

CANCELLED

AGENDA

REGULAR COMMITTEE OF THE WHOLE MEETING
SHAW AUDITORIUM, 80 COMMERCIAL STREET, NANAIMO, BC,
MONDAY, 2015-FEB-23, IMMEDIATELY FOLLOWING THE
SPECIAL OPEN COUNCIL MEETING

1. **CALL THE REGULAR COMMITTEE OF THE WHOLE MEETING TO ORDER:**
2. **INTRODUCTION OF LATE ITEMS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**
 - (a) Minutes of the Special Committee of the Whole Meeting held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, on Thursday, 2015-JAN-08 at 9:00 a.m. *Pg. 4-5*
 - (b) Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, 80 Commercial Street, on Monday, 2015-JAN-12 at 4:30 p.m. *Pg. 6-10*
 - (c) Minutes of the Special Committee of the Whole Meeting held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, on Thursday, 2015-JAN-15 at 9:00 a.m. *Pg. 11-13*
 - (d) Minutes of the Special Committee of the Whole Meeting held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, on Wednesday, 2015-JAN-21 at 9:00 a.m. *Pg. 14-15*
 - (e) Minutes of the Special Committee of the Whole Meeting held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, on Thursday, 2015-JAN-22 at 9:00 a.m. *Pg. 16*
 - (f) Minutes of the Special Committee of the Whole Meeting held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, on Friday, 2015-JAN-30 at 9:00 a.m. *Pg. 17-18*
 - (g) Minutes of the Special Committee of the Whole Meeting held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, on Wednesday, 2015-FEB-04 at 9:00 a.m. *Pg. 19-20*
 - (h) Minutes of the Special Committee of the Whole Meeting held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, on Thursday, 2015-FEB-05 at 9:30 a.m. *Pg. 21-22*
 - (i) Minutes of the Special Committee of the Whole Meeting held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, on Thursday, 2015-FEB-12 at 10:00 a.m. *Pg. 23-24*

5. **PRESENTATIONS:**

- (a) Dr. Paul Hasselback, Medical Health Officer, Island Health, to provide a presentation regarding the 2014 Local Health Area Profile Data for Nanaimo. Pg. 25-42

6. **ADMINISTRATION:**

NONE

7. **CORPORATE SERVICES:**

- (a) **2015-2019 Financial Plan - Discussion**

Note: At the Regular Council Meeting held 2015-FEB-16, Council requested that this topic be placed on this agenda for discussion.

- (b) **2014 Surplus Allocation**

Purpose: To obtain Council direction regarding the 2014 surplus allocation.

Staff Recommendation: That Council direct Staff to make the following 2014 surplus reserve allocations for 2014: Pg. 43-45

- General Capital Reserve Account \$1,800,000
- Water Supply Reserve Account \$1,000,000

8. **COMMUNITY SERVICES:**

- (a) **Cemeteries Ground Maintenance Contract**

Purpose: To obtain Council approval to issue a one year extension to the City's contract with Strain Landscapes for the maintenance of the grounds of City cemeteries.

Staff Recommendation: That Council direct Staff to issue a one year extension to the grounds maintenance contract currently held by Strain Landscapes for the following City Cemeteries: Bowen Cemetery, 555 Bowen Road; Townsite (Chinese) Cemetery, 1598 Townsite Road; and, Wellington Cemetery, 4700 Ledgerwood Road. Pg. 46-47

9. **CORRESPONDENCE (not related to a Report to Council):**

- (a) Letter dated 2015-FEB-06 from Mr. John Craig, Chairman, Nanaimo Airport Commission, requesting a letter of support for the Nanaimo Airport Expansion Project. Pg. 48-56

10. **NOTICE OF MOTION:**

11. **OTHER BUSINESS:**

12. **DELEGATIONS (not related to a Report to Council): (10 MINUTES)**

- (a) Ms. June Ross, on behalf of the Vancouver Island Water Watch Coalition, regarding establishing a Watershed Board. *Pg. 57*
- (b) Mr. Paul Manly, on behalf of the Mid Island Chapter of the Council of Canadians, requesting that the City of Nanaimo and the RDN work with First Nations, senior levels of government and the current land owners to begin a process to make the community drinking watershed publicly owned and controlled. *Pg. 58*
- (c) Ms. Morgan Kennah, Island Timberlands and Mr. Chris Cole, TimberWest Forest Corp, to provide an overview of their ownership, activities and partnerships with respect to land and water management in the supply area from where the City sources its drinking water. *Pg. 59*
- (d) Mr. Alan Boos, requesting that the City revisit its policy related to retail vendors in City parks. *Pg. 60*

13. **QUESTION PERIOD:** *(Agenda Items Only)*

14. **PROCEDURAL MOTION:**

That the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (g) litigation or potential litigation affecting the municipality;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

15. **ADJOURNMENT:**

ACTING MAYOR: COUNCILLOR KIPP
2015-JAN-19 to 2015-MAR-08

MINUTES
SPECIAL COMMITTEE OF THE WHOLE MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE,
411 DUNSMUIR STREET, NANAIMO, BC
THURSDAY, 2015-JAN-08 AT 9:00 A.M.

PRESENT: Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick (arrived 9:07 a.m.)
Councillor M. D. Brennan
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp
Councillor W. L. Pratt
Councillor I. W. Thorpe

Absent: Councillor W. M. Yoachim

Staff: E. C. Swabey, City Manager
T. M. Hickey, General Manager of Community Services
(vacated 10:24 a.m.)
T. P. Seward, Director of Social & Protective Services
T. L. Hartley, Director of Human Resources & Organizational Planning
B. E. Clemens, Director of Finance (vacated 10:24 a.m.)
D. Lindsay, Director of Community Development (vacated 10:24 a.m.)
P. Cooper, Communications Manager
J. Birch, Manager of Information Technology
C. Richardson, Fire Chief (vacated 10:24 a.m.)
C. Jackson, Manager of Legislative Services

1. CALL THE OPEN MEETING TO ORDER:

The Special Committee of the Whole Meeting was called to order at 9:04 a.m.

2. ADMINISTRATION:

(a) Council Orientation Presentations

1. Mr. Tom Roper, Roper-Greyell, provided a presentation regarding employee/labour relations.

The meeting recessed at 10:24 a.m. and reconvened at 10:34 a.m.

2. Ms. Heather MacKenzie and Mr. Terry Honcharuk, Integrity Group, provided a presentation regarding respectful workplace.

3. OTHER BUSINESS:

- (a) Mr. E. C. Swabey, City Manager, advised that the 2015 Early Approvals report will be on the 2015-JAN-12 Committee of the Whole Agenda.

4. ADJOURNMENT:

It was moved and seconded at 12:08 p.m. that the meeting terminate. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER

MINUTES
REGULAR COMMITTEE OF THE WHOLE MEETING
SHAW AUDITORIUM, 80 COMMERCIAL STREET,
MONDAY, 2015-JAN-12 AT 4:30 P.M.

PRESENT: Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp
Councillor W. L. Pratt
Councillor I. W. Thorpe
Councillor W. M. Yoachim

Absent: Councillor M. D. Brennan

Staff: E. C. Swabey, City Manager
T. M. Hickey, General Manager of Community Services
T. P. Seward, Director of Social & Protective Services
B. E. Clemens, Director of Finance
D. Lindsay, Director of Community Development
R. J. Harding, Director of Parks, Environment & Recreation
S. Samborski, Senior Manager of Culture & Heritage
G. Goodall, Director of Engineering & Public Works
B. Prokopenko, Senior Manager of Engineering
P. Cooper, Communications Manager
J. Horn, Social Planner
C. Davis, Manager of Sanitation, Recycling & Public Works
Administration
D. Duncan, Manager of Financial Planning
P. Rosen, Manager Engineering Projects
G. Foy, Manager of Transportation
D. Fournier, Manager of Municipal Infrastructure
D. Blackwood, Client Support Specialist
C. Jackson, Manager of Legislative Services
S. Snelgrove, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Committee of the Whole Meeting was called to order at 4:30 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Councillor Kipp advised that he would be bringing forward an item under Agenda item 11 (a) Other Business regarding days of meetings.

- (b) Councillor Bestwick advised that Mr. Jeremy Baker was in attendance and wished to address Council as a late delegation regarding a BC Ferries feasibility study and bridge to Gabriola Island.
- (c) Agenda Item 14 Procedural Motion – Add section 90(1)(g) of the *Community Charter* - Litigation or potential litigation affecting the municipality.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the following Committee of the Whole Meeting Minutes be adopted as circulated:

- 2014-DEC-08 at 4:30 p.m.
- 2014-DEC-11 at 9:00 a.m.
- 2014-DEC-18 at 9:00 a.m.
- 2014-DEC-08 at 4:30 p.m.

The motion carried unanimously.

5. PRESENTATIONS:

- (a) Ms. Charlotte Davis, Manager of Sanitation, Recycling and Public Works Administration, provided a video presentation regarding the Zero Waste Challenge and Mayor McKay presented prizes to the following winners of the Zero Waste Challenge:
 - Mr. and Mrs. Hiltz and Mr. Norm Abbey - Most Improved Recycler
 - Mr. and Mrs. Villeneuve - Best Diversion Rate
 - Mr. and Mrs. St. Arnault and Mr. Dean Rownd - 2nd Best Diversion Rate
- (b) Mr. Jeremy Baker spoke regarding a BC Ferries feasibility study and a bridge to Gabriola Island.

6. CORPORATE SERVICES:

(a) 2015 Projects – Early Approval

It was moved and seconded that Council approve all projects previously approved in the 2014-2018 Financial Plan and include the following projects for 2015:

- Boundary Avenue Corridor and Utility Project,
- Island Highway/Old Victoria Road/Haliburton Road Traffic Signals Project; and,

refer new items to a special meeting of Council.

The motion carried unanimously.

(b) Building Canada Fund Grant Application for Port Theatre Expansion Project

Presentation:

1. Mr. Bruce Halliday

It was moved and seconded that Council:

1. support an application for \$4.6 million for the Port Theatre Expansion project under the Federal Gas Tax Fund – Strategic Priorities Fund component of the New Building Canada Plan; and,
2. direct Staff to amend the 2014 – 2018 Financial Plan bylaw to include the Port Theatre Expansion project.

The motion carried.

Opposed: Councillors Bestwick, Hong

7. COMMUNITY SERVICES:

(a) 2015 Social Development Grant Program

It was moved and seconded that Council allocate the following Social Development Grant for 2015:

Proponent	Program	Funding \$
Tillicum Lelum Aboriginal Friendship Centre	Youth Safe House; supports to youth experiencing mental health issues	70,000

The motion carried unanimously.

8. NOTICE OF MOTION:

- (a) Councillor Fuller advised that he will be bringing forward a motion regarding the Vancouver Island Conference Centre.

9. OTHER BUSINESS:

(a) Councillor Kipp re: Days of Meetings

Councillor Kipp provided a presentation.

It was moved and seconded that Council direct Staff to prepare the required report, schedule, booking and notification to:

1. change the day of Council meetings to the 1st and 3rd Thursday of each month;
2. change the day of Committee of the Whole meetings to the 2nd and 4th Thursdays of each month;
3. change the day of Public Hearings to the 1st available Monday of each month;
4. deliver the agendas Friday at 10:00 a.m., 6 days prior to the meeting; and,
5. addendum or delegations to the meeting would be required by the Legislative Services Department by 12:00 p.m. on the Tuesday preceding the meeting and be available by 4:00 p.m. the Wednesday preceding the meeting as an addendum.

The motion carried unanimously.

10. QUESTION PERIOD:

- Mr. Fred Taylor, re: Days of Meetings, 2015 Projects - Early Approval
- Mr. Robert Fuller, re: Building Canada Fund Grant Application for Port Theatre Expansion Project

11. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (g) litigation or potential litigation affecting the municipality; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

The motion carried unanimously.

Council moved into "In Camera" at 6:46 p.m.

Council moved out of "In Camera" at 8:58 p.m.

12. ADJOURNMENT:

It was moved and seconded at 8:59 p.m. that the meeting terminate. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER

MINUTES
SPECIAL COMMITTEE OF THE WHOLE MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE, 411 DUNSMUIR STREET
THURSDAY, 2015-JAN-15 AT 9:00 A.M.

PRESENT: Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp (vacated 2:47 p.m.)
Councillor W. L. Pratt
Councillor I. W. Thorpe
Councillor W. M. Yoachim

Absent: Councillor M. D. Brennan

Staff: E. C. Swabey, City Manager
T. M. Hickey, General Manager of Community Services
(arrived 10:07 a.m.)
T. P. Seward, Director of Social & Protective Services
T. L. Hartley, Director of Human Resources & Organizational Planning
B. E. Clemens, Director of Finance (arrived 12:20 p.m.)
D. Lindsay, Director of Community Development
R. J. Harding, Director of Parks, Environment & Recreation
(arrived 12:59 p.m., vacated 1:53 p.m.)
S. Samborski, Senior Manager of Culture & Heritage (arrived 12:20 p.m.)
G. Goodall, Director of Engineering & Public Works (arrived 12:51 p.m.,
vacated 2:10 p.m.)
P. Cooper, Communications Manager
J. Kemp, Executive Assistant (vacated 12:00 p.m.)
C. Jackson, Manager Legislative Services (arrived 1:22 p.m.)
S. Snelgrove, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Special Committee of the Whole Meeting was called to order at 9:09 a.m.

