Director of Finance
D. Lindsay, Director of Community Development
G. Goodall, Director of Engineering & Public Works
R. J. Harding, Director of Parks, Environment & Recreation
G. Ferrero, Director of Information Technology & Legislative Services
S. Samborski, Senior Manager of Culture & Heritage
P. Cooper, Communications Manager
D. Stevens, Senior Applications Analyst
J. Birch, Manager of Information Technology
B. Joiner, Infrastructure Planning and Energy Manager
C. Davis, Manager of Sanitation, Recycling & Public Works Admin.
C. Jackson, Manager of Legislative Services
K. King, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Committee of the Whole Meeting was called to order at 4:30 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Add Agenda Item 9 (a) - Partial Update of the 2004 Market Feasibility Study for the Vancouver Island Conference Centre – add delegation from Mr. Robert Fuller
- (b) Agenda Item 15 – Procedural Motion – add Section 90 (1) (a) to the procedural motion.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, 80 Commercial Street, on Monday, 2014-NOV-17 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

6. MAYOR'S REPORT:

(a) Acting Mayor Schedule

It was moved and seconded that Council adopt the Acting Mayor schedule for 2015-2016 as follows:

Councillor Bestwick	December, 2014 – March, 2015
Councillor Kipp	April – June, 2015
Councillor Brennan	July – September, 2015
Councillor Yoachim	October – December, 2015
Councillor Pratt	January – March, 2016
Councillor Hong	April – June, 2016
Councillor Thorpe	July – September, 2016
Councillor Fuller	October – December, 2016; and,

that the Acting Mayor shall serve as Chair for Committee of the Whole Meetings, Public Hearings and the associated Special Meetings.

It was moved and seconded that the Acting Mayor Schedule be referred back to Staff. The motion carried.

Opposed: *Councillors Bestwick and Yoachim*

7. CORPORATE SERVICES:

(a) Loaves & Fishes Grant Request

Presentation

1. Mr. Peter Sinclair, Executive Director, Loaves & Fishes Community Food Bank

It was moved and seconded that Council direct Staff to provide Loaves & Fishes with a capital grant of \$137,500 in each of 2015 and 2016 to support the purchase and renovation of a warehouse. Staff are directed to amend the 2014-2018 Financial Plan to reflect this decision. The motion carried

Opposed: *Councillors Bestwick and Hong*

(b) Bill 17 and Termination of Land Use Contracts

It was moved and seconded that Council receive for information the report regarding Bill 17 and termination of land use contracts. The motion carried unanimously.

(c) 2015 SAP Software Annual Maintenance

It was moved and seconded that Council award the 2015 SAP Software Annual Maintenance to Open Business Process Inc. at a cost of \$281,138.04. The motion carried unanimously.

8. COMMUNITY SERVICES:

(a) Partial Update of the 2004 Market Feasibility Study for the Vancouver Island Conference Centre

Delegations:

1. Mr. Robert Fuller, requested that a full comprehensive study be conducted regarding the Vancouver Island Conference Centre including options for repurposing the facility.

It was moved and seconded that Council direct Staff to provide options for funding of an update to the market feasibility study, based on the current use of the Vancouver Island Conference Centre, during the 2015 budget process. The motion carried unanimously.

(b) Sponsorship Policy for City of Nanaimo

It was moved and seconded that Council approve the Corporate Sponsorship Policy for the City of Nanaimo. The motion was defeated.

Opposed: Councillors Bestwick, Fuller, Hong, Kipp and Yoachim

It was moved and seconded that Council direct Staff to develop separate Naming Rights and Advertising Policies to be presented respectively to the Parks, Recreation & Environment Commission and Culture and Heritage Commission for feedback and recommendations prior to bringing forward to Council. The motion carried.

Opposed: Councillor Kipp

(c) Chase River Activity Centre Seismic Funding and Ten-year Lease Option

It was moved and seconded that the issue of seismic upgrade and lease of the Chase River Activity Centre be referred back to Staff to provide a report on the financial implications on all options for the building including an option to construct a new building on the site. The motion carried unanimously.

(d) Minutes of the Parks, Recreation and Culture Commission Meeting held 2014-OCT-22.

9. QUESTION PERIOD:

- Mr. Fred Taylor - Bill 17 properties, budget surplus funds allocation to Loaves and Fishes

10. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

The motion carried.

Opposed: Councillor Fuller

Council moved into "In Camera" at 7:20 p.m.

Council moved out of "In Camera" at 9:03 p.m.

