AGENDA
COMBINED MEETING OF THE CULTURAL COMMITTEE
& THE NANAIMO COMMUNITY HERITAGE COMMISSION
BOARD ROOM, SERVICE & RESOURCE CENTRE, 411 DUNSMUIR STREET
WEDNESDAY, 2015-MAR-04, COMMENCING AT 4:30 PM

CHAIR: DIANE BRENNAN

1. **CALL MEETING TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

(Motion required to adopt agenda)

4. **ADOPTION OF MEETING NOTES:**

(a) Minutes of the Combined Cultural Committee & Nanaimo Community Heritage Commission Meeting held Wednesday, 2015-JAN-07 at 4:30 pm, in the Service and Resource Centre Board Room. *Pg. 1-4*

(Motion required to adopt minutes.)

5. **PRESENTATIONS:**

6. **CHAIR'S REPORT:**

7. **REPORTS OF ADVISORY BODIES & PARTNERS:**

(a) Design Advisory Panel
(b) Nanaimo Community Archives Society
(c) Port Theatre – January 2015 *Pg. 5-7*
(d) Nanaimo Art Gallery – January / February 2015 *Pg. 8-13*
(e) Nanaimo District Museum – December 2014 / January 2015 *Pg. 14*
(f) Harbour City Theatre – January / February 2015 *Pg. 15*

(Motion required to receive reports.)

8. **REPORTS OF PROJECT WORKING GROUPS:**

(a) Cultural Grant Working Group
(b) Art in Public Places Working Group
(c) Culture & Heritage Award Working Group

(Motion required to receive reports.)

9. **STAFF REPORTS:**

(a) Community Heritage Register Update *Pg. 16-41*
by C. Sholberg, Culture & Heritage Planner.

Staff Recommendation: That the Culture and Heritage Commission recommend that Council add the following properties to the Community Heritage Register:

NAME	ADDRESS	SCORE	GRADE
Cowman Residence	150 Kennedy Street	56/100	Pass
Grieve Residence	711 Wentworth Street	66/100	Pass
Tuck Residence	959 Wentworth Street	55/100	Pass
Pine Street Bungalow	20 Pine Street	54/100	Pass

(Motion required to approve recommendation.)

(b) Changes to Cultural Grant Funding Programs *Pg. 42-65*
by C. Barfoot, Culture & Heritage Coordinator.

Staff Recommendation: That the Culture and Heritage Commission recommend that Council approve changes to the Culture and Heritage Grant funding programs as outlined in the report.

(Motion required to approve recommendation.)

(c) Activity Update (January / February 2015) *Pg. 66-83*
by C. Sholberg, Culture & Heritage Planner.

Staff Recommendation: That the report be received as information.

(Motion required to receive report.)

(d) Activity Update (January / February 2015) *Pg. 84-87*
by C. Barfoot, Culture & Heritage Coordinator.

Staff Recommendation: That the report be received as information.

(Motion required to receive report.)

10. **CORRESPONDENCE:** (not related to a report to the Committee)

(a) Press release dated 2015-JAN-22: re province seeks nominations for Chinese historical sites. *Pg. 88-94*

(b) Vancouver Island Symphony's Executive Director's Report – Annual General Meeting 2014. *Pg. 98-119*

(c)	The National Trust for Canada presents "I Love My Main Street" Photo Contest.	*Pg. 120-121*
(d)	Help send the Wellington Jazz Trio (Dick Olynyck Trio) to Monterey.	*Pg. 122-123*
(e)	Letter dated 2015-FEB-03 from Island Consort Chamber Society re thank you for 2015 operating grant.	*Pg. 124*
(f)	Letter dated 2015-FEB-05 from Tidesmen Barbership Chorus re thank you for 2015 operating grant.	*Pg. 125*
(g)	Letter dated 2015-FEB-07 from Nanaimo Sings! re thank you for 2015 festivals and events grant.	*Pg. 126*
(h)	Letter dated 2015-FEB-24 from Opera Nanaimo re thank you for 2015 operating grant.	*Pg. 127*
(i)	unConference, 2015-MAR-29 from 11:00 to 3:00 pm	*Pg.128-129*
(j)	Social Enterprise eCatalyst, 2015-MAR-03 from 4:00 to 5:30 pm	*Pg. 130*
(k)	Community Cultural Roundtables, 2015-MAR-14, 1:00-4:00 pm	*Pg. 131-132*

(Motion required to receive correspondence.)

11. **NOTICE OF MOTION:**

12. **OTHER BUSINESS:**

(a) Update by John Hofman on Morden Mine

(Motion required if there is other business.)

13. **DELEGATIONS** (not related to a Report to the Committee): (10 MINUTES)

(Motion required to receive the delegation.)

14. **QUESTION PERIOD:**

(Agenda items only.)

15. **ADJOURNMENT:**

(Motion required to adjourn the meeting.)

UNADOPTED

MINUTES
COMBINED MEETING OF THE CULTURAL COMMITTEE & NANAIMO COMMUNITY HERITAGE COMMISSION
HELD IN THE SERVICE & RESOURCE CENTRE BOARD ROOM, 411 DUNSMUIR STREET
WEDNESDAY, 2015-JAN-07, COMMENCING AT 4:30 PM

PRESENT: Ms. Diane Brennan, Chair

Cultural Committee Members:
Ms. Gerda Hofman
Ms. Wendy Smitka
Ms. Marianne Turley
Ms. Julie Bevan
Mr. Kim Smythe

Heritage Commission Members:
Mr. W.E. Gard
Ms. Charlene Riches
Ms. Christine Meutzner
Mr. John Manning
Mr. Loyd Sherry
Ms. Jill Stannard

Regrets:
Mr. John Hofman
Ms. Kerrie Low
Ms. Geraldine Manson

Guests:
Councillor Ian Thorpe

Staff:
S. Samborski, Senior Manager, Culture and Heritage
C. Sholberg, Culture and Heritage Planner
R. Buckler, Recording Secretary

---

1. CALL THE OPEN MEETING TO ORDER:

The Combined Meeting of the Cultural Committee and the Nanaimo Community Heritage Commission was called to order at 4:34 pm.

2. INTRODUCTION OF LATE ITEMS:

None.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the combined Cultural Committee / Heritage Commission Meeting of Wednesday, 2014-DEC-03 at 4:30 pm, in the Service and Resource Centre Board Room be adopted with the following amendment (see next page):

- Item 8 (a) Reports of Project Working Groups.
  Cultural Grant ~~Review~~ Working Group

The motion carried unanimously.

5. PRESENTATIONS:

(a) Presentation on Potential Additions to Heritage Register by Christine Meutzner, Nanaimo Community Archives; and Chris Sholberg, Culture & Heritage Planner.
For information (attached). Using a list of six potential heritage register additions, C. Meutzner provided an overview of how buildings and properties are considered for possible addition using a point evaluation system. Each potential addition is considered for architectural value, but also cultural and community value.

- 160 Kennedy Street
- 711 Wentworth Street
- 717 Wentworth Street
- 959 Wentworth Street
- 20 Pine Street
- 150 Kennedy Street

Staff will complete a point evaluation for each of the above noted buildings in preparation for the next meeting. Based on the scores received, buildings can be considered for addition at the next meeting.

6. CHAIR'S REPORT:

None.

7. REPORTS OF ADVISORY BODIES:

(a) Design Advisory Panel.
No report.

(b) Nanaimo Community Archives Society.
For information (verbal). December has been a busy month. Currently working with the City on a number of interpretive content (signs, brochures, etc.).

(c) Port Theatre – November / December 2014.
For information (attached).

(d) Nanaimo Art Gallery – December 2014.
For information (attached).

(e) Nanaimo District Museum – November / December 2014.
For information (attached).

(f) Harbour City Theatre – November / December.
For information (attached).

It was moved and seconded that the above noted reports be accepted as presented. The motion was carried unanimously.

8. REPORTS OF PROJECT WORKING GROUPS:

(a) Cultural Grant Working Group.
For information (verbal). Final recommendations for 2015 Cultural Operating Grants / Arts & Cultural Festivals & Events Grants will be discussed during the "Special" In Camera meeting to be held directly following this regular meeting.

- *Grant Applicant Information Sessions, Wednesday, 2015-JAN-21*
The Culture & Heritage Department is hosting two information sessions designed for cultural grant applicants, in order to provide an overview of the upcoming changes to the City's Cultural Grant funding programs in 2016 (to be applied for in late 2015). Sessions will be held in the Port Theatre Harmac Room with session times as follows:

Day Session: 2:00 pm to 4:00 pm **OR** Evening Session: 6:00 pm to 8:00 pm

Why changes? In 2013, Council requested that a review of the City's cultural funding program process / criteria be undertaken as part of the cultural planning process. The purpose of the review was to ensure that the City's cultural funding programs reflected strategic investment based on clear and consistent criteria and was aligned with the *2014-2020 Cultural Plan for a Creative Nanaimo* and the *2012-2015 Corporate Strategic Plan*. A final report has been completed (City of Nanaimo Cultural Funding Program Review by Mollineaux Management) and outlines the recommended changes. Based on these recommendations, an updated grant program will be implemented for the fiscal year 2016.