2. ADMINISTRATION:

(a) Council Orientation – Partnerships

Presentations:

1. Dr. Ralph Nilson, President and Vice-Chancellor, and Mr. Dan Hurley, Executive Director, University Relations, provided an overview of Vancouver Island University operations.

2. Mr. Kim Smythe, CEO, and Mr. Wally Wells, Executive Secretary, Greater Nanaimo Chamber of Commerce, provided a presentation regarding Chamber activities.
3. Mr. Sasha Angus, CEO, and Mr. A. J. Hustins, Chair, Nanaimo Economic Development Corporation, provided a presentation.

The meeting recessed at 10:25 a.m. and reconvened at 10:34 a.m.

4. Mr. John Cooper, President, and Ms. Corry Hostetter, Executive Director, Downtown Nanaimo Business Improvement Association, presented the 2014-2017 Strategic Priorities and Activities Plan.
5. Mr. Bernie Dumas, President and CEO, and Mr. Richard Ringma, Vice-Chair, Board of Directors, Nanaimo Port Authority, provided a presentation.
6. Mr. Mike Hooper, President and CEO, Nanaimo Airport, provided a presentation.
7. Mr. Paul Thorkelsson, CAO, Regional District of Nanaimo, presented the 2013-2015 RDN Board Strategic Plan.

The meeting recessed at 12:05 p.m. and reconvened at 12:38 p.m.

(b) Core Review

Ms. Judy Kirk, Kirk and Co. Consulting, facilitated a discussion regarding a core review.

The meeting recessed at 2:09 p.m. and reconvened at 2:16 p.m.

The following individuals spoke regarding a core review.

1. Mr. George Hanson, President, Vancouver Island Economic Alliance
2. Mr. Tim McGrath
3. Mr. Bob Moss
4. Mr. Dan Appell
5. Mr. Laurence Amy, CUPE Local 401

Councillor Kipp vacated the Board Room at 2:47 p.m.

3. ADJOURNMENT:

It was moved and seconded at 2:50 p.m. that the meeting terminate. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER

MINUTES
SPECIAL OPEN COMMITTEE OF THE WHOLE MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE 411 DUNSMUIR STREET,
WEDNESDAY, 2015-JAN-21 AT 9:00 A.M.

PRESENT: Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick
Councillor M. D. Brennan (arrived 10:09 a.m.)
Councillor J. Hong
Councillor W. L. Pratt
Councillor I. W. Thorpe

Absent: Councillor J. A. Kipp
Councillor G. W. Fuller
Councillor W. M. Yoachim

Staff: E. C. Swabey, City Manager
T. P. Seward, Director of Social & Protective Services
T. L. Hartley, Director of Human Resources & Organizational Planning
B. E. Clemens, Director of Finance
D. Lindsay, Director of Community Development
Supt. Fisher, OIC, Nanaimo Detachment RCMP
G. Goodall, Director of Engineering & Public Works
G. Ferrero, Director of Information Technology & Legislative Services
S. Rupa, Inspector, RCMP
C. Richardson, Fire Chief
S. Samborski, Senior Manager of Culture & Heritage
B. Prokopenko, Senior Manager of Engineering
P. Cooper, Communications Manager
M. Dietrich, Manager, Police Support Services
P. Rosen, Manager, Engineering Projects
B. Sims, Manager, Water Resources
D. Fournier, Manager of Municipal Infrastructure
D. Duncan, Manager, Financial Planning
G. Foy, Manager, Transportation
S. Ricketts, Manager, Construction
B. Joiner, Infrastructure Planning & Energy Manager
A. Groot, Manager, Facility Planning & Operations
C. Jackson, Manager of Legislative Services

1. CALL THE OPEN MEETING TO ORDER:

The Special Committee of the Whole Meeting was called to order at 9:04 a.m.

2. CORPORATE SERVICES:

(a) Complete Review of Early Approval Projects

Mr. B. E. Clemens, Director of Finance, introduced the Early Approval Projects.

It was moved and seconded that Council approve all 16 items as described in the 2015 Early Approval Projects list. The motion carried unanimously.

(b) Draft 2015-2019 Financial Plan Review

It was moved and seconded that Council direct Staff to return to Council with a Draft 2015-2019 Financial Plan Review Report that only includes a 1% tax increase for asset management reserves.

It was moved and seconded that the motion directing Staff to return to Council with a Draft 2015-2019 Financial Plan Review Report that only includes a 1% tax increase for asset management reserves be referred to the next Regular Committee of Whole Meeting to be held 2015-JAN-26. The motion was defeated.

Opposed: Councillors Brennan, Pratt, Thorpe

The vote was taken on the main motion, as follows:

It was moved and seconded that Council direct Staff to return to Council with a Draft 2015-2019 Financial Plan Review Report that only includes a 1% tax increase for asset management reserves. The motion carried.

Opposed: Councillors Bestwick, Hong

3. ADJOURNMENT:

It was moved and seconded at 10:41 a.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

MINUTES
SPECIAL OPEN COMMITTEE OF THE WHOLE MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE 411 DUNSMUIR STREET,
THURSDAY, 2015-JAN-22 AT 9:00 A.M.

PRESENT: Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick (vacated at 11:17 a.m.)
Councillor M. D. Brennan
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp
Councillor W. L. Pratt
Councillor I. W. Thorpe
Councillor W. M. Yoachim

Staff: E. C. Swabey, City Manager
T. P. Seward, Director of Social & Protective Services
T. L. Hartley, Director of Human Resources & Organizational Planning
B. E. Clemens, Director of Finance
D. Lindsay, Director of Community Development
C. Richardson, Fire Chief
R. J. Harding, Director of Parks, Environment & Recreation
S. Samborski, Senior Manager of Culture & Heritage
P. Cooper, Communications Manager
G. Ferrero, Director of Information Technology & Legislative Services
C. Jackson, Manager of Legislative Services

1. CALL THE OPEN MEETING TO ORDER:

The Special Committee of the Whole Meeting was called to order at 9:04 a.m.

2. ADMINISTRATION:

(a) Council Orientation – Municipal Legal Issues:

Presentation:

1. Mr. Sukh Manhas, Young Anderson.

The meeting was adjourned for a refreshment break at 10:43 a.m. and reconvened at 10:53 a.m.

3. ADJOURNMENT:

It was moved and seconded at 11:31 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

MINUTES
SPECIAL OPEN COMMITTEE OF THE WHOLE MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE 411 DUNSMUIR STREET,
FRIDAY, 2015-JAN-30 AT 9:00 A.M.

PRESENT: Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick (vacated at 11:15 a.m.)
Councillor M. D. Brennan
Councillor J. Hong
Councillor J. A. Kipp
Councillor W. L. Pratt
Councillor I. W. Thorpe

Absent: Councillor G. W. Fuller
Councillor W. M. Yoachim

Staff: E. C. Swabey, City Manager
T. P. Seward, Director of Social & Protective Services
T. L. Hartley, Director of Human Resources & Organizational Planning
B. E. Clemens, Director of Finance
R. J. Harding, Director of Parks, Environment & Recreation
Supt. Fisher, OIC, Nanaimo Detachment RCMP
C. Richardson, Fire Chief
S. Samborski, Senior Manager of Culture & Heritage
Insp. Rupa, Operations Officer, RCMP Nanaimo Detachment
P. Cooper, Communications Manager
M. Dietrich, Manager, Police Support Services
D. Duncan, Manager, Financial Planning
C. Jackson, Manager of Legislative Services

1. CALL THE OPEN MEETING TO ORDER:

The Special Committee of the Whole Meeting was called to order at 9:02 a.m.

2. CORPORATE SERVICES:

(a) Draft 2015-2019 Financial Plan

Presentations:

1. Supt. Mark Fisher, RCMP re: RCMP Staffing Plan
2. Mr. Craig Richardson, Fire Chief re: Fire Services Plan

(b) Draft 2015-2019 Financial Plan – Proposed Budget Reductions

It was moved and seconded that Council approve the changes to the Draft 2015-2019 Financial Plan as identified in the Staff report to reduce the 2015 property tax increase to 1% and direct Staff to bring forward a 2015-2019 Financial Plan bylaw. The motion carried.

Opposed: Councillors Brennan, Pratt and Thorpe

It was moved and seconded that implementation of the Fire Plan by proceeding with Fire Hall No. 6 in 2015 be delayed, with further Council consideration after completion of the Core Review. The motion carried.

Opposed: *Councillors Brennan and Pratt*

It was moved and seconded that Council direct Staff to bring forward a Draft 2015-2019 Financial Plan Bylaw for Council consideration at a future Regular Council Meeting. The motion carried.

Opposed: *Councillors Brennan and Pratt*

Councillor Bestwick vacated the Board Room at 11:15 a.m.

3. ADJOURNMENT:

It was moved and seconded at 12:25 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

MINUTES
SPECIAL OPEN COMMITTEE OF THE WHOLE MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE 411 DUNSMUIR STREET,
WEDNESDAY, 2015-FEB-04 AT 1:00 P.M.

PRESENT: Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick
Councillor M. D. Brennan
Councillor J. Hong
Councillor J. A. Kipp
Councillor W. L. Pratt
Councillor I. W. Thorpe
Councillor W. M. Yoachim

Absent: Councillor G. W. Fuller

Staff: E. C. Swabey, City Manager
T. L. Hartley, Director of Human Resources & Organizational Planning
B. E. Clemens, Director of Finance (entered at 1:42 p.m.)
R. J. Harding, Director of Parks, Environment & Recreation
S. Samborski, Senior Manager of Culture & Heritage
G. Goodall, Director of Engineering & Public Works
C. Richardson, Fire Chief
P. Cooper, Communications Manager
M. Dietrich, Manager, Police Support Services
G. Ferrero, Director of Information Technology & Legislative Services
C. Jackson, Manager of Legislative Services

1. CALL THE OPEN MEETING TO ORDER:

The Special Committee of the Whole Meeting was called to order at 1:02 p.m.

2. ADMINISTRATION:

(a) Council Discussion – Committees and Commissions

Delegation:

1. Ms. Kathleen Darby spoke regarding arts and culture.

It was moved and seconded that Council members be appointed to committees in the current committee structure; and that the structure be considered as part of the Core Review. The motion carried unanimously.

It was moved and seconded that a Red Tape Committee and an Intergovernmental Committee be included on an upcoming agenda for discussion. The motion carried unanimously.

3. ADJOURNMENT:

It was moved and seconded at 3:55 p.m. that the meeting terminate. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER

MINUTES
SPECIAL OPEN COMMITTEE OF THE WHOLE MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE 411 DUNSMUIR STREET,
THURSDAY, 2015-FEB-05 AT 9:30 A.M.

PRESENT: Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick (arrived 9:39 a.m.)
Councillor M. D. Brennan (arrived 9:43 a.m.)
Councillor J. Hong
Councillor J. A. Kipp
Councillor W. L. Pratt
Councillor I. W. Thorpe
Councillor W. M. Yoachim

Absent: Councillor G. W. Fuller

Staff: E. C. Swabey, City Manager
T. L. Hartley, Director of Human Resources & Organizational Planning
B. E. Clemens, Director of Finance
D. Lindsay, Director of Community Development
R. J. Harding, Director of Parks, Environment & Recreation
S. Samborski, Senior Manager of Culture & Heritage
G. Goodall, Director of Engineering & Public Works
P. Cooper, Communications Manager
G. Ferrero, Director of Information Technology & Legislative Services
C. Jackson, Manager of Legislative Services

1. CALL THE OPEN MEETING TO ORDER:

The Special Committee of the Whole Meeting was called to order at 9:32 a.m.

2. ADMINISTRATION:

- (a) Council Orientation:
- Legislative Services Procedures
 - Communications/Media Interactions

3. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2); and,

Community Charter Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

5. ADJOURNMENT:

It was moved and seconded at 11:59 a.m. that the meeting terminate. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER

MINUTES
SPECIAL OPEN COMMITTEE OF THE WHOLE MEETING
BOARD ROOM, SERVICE AND RESOURCE CENTRE 411 DUNSMUIR STREET,
THURSDAY, 2015-FEB-12 AT 10:00 A.M.

PRESENT: Mayor W. B. McKay, Chair

Members: Councillor M. D. Brennan
Councillor J. Hong
Councillor W. L. Pratt
Councillor I. W. Thorpe

Absent: Councillor W. L. Bestwick
Councillor G. W. Fuller
Councillor J. A. Kipp
Councillor W. M. Yoachim

Staff: E. C. Swabey, City Manager
T. L. Hartley, Director of Human Resources & Organizational Planning
B. E. Clemens, Director of Finance
D. Lindsay, Director of Community Development
C. Richardson, Fire Chief
S. Samborski, Senior Manager of Culture & Heritage
P. Cooper, Communications Manager
G. Ferrero, Director of Information Technology & Legislative Services
C. Jackson, Manager of Legislative Services

1. CALL THE OPEN MEETING TO ORDER:

The Special Committee of the Whole Meeting was called to order at 10:02 a.m.

2. ADMINISTRATION:

- (a) Council Orientation:
- Legislative Services Procedures
 - Communications/Media Interactions

3. QUESTION PERIOD:

- Mr. Jim Taylor inquired about legislative procedures and communications.

4. ADJOURNMENT:

It was moved and seconded at 12:08 p.m. that the meeting terminate. The motion carried unanimously.