11. ADJOURNMENT:

It was moved and seconded at 9:03 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

MINUTES
SPECIAL COMMITTEE OF THE WHOLE MEETING
BOARD ROOM, SERVICE AND RESOURCE BUILDING, 411 DUNSMUIR STREET
THURSDAY, 2014-DEC-11 AT 9:00 A.M.

PRESENT: Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick
Councillor M. D. Brennan
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp
Councillor W. L. Pratt
Councillor I. W. Thorpe
Councillor W. M. Yoachim

Staff: E. C. Swabey, City Manager
T. M. Hickey, General Manager of Community Services
T. P. Seward, Director of Social & Protective Services
G. Goodall, Director of Engineering & Public Works
R. J. Harding, Director of Parks, Environment & Recreation
T. L. Hartley, Director of Human Resources & Organizational Planning
D. Lindsay, Director of Community Development
Supt. Fisher, OIC, Nanaimo Detachment RCMP
M. Dietrich, Manager, Police Support Services
S. Samborski, Senior Manager of Culture & Heritage
G. Ferrero, Director of Information Technology & Legislative Services

1. CALL THE OPEN MEETING TO ORDER:

The Regular Committee of the Whole Meeting was called to order at 9:04 a.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADMINISTRATION:

(a) New Council Orientation Presentation

Staff provided Council with a presentation of the City's organizational structure and departmental overviews.

4. ADJOURNMENT:

It was moved and seconded at 12:10 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

MINUTES
SPECIAL COMMITTEE OF THE WHOLE MEETING
BOARD ROOM, SERVICE AND RESOURCE BUILDING, 411 DUNSMUIR STREET
THURSDAY, 2014-DEC-18 AT 9:00 A.M.

PRESENT: Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick (vacated at 12:05 p.m.)
Councillor M. D. Brennan (vacated at 11:45 a.m.)
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp
Councillor W. L. Pratt
Councillor I. W. Thorpe

Absent: Councillor W. M. Yoachim

Staff: E. C. Swabey, City Manager
T. M. Hickey, General Manager of Community Services
T. P. Seward, Director of Social & Protective Services
B. E. Clemens, Director of Finance
G. Ferrero, Director of Information Technology & Legislative Services
(vacated at 11:50 a.m.)
R. J. Harding, Director of Parks, Environment & Recreation
T. L. Hartley, Director of Human Resources & Organizational Planning
D. Lindsay, Director of Community Development
C. Richardson, Fire Chief
S. Samborski, Senior Manager of Culture & Heritage
P. Cooper, Communications Manager
J. Kemp, Executive Assistant, City Manager's Office
C. Jackson, Manager, Legislative Services (arrived at 11:45 a.m.)

1. CALL THE OPEN MEETING TO ORDER:

The Regular Committee of the Whole Meeting was called to order at 9:03 a.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADMINISTRATION:

(a) New Council Orientation Presentation

Staff provided Council with presentations regarding governance and the City of Nanaimo Strategic Plan.

4. OTHER BUSINESS:

- (a) Staff advised that CUPE 401 had ratified the Collective Agreement for a 3 year term.

Councillor Brennan vacated the Board Room at 11:45 a.m.

Councillor Bestwick vacated the Board Room at 12:05 p.m.

5. ADJOURNMENT:

It was moved and seconded at 12:08 p.m. that the meeting terminate. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER

MINUTES
SPECIAL COMMITTEE OF THE WHOLE MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE,
411 DUNSMUIR STREET, NANAIMO, BC
MONDAY, 2014-DEC-29 AT 10:00 A.M.

PRESENT: Mayor W. B. McKay, Chair

Members: Councillor M. D. Brennan
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp (vacated 11:00 a.m.)
Councillor W. L. Pratt
Councillor I. W. Thorpe
Councillor W. M. Yoachim (vacated 11:46 a.m.)

Absent: Councillor W. L. Bestwick

Staff: E. C. Swabey, City Manager
T. M. Hickey, General Manager of Community Services
T. P. Seward, Director of Social & Protective Services
T. L. Hartley, Director of Human Resources & Organizational Planning
B. E. Clemens, Director of Finance
C. Richardson, Fire Chief
D. Lindsay, Director of Community Development
S. Samborski, Senior Manager of Culture & Heritage
P. Cooper, Communications Manager
G. Ferrero, Director of Information Technology & Legislative Services

1. CALL THE OPEN MEETING TO ORDER:

The Special Committee of the Whole Meeting was called to order at 10:06 a.m.