(b) Art in Public Places Working Group.
For information (verbal). Final recommendations for 2015 Temporary Outdoor Public Art selections will be discussed during the "Special" In Camera meeting to be held directly following this regular meeting.

(c) Culture & Heritage Award Working Group.
For information (verbal). Award recommendations were approved by Council in December. Recipients and nominators have been contacted and notified of next steps. The Working Group will meet in upcoming weeks to begin plans for the award ceremony night (to be held at the Port Theatre on the evening of 2015-APR-09).

Staff recommendations for 2013/14 Heritage Building Rehabilitation Awards (to be part of the 2015 Culture & Heritage Award ceremony) will be discussed during the "Special" In Camera meeting to be held directly following this regular meeting.

It was moved and seconded that the information be received as presented. The motion was carried unanimously.

9. STAFF REPORTS:

(a) Activity Update (December 2014) by C. Sholberg, Culture & Heritage Planner.
For information (attached).

Staff Recommendation: That the information be received as presented.

It was moved and seconded that the information be received as presented. The motion was carried.

(b) Activity Update (December 2014) by C. Barfoot, Culture & Heritage Coordinator.
For information (attached).

Staff Recommendation: That the information be received as presented.

It was moved and seconded that the information be received as presented. The motion was carried.

10. CORRESPONDENCE:

11. NOTICE OF MOTION:

12. OTHER BUSINESS:

(a) Update by John Hofman on Morden Mine.
For information (verbal). C. Sholberg provided anupdate on behalf of J. Hofman, noting the Board will be meeting to review the engineering study that was recently completed, stating that repairs could cost approximately 2.8 million. Now, funding sources must be found.

13. DELEGATIONS:

14. QUESTION PERIOD:

15. ADJOURNMENT:

It was moved and seconded at 5:17 pm that the meeting adjourn. The motion carried unanimously.

Diane Brennan
CHAIR
CULTURE & HERITAGE COMMISSION

CERTIFIED CORRECT:

Suzanne Samborski
SENIOR MANAGER
CULTURE AND HERITAGE

2015-JAN-07
File: 0360-20-C01 Cultural Committee
G:\Cultural - Committee\2015\Minutes\NCHC&CC150107M.docx

THE PORT THEATRE

MONTHLY ACTIVITY REPORT

January 2015

#	DATE	EVENT	TIME	CATEGORY	AUD	ARTIST
1	9	If I Can Dream - Elvis	7:30pm	music	421	19
2	13	Snowed-In Comedy Tour	8:00pm	comedy	580	7
3	16	Abba & BeeGees	7:30pm	music	804	24
4	17	International Guitar Night	7:30pm	music	620	7
5	20	Mid-Island Co-op	1:00pm	meeting	20	0
6	21	City of Nanaimo Culture & Heritage	2:00pm	meeting	50	0
7	21	City of Nanaimo Culture & Heritage	6:00pm	meeting	20	0
8	28	Stuart McLean & Vinyl Café	7:00pm	comedy & music	800	13
9	29	VIU Convocations	2:30pm	ceremonies	600	265
10	30	VIU Convocations	2:30pm	ceremonies	500	265
11	30	VI Symphony	7:00pm	rehearsal	0	52
12	31	VI Symphony	12:30pm	rehearsal	0	52
13	31	VI Symphony	7:30pm	music	674	52
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
32						
33						
34						
35						

TOTALS

Number of Events:	13
Estimated Audience Attendance:	5089
Estimated Number of Artists/Crew:	756
Total people through the building:	**5845**

Monthly Event Report

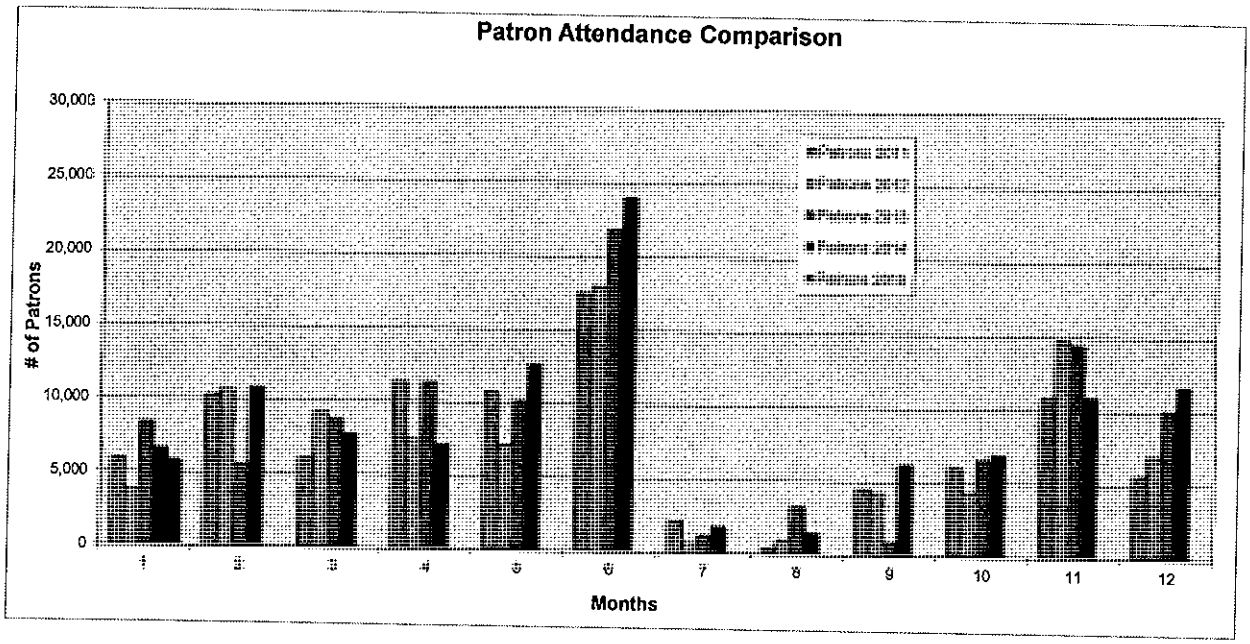
THE PORT THEATRE

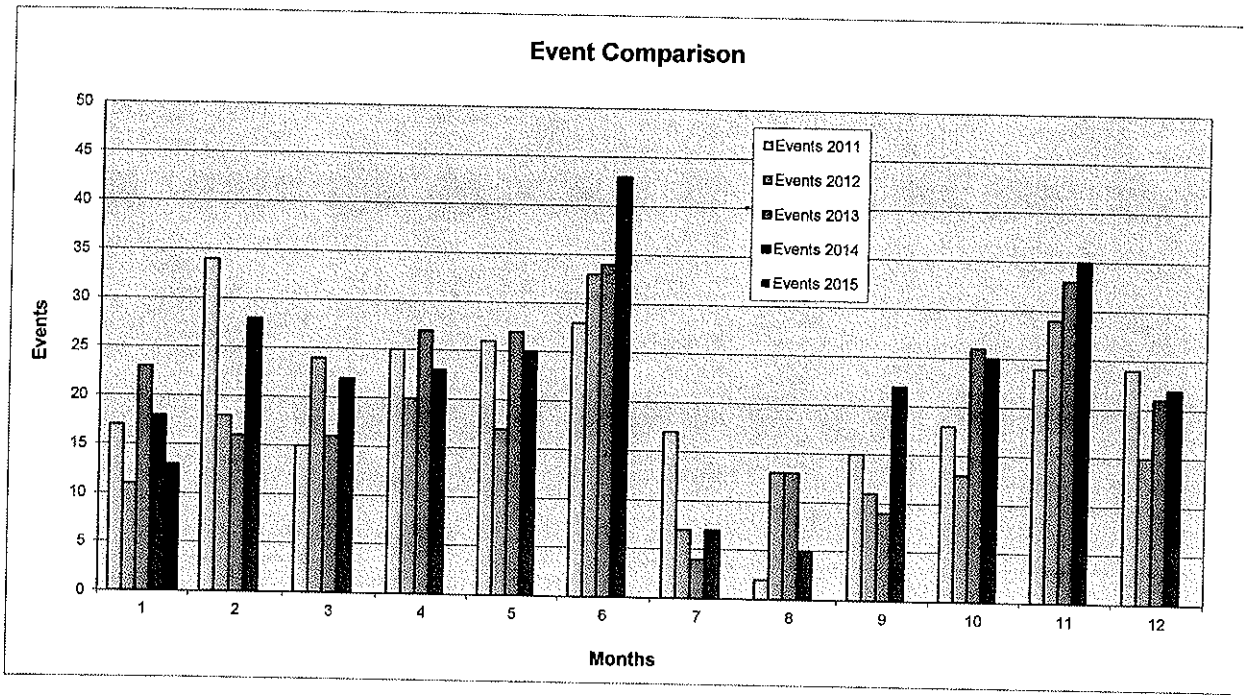
January 2015

	# Events 2011	# Events 2012	# Events 2013	# Events 2014	# Events 2015	# Patrons 2011	# Patrons 2012	# Patrons 2013	# Patrons 2014	# Patrons 2015
Jan	17	11	23	18	13	5,912	3,813	8,381	6,584	5,845
Feb	34	18	16	28		10,271	10,616	5,513	10,745	
Mar	15	24	16	22		6,056	9,176	8,691	7,691	
Apr	25	20	27	23		11,333	7,436	11,295	7,059	
May	26	17	27	25		10,709	7,161	10,131	12,568	
Jun	28	33	34	43		17,535	18,000	21,824	24,000	
Jul	17	7	4	7		2,132	703	1,174	1,775	
Aug	2	13	13	5		334	885	3,249	1,454	
Sep	15	11	9	22		4,468	4,294	874	6,158	
Oct	18	13	26	25		6,021	4,373	6,549	6,873	
Nov	24	29	33	35		10,873	14,729	14,443	10,886	
Dec	24	15	21	22		5,647	7,008	10,044	11,637	
TOTALS	**245**	**211**	**249**	**275**	**13**	**91,291**	**88,194**	**102,168**	**107,430**	**5,845**