C H A I R

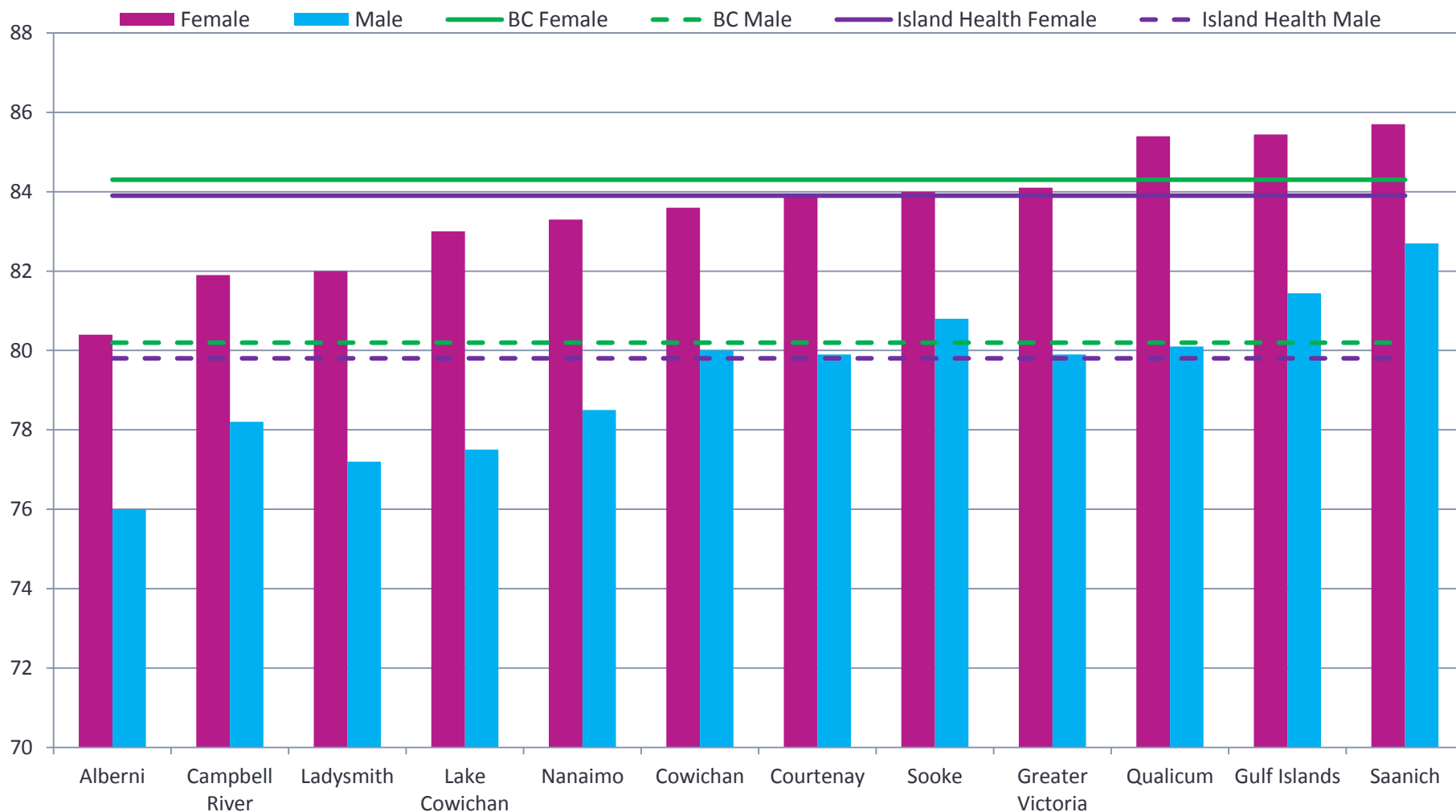
CERTIFIED CORRECT:

CORPORATE OFFICER

Medical Health Officer Report to: City of Nanaimo Committee of the Whole February 23, 2015

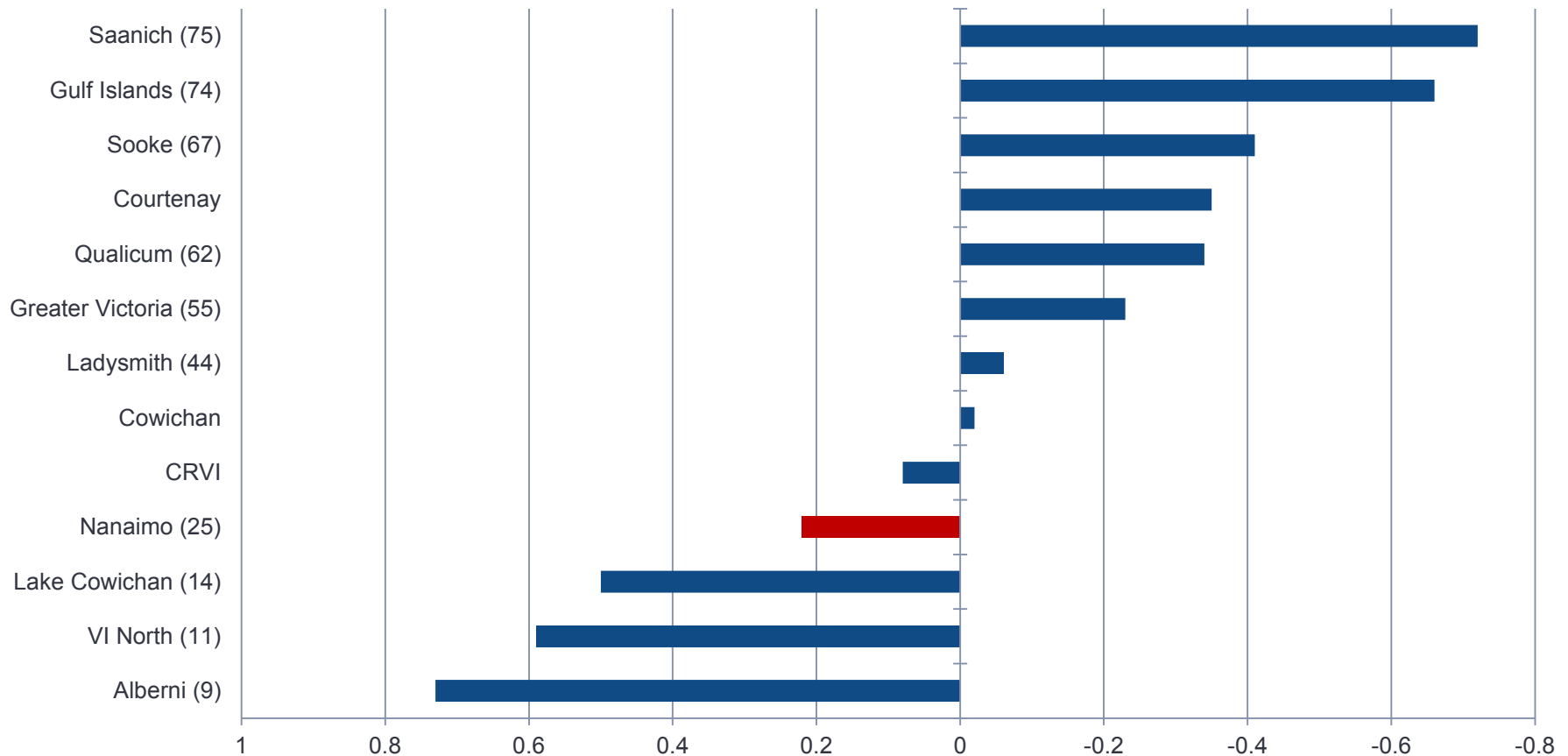
*Paul Hasselback MD MSc FCRPC
Medical Health Officer
Central Vancouver Island*

Life Expectancy of Island Health Residents Compared to Island Health and BC 2009-2013



BC Stats Socio-economic Index

Socio-Economic Index - 2012 BC Stats

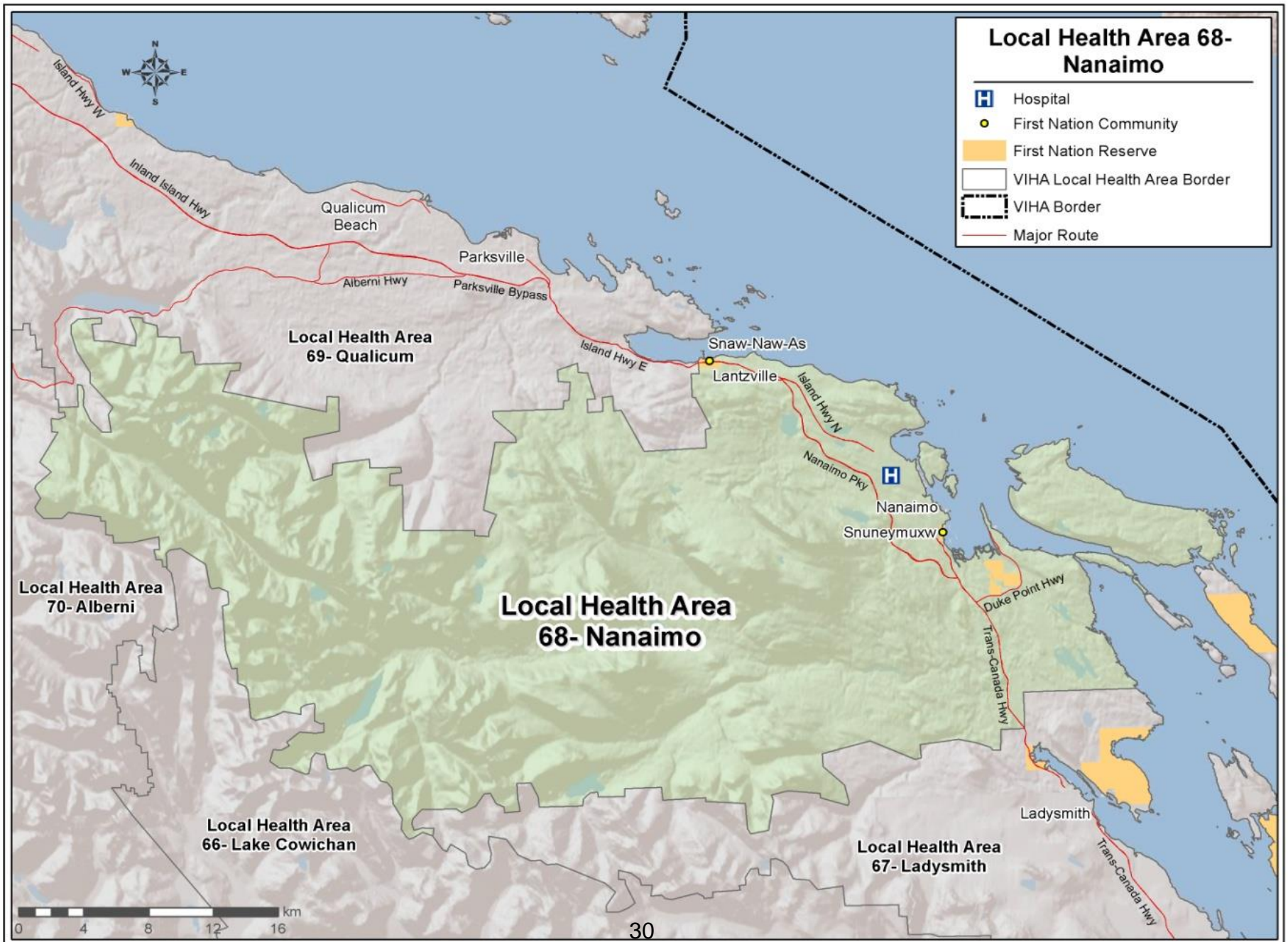


Public Health Items for Council to Consider

- Developing a strategy for Nanaimo's children.
- Developing a community strategy to address poverty.
- Engaging in improving educational success.
- Updating tobacco control bylaw.
- Substance use deaths.
- Completion of the water treatment facility.