2. ADMINISTRATION:

(a) Council Orientation Presentations

Staff provided Council with presentations regarding financial planning, taxation and purchasing.

Councillor Kipp vacated the Board Room at 11:00 a.m.

Councillor Yoachim vacated the Board Room at 11:46 a.m.

3. ADJOURNMENT:

It was moved and seconded at 11:55 a.m. that the meeting terminate. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER

City of Nanaimo

REPORT TO COUNCIL

DATE OF MEETING: 2015-JAN-12

AUTHORED BY: D. DUNCAN, MANAGER, FINANCIAL PLANNING

RE: 2015 PROJECTS – EARLY APPROVAL

STAFF RECOMMENDATION:

That Council approve the attached list of projects for 2015.

PURPOSE:

To identify specific projects that need Council's approval prior to completion of the current 2015 – 2019 Financial Plan review process. This approval will allow work to start on these projects prior to adoption of the Financial Plan in May 2015.

DISCUSSION:

The 2014 – 2018 Financial Plan bylaw adopted on May 12, 2014 provides authority for annual operating and project spending for the years 2014 to 2018.

Financial plans include both annual operating and project budgets. Annual operating budgets identify the resources needed for the City to deliver a wide range of services. Project budgets identify resources needed to construct new infrastructure, renew or upgrade existing infrastructure and to provide short term programs/services.

The Budget continues to provide operating service levels consistent with 2014 service levels pending completion of the current budget review process and direction from Council.

While staff do not wish to compromise the budget review process, there are some projects that need to get under way before the review will be completed. Project management and timelines are influenced by operational needs to efficiently and effectively utilize city staffing and resources, ensure availability of external contractors and to start and complete projects during specific time periods.

The attached list indicates 2015 projects that require Council's review and approval to enable work to start before May of this year. For many projects the tender and award process needs to be completed early in the year to allow for construction to move ahead in the busy and optimal summer/fall seasons. The attached list identifies each project, budget required and reasons for start before May 2015. Additional project information can be provided at the meeting. Delaying project start dates to May could postpone construction until the following year and impact local suppliers and contractors.

☐ Council
☒ Committee of the Whole
☒ Open Meeting
☐ In-Camera Meeting
Meeting Date: 2015-JAN-12


While budget review and discussions continue until April, Staff recommends that Council approve the attached list of projects for 2015.

Respectfully submitted,



D. Duncan
MANAGER
FINANCIAL PLANNING

Concurrence by:



B. E. Clemens
DIRECTOR
FINANCE

CITY MANAGER COMMENT:

I concur with the staff recommendation.

Drafted: 2015-JAN-05
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**City of Nanaimo
2015 Early Approval List**

Section	Project Name	Draft 2015 – 2019 Financial Plan			Additional Information
		2014 – 2018 Financial Plan 2015 Budget	Draft 2015 Budget	Funded from General Revenue	
IT and Legislative Services	Corporate Storage File Replacement	145,000	120,000	-	
Community Development	1 Port Drive Environmental Site Analysis	-	210,000	150,000	
Community Development	Waterfront Remediation Project	-	400,000	-	
Fire	Firefighting Equipment	31,500	53,000	53,500	Timing issue - all 81 firefighters must be trained on new machines before they can be placed in-service.
Fire	Fire Headquarters: Roof	-	107,006	-	Need to tender early so work can be completed during good weather.
Culture and Heritage	Bastion Bldg Upgrades	-	52,000	52,000	Need to start early so work is completed before summer season.
Arenas	Cliff McNabb: Facility Amenities	200,000	200,000	-	Need to tender in January so boards can be ordered and built in time for installation during end of July shutdown.
Parks	Merle Logan Artificial Turf	500,000	590,000	-	Need to tender early to secure installation time in July.
Drainage	Drainage: Infrastructure Condition Assessment Program	50,000	50,000	50,000	In order to ensure that results are available in time to be considered in the project planning process that begins in March of each year for the following 10 years.
Drainage	Storm Sewer Standards Update	-	50,000	50,000	To maintain momentum in project as staff have already started the update using internal resources. Next phase will require the hiring of a consultant.
Drainage	Drainage Share Road Rehab Program	60,000	60,000	60,000	Funds required to support Road Rehab projects.
Drainage	Sherwood Dr DR: King Richard Int	-	78,000	78,000	Plan to construct following completion of 2014 Sherwood project.