Five year average attendance for same month	6,107
Five year average number of events same month	16

THE PORT THEATRE





NANAIMO
art gallery

ACTIVITY REPORT: January 2015

Campus Gallery (900 Fifth Street)

EXHIBITION:

RECORD (RE)CREATE

Contemporary Coast Salish Art from the Salish Weave Collection

January 10 to April 12, 2015

Jane Marston, Charles Elliott, Susan Point, Stan Greene, Andy Everson, Chris Paul, lessLIE, Maynard Johnny Jr., Angela Marston, Luke Marston, John Marston, Thomas Cannell, Kelly Cannell, Dylan Thomas

Record, (Re)create: Contemporary Coast Salish Art from the Salish Weave Collection showcases a selection of works by artists of Coast Salish ancestry from the Salish Weave Collection privately held in British Columbia. The fourteen artists featured are frequently unified as Coast Salish, but they are representatives of a number of distinct First Nations that span the southern coast of British Columbia, and extend into Washington and Oregon. The common term "Coast Salish" is in fact a designation initiated by anthropologists and linguists to classify a widely distributed group of coastal Indigenous Peoples who speak related languages, share social commonalities, and interconnected histories.

The artists in *Record, (Re)create* represent multiple generations and voices and work in a range of media such as carving, painting, serigraphy, glass, hide, metal, and cedar-bark weaving. This diversity of materials and approaches is employed in the artists' negotiations between traditional and contemporary aesthetics. To record history and recreate form is central to the reimagining of culture through art

Recent exhibitions held at Canadian art institutions such as *Ebb & Flow: Rande Cooke + Sonny Assu* (Nanaimo Art Gallery, 2012), *Beat Nation: Art, Hip Hop & Aboriginal Culture* (Vancouver Art Gallery, 2012), *Close Encounters: The Next 500 Years* (Winnipeg, various locations, 2011), *Man Turned To Stone: T'xwelatse* (The Reach, 2011), and *Urban Thunderbirds | Ravens in a Material World* (Art Gallery of Greater Victoria, 2013) demonstrate the role of the exhibition space as one that is crucial in engaging with the general population on issues of colonization – and decolonization. Additionally, this public space plays an important role in providing opportunities to establish connections between Indigenous and non-Indigenous communities.

Education: _lessLIE held an artist talk at the campus location discussing the works exhibited in Record/Recreate.

Downtown Gallery (150 Commercial Street)

GLEANERS

January 24 to May 2, 2015

Sean Alward, Mary Atkinson, Joost Conijn, Randy Lee Cutler, Steven Davies, Michael Drebert, Joar Nango, Kara Uzelman and Agnes Varda

Curated by Jesse Birch

This exhibition takes its name from Jean Francois Millet's painting *The Gleaners* (1857), which depicts three peasant women hunched down picking the remainders of a harvest. The traditional practice of gleaning involves gathering and sharing forgotten or ignored food crops, but gleaning occurs whenever things or ideas that were once cast aside are given new value. In this exhibtion Canadian and international artists *glean for stories*.

Storytellers acquire their tales through travel to distant places, slow engagement with a single place or idea, or a combination of the two. In *Gleaners*, the process of collecting stories is integrated within the narratives themselves. These tales are shared through a range of media including photography, video, sculpture, music, and word of mouth.

The exhibition will be accompanied by information about Nanaimo's organized food gleaning programs courtesy of Nanaimo Foodshare.

Free events and public programming:

A talk and tour on the relationship between collecting and storytelling with artist Kara Uzelman and curator Jesse Birch on Saturday, January 24, 2pm.

Screenings of Agnes Varda's *The Gleaners and I* will be held at 7pm on Friday February 13, Friday March 13, and Friday April 10, Nanaimo Art Gallery's Art Lab

Gleaners: Salt Walk
Saturday April 19, 2pm
A Salt Walk with Randy Lee Cutler. Join artist Randy Lee Cutler for a walk through downtown Nanaimo exploring the enduring relationship that civilizations have had with salt, from its importance in food preservation and healing to more aesthetic and philosopical implications.

EDUCATION – ART LAB

Saturday Studio – Three themed workshops for children ages 5 to 11, sponsored by RBC were held in October.

Life Drawing Studio – Drawing from the model held every Monday of every month.

Total Gallery Attendance: 839

Note: Campus gallery was closed January 1-8, 2015 for installation of new exhibit and Downtown gallery was closed January 1-22, 2015 for installation of new exhibit.

NANAIMO
art gallery

ACTIVITY REPORT: February 2015

Campus Gallery (900 Fifth Street)

EXHIBITION:

RECORD (RE)CREATE

Contemporary Coast Salish Art from the Salish Weave Collection

January 10 to April 12, 2015

Jane Marston, Charles Elliott, Susan Point, Stan Greene, Andy Everson, Chris Paul, lessLIE, Maynard Johnny Jr., Angela Marston, Luke Marston, John Marston, Thomas Cannell, Kelly Cannell, Dylan Thomas

Record, (Re)create: Contemporary Coast Salish Art from the Salish Weave Collection showcases a selection of works by artists of Coast Salish ancestry from the Salish Weave Collection privately held in British Columbia. The fourteen artists featured are frequently unified as Coast Salish, but they are representatives of a number of distinct First Nations that span the southern coast of British Columbia, and extend into Washington and Oregon. The common term "Coast Salish" is in fact a designation initiated by anthropologists and linguists to classify a widely distributed group of coastal Indigenous Peoples who speak related languages, share social commonalities, and interconnected histories.

The artists in *Record, (Re)create* represent multiple generations and voices and work in a range of media such as carving, painting, serigraphy, glass, hide, metal, and cedar-bark weaving. This diversity of materials and approaches is employed in the artists' negotiations between traditional and contemporary aesthetics. To record history and recreate form is central to the reimagining of culture through art

Recent exhibitions held at Canadian art institutions such as *Ebb & Flow: Rande Cooke + Sonny Assu* (Nanaimo Art Gallery, 2012), *Beat Nation: Art, Hip Hop & Aboriginal Culture* (Vancouver Art Gallery, 2012), *Close Encounters: The Next 500 Years* (Winnipeg, various locations, 2011), *Man Turned To Stone: T'xwelatse* (The Reach, 2011), and *Urban Thunderbirds | Ravens in a Material World* (Art Gallery of Greater Victoria, 2013) demonstrate the role of the exhibition space as one that is crucial in engaging with the general population on issues of colonization – and decolonization. Additionally, this public space plays an important role in providing opportunities to establish connections between Indigenous and non-Indigenous communities.

Downtown Gallery (150 Commercial Street)

GLEANERS

January 24 to May 2, 2015

Sean Alward, Mary Atkinson, Joost Conijn, Randy Lee Cutler, Steven Davies, Michael Drebert, Joar Nango, Kara Uzelman and Agnes Varda

Curated by Jesse Birch

This exhibition takes its name from Jean Francois Millet's painting *The Gleaners* (1857), which depicts three peasant women hunched down picking the remainders of a harvest. The traditional practice of gleaning involves gathering and sharing forgotten or ignored food crops, but gleaning occurs whenever things or ideas that were once cast aside are given new value. In this exhibtion Canadian and international artists *glean for stories*.

Storytellers acquire their tales through travel to distant places, slow engagement with a single place or idea, or a combination of the two. In *Gleaners*, the process of collecting stories is integrated within the narratives themselves. These tales are shared through a range of media including photography, video, sculpture, music, and word of mouth.

The exhibition will be accompanied by information about Nanaimo's organized food gleaning programs courtesy of Nanaimo Foodshare.

Free events and public programming:

A talk and tour on the relationship between collecting and storytelling with artist Kara Uzelman and curator Jesse Birch on Saturday, January 24, 2pm.