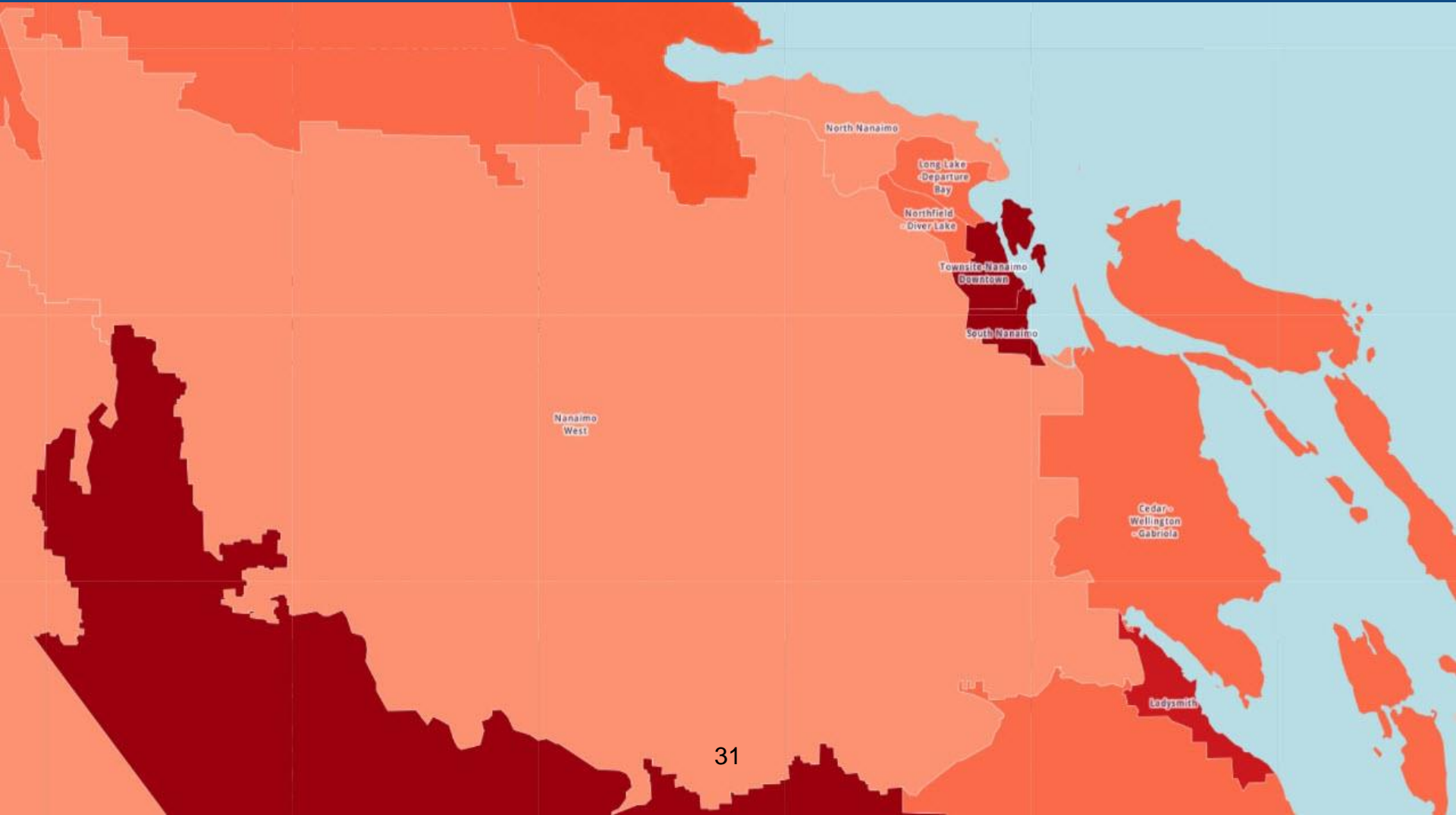
2011 National Household Survey (NHS)

- NHS non-response rate for Nanaimo 20.5%
 - Underrepresentation in lower economic groups.
 - Underrepresentation by single parent families.
 - Underrepresentation by Aboriginal peoples.
 - Likely underrepresentation of other ethnic groups.
- Available in several geographic formats
 - LHA data presented
 - “School community” boundaries as used by HELP

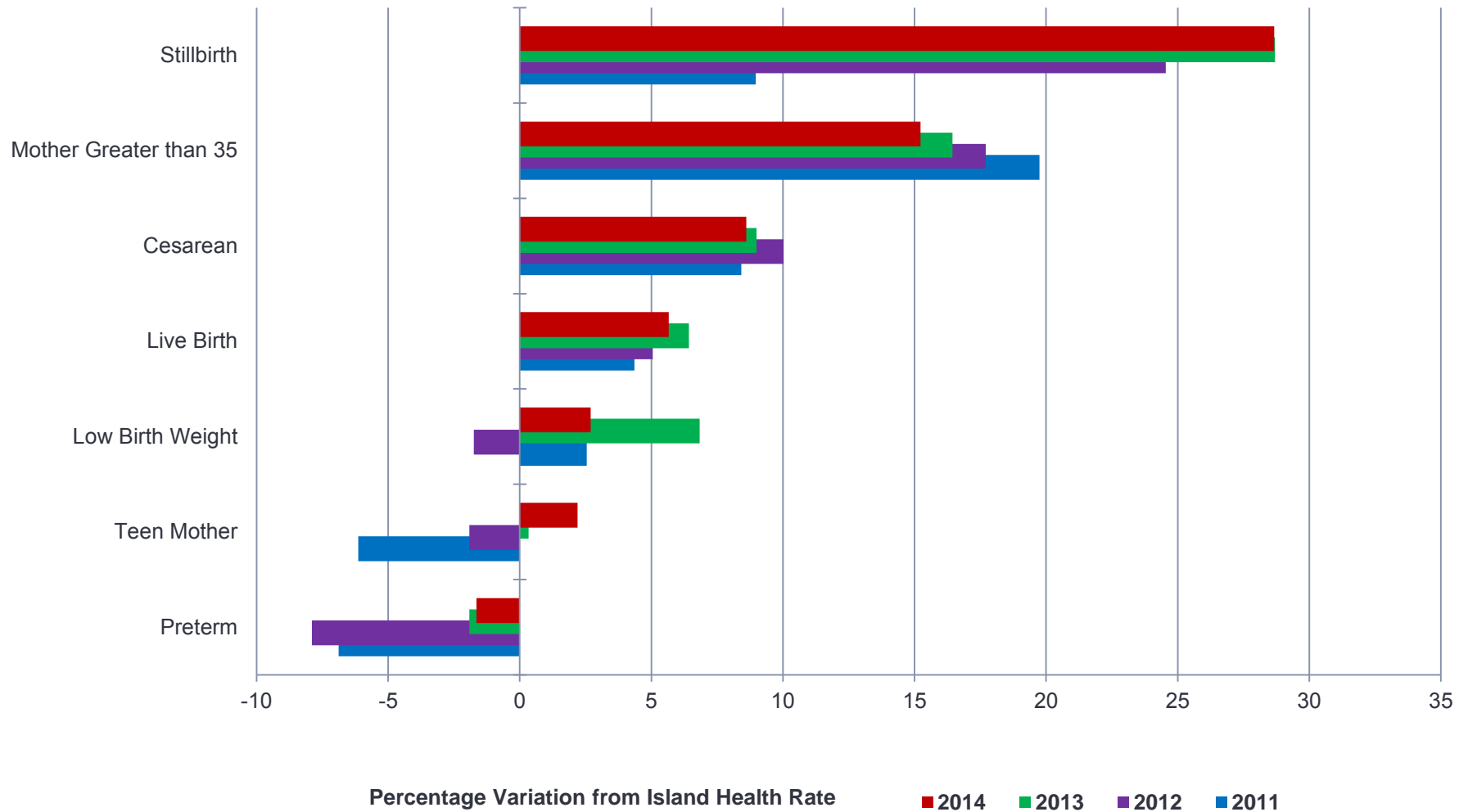


SD 68 – Nanaimo–Ladysmith

EDI Boundaries
North Nanaimo

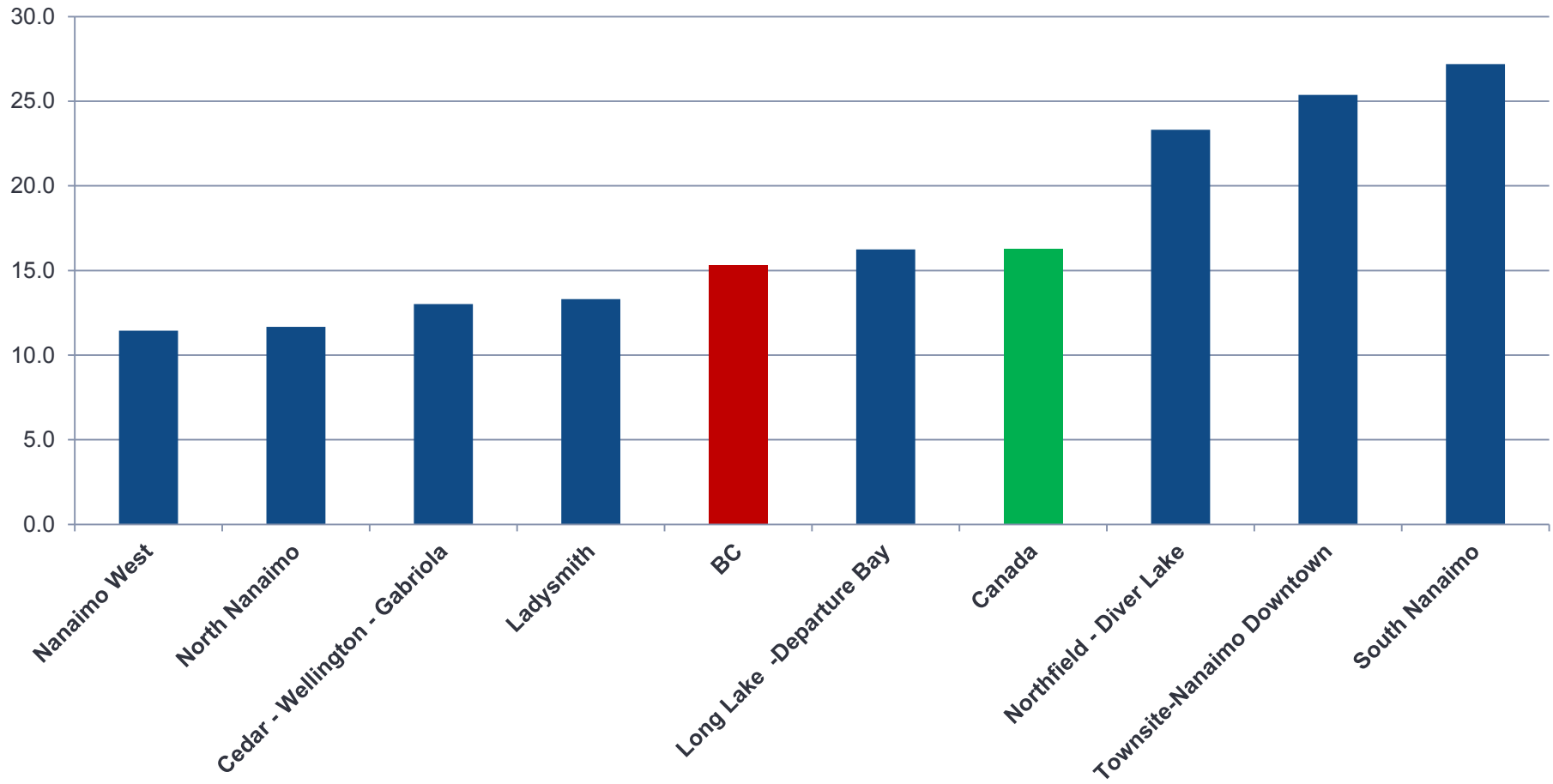


Birth Statistics

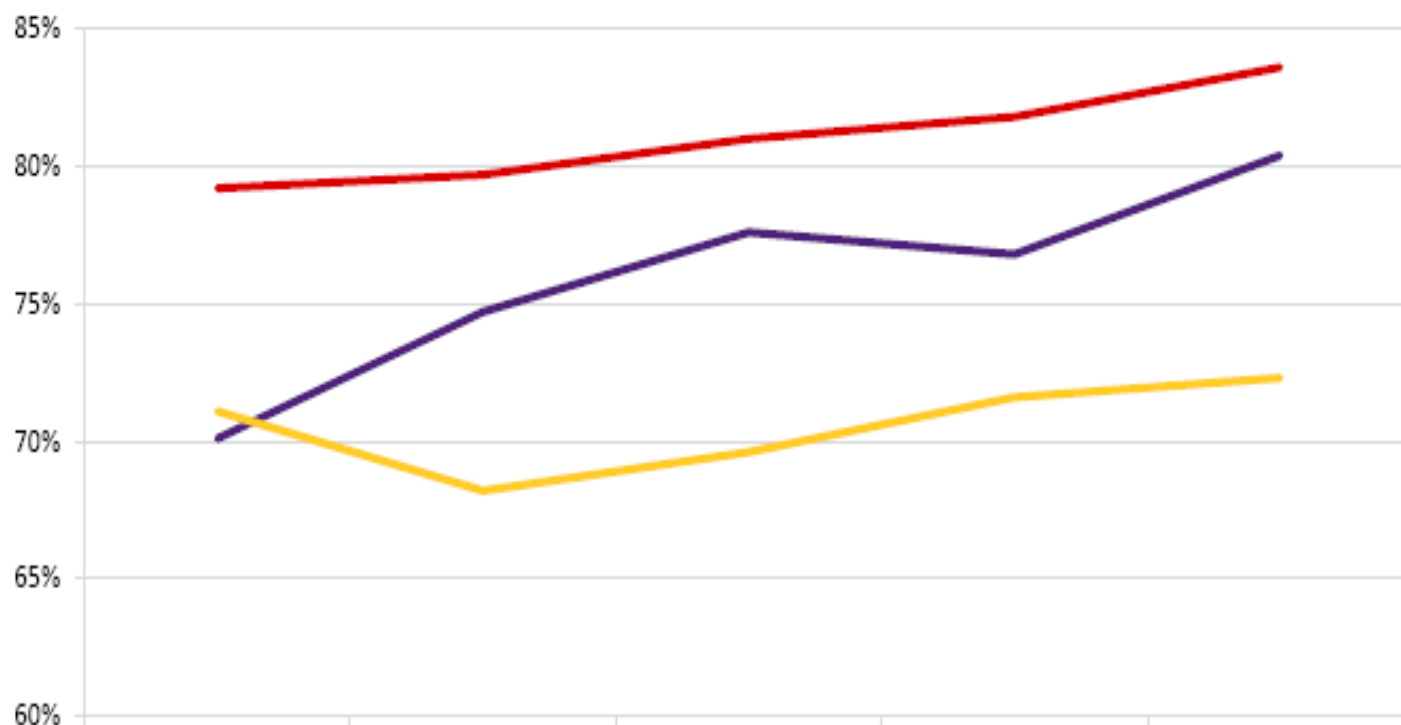


% Lone Parent Families

About 50% of census families have children – all lone parent families have children