Section	Project Name	Draft 2015 – 2019 Financial Plan			Additional Information
		2014 – 2018 Financial Plan 2015 Budget	Draft 2015 Budget	Funded from General Revenue	Early Approval Budget Request
Drainage	Wakesiah Ave DR: Woodstave at 270 Wakesiah	170,000	160,000	-	160,000
Drainage	Beaufort Park Area DR	340,000	100,000	100,000	100,000
Drainage	Juniper St DR: 229 Juniper to Stewart	76,000	100,000	100,000	100,000
Drainage	2300 Extension Rd DR	-	30,000	30,000	30,000
Drainage/Transportation	Departure Bay Seawall and Utility Project	-	687,000	-	40,000
PW Yard	PW Roof Replacement	238,000	254,900	-	254,900
Transportation	Sidewalks - Power Washing Downtown Area	35,000	50,000	50,000	50,000
Transportation	Street Designs and Studies	100,000	100,000	100,000	50,000
Transportation	Major Road Rehab Program	1,100,000	709,000	709,000	643,000
Transportation	Local Road Paving Program	500,000	362,900	362,900	42,000
Transportation	Boundary Ave Corridor and Utility Project	-	923,500	-	923,500
Transportation	DCCR94 (50% Growth) Isl Hwy/Old Victoria /Haliburton: Traffic Signals	-	200,000	100,000	200,000
Sewer	Sewer Infrastructure: Monitoring, Calibration & Upgrades	35,000	35,000	-	35,000

Section	Project Name	2014 – 2018 Financial Plan	Draft 2015 – 2019 Financial Plan			Additional Information
		2015 Budget	Draft 2015 Budget	Funded from General Revenue	Early Approval Budget Request	
Sewer	Sewer Infrastructure: Investigation/Condition Assessment Program	190,000	190,000	-	190,000	An early start is required to meet target of assessing 20 km of pipe. As well, an early start ensures the results are available for use in the project planning process that begins in March of each year for the following 10 years.
Sewer	Sanitary Sewer Study: Chase River Pump Station and Forcemain Routing Study	-	75,000	-	75,000	Early approval required to keep project on schedule. Routing study is anticipated to take a year to complete and needs to be done in advance of 2017 construction of PS and FM.
Sewer	Sanitary Sewer Share: Road Rehabilitation	200,000	200,000	-	100,000	Funds required to support Road Rehab projects.
Sewer	Sanitary Sewer: Designs	60,000	60,000	-	30,000	Unallocated design funding for scope changes to projects.
Sewer 7	DCC SS19: Millstone Buttertubs Easement	-	1,311,000	-	1,311,000	Six months construction time. January tender to take advantage of contractor availability and pricing.
Sewer	Beaufort Park Area SS	2,508,924	2,000,000	-	2,000,000	Nine months constructions time. Need to tender in January to take advantage of contractor availability and pricing.
Sewer	Victoria Rd SS: Kennedy to Needham	-	35,000	-	35,000	Design currently underway - geotech retained.
Sewer	Cedar Road PS Upgrades	-	350,000	-	350,000	Design work and tendering need to be done early in year so construction can occur during low flows in August.
Water	Water Share - Road Rehabilitation	300,000	300,000	-	150,000	Funds required to support Road Rehab projects.
Water	Beaufort Park Area WM	843,000	1,325,000	-	1,325,000	Nine months constructions time. Need to tender in January to take advantage of contractor availability and pricing.
Water	Juniper & St. George Utility Upgrade	300,000	615,000	-	615,000	Required to keep City Construction crew working.
Water	Townsite and Boundary PRV	150,000	150,000	-	150,000	Nine months constructions time. Need to tender in January to take advantage of contractor availability and pricing.
Water	Extension Rd WM: Duke Pnt Supply	319,550	425,000	-	425,000	Required to keep City Construction crew working.

Section	Project Name	Draft 2015 – 2019 Financial Plan			Additional Information
		2014 – 2018 Financial Plan 2015 Budget	Draft 2015 Budget	Funded from General Revenue	Early Approval Budget Request
Water	Wills Road WM: @4900 Wills Road	-	217,000	-	217,000
Water	Fourth St: Wakesiah to Harewood	110,000	60,000	-	60,000
Water	Glen Cres & Virostko PI WM	-	136,000	-	136,000
Water	Boundary Ave Corridor and Utility Project	217,000	456,600	-	456,600
Water	Old Victoria Rd WM: Aebig to 1119 Old Victoria	-	305,000	-	305,000
Water	DCC WS41 (100% Growth): #1 RES to College Pk Dup Supply WM – New	-	540,000	-	300,000
		8,778,974	14,432,906	2,044,900	12,792,006