Screenings of Agnes Varda's *The Gleaners and I* will be held at 7pm on Friday February 13, Friday March 13, and Friday April 10, Nanaimo Art Gallery's Art Lab

Gleaners: Salt Walk
Saturday April 19, 2pm
A Salt Walk with Randy Lee Cutler. Join artist Randy Lee Cutler for a walk through downtown Nanaimo exploring the enduring relationship that civilizations have had with salt, from its importance in food preservation and healing to more aesthetic and philosopical implications.

EDUCATION – ART LAB

Saturday Studio – Four themed workshops for children ages 5 to 11, sponsored by RBC were held in October.

Life Drawing Studio – Drawing from the model held every Monday of every month.

Painting Workshop – A one and a two day painting workshops were held in Art Lab by local artist Sarah Robichaud.

Professional Development Workshop – A half day professional development workshop for School District #69 was held including a tour of the current exhibition Gleaners by curator Jesse Birch and a hands on workshop conducted by Yvonne Vander Kooi Art Education coordinator for the Nanaimo Art Gallery.

Total Gallery Attendance: 847

NANAIMO MUSEUM

Report to the City of Nanaimo Culture and Heritage Commission

January 2015 submitted February 11, 2015 by Debbie Trueman

Administration/Revenue

- Numbers/Revenue - The Gift Shop continues to do very well as our "fundraising" event. Sales 2014 are up a whopping 26% over 2013 with gross sales topping 120,000! Total attendance including Bastion is just under 64,000 up almost 10%. Of that, program numbers, despite the strike, were up over 16% thanks to homeschooling and increases for drop in programs (free) in March and summer. Program revenue up over 5%. We will be losing Lunar New Year event so numbers may be down this year.
- Yearend - our audit is booked for first week of February.
- CHASP - application for extra staff person 1 year funding goes in July for hopefully a September start. A portion of our surplus ($10,000) will be our contribution and has been added to the salary line in adjusted budget.

Exhibit Programming/Collection (see attached exhibit schedule)

- Christmas - was very successful-we received better coverage and numbers were up for Santa's workshop which helped us as well.
- Red Lights & Roulette - Is going to have great stories!! Nanaimo Casino is sponsoring. Late addition-attendance in the first week was great and today's presentation is oversold!! I think this may become a book.
- Ivan Sayers exhibit- will be sponsored by Julia's Ladies Clothing and they are very excited and can give us some excellent advertising coverage and exposure through the client email list.
- Long Term planning - Aimee is working on exhibit schedule for 2017.
- Collection plan - continues to slowly progress. Collection
- Marketing - magnets, annual exhibit brochure, openings, sponsors efforts successful so far.
- Emily Carr Exhibit - I am waiting on the Art Gallery to secure sponsor for the "big" shared exhibit. all the money will probably go to advertising as rental is reasonable.

Programs and Events

- School Programs - Christmas and home school programming saved numbers this year.
- Christmas Family Event - was well received again and will happen again this year
- Heritage Month - we have several programming events planned-see attached newsletter.
- Cruise ships - 3 this summer-2 large 1 smaller 2 coming from Alaska-end of trip-should be good.

Community Partnerships

- December Admission by Donation - Great Nanaimo Toy Drive received just over $2200.
- Venue Rental- has slowed but should pickup for spring. Last year revenue was up 155 over 2013.
- Cultural Managers Group - continues to meet-current discussions around advocacy and education efforts needed to maintain the Cultural Department.
- DNBIA - Jamie has taken over for me on the events committee.

Rebecca Buckler

From: Charlotte deRook [cderook@shaw.ca]
Sent: Wednesday, February 25, 2015 4:31 PM
To: Rebecca Buckler
Cc: Board
Subject: Harbour City Theatre Alliance - Monthly Report - February 2015

HCTA has been very busy this month and we are excited with our venue rentals over the next few months.

February saw Schmooze Productions rehearsals for Rent with a total of 48 hours and a cast and crew of 25 each time Total 1200

Crimson Coast - Body Talk - Feb 4, 11, 18, 25 48

Sirreal Hip Hop Dance - Feb 7 80

Theatre One - Emerging Voices Play Reading - Feb 11 10

Aspengrove School - Rehearsal and Performance - Feb 13 40

Wichan Wedding - Feb 14 50

Indie Entertainment - Vocal Workshops - Feb 18, 25 20

Kismet Theatre Academy - Feb 25, 26, 27 120

As you can see from the dates and figures above, HCTA is pleased to be active in the community.

Sincerely,

Charlotte deRook
Administrator
Harbour City Theatre Alliance

2015 YTD Figures

Month	# of Events	# of Attendees	YTD Attendees
January	2	100	100
February	24	1568	1668
March			
April			
May			
June			

City of Nanaimo

REPORT TO THE CULTURE AND HERITAGE COMMISSION

DATE OF MEETING: 2015-MAR-04

AUTHORED BY: CHRIS SHOLBERG, CULTURE AND HERITAGE PLANNER
CULTURE & HERITAGE DEPARTMENT

RE: COMMUNITY HERITAGE REGISTER UPDATE

STAFF RECOMMENDATION:

That the Culture & Heritage Commission recommend that Council add the following properties to the Community Heritage Register:

NAME	ADDRESS
Cowman Residence	150 Kennedy Street
Grieve Residence	711 Wentworth Street
Tuck Residence	959 Wentworth Street
Pine Street Bungalow	20 Pine Street

PURPOSE:

To receive Commission recommendation to Council on additions to the Community Heritage Register.

BACKGROUND:

Council adopted the City's first official Community Heritage Register at its regular meeting held 2002-OCT-07. At that time, the Register included 140 buildings, 6 cemeteries, and 6 structures. Council has since amended the Heritage Register by adding 29 buildings, 3 structures, 2 sites, and removed 9 buildings due to demolition.

DISCUSSION:

A Community Heritage Register is an official list of properties identified by the City as having heritage value. Adoption of a Register ensures that building owners and prospective buyers are aware of the building's heritage status. In addition, creation of a Register permits Council, through the Heritage Procedures Bylaw, to implement temporary protection measures for buildings threatened with demolition or alteration. These temporary protection measures allow Council to:

- temporarily withhold approval for an action that would lead to alteration of a listed heritage property;
- temporarily withhold a demolition permit; and
- require an impact assessment to determine the effect of a proposed development on a heritage resource, before the development takes place.

Buildings on a Community Heritage Register can also take advantage of special "equivalency" provisions contained in the BC Building Code Heritage Building Supplement. The Register can

also be used as a criterion for municipal grants, tax exemption, and non-monetary incentives, such as zoning relaxation or development bonuses.

New Nominations

The following new nominations have been evaluated by City staff and are presented for the Commission's review. A passing score is considered to be 50 or greater out of 100 for residential nominations:

NAME	ADDRESS	SCORE	GRADE
Cowman Residence	150 Kennedy Street	56/100	Pass
Duncan/Paghehuk Residence	160 Kennedy Street	48/100	Fail
Grieve Residence	711 Wentworth Street	66/100	Pass
Wentworth Street Residence	717 Wentworth Street	48/100	Fail
Tuck Residence	959 Wentworth Street	55/100	Pass
Pine Street Bungalow	20 Pine Street	54/100	Pass

A copy of each detailed evaluation has been attached for reference (Attachment A).

In order for these amendments to be made, Council must pass a resolution adding the buildings to the Community Heritage Register. Based on the Commission's review, successfully nominated properties will be incorporated into an updated Community Heritage Register document for Council's review and adoption.

Strategic Plan Considerations

The Heritage Register and its periodic update further the goals of the Cultural Vitality (Creativity, Diversity, Heritage and Innovation) Pillar of the Strategic Plan.

Official Community Plan Considerations

Under Section 3.6 Heritage of the Official Community Plan (OCP), updating the Heritage Register satisfies the following portion of Policy 1 – maintain a community heritage register of buildings, structures and sites that have heritage value."

Respectfully submitted,

Chris Sholberg
CULTURE & HERITAGE PLANNER
CULTURE & HERITAGE DEPARTMENT

Concurrence by:

Suzanne Samborski
SENIOR MANAGER

Drafted: 2015-JAN-28
Working: G:\Admin - Council & Commission Reports\2015\DRAFT CCRPT150304-HeritageRegisterUpdate
File: 6800-20-P01-17 Heritage Register / CIC Prospero File by Address
CS/rt

ATTACHMENT A

City of Nanaimo
Heritage Register Evaluation Form (modified 2012)

Street Address: 150 Kennedy Street – Cowman Residence
Evaluation Date: 2015-Jan-01

Architectural History (maximum category score = 25)	***Excellent***	***Very Good***	***Good***	***Fair/Poor***
		Edwardian era bungalow		
Style/Design	10	8	5	0
Construction	7	5	3	0 unknown
Designer/Builder	8	5	3	0 unknown
Cultural History (maximum category score is 25)	***Excellent***	***Very Good***	***Good***	***Fair/Poor***
			containing development in Old City area/	
Historical Importance	25	20	10	5
Context (maximum category score is 25)	***Excellent***	***Very Good***	***Good***	***Fair/Poor***
Site	9	5 – strongly apparent site relationship/across from Gyro Park.	3	0
Neighbourhood	9	5 – compatible residential use – Old City grouping.	3	0
Symbolic Value	7	5	3 – prominent to street	0
Integrity (maximum category score is 25)	**Excellent**	**Very Good**	**Good**	**Fair/Poor**
	– no detracting alterations.			
Intactness	25	20	10	5
Sub-Total Score:				
	– no apparent issues.			
Condition (subtract points for condition)	-0	-10	-20	-30
Total Score:	56			

Manager's house for Shelly Bros./ Cowchan Bakeries.