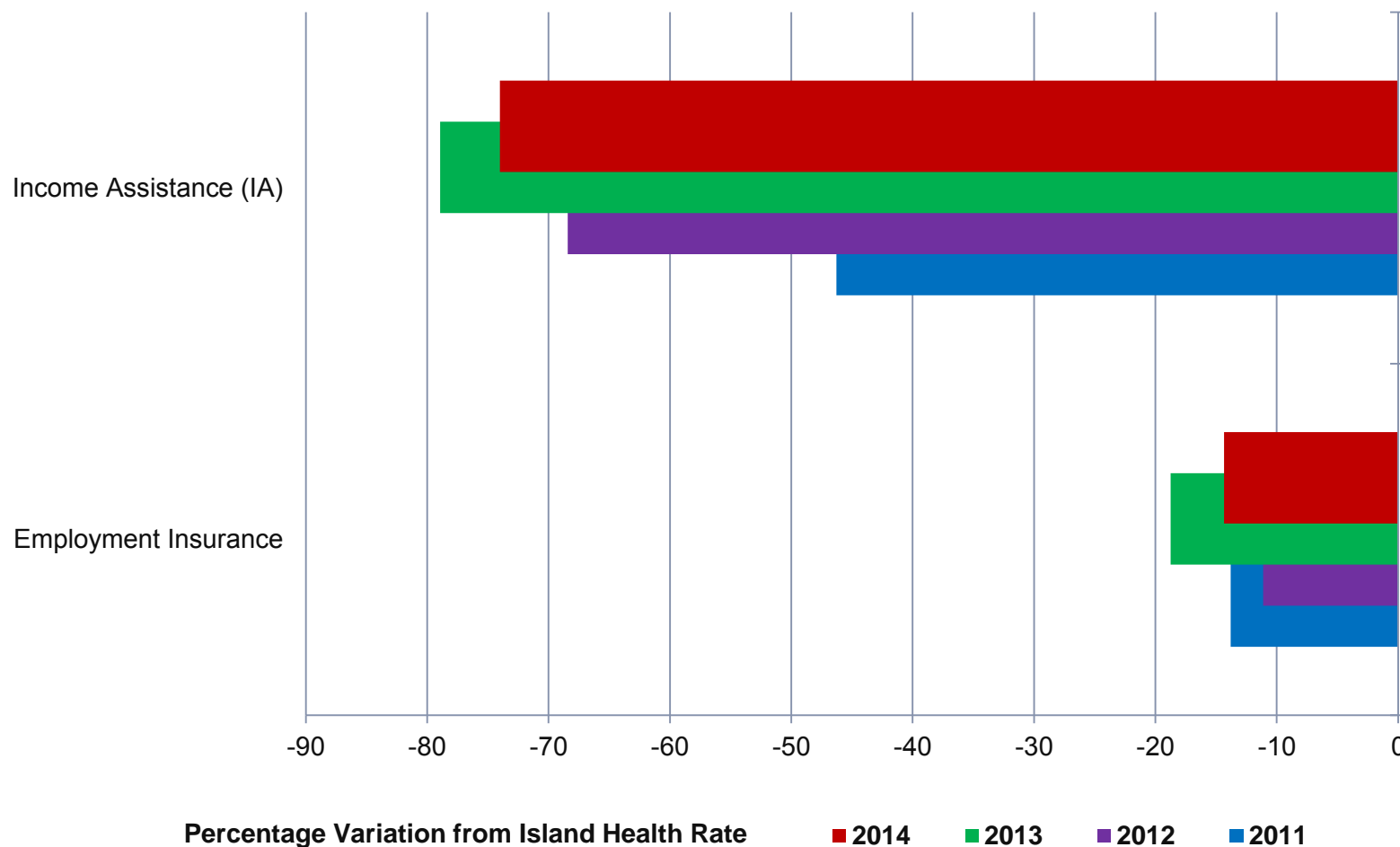
High School Six Year Graduation Rate



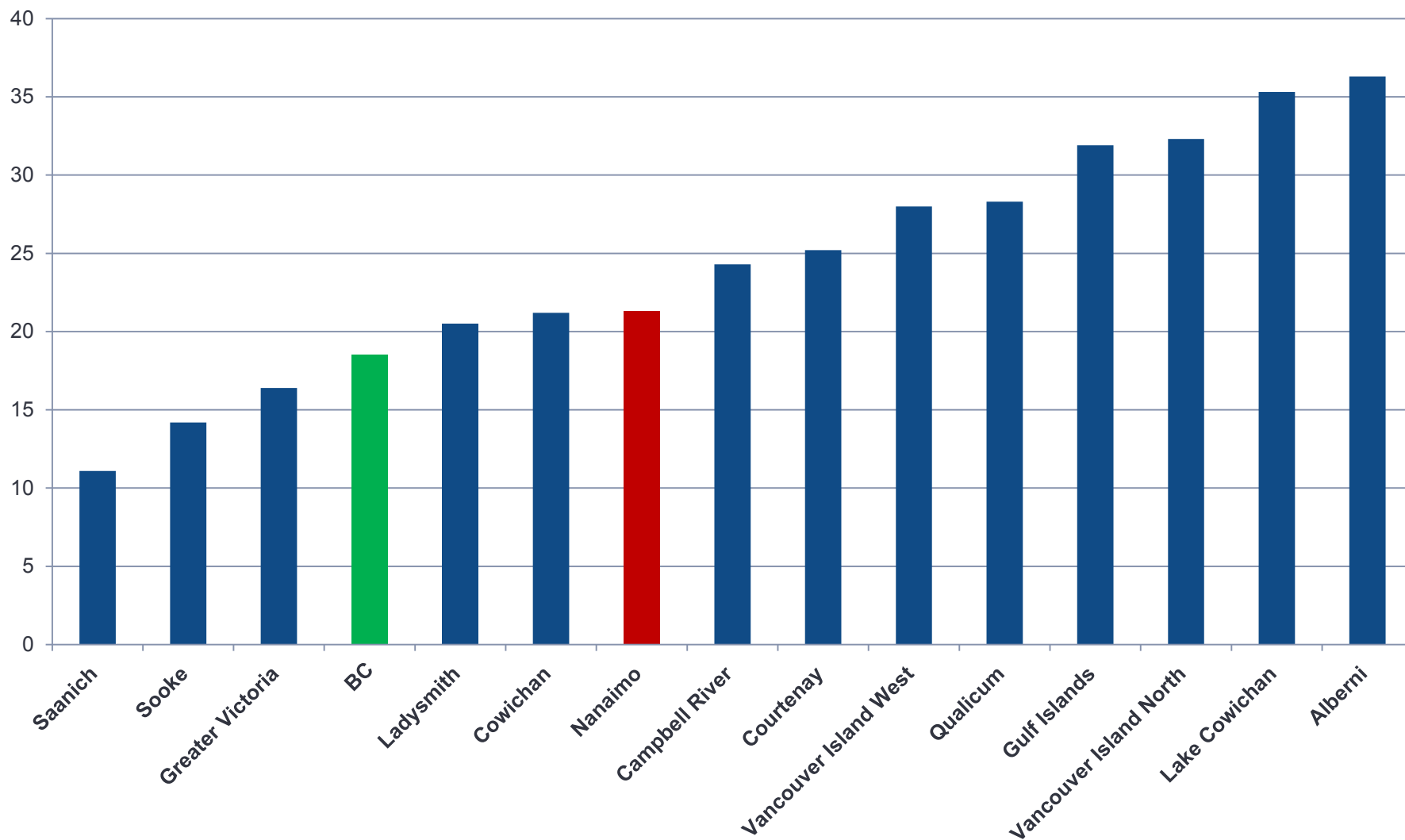
	2008	2009	2010	2011	2012
Cowichan Valley School District	70%	75%	78%	77%	80%
Nanaimo-Ladysmith School District	71%	68%	70%	72%	72%
BC	79%	80%	81%	82%	84%

Source: BC Ministry of Education 2013a; BC Ministry of Education 2013b; BC Ministry of Education 2013c