LEGEND

DCC DEVELOPMENT COST CHARGES
DR DRAINAGE
PW PUBLIC WORKS
SS SANITARY SEWER
WM WATER MAIN
WS WATER SUPPLY

City of Nanaimo

REPORT TO COUNCIL

DATE OF MEETING: 2015-JAN-12

AUTHORED BY: B. E. CLEMENS, DIRECTOR OF FINANCE

RE: BUILDING CANADA FUND GRANT APPLICATION FOR PORT
THEATRE EXPANSION PROJECT

STAFF RECOMMENDATION: That Council:

1. support an application for \$4.6 million for the Port Theatre Expansion project under the Federal Gas Tax Fund – Strategic Priorities Fund component of the New Building Canada Plan; and,
2. direct Staff to amend the 2014 – 2018 Financial Plan bylaw to include the Port Theatre Expansion project.

PURPOSE:

To get Council's approval to proceed with an infrastructure grant application for the Port Theatre Expansion under the recently opened Strategic Priorities Fund.

BACKGROUND:

At the Regular Meeting of Council held 2014-SEP-08, Council received presentations from the Port Theatre Society. Council passed the following motions:

"That Council:

1. approve partnering with the Port Theatre Society by:
 - designating this project as the Sesquicentennial project for the City of Nanaimo;
 - designating this project for inclusion in a Build Canada Application;
2. approve proceeding with building a City owned facility on the existing Port Theatre land with a project manager assigned; and,
3. allocate a financial contribution of \$4.6 million to the project and support a Line of Credit on behalf of the Port Theatre Society:
 - dependent and conditional on the Port Theatre Society securing the remaining funds; and,
 - co-sign a \$2 million dollar Line of Credit in order to proceed with design and engineering completion".

☐ Council
☒ Committee of the Whole
☒ Open Meeting
☐ In-Camera Meeting
Meeting Date: 2015-JAN-12

DISCUSSION:

The federal New Building Canada Plan contains a number of different components that are targeted toward different kinds of projects. For example, Council has already agreed to sponsor an application under the New Building Canada Fund (Provincial-Territorial Infrastructure Component – National and Regional Projects) category for Island Ferries Services Ltd.

In addition, Staff are currently working to identify an appropriate project under the New Building Canada Fund (Provincial-Territorial Infrastructure Component – Small Communities Fund) category. A report will be coming forward to Council in the near future.

The Province has recently opened up another component known as the Federal Gas Tax Fund – Strategic Priorities Fund. This fund is for projects that are larger in scale or have regional impact, and includes cultural infrastructure as an eligible project. Staff believe that the Port Theatre Expansion project meets the criteria for this fund and, based on Council's previous direction, should be the City's application for this grant.

The Strategic Priorities Fund is application based, meaning that there will be competition for the funding from other communities. The program allows for up to two capital project applications and one capacity building (planning or study) application. To avoid competing with ourselves, Staff recommend that this be the only capital project application for this intake of the program.

The program is funded jointly by the federal and provincial governments and can fund up to 100% of eligible expenditures. The Port Theatre Society has committed to raise \$8.0 million through sponsorships, donations and an application for a Cultural Spaces grant from the Department of Canadian Heritage. Staff propose to apply for the remaining \$4.6 million under the Strategic Priorities Fund.

In order to be eligible for funding, the project must be in the City's financial plan bylaw. Since the 2015 – 2019 Financial Plan bylaw may not be adopted until May, Staff recommend that the City amend the 2014 – 2018 Financial Plan bylaw to include the project.

The project will be added with the following funding:

- \$5,500,000 Private contributions (sponsorships and donations)
- \$2,500,000 Department of Canadian Heritage Grant (applied for by Port Theatre Society)
- \$4,600,000 Senior Government Grants (Federal Gas Tax Fund – Strategic Priorities Fund, i.e., this application)

This does not preclude Council or the Port Theatre Society from applying for other grants in the future.

Strategic Plan Considerations

The 2012 – 2015 Corporate Strategic plan placed high priority on community building partnerships to build a strong, vital non-profit sector and to ensure that cross-sector, inter-governmental and multi-faceted partnerships are explored in the creation of Cultural Vitality. Funding the Port Theatre Community Performing Arts Centre is predicated on the Port Theatre Society raising two-thirds of the required funding, inclusive of government and private funding. The City forms part of this partnership and hopes to leverage its relationship with senior levels of government to fund its portion of the project.