Note: ***Recommendation to include on Register if residential resource score exceeds 50 and commercial, institutional, industrial resource score exceeds 60. Adapted from Luxton original by Nanaimo Archives, 2007.***

G:\devplan\files\plandev\6800\20\P01\17\Heritage Register Evaluation Form - modified.doc

150 Kennedy Street

Ca. 1918

Served as Manager's House for Shelly Bros / Cdn Bakeries

Cowman (Manager) lived here from at least as early as 1918 to to ca. 1940.

For Sale
Larry Mellon

BC Register of Historic Places

Shirras Residence

Unique FPT Identifier	
Other Names	n/a

LOCATION

Jurisdiction	BC			
Street	150 Kennedy Street			
Community	Nanaimo		**Province**	BC
Locality	City Centre			
District	Regional District of Nanaimo			
Sub-District	Nanaimo			
Economic Region	n/a			
Cadastral Identifier				
Coordinates	Type	Datum	Zone	
	Latitude		Longitude	

DESCRIPTION

Description

The Shirras Residence is a one and a half storey, Edwardian Vernacular style building located in Nanaimo's residential neighborhoods.

Description of Boundaries

The Shirras Residence is comprised of a single residential building and associated grounds located at 150 Kennedy Street (Section D of Lot 6, Block L, Section 1, Nanaimo District, Plan 584, except the Northerly 70.5 feet (P.I.D. 008-843-155))

Area

Heritage Value

Built in 1915, the Shirras Residence is an example of the Edwardian Vernacular style. The bell cast, front dormer roof, full width open front verandah with square columns, wide roof overhang, multi-paned windows and porch columns define the style.

Character-Defining Elements

- Many elements of Edwardian Vernacular including a bell cast, dormer roof, full width open front verandah with square columns, wide roof overhang, multi-paned windows and porch columns.
- On the property is a fruit tree which was planted in 1910
- This house looks over Gyro park which is important because of history as a military camp for the city of Nanaimo

1.0 Identification

1.1 Name of Building: n/a
1.2 Historic Name: n/a
1.3 Street Address: 150 Kennedy Street
1.4 Legal Description: Section D of Lot 6, Block L, Section 1, Nanaimo District, Plan 584, Except the Northerly 70.5 Feet
1.5 Zoning: RS – 1A
1.6 O.C.P: Nbhrhood
1.7 Present Owner and Address:
Colleen Butler Jean
Box 341 STN A
Nanaimo BC
V9R 5L3

2.0 Historical Significance

2.1 Construction Date and Source: 1915
2.2 Original Owner and Source: John Shirras
2.3 Architect and Source: n/a

2.4 Builder and Source: n/a
2.5 People or Events of Historic Interest Associated with the Site:

3.0 Usage

3.1 Original Use: Residence
3.2 Present Use: Residence

4.0 Architecture and Structure

4.1 Foundation Material: n/a
4.2 Basement: yes
4.3 Number or Stories: 1 1/2
4.4 Structural Materials: n/a
4.5 Cladding: shakes/ wood siding horizontal
4.6 Windows: possibly original/ stained glass
4.7 Roof Type: front gable
4.8 Roof Cover: shingles
4.9 Design Description: full front verandah, central stairway, entry, flanked by 2 windows, square columns
4.10 Condition: good

5.0 Context

5.1 Sitting on lot: standard setback
5.2 Context to Area: compatible residential
5.3 Adjacent Addresses suitable for Heritage Grouping: 103 Milton Street
5.4 Significant Landscape Features: nothing significant

6.0 General Comment: n/a

7.0 Research Information

7.1 Assessment Information:

John Shirras – police constable, city jail - building file
1913 – owned by JT Story - no house
1914 – assessment, owned by JT Story Land 750
1915 – assessment, owned by John Shirras 750, 1500 - improvement
1916 – owned by John and Jennie Shirras
1919 – owned by Shelly Bros
1922 – owned by Shelly Brothers
1926 – owned by Canadian Bakeries - Percy Cowman (Mary) Mgr. Bread and cakes
1929 – owned by Canadian Bakeries Ltd
1932 – owned by Canadian Bakeries Ltd
1937 – owned by Canadian Bakeries ltd
1938 – owned by James Wm and Eliza Ledgerwood
1940 – owned by James William Ledgerwood

7.2 Additional References:
Tax assessment roles
Building file: 150 Kennedy Street

(Duncan/Paghetuk Residence?)

City of Nanaimo
Heritage Register Evaluation Form (modified 2012)

Street Address: 160 Kennedy Street
Evaluation Date: 2015-Jan-21

Original Owner — Sidney Duncan / John Paghetuk

Architectural History (maximum category score = 25)	***Excellent***	***Very Good***	***Good***	***Fair/Poor***
			Edwardian era bungalow	
Style/Design	10	8	5	0
Construction	7	5	3	0 unknown
Designer/Builder	8	5	3	0 unknown
Cultural History (maximum category score is 25)	***Excellent***	***Very Good***	***Good***	***Fair/Poor***
			Home for many years of R. Vincent Coveney, Manager for North District Credit Bureau. Continuing suburban development in Old City area.	
Historical Importance	25	20	10	5
Context (maximum category score is 25)	***Excellent***	***Very Good***	***Good***	***Fair/Poor***
			strongly apparent site relationship across from Gyro Park.	
Site	9	5	3	0
Neighbourhood	9	5 — compatible residential area; part of old City grouping.	3	0
Symbolic Value	7	5	3 — prominent corner lot.	0
Integrity (maximum category score is 25)	**Excellent**	**Very Good**	**Good**	**Fair/Poor**
			some minor changes — window upgrades / later wood scroll work.	
Intactness	25	20	10	5
Sub-Total Score:				
Condition (subtract points for condition)	-0 — no apparent issues.	-10	-20	-30
Total Score:	48			

***Note**: Recommendation to include on Register if residential resource score exceeds 50 and commercial, institutional, industrial resource score exceeds 60. Adapted from Luxton original by Nanaimo Archives, 2007.*

Some new nominations for register inclusion….

<u>160 Kennedy</u>

-Built 1912

-by/for John [Pagchuk?]

-later owners: Coveney

RV Coveney: Credit Union Mgr

RT Coveney: Sherriff

1.0 Identification

1.1 Name of Building: n/a
1.2 Historic Name: n/a
1.3 Street Address: 160 Kennedy Street
1.4 Legal Description: Section E of Lot 6, Block L, Section 1, Nanaimo District, Plan 584
1.5 Zoning: RS – 1A
1.6 O.C.P: Nbhrhood
1.7 Present Owner and Address:
Richards Lynn
Stephanie Lynn
160 Kennedy Street
Nanaimo BC
V9R 2H7

2.0 Historical Significance

2.1 Construction Date and Source: 1912
2.2 Original Owner and Source: Sidney Duncan/ John Paghehuk
2.3 Architect and Source: n/a

2.4 Builder and Source: n/a
2.5 People or Events of Historic Interest Associated with the Site: Coveney R. Vincent and Coveney and Clarkson North District Credit Bureau (161 Commercial)

3.0 Usage

3.1 Original Use: Residence
3.2 Present Use: Residence

4.0 Architecture and Structure

4.1 Foundation Material:
4.2 Basement: n/a
4.3 Number or Stories: 1
4.4 Structural Materials: n/a
4.5 Cladding: horizontal wood
4.6 Windows: probably original with screen on front door
4.7 Roof Type: gable
4.8 Roof Cover: shingles
4.9 Design Description: Edwardian Vernacular Arts and Crafts
4.10 Condition: good

5.0 Context

5.1 Sitting on lot: standard setback
5.2 Context to Area: compatible residential
5.3 Adjacent Addresses suitable for Heritage Grouping: 103 Milton Street
5.4 Significant Landscape Features: nothing significant

6.0 General Comment: n/a

7.0 Research Information

7.1 Assessment Information:

1912 – owned by Sidney Duncan (crossed out because possibly sold)
1913 – owned by John Paghehuk
1914 – owned by John Paghehuk
1915 – owned by John Paghehuk
1916 – owned by Mr. Mrs. Jo Roger → Paul Bennett
1917 – owned by Paul Bennett
1918 – owned by Paul Bennett

7.2 Additional References:
Tax assessment roles
Building file: 160 Kennedy Street

(Grieve Residence)

City of Nanaimo
Heritage Register Evaluation Form (modified 2012)