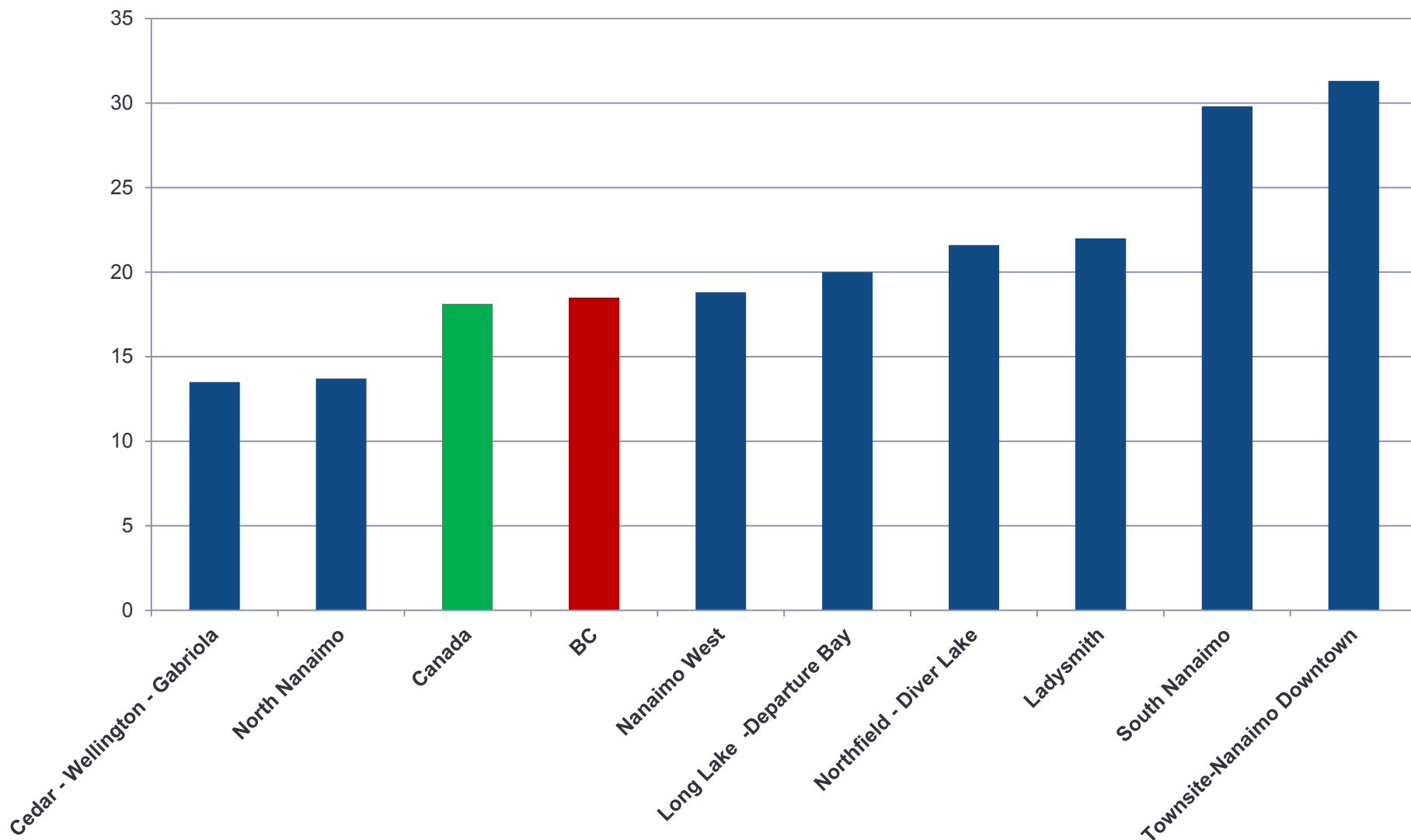
Measures of Economic Wellbeing



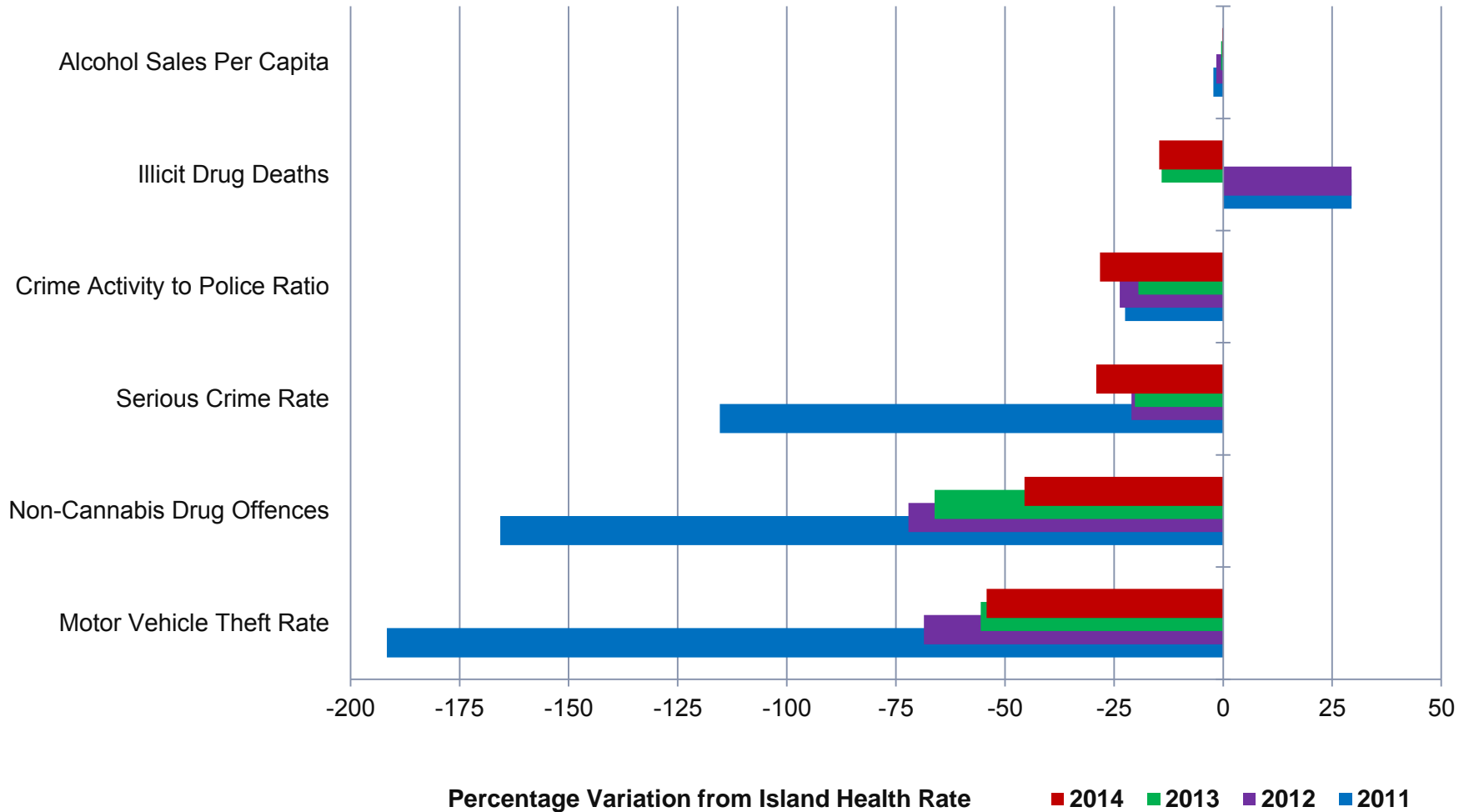
Percentage of Children less than 6 years Living in Low-Income, 2011 Census



Prevalence of Low-Income based on LIM (after tax) for Population under 6 Living in Private Households



Social Behaviours

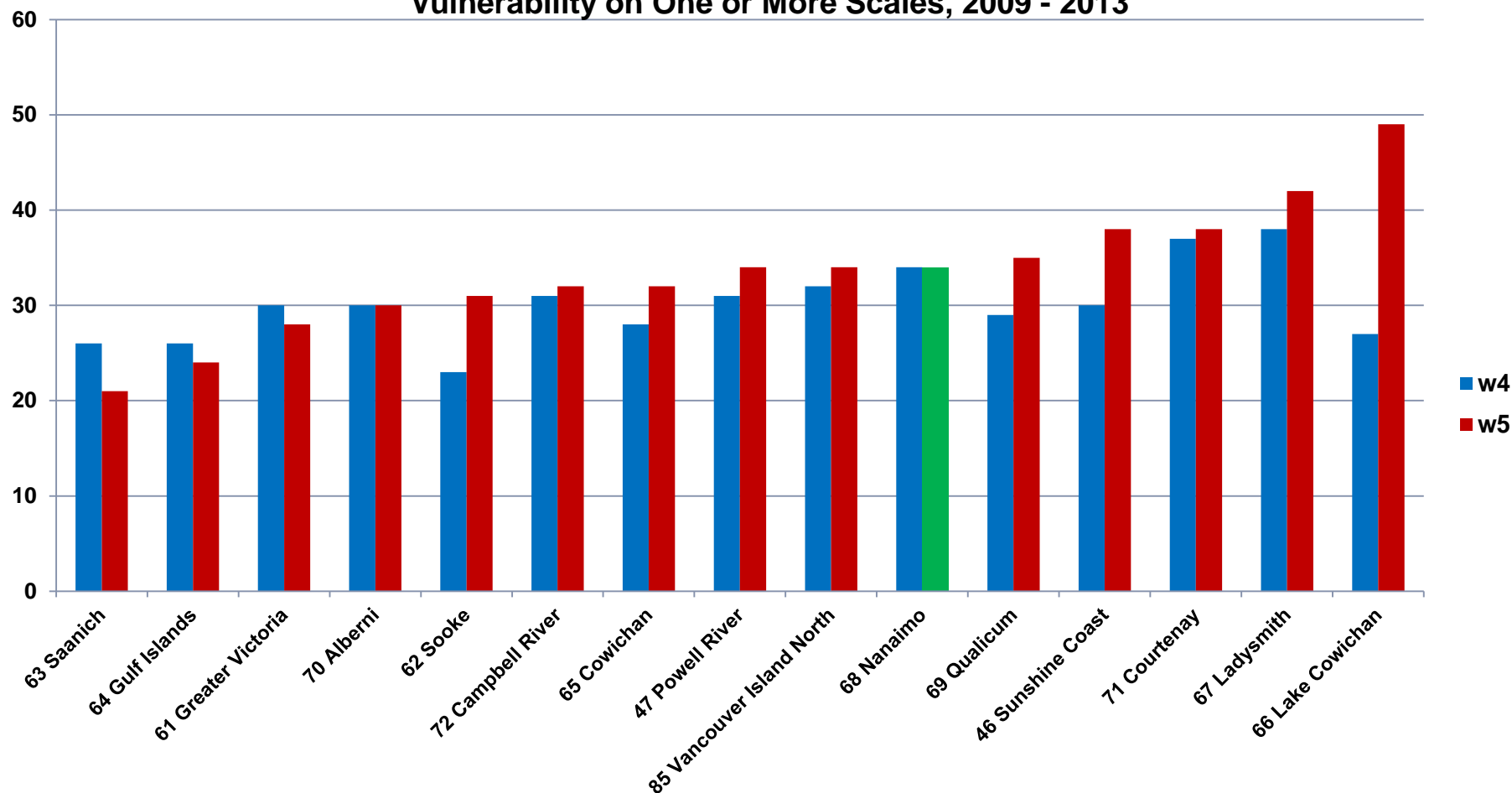


Substance Use Deaths

- Nanaimo has suffered a tragic number of substance use overdose deaths in the past couple of years.

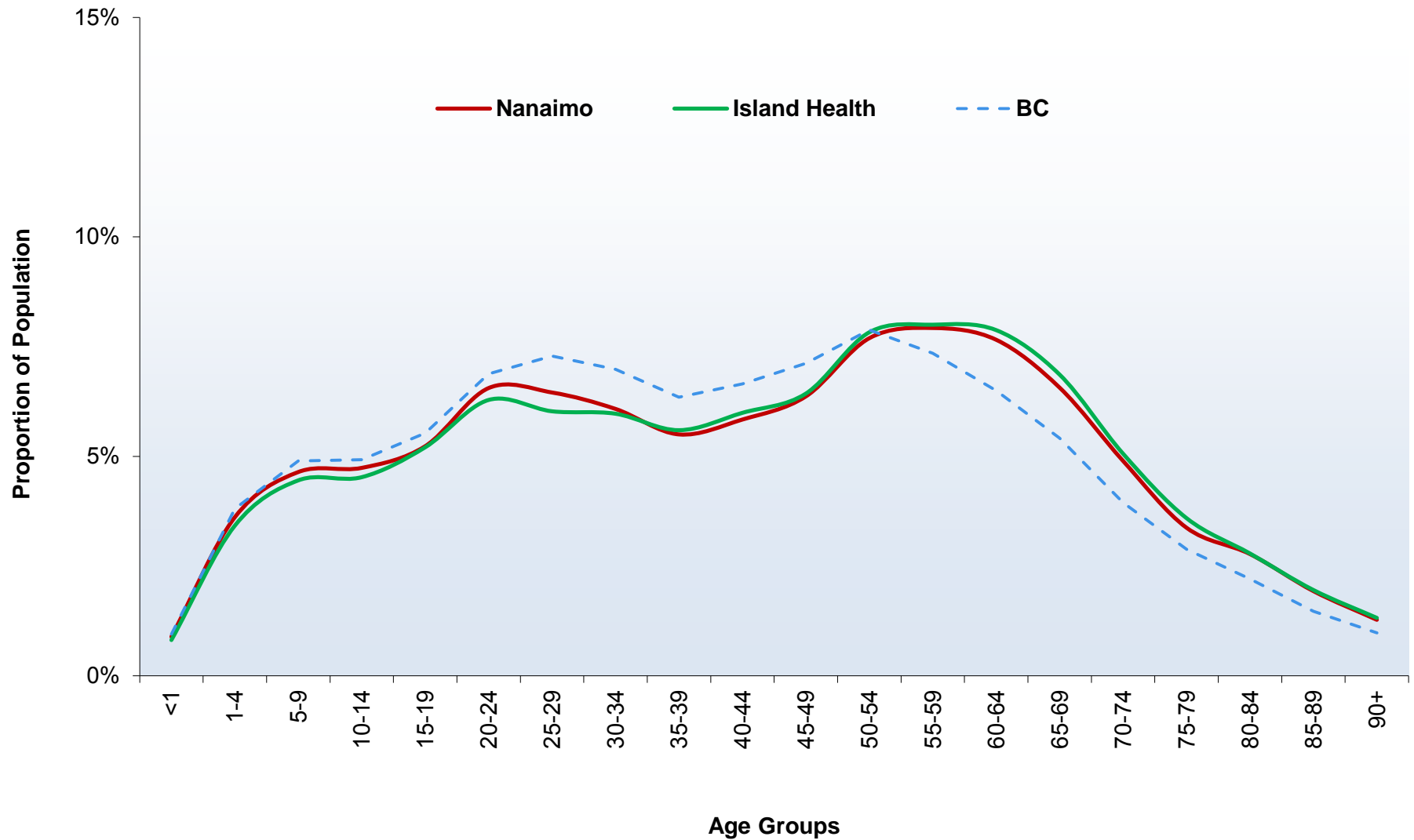
EDI Vulnerability by LHA

Vulnerability on One or More Scales, 2009 - 2013



Paul Hasselback MD MSc FRCPC
250.739.6304
paul.hasselback@viha.ca

Proportion of 2014 Population by 5-Year Age Groups Compared to Island Health and BC



City of Nanaimo
REPORT TO COUNCIL

DATE OF MEETING: 2015-FEB-23

AUTHORIZED BY: L. MERCER, MANAGER, ACCOUNTING SERVICES

RE: 2014 SURPLUS ALLOCATION

STAFF RECOMMENDATION:

That Council direct Staff to make the following 2014 surplus reserve allocations for 2014:

- | | |
|-----------------------------------|--------------|
| • General Capital Reserve Account | \$ 1,800,000 |
| • Water Supply Reserve Account | \$ 1,000,000 |

PURPOSE:

To obtain Council direction regarding the 2014 surplus allocation.

DISCUSSION:

The 2014 draft financial statements are in progress and the audit by KPMG LLP will start on March 9, 2015. In preparing the financial statements, if Council wishes to make an allocation of the 2014 surplus, Staff needs to allocate the surplus prior to the audit. Unallocated surplus is used to fund accruals or reserves for liability claims, uncollected taxes, bad debts and retirement benefits as needed and \$4,901,000 remains for further reserve allocation between all three (3) funds. Surplus may be allocated to surplus reserve accounts or it can be used to increase the balance in the unallocated surplus account.

Given that municipalities are not allowed to operate at a deficit, it is predictable that there will be a surplus of some amount every year. Each year, finance staff reviews the operating results to determine the source of the surplus. As in most years, a large part of the surplus was spread widely throughout the budget in areas where the surplus may not be repeated in the future.

In the past, Council has discussed the possibility of using part or all of a past year surplus to reduce an increase in the following year's property taxes. While this strategy could provide that change in the first year it will also cause a larger increase in the second year, assuming service levels remain the same and the usual inflationary and contract increases continue. Past practice has been to allocate any annual operating surpluses to reserve and unallocated surplus accounts. This prudent practice has provided funding and allowed Council to respond to arising opportunities and issues. Recent examples are the consultation and investigation work completed on the Colliery Dams and the purchase of Linley Valley Park. These projects were funded from monies available in reserves.

☐ Council
☒ Committee *of the whole*
☒ Open Meeting
☐ In-Camera Meeting
Meeting Date: *215.Feb.23*

General Fund

In the general fund the surplus was \$3,656,000 at December 31, 2014. This represents 3% of the budget.

Staff recommends allocating the 2014 general fund surplus to reserves as follows:

General Capital Reserve	\$ 1,800,000
-------------------------	--------------

The \$1.8 million increase to the General Capital Reserve provides Council with the maximum flexibility in the future. These funds could be used, in whole or part, for any future capital project that Council wishes to fund. The remaining balance will be used to increase the unallocated surplus balance. In 2012 we had to reduce the general unallocated surplus balance to fund a liability relating to the Colliery Dam remediation. We would now like to return the balance to levels previously held. Discussions with our Auditors support increasing the balance in the general unallocated surplus. The current balance of the general unallocated surplus account is \$670,959.

On the financial statements, accumulated surplus is made up of reserve accounts, statutory reserve accounts, tangible capital assets and unallocated surplus from the general, sewer and water funds. Reserves accounts, statutory reserve accounts and tangible capital assets are considered allocated surplus. In other words, we have a specific need for these funds.