The *2014 – 2020 Cultural Plan for a Creative Nanaimo* was approved by Council in March, 2014 to support the growth and further development of Cultural Vitality as the fourth pillar of sustainability (*2012 – 2015 Corporate Strategic Plan*). In particular, the Plan specifically supports the construction of a Community Performing Arts Centre as an addition to the Port Theatre. The proposed Port Theatre Society project is dependent on cross-sector collaboration to be successful, supporting the Cultural Plan's call for community and cross-sector partnerships as key to Nanaimo's vibrant and sustainable future.

Respectfully submitted,



B. E. Clemens
DIRECTOR
FINANCE

CITY MANAGER COMMENT:

I concur with the staff recommendation.

Drafted: 2015-JAN-05

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BEC/tw

City of Nanaimo

REPORT TO COUNCIL

DATE OF MEETING: 2015-JAN-12

SUBMITTED BY: SOCIAL PLANNING ADVISORY COMMITTEE

RE: 2015 SOCIAL DEVELOPMENT GRANT PROGRAM

COMMITTEE RECOMMENDATION:

That Council allocate the following Social Development Grant for 2015:

Proponent	Program	Funding Recommended \$
Tillicum Lelum Aboriginal Friendship Centre	Youth Safe House; supports to youth experiencing mental health issues	70,000

PURPOSE:

To provide the Social Planning Advisory Committee's (SPAC) recommendations for allocating the 2015 Social Development Grant program funding.

SUMMARY:

At their meeting of 2014-JUN-03 SPAC determined that a community based consultative process would allow for a more effective allocation of the 2015 Social Development grant funding, and that this process would take place in lieu of the traditional Request for Proposals (RFP) process used by SPAC in previous years. At that meeting SPAC identified that the focus for the 2015 grants would be **Mental Health**, specifically focused on youth experiencing mental health issues. (This was a social issue highlighted in the *City of Nanaimo Health and Social Forums Findings and Recommendations June 2013* document as a critical one facing the community). As such a number of Nanaimo based non profits involved in the provision of mental health services were invited to a series of consultation meetings in the fall of 2014; a list of those agencies is attached for information purposes (Appendix A). The goal of the meetings was to generate a collective consensus on how best to invest the 2015 SPAC Social Development Grant funding to impact the issue of youth experiencing mental health issues.

The recommended allocation will allow the Youth Safe House, operated by Tillicum Lelum, to go from 4 beds to 8, doubling the number of youth who are able to avail of temporary shelter at the facility. In addition the funding will support the development of a day program where those youth who attend the safe house and present as experiencing mental distress/illness can be connected to a wide array of supports. It should be noted that the Youth Safe House is open to all youth in the community, aboriginal and non-aboriginal.

☐ Council
☒ Committee of the whole
☒ Open Meeting
☐ In-Camera Meeting
Meeting Date: 2015-JAN-12

BACKGROUND:

Since 2001 SPAC has administered the Social Development Grant funding program; with a total of \$60,000 allocated each year to non-profit societies and/or recognised faith groups to address social issues affecting Nanaimo residents. The source of these funds is Community Casino revenue which is shared with the City of Nanaimo under a "Host Financial Assistance Agreement". Additionally a small amount of money was unallocated from the 2014 Community Service grant program (\$10,000) and this was added into the 2015 Social Development Grant program funding.

Strategic Plan Considerations

The allocation of Social Development Grants strengthens the Social Equity pillar of sustainability and furthers the strategic priority of Community Building Partnerships.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Terre Flower', with a stylized flourish at the end.

Terre Flower
Chairperson
Social Planning Advisory Committee

Drafted: 2015-JAN-05
G:Commplan/Advisory Committees/SPAC/Social Dev Grants/2015/Report to Council 2015 Soc Dev grant

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APPENDIX A

- Aboriginal Child and Youth Mental Health, Ministry of Child and Family Development
- BC Schizophrenia Society
- Canadian Mental Health Association (CMHA)
- Columbia Centre Society
- Nanaimo and Area Resource Services for Families (NARSF)
- Nanaimo Youth Services Association (NYSA)
- Snuneymuxw First Nation
- The Women's Centre
- The Vancouver island Crisis Society
- Discovery Youth & Family Substance Use Services, Island Health
- District Parent Advisory Council (SD68)
- Central Vancouver Island Multicultural Society
- Nanaimo Family Life Association
- Haven Society
- Tillicum Lelum Aboriginal Friendship Centre