Street Address: 711 Wentworth Street
Evaluation Date: 2015 June 21

Original Owner: George Grieve

Architectural History (maximum category score = 25)	***Excellent***	***Very Good***	***Good***	***Fair/Poor***
	excellent example of vernacular/late Victorian cottage with Eastern influence. Some carpenter ornamentation.			
Style/Design	10	8	5	0
Construction	7	5	3	0
Designer/Builder	8	5	3	0
			George Grieve - sawyer at Haslam Mill	
Cultural History (maximum category score is 25)	***Excellent***	***Very Good***	***Good***	***Fair/Poor***
		Early development of Old City / George Grieve Haslam Mill.		
Historical Importance	25	20	10	5
Context (maximum category score is 25)	***Excellent***	***Very Good***	***Good***	***Fair/Poor***
			natural landscape specimen.	
Site	9	5	3	0
Neighbourhood	9	5 - compatible residential use / old city grouping	3	0
Symbolic Value	7	5 - symbolic of early residential development in Old City.	3	0
Integrity (maximum category score is 25)	**Excellent**	**Very Good**	**Good**	**Fair/Poor**
		some minor changes - window/door upgrades / small additional deck stairs.		
Intactness	25	20	10	5
Sub-Total Score:				
	no apparent issues / minor maintenance.			
Condition (subtract points for condition)	-0	-10	-20	-30
Total Score:	66			

***Note**: Recommendation to include on Register if residential resource score exceeds 50 and commercial, institutional, industrial resource score exceeds 60. Adapted from Luxton original by Nanaimo Archives, 2007.*

G:\devplan\files\plandev\6800\20\P01\17\Heritage Register Evaluation Form - modified.doc

711

711 Wentworth

-Built ca. 1890

-Built by/for George Grieve

-Grew up in New Brunswick

-Lived most of life in Comox

-Some time in Nanaimo as saw filer at Haslam Mill

(Wentworth Street Residence)

City of Nanaimo
Heritage Register Evaluation Form (modified 2012)

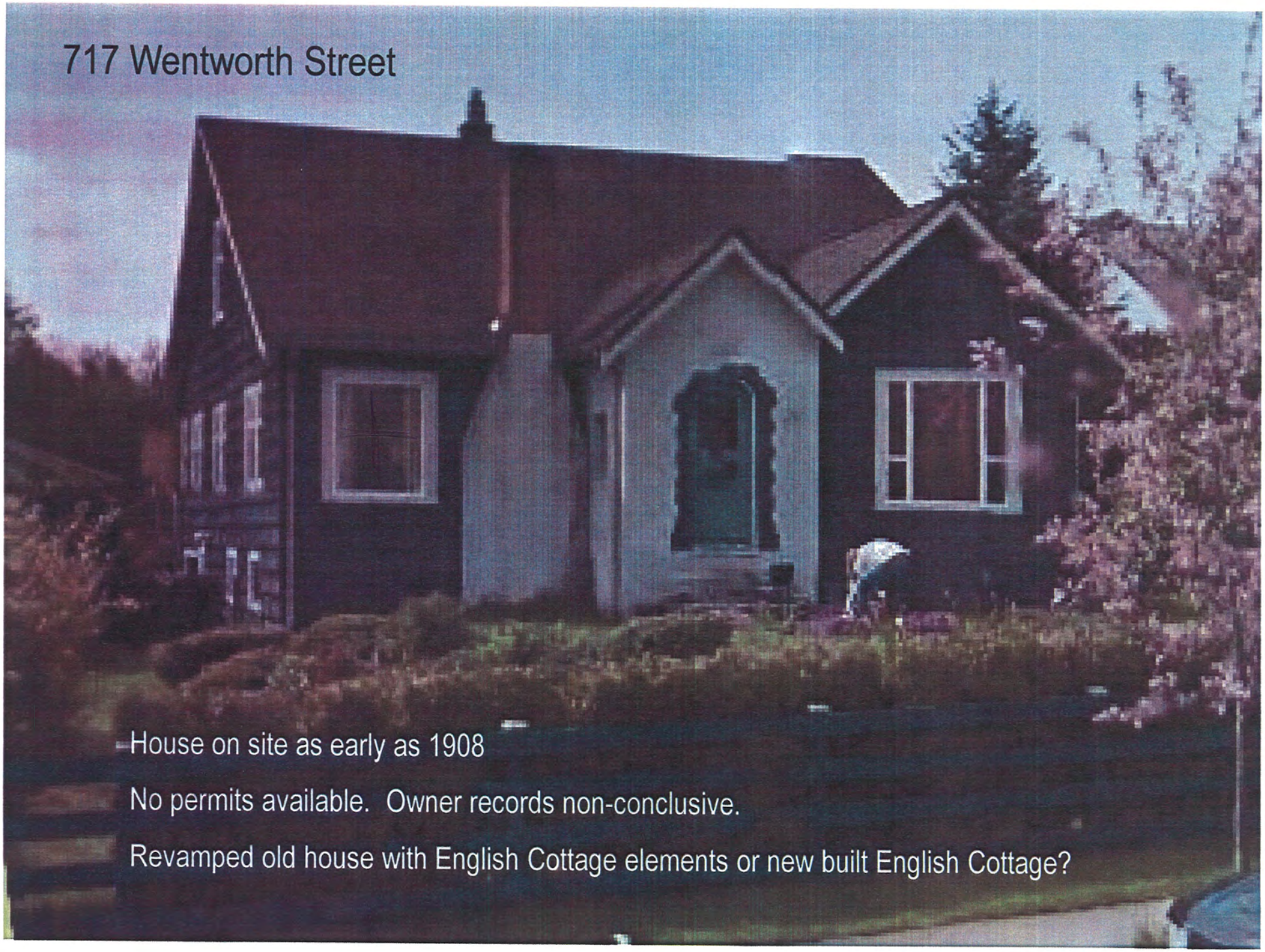
Street Address: 717 Wentworth Street
Evaluation Date: 2015-Jan-21

Architectural History (maximum category score = 25)	***Excellent***	***Very Good***	***Good***	***Fair/Poor***
			good example of vernacular English Cottage style - popular in inter-war period.	
Style/Design	10	8	5	0
Construction	7	5	3	0 Unknown
Designer/Builder	8	5	3	0 Unknown
Cultural History (maximum category score is 25)	***Excellent***	***Very Good***	***Good***	***Fair/Poor***
			continuing suburban development in Old City area.	
Historical Importance	25	20	10	5
Context (maximum category score is 25)	***Excellent***	***Very Good***	***Good***	***Fair/Poor***
		strongly apparent site relationship		
Site	9	5	3	0
Neighbourhood	9	5 compatible residential area	3	0 part of old City grouping.
Symbolic Value	7	5	3 prominent to street	0
Integrity (maximum category score is 25)	**Excellent**	**Very Good**	**Good**	**Fair/Poor**
		some minor changes - windows/doors upgraded/ modern rear deck.		
Intactness	25	20	10	5
Sub-Total Score:				
	no apparent issues - minor wear & tear.			
Condition (subtract points for condition)	-0	-10	-20	-30
Total Score:	48			

***Note**: Recommendation to include on Register if residential resource score exceeds 50 and commercial, institutional, industrial resource score exceeds 60. Adapted from Luxton original by Nanaimo Archives, 2007.*

G:\devplan\files\plandev\6800\20\P01\17\Heritage Register Evaluation Form - modified.doc

717


717 Wentworth Street
House on site as early as 1908
No permits available. Owner records non-conclusive.
Revamped old house with English Cottage elements or new built English Cottage?

(Tuck Residence)

City of Nanaimo
Heritage Register Evaluation Form (modified 2012)

Original Owner – Harry and Eleanor Tuck

Street Address: 959 Wentworth Street
Evaluation Date: 2015-Jan-21

Architectural History (maximum category score = 25)	***Excellent***	***Very Good***	***Good***	***Fair/Poor***
		very good example of vernacular English Cottage Style popular in interwar years.		
Style/Design	10	8	5	0
Construction	7	5	3	0 Unknown
Designer/Builder	8	5	3	0 Unknown
Cultural History (maximum category score is 25)	***Excellent***	***Very Good***	***Good***	***Fair/Poor***
			continuing suburban development in old city area.	
Historical Importance	25	20	10	5
Context (maximum category score is 25)	***Excellent***	***Very Good***	***Good***	***Fair/Poor***
	notably intact landscape; mature specimens.			
Site	9	5	3	0
Neighbourhood	9	5 – compatible residential use; old city grouping.	3	0
Symbolic Value	7	5	3 prominent to street.	0
Integrity (maximum category score is 25)	**Excellent**	**Very Good**	**Good**	**Fair/Poor**
		some minor changes – some windows upgraded.		
Intactness	25	20	10	5
Sub-Total Score:				
Condition (subtract points for condition)	-0 – no apparent issues.	-10	-20	-30
Total Score: 55				

Note: ***Recommendation to include on Register if residential resource score exceeds 50 and commercial, institutional, industrial resource score exceeds 60. Adapted from Luxton original by Nanaimo Archives, 2007.***

G:\devplan\files\plandev\6800\20\P01\17\Heritage Register Evaluation Form - modified.doc

959 Wentworth Street

- Built ca. 1936
- English Cottage style
- Built for Harry and Eleanor Tuck by day workmen, no architect, original exterior was stucco.
- Harry was an auto painter.