Any remaining surplus funds are considered unallocated surplus and can be used to fund unexpected future liabilities. For example, due to changes in accounting standards starting in 2015 we will need to record a liability for the cost of remediating contaminated properties the City owns that are not in productive use. At this time we do not have a value for this liability and we could use the unallocated surplus to fund all or a portion of it should we need to.

These are areas in the general fund where some of the larger variances can be identified:

- Wages and benefits were under budget by \$1,719,000. The number of vacant positions, which creates both wage and benefit variances, rose in 2014. This was offset by actuarial adjustments for retirement benefits and sick leave obligations of \$(575,000) and wage recoveries of \$311,000. The net impact to surplus is \$1,455,000.
- RCMP revenues & expenditures were under budget by \$944,000. The bulk of this variance is due to the RCMP policing contract costs being less than anticipated.
- Supplies were under budget by \$365,000. This category crosses all operations of the City and is impacted by cost reduction strategies to cover cost overages in other categories.
- Conferences, seminars and associated travel were under budget by \$204,000.
- Heating and electricity were over budget by \$(140,000).
- Building inspection revenues were higher than anticipated by \$243,000.
- Parks and Recreation revenue was higher than anticipated by \$217,000.

Sewer Fund

The sewer fund had a deficit of \$8,000 at December 31, 2014. This was due to lower than anticipated user fees received during the year. The unallocated surplus will need to be drawn down to cover the shortfall. The current balance of the sewer unallocated surplus account is \$6,576,414.

Water Fund

In the water fund the surplus was \$1,253,000 at December 31, 2014. This represents 11% of the budget. User fees exceeded budget by \$664,000 in 2014. The water treatment plant opening delay until 2015, lower debt interest and unspent contingency account for the majority of the remaining \$616,000 variance. The combination has allowed up to \$1,000,000 to be transferred to the water reserves for future projects. The remaining increase will be allocated to the unallocated surplus. The current balance of the water accumulated surplus account is \$4,912,792.

SUMMARY

Staff recommends that Council approves the following surplus reserve allocation for 2014:

- General Capital Reserve Account \$ 1,800,000
- Water Supply Reserve Account \$ 1,000,000


If Council chooses to do nothing, all surplus will go to the unallocated surplus account for each fund.

Respectfully submitted,



L. Mercer
MANAGER
ACCOUNTING SERVICES

Concurrence by:



for B. E. Clemens
DIRECTOR
FINANCE



I. Howat
GENERAL MANAGER
CORPORATE SERVICES

CITY MANAGER COMMENT:

I concur with the staff recommendation.

City of Nanaimo

REPORT TO COUNCIL

DATE OF MEETING: 2015-FEB-23

AUTHORED BY: Charlotte Davis, Acting Manager, Cemeteries

RE: Cemeteries Ground Maintenance Contract

STAFF RECOMMENDATION:

That Council direct Staff to issue a one year extension to the grounds maintenance contract currently held by Strain Landscapes for the following City Cemeteries: Bowen Cemetery, 555 Bowen Road; Townsite (Chinese) Cemetery, 1598 Townsite Road; and, Wellington Cemetery, 4700 Ledgerwood Road.

PURPOSE:

To obtain Council approval to issue a one year extension to the City's contract with Strain Landscapes for the maintenance of the grounds of City cemeteries.

BACKGROUND:

The grounds of the City's cemeteries are maintained by an external contractor. The existing contract is held by Strain Landscapes and is due to expire on 2015-MAR-31. The contract commenced in 2010 and having already been extended the allowable two years, it cannot be extended further as per the City's Purchasing Policy.

Cemetery grounds maintenance encompasses maintenance of the lawns, all plants, fences, walls, gates, irrigation systems and drainage. The contractor is also responsible for releveling of grave markers, emptying garbage cans, snow and ice control and maintenance of parking lots, roadways, sidewalks, signage and structures.

The contract excludes annual turf renovation at the Bowen Cemetery and the control of Geese.

DISCUSSION:

A one year extension would secure the maintenance of the cemetery whilst allowing Staff the opportunity to review cemetery procedures including:

- The levels of maintenance required for each cemetery.
- The move to maintain the cemeteries as a park like setting as opposed to a functional space.
- The requirements for annual turf renovation, currently undertaken outside of the contract.
- The requirements for geese chasing, currently undertaken outside of the contract.

Staff request to proceed with the extension notwithstanding the City's procurement policy as it is considered undesirable to enter into a competitive procurement process and associated new contract on the basis that it is either only one year long or that it may be cancelled by the City upon a change in service requirements.

Staff are satisfied with the standard of work provided by Strain Landscapes since 2010 and recommend that the terms of the contract remain unchanged for the one year award.

Historical costs for the Cemetery grounds maintenance and contract extras are:

Year	Grounds Maintenance
1- 2010	\$65,250
2- 2011	\$80,250
3- 2012	\$82,650
4- 2013 (extension)	\$84,900
5- 2014 (extension)	\$85,000

Based on the above it is expected that the value of a one year contract is likely to be \$85,000.

STRATEGIC PLAN CONSIDERATIONS:

This project supports the Council's Corporate Strategic Plan pillars for Asset Management and Taking Responsibility to be an excellent municipal government.

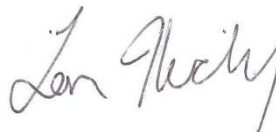
Respectfully submitted,



Charlotte Davis
Acting Manager, Cemeteries
Engineering & Public Works



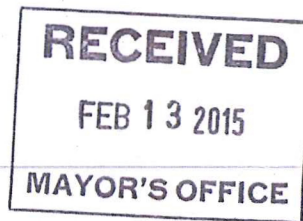
Geoff Goodall, PEng.,
Director
Engineering & Public Works



Tom Hickey,
General Manager
Community Services

CITY MANAGER COMMENT:

I concur with the Staff recommendation.



6510-01

Nanaimo Airport
P.O. Box 149 3350 Spitfire Rd
Cassidy, BC Canada V0R 1H0
Ph (250) 245-2157 Fax (250) 245-4308

February 6, 2015

City of Nanaimo
455 Wallace Street
Nanaimo, BC V9R 5J6

Attention: Mayor Bill McKay

Re: Request for letter of support for the Nanaimo Airport Expansion Project

Dear Mayor McKay,

The Nanaimo Airport Commission (NAC) is requesting letters of support for the Nanaimo Airport Expansion Project. The NAC has applied for a grant from the Building Canada Fund and hopes to provide letters of support from sectors within the community.

The Nanaimo Airport is an essential part of the regional economic infrastructure. Growth of the airport is seen as an integral part of Central Vancouver Island's regional economic development strategy. Increased air service can enhance the growth potential of the region, which in turn will increase the demand for air travel, thus creating a sustainable regional economy. Further information regarding the project is attached to this document.

We would appreciate a letter from your organization to support our submission.

Some key messages you may want to reference in your support letter include:

- The Nanaimo Airport is an integral part of the Central Vancouver Island's regional economic development strategy.
- Growth of air service access can enhance the overall growth potential of the region.
- During peak times of the day, the capacity of the terminal building is not sufficient to handle the current passenger volume.
- Nanaimo Airport Commission's projections of 300,000 passengers in 2015 will place growth six years ahead of previous forecasts.

☐ Council
☒ Committee of the Whole
☒ Open Meeting
☐ In-Camera Meeting
Meeting Date: 29.5. Feb. 23

- Nanaimo Airport Commission's planned expansion will address these critical issues and be a catalyst for economic growth.
- Urge the Nanaimo Airport Commission to actively pursue support from all levels of government, elected representatives, and funding agencies to make the expansion plan a reality.

Thank-you for taking the time to consider this request.

If you have any questions or concerns, please contact Mike Hooper, President & CEO.
(250) 245-4191.

Sincerely,

A handwritten signature in black ink, appearing to read "John Craig". The signature is fluid and cursive, with a long horizontal stroke at the end.

John Craig
NAC Board Chairman
(250) 713-0300
jcraig@shaw.ca

Cc: M.K. Hooper (President & CEO)

AIRPORT EXPANSION PROJECT

Building Canada Fund Submission Overview

Thanks to partnerships with the federal and provincial governments and the Island Coastal Economic Trust, Nanaimo Airport today stands as an important driver in the Central Vancouver Island economy.

That's just the beginning of the story, though. By continuing to work together, the airport will continue to grow as *the* engine for the regional economic development of tomorrow.

Our proposed \$11-million Terminal Building Expansion represents the first stage of a community-driven project that fulfills three critical priorities: regional economic development; economic stimulus through infrastructure construction; and meeting escalating demand for air service through the next decade.

Like previous investments at the airport, it's one with significant return -- in this case, we expect to generate more than 2,000 jobs and \$150 million in economic activity to the region by 2020.

It will also be another impressive chapter in the ongoing partnership between Nanaimo Airport Commission (NAC), the New Building Canada Fund and the provincial government -- a partnership that has already transformed our airport into a vital regional cornerstone.

Thanks to their funding and support, the airport went from being an "economic brake" on Vancouver Island, plagued by unreliability and underperformance, to an industry-leading facility that has attracted major air carriers and better meets the needs of residents and businesses in the mid island region.

The backing from our partners, along with NAC's success in leveraging funds, provided a number of improvements, from the runway extension and instrumentation to terminal upgrades, parking, water and sewer lines. These projects were all completed on time and on budget, a demonstration of the airport's strict financial management and controls.

But there was also an important intangible benefit from the funding: confidence. Once the earlier upgrades were complete, our community and the transportation industry looked at the airport with a new belief in our ability to deliver.

WestJet, pursued aggressively by many airports, chose Nanaimo for a new link between the Island and Calgary. Air Canada added services to Calgary, on top of their existing eight daily flights to Vancouver. Kenmore Air touched down with direct flights to Seattle. As a result, the 250,000 people in the region we serve can now easily access travel hubs that connect them to the rest of the world.

January 14, 2015



NANAIMO AIRPORT COMMISSION

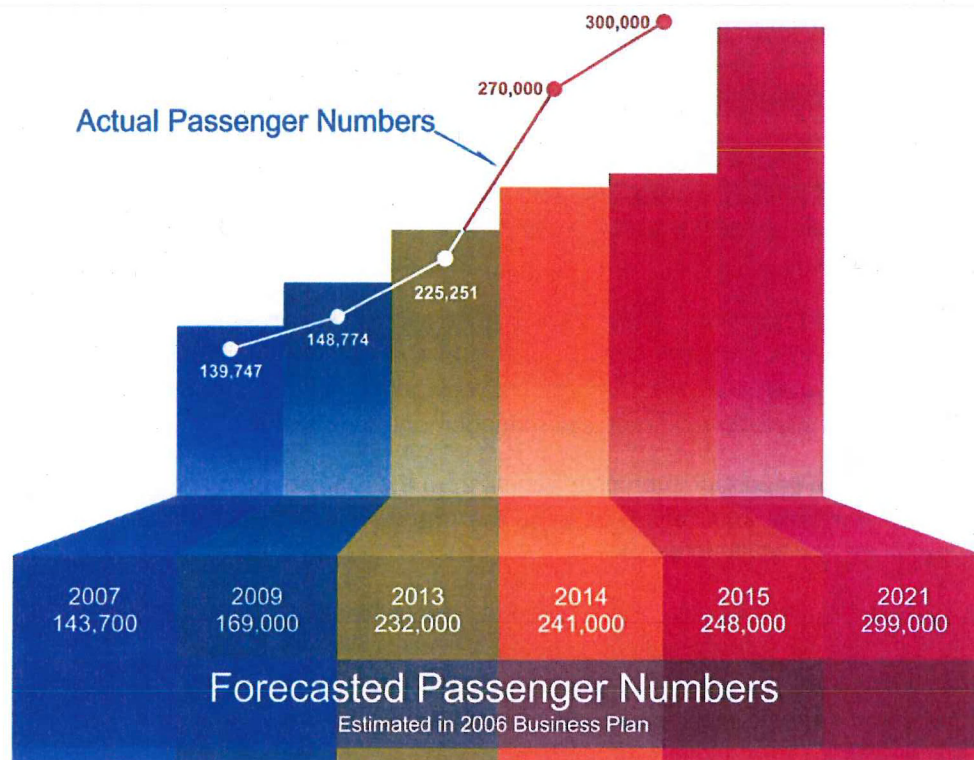
For more information please contact:
Mike Hooper, President, CEO 250-245-4191
mhooper@nanaimoairport.com

And they're doing just that. More than 270,000 passengers went through our gates in 2014, nearly doubling the numbers from 2006. Our projection of 300,000 passengers in 2015 puts us six years ahead of previous forecasts.

The increased market access and air traffic has paid off for the commercial sector too. Businesses have started or expanded to capitalize on the regional growth spurred by the soaring demand for air service in the central Island.

We're also proud to have entered into a Memorandum of Understanding with the Stu'minus First Nation regarding mutual interests and support, a reflection of our commitment to community engagement, consultation, and corporate social responsibility.

It's an impressive list of accomplishments, but it is not yet finished. To continue to meet the demand for service at our airport - we expect 450,000 passengers annually by 2020 -- we again look to our partnerships. Investment from the 2015 Building Canada Fund will continue the success story to ensure the Nanaimo Airport remains a major economic catalyst for the central Island into the future.



AIRPORT EXPANSION PROJECT

The Nanaimo Airport is an essential part of the regional economic infrastructure and the growth of the Nanaimo Airport is seen as an integral part of Central Vancouver Island's regional economic development strategy. Growth of air service access can enhance the growth potential of the region, which in turn will increase the demand for air travel, thus creating a sustainable regional economy.