([redacted] – Pine Street Bungalow [redacted])

City of Nanaimo
Heritage Register Evaluation Form (modified 2012)

Street Address: 20 Pine Street
Evaluation Date: 2015-Jan-21

Architectural History (maximum category score = 25)	***Excellent***	***Very Good***	***Good***	***Fair/Poor***
		very good example of a Craftsman bungalow.		
Style/Design	10	8	5	0
Construction	7	5	3	0 Unknown
Designer/Builder	8	5	3	0 Unknown
Cultural History (maximum category score is 25)	***Excellent***	***Very Good***	***Good***	***Fair/Poor***
			continuing suburban development in old city area.	
Historical Importance	25	20	10	5
Context (maximum category score is 25)	***Excellent***	***Very Good***	***Good***	***Fair/Poor***
			mature landscape specimens	
Site	9	5	3	0
Neighbourhood	9	5 – compatable residential use; old city grouping.	3	0
Symbolic Value	7	5	3 – prominent to street	0
Integrity (maximum category score is 25)	**Excellent**	**Very Good**	**Good**	**Fair/Poor**
	– no detracting alterations.			
Intactness	25	20	10	5
Sub-Total Score:				
	– no apparent issues.			
Condition (subtract points for condition)	-0	-10	-20	-30
Total Score:	54			

***Note**: Recommendation to include on Register if residential resource score exceeds 50 and commercial, institutional, industrial resource score exceeds 60. Adapted from Luxton original by Nanaimo Archives, 2007.*

G:\devplan\files\plandev\6800\20\P01\17\Heritage Register Evaluation Form - modified.doc

20 Pine Street

Built ca. 1918?

No records for property, legal and civic changed numerous times

California Bungalow / Craftsman style

City of Nanaimo

REPORT TO THE CULTURE AND HERITAGE COMMISSION

DATE OF MEETING: 2015-MAR-04

AUTHORED BY: CHRIS BARFOOT, CULTURE & HERITAGE COORDINATOR
CULTURE & HERITAGE DEPARTMENT

RE: CHANGES TO CULTURAL FUNDING PROGRAMS

STAFF RECOMMENDATION:

That the Culture and Heritage Commission recommend that Council approve proposed changes to the City of Nanaimo's current cultural funding programs as outlined in the report.

PURPOSE:

To receive endorsement from the Commission and recommendation to Council on proposed changes to City of Nanaimo's current cultural funding programs, creating a more transparent and sustainable funding process.

DISCUSSION:

At the 2013-APR-08 Council meeting, Council approved a review of the City's cultural funding programs intake process and criteria, recommending that the review be included as part of the cultural planning process. The purpose of the review was to ensure that the City's cultural funding programs reflected strategic investment by the City of Nanaimo based on clear and consistent criteria aligned with the *2014-2020 Cultural Plan for a Creative Nanaimo* and the *2012-2015 Corporate Strategic Plan.*

At the 2014-SEP-03 Culture and Heritage Commission meeting, City staff provided an update on the cultural funding programs review undertaken by Mollineaux Management. A full copy of the report is available for viewing on the City's website (*City of Nanaimo Cultural Funding Program Review, Mollineaux Management, July 2014*).

On 2015-JAN-21, City staff and Melinda Mollineaux hosted two (2) public information sessions where attendees (potential funding applicants) were provided an opportunity to view the revised proposed guidelines and application forms (see Attachment A) for each funding stream (Culture and Heritage Operating / Culture and Heritage Projects).

Summary of Key Recommendations

The following summarizes the key recommendations suggested by the Consultant. Attachment B outlines a comparison of existing versus proposed programs.

Proposed Changes to Programs:

a. The proposed program format is based upon two funding streams:

- Culture and Heritage Operating; and
- Culture and Heritage Project

b. Operating funding is directed to organizations that have year-long public seasonal programming, have been in operation for a minimum of three (3) years and can show evidence of support from other sources.

- Three (3) year operating funding is available for established not-for-profit professional organizations that have been in existence for four (4) years, provide support services to the community and pay professional fees to artists. These organizations will have the organizational capacity to advance and promote Nanaimo's culture and heritage offerings, regionally, nationally and internationally.

c. Applicants that receive operating funding will be ineligible to apply for additional project funding with the exception of organizations that seek to undertake opportune collaborative projects or capacity building activities that have not already been described in operating programs of work.

d. The project funding program seeks to make application requirements more aligned with smaller scale organizations. These project-based, smaller scale organizations will now be able to apply for up to three (3) discrete projects per year (up to 25% of total proposed project costs). Applying for three projects does not necessarily mean that an organization will be successful in all three, but that the best projects will funded.

e. For organizations in transition, growth or decline, project grants emphasize the goal for collaborations, partnerships and capacity building initiatives to improve their long-term sustainability.

f. Definitions will clarify the kinds and scope of events and festivals, collaborations and partnerships, capacity building initiatives that are intended to be supported within the project funding program.

g. Applications will be assessed on three weighted assessment criteria:

1. Merit (40%): artistic and / or organizational of a proposed set of multiple activities, or program of work, for operating grants; and discrete time-based projects in project grants.

2. Relevance/Feasibility (40%): ability to realize the program of work or project and organizational financial management. Relevance of project or activities to overall objectives of the program and strategic priorities of the City.

3. Impact (20%): potential public and economic impacts; the vitality and well-being of the community and the sector.

Assessment criteria serve multiple purposes. It:

- announces to potential applicants the basis upon which funding decisions are made;
- ensures that funding decisions are made in a transparent fashion and are in alignment with program objectives;
- assists funders in providing objective feedback to applicants on the relative merit of their grant request in a given competition;
- allows funders to track periods of comparative development or decline (momentum) in an organization's lifecycle over multiple grant competitions.

Proposed Changes to Process:

h. Incomplete applications will not be assessed. In addition, applicants with unapproved or outstanding final reports will also not be eligible for assessment.

i. A weighted point system for the three assessment criteria will be used to adjudicate each funding program: Merit (40%); Relevance/Feasibility (40%); Impact (20%); as outlined above.

j. The priority ranking system will be used to determine funding decreases and increases, and to communicate relative merit to applicants as a feedback mechanism on their applications. The Canadian Arts Data / Données sur les arts au Canada (CADAC[1]) format will be used as the basis for financial and statistical information in applications. This will ensure uniform presentation of information from all applicants.

FINANCIAL IMPACT:

In late 2012, the Nanaimo Economic Development Corporation (NEDC) released the *Arts and Culture Sector Economic Impact Study* (http://cnan.ca/1BAVuO7). The study identified that the arts and culture sector produced $93 million in direct impact to the community with indirect and induced impact adding an additional $60 million to the provincial economy, combining for a total impact of $153 million.

The updated Culture and Heritage funding program fits within current funding levels approved by Council. At the 2014-MAR-20 Council meeting, Council approved an increase to Operating funding, from $2.30 to $3.00 per capita over a period of three years ($254,554 in 2016) and an increase to Project funding (formerly the Arts and Cultural Festivals & Events) by 10% annually for five (5) years ($33,363 in 2016), beginning 2015.

---

[1] *CADAC is a partnership of national and provincial arts funders that allows operating organizations to record their financial and statistical information on one common platform. Organizations that apply for operating support to the BC Arts Council already use this platform. Using this format for budget pages and in Final Reports is good practice for all organizations however. It will help to develop a shared approach for quantifying their financial and statistical impacts.*

Strategic Plan Considerations

The *2014-2020 Cultural Plan for a Creative Nanaimo* is recognized as a key strategic document in Nanaimo's Official Community Plan, recognizing culture, creativity and innovation as important for building city and community, and sustainable community planning. The *2014-2020 Cultural Plan for a Creative Nanaimo* is an important tool that Council uses to support "Cultural Vitality" as one of Nanaimo's four pillars of sustainability and its overall goal to ensure that *"Nanaimo will have a strong and vibrant culture which evolves with a coordinated and collaborative effort leading to greater popularity as a place to visit, live, work and play."*

Community Building Partnerships: The updated Culture and Heritage funding programs emphasize the goal of capacity building and encourages collaboration and new partnerships that strengthen the community and the creative sector. By working together with existing community groups, the City can promote and celebrate Nanaimo's uniqueness and culture to residents and visitors.

Taking Responsibility: The updated Culture and Heritage funding program outlines cultural planning initiatives that will facilitate change and community development consistent with the city's vision and plans. These actions and steps will be a catalyst for investment in the city's future as a culturally vibrant and creative city.

Respectfully submitted,

Chris Barfoot
CULTURE & HERITAGE COORDINATOR
CULTURE & HERITAGE DEPARTMENT

Concurrence by:

Suzanne Samborski
SENIOR MANAGER
CULTURE & HERITAGE DEPARTMENT

Drafted: CB/rb
File: G:\Admin - Council & Commission Reports\2015\DRAFT CCRPT150304-ChangesToCulturalFundingProgram.doc

ATTACHMENT A

DRAFT

CITY OF NANAIMO
THE HARBOUR CITY

City of Nanaimo
Culture & Heritage Grants

Operating Grant
Guidelines & Criteria

NANAIMO
Culture & Heritage
IT'S WHO WE ARE

For more information, please contact the Culture & Heritage Department at 250-755-4483 or cultureandheritage@nanaimo.ca.