Airports facilitate economic growth at a regional level but also act as magnets for a wide range of economic activities.

The presence of the Nanaimo Airport plays a critical role in:



AIRPORT EXPANSION PROJECT

why invest in the airport?



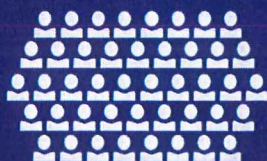
154,761
passengers (2008)



270,000
passengers (2014)

190%
increase in passengers

2015 Building Canada Fund investment



>450,000
passengers (2020)



2006 Economic Impact employment
580 Jobs
with a Gross Revenue \$41.0M¹



2015 Estimates*
1360 Jobs
with a Gross Revenue \$97.8M¹
*based on passenger numbers

245%
increase in Employment

2015 Building Canada Fund investment



2020 Estimates*
>2000 Jobs
with a Gross Revenue >\$150M¹
*based on passenger numbers

*Although the Nanaimo Airport is a major generator of economic prosperity through the direct and measureable economic contribution, the most important function is the role the Nanaimo Airport plays in securing accessibility **that allows other businesses to develop.***

¹ These estimates represent the sum of the direct, indirect and induced economic effects of the airport operator and its tenant businesses

AIRPORT EXPANSION PROJECT

key points

- Although the Nanaimo Airport is a major generator of economic prosperity through the direct and measureable economic contribution, the most important function is the role the Nanaimo Airport plays in securing accessibility that allows other businesses to develop. Growth at the Nanaimo Airport is critical to current and future growth of the regional communities.
- \$11 million investment in the Nanaimo Airport will improve success of other regional projects that rely on transportation as a key to their growth. Examples of these projects include: student access for Vancouver Island University; the cruise ship terminal; and Vancouver Island Conference Centre.
- Access to markets and external/international transport links are regarded as "absolutely essential" to businesses making location decisions. The catalytic effects of an airport operates largely through enhancing business efficiency and productivity by providing easy access to suppliers and customers, particularly over medium and long distances. Global access is a key factor for locating a business.
- Airports create a strategic advantage which enable them to act as attractors of a broad range of economic activity.
- Good quality air passenger and freight services will allow the Central Vancouver Island Region to offer skilled labour and support to LNG projects across BC.
- Good connectivity, can act as a powerful magnet for economic growth.
- Global accessibility is important for regional economies.
- The financial and business service sectors often make the greatest use of air transport and for whom accessibility to air services will have the strongest influence on location decisions.
- The use of air freight as a means of transport is increasing, particularly for high value, low weight goods or those requiring urgent transport.
- Air access adds to the quality of life of regional citizens by enabling convenient travel.
- We anticipate there will be 3 Phases to the Nanaimo Airport Expansion Project program including; Phase 1 – Terminal Building Expansion (\$11M), Phase 2 – Airside Improvements to Runway and Apron areas (\$10M), Phase 3 – Groundside Improvements to Roads, Parking and utilities (\$28M).
- To reach this objective, the Nanaimo Airport Commission has prepared a Phase 1 project budget of \$11 million and will be requesting funding for 2/3 of that amount from the Building Canada Fund.

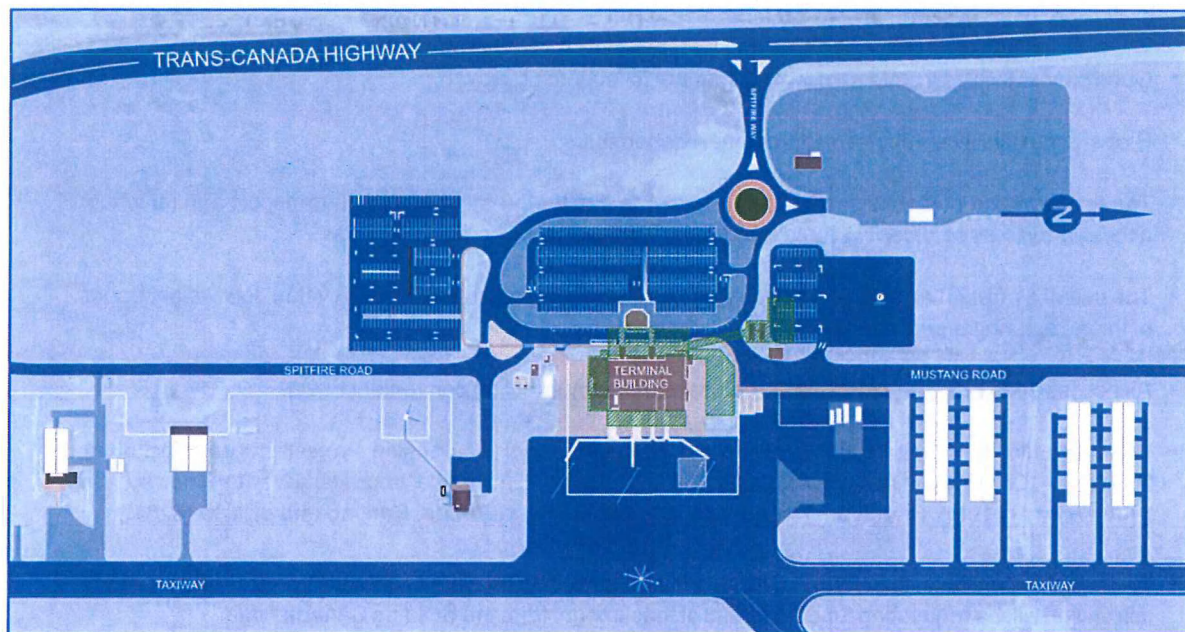


Air Terminal Building Expansion project overview:

Convenient, effective air travel is a conduit for residents, businesses, workers and visitors to the Mid-Island Region and is necessary to support continued regional economic development. The rapid and continued growth at the Nanaimo Airport has resulted in the actual passenger numbers being five years ahead of projections.

During the current peak times of day, the capacity of the terminal building is not sufficient to handle the current passenger volume, and additional flights have been announced. As passenger demand continues to grow, the terminal building will be expanded to allow for an additional security screening room, increased passenger queuing areas and an expanded passenger departure lounge.

SITE MAP OVERVIEW

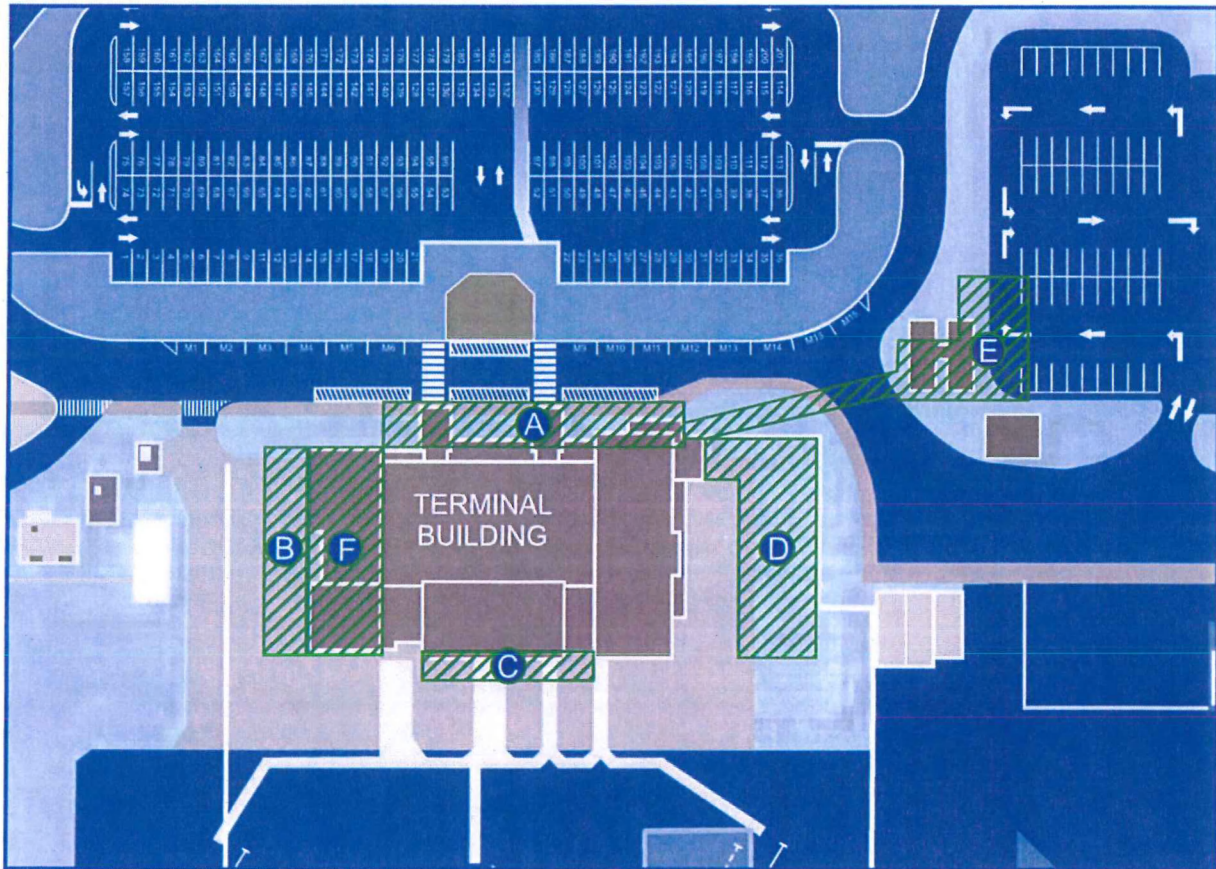


3350 Spitfire Rd, Cassidy BC

"During the current peak times of day, the capacity of the terminal building is not sufficient to handle the passenger volume."

Version 2.0 Dec 31 2014

TERMINAL BUILDING:



PROJECT DETAILS

- A ATB Main Expansion - Triple queuing area, relocate security office, establish check bag drop point, and increase passenger and vehicle flow
- B Baggage Make up Area - Expand security area to process forecasted passenger volumes at peak times and triple baggage make up area
- C Departure Lounge - Expand passenger departure lounge and increase services
- D Customs Hall - Develop area that can process a minimum of 150 passengers at time, either domestic or international
- E Car Rental Facility - North of the existing terminal building
- F Expanded offices and passenger areas

Project Cost: \$11 Million

Project Initiation 2015

NANAIMO AIRPORT COMMISSION



For more information please contact:
Mike Hooper, President, CEO 250-245-4191
mhooper@nanaimoairport.com

Delegation Request:

June Ross has requested an appearance before council. The request is made on behalf of Vancouver Island Water Watch Coalition.

The requested date is Feb 23, 2015.

The requested meeting is:
COW

Presenter's information

City: Nanaimo
Province: BC
Bringing a presentation: No

Details of Presentation:

I want to talk with Mayor and Council in regard to establishing a Watershed Board.

☐ Council
☒ Committee *of the whole*
☒ Open Meeting
☐ In-Camera Meeting
Meeting Date: 2015 Feb 23

Delegation Request:

Paul Manly has requested an appearance before council.

The requested date is Feb 23, 2015.

The requested meeting is:
COW

Presenter's information

City: Nanaimo
Province: BC
Bringing a presentation: Yes
Business Phone: (250) 729-1254

Details of Presentation:

I would like to present a petition on behalf of the Mid Island Chapter of the Council of Canadians requesting that the City of Nanaimo and the RDN work with First Nations, senior levels of government and the current land owners to begin a process to make the community drinking watershed publicly owned and controlled. I will be presenting a video that looks at several examples of designated community drinking watersheds. It includes positive examples such as the Capital Regional District public watershed and problems that can occur when designated community watersheds are not under public ownership and control.

☐ Council
☒ Committee *of the whole*
☒ Open Meeting
☐ Camera Meeting
Meeting Date: 2015 Feb 23

Delegation Request:

Morgan Kennah, Chris Cole has requested an appearance before council.

The requested date is Feb 23, 2015.

The requested meeting is:
COW

Presenter's information

Address: 65 Front Street, 4th floor
City: Nanaimo
Province: BC
Postal Code: V9R 5H9
Email: mkennah@islandtimberlands.com
Bringing a presentation: Yes
Business Phone: (250) 468-6830

Details of Presentation:

Nanaimo's Drinking Watershed: Collaboration and Commitment.

Island Timberlands and TimberWest Forest Corp would appreciate the opportunity to provide an overview of our ownership, activities and partnerships with respect to land and water management in the supply area from where the City sources its drinking water.

☐ Council
☒ Committee of the Whole
☒ Open Meeting
☐ Private Meeting
Date 2015 Feb 23

Delegation Request:

Allan Boos has requested an appearance before council.

The requested date is Feb 23, 2015.

The requested meeting is:
COW

Presenter's information

City: Nanaimo
Province: British Columbia
Bringing a presentation: No

Details of Presentation:

I would like a chance to bring up the inconsistencies with current bylaws surrounding mobile vendor licences in the city. Currently the city only offers vendor licences to flower vendors or food vendors. There is no ignoring the multiple local artisans down at the harbourfront selling wares in the summer. Where do the laws end, and where are the limits? I think it's time the city revisited the policy on retail locations on city parks, It would not only give vendors a legitimate place they could show off their wares, but also open up the city to receiving a monetary income that could be directed at maintaining the very parkland thats being used the most in this city.

☐ Council
☒ Committee... *of the whole*
☒ Open Meeting
☐ In-Camera Meeting
Meeting Date: *2015. Feb. 23*