Last updated: February 2015

City of Nanaimo

Culture & Heritage Grants

Operating Grant Guidelines & Criteria

DRAFT

Introduction

The City of Nanaimo recognizes the integral contribution generated by arts, culture and heritage activities to the City's economic and social progress and the value of artistic and cultural expression and enjoyment by its citizens. To these ends, the City of Nanaimo affirms its ongoing commitment to encourage and support an active and successful arts, culture and heritage sector within the community.

"Culture and heritage defines us as a community and a place. It is not something we have, it is who we are."

The City's intent is to foster the importance and visibility of cultural vitality as one of the four pillars of the corporation's strategic plan as adopted by City Council in 2012.

The City of Nanaimo's Culture and Heritage Commission acts as a resource to Council by providing policy advice for the planning, development and provision of City culture and heritage services and facilities, and heritage conservation matters. The Commission also advises Council on matters related to promoting and supporting activities that benefit and advance culture and heritage in the city.

The Culture & Heritage Department's mandate is to promote and celebrate Nanaimo's shared experiences and sense of belonging. The Department's work is guided by the *Cultural Plan for a Creative Nanaimo* (2014) and by the Heritage Conservation Program (2002). Its operating philosophy is grounded in the understanding that everything is based on mutually respectful and beneficial relationships and collaboration with aligned organizations. Its role is that of convenor, connector, facilitator, enabler and funder on behalf of the sector. It's a role that recognizes Nanaimo's arts, culture and heritage organizations are diverse and independent, united by a desire to realize the sector's potential and value as both a social and economic engine; a role that recognizes the Department has limited capacity to act as a programmer or service provider for the consuming public.

Purpose

The purpose of the Culture & Heritage Operating Grant program is to help underpin the activities of professional arts, culture and heritage organizations that play a significant role in contributing to the culture profile and economic vitality of Nanaimo.

Program Objectives

The City of Nanaimo's objectives for the Culture & Heritage Operating Grant program are:

- to foster community pride and sense of shared identity through broad public access to a variety of quality arts, culture and heritage offerings;
- to support organizations with a significant impact in the local creative economy; and
- to contribute to the promotion of the cultural life of the city locally, regionally, nationally and internationally.

The City of Nanaimo's strategic funding priorities for the Culture & Heritage Operating Grant program include:

- activities that encourage the expression and visibility of arts, culture and heritage;
- activities that promote and raise the cultural profile of Nanaimo;
- innovative collaborations and partnerships with other arts groups, community and cross-sector organizations; and
- neighbourhood-based activities.

Scope (Target Applicants)

The Culture & Heritage Operating Grant is intended for arts, culture and heritage organizations based in the City of Nanaimo with demonstrated commitment to contributing to the cultural life of the city through:

- fostering public enjoyment and engagement with arts, culture and heritage;
- advancing and promoting local arts, culture and heritage practices within regional, national and international contexts of art, culture and heritage; and / or
- supporting local and regional professional artists.

City of Nanaimo

Culture & Heritage Grants

Operating Grant Guidelines & Criteria

DRAFT

Eligibility Criteria

Organizations applying for funding must:

- be based in Nanaimo and incorporated in good standing (provincially and/ or federally) as a non-profit Canadian arts, culture or heritage organization with a mandate to serve the public;
- be in operation for at least three (3) years;
- offer year-round operation / seasonal public programming and / or services to artists; and
- show evidence of support from other sources (public and / or private).

Eligibility for Three–Year Operating Funding:
Three-year funding is available to established not–for–profit professional culture and heritage organizations that have been in existence for at least four (4) years. In order to be eligible, applicants must have received at least one annual grant through the City of Nanaimo's Culture & Heritage Funding Program. The organization must have an arts, culture and heritage mandate should this funding be removed, be recognized for excellence in their artistic discipline, provide annual programming to the community, demonstrate long-range financial stability and be able to articulate long-term artistic visioning and planning.

Definition of Professional Organization:
A "professional organization" is defined as organizations that employ professional artists and pay industry standard artist fees and and have paid administrative staff.

Ineligible Organizations

Ineligible organizations include:

- organizations that do not have arts, culture or heritage mandates;
- other City of Nanaimo Departments (including Community Recreation Centers);
- publicly funded or private educational institutions (public schools, universities, colleges, training organizations); and
- organizations and activities outside the City of Nanaimo.

Eligible Activities

Proposed programs of work (one or three years) will comprise of multiple activities that fall into the main areas of public programming, audience development, administrative and promotion. Specifically:

- arts, culture and heritage offerings, public engagement and community outreach initiatives;
- special administrative activities that advance strategic and organizational capacity;
- specific initiatives that foster collaborations and partnerships with other organizations (public and private, non profit and for-profit);
- specific ongoing administrative and programming activities that demonstrate they meet the objectives of the program (i.e. no longer compensate for deficits).

Ineligible Activities

- activities where the central focus or theme is not arts, culture or heritage-focused;
- capital projects;
- recuperation of deficits; and
- bursaries or scholarships.

DRAFT

Assessment Criteria

Applications for Culture & Heritage Operating Grants will be reviewed / evaluated based on the following assessment criteria:

(40%) MERIT considers:

- quality of proposed programming activities, participating artists and/or contributors;
- alignment of proposed activities and goals with the organization's mandate, vision and mission; and
- the degree to which proposed activities are innovative and/or the degree to which the proposed activities have community support.

(40%) RELEVANCE / FEASIBILITY considers:

- activities that reflect the strategic priorities of the City;
- organizational capacity, governance and administrative skills to effectively underpin the organization and its proposed activities;
- financial health of the organization, as demonstrated by financial statements and provision of realistic proposed budgets with diversified sources of revenue; and
- the degree to which the organization can effectively generate and participate in partnerships and collaborations with other organizations and community groups and artists.

(20%) POTENTIAL IMPACT considers:

- public impact in terms of providing rich experiences and learning opportunities that build appreciation for the connection to arts, culture and heritage;
- benefits to participating artists in terms of opportunities and professional services provided; and potential for advancing their work or career;
- economic impact in the community, contribution towards the health and vitality of the arts, culture and heritage sector; and
- potential to raise the profile of Nanaimo through promotion of its arts, culture and heritage offerings locally, regionally, nationally, and internationally.

The City of Nanaimo's strategic funding priorities for the Culture & Heritage Operating Grant program include:

- activities that encourage the expression and visibility of arts, culture and heritage;
- activities that promote and raise the cultural profile of Nanaimo;
- innovative collaborations and partnerships with other arts groups, community and cross-sector organizations; and
- neighbourhood-based activities.

Adjudication Process

Applications for the following year must be received by **DEADLINE** of the current year. Late or incomplete applications will not be considered. The Culture and Heritage Commission screens applications according to eligibility, and reviews / evaluates each accepted application according to the Assessment Criteria. The Culture and Heritage Commission makes recommendations to Council for distribution of funds. Decisions are guided by the Culture and Heritage Operating Grant program's mandate, program objectives, assessment criteria and final report. Council decisions are final. Applicants will receive written notification of Council's decision within 90 days of the application deadline date.

Confidentiality

All documents submitted by applicants to the City of Nanaimo become property of the City. The City will make every effort to maintain the confidentiality of each application and the information contained therein except to the extent necessary to communicate information to staff and the Culture and Heritage Commission for the purpose of evaluation and analysis. The City will not release this information to the public except required under the Province of British Columbia Freedom of Information and Protection of Privacy Act or other legal disclosure process.

DRAFT

CITY OF NANAIMO
THE HARBOUR CITY

City of Nanaimo
Culture & Heritage Grants

Operating Grant Application Form

This is an application for the City of Nanaimo's Culture & Heritage Operating Grant program, available to Nanaimo non-profit culture and heritage organizations. Before completing the application form, please ensure that you have read the ***Culture & Heritage Operating Grant Guidelines & Criteria***.

How to Submit your Application
Submit completed application packages **no later than DEADLINE** to:

- **By Mail:** c/o Culture & Heritage Department, City of Nanaimo
  455 Wallace Street, Nanaimo BC V9R 5J6
- **In Person:** c/o Culture & Heritage Department , City of Nanaimo
  Service & Resource Centre, 411 Dunsmuir Street, Nanaimo BC

* *IMPORTANT NOTE:* Applicants who have received funding in previous years MUST provide a complete ***Culture & Heritage Grant Final Report*** within 90 days of the organization's fiscal year end OR before a new funding request is submitted for consideration. Failure to provide a final report will result in the rejection of new applications.

NANAIMO
Culture & Heritage
IT'S WHO WE ARE

For more information, please contact the Culture & Heritage Department at 250-755-4483 or cultureandheritage@nanaimo.ca.

Last updated: February 2015

City of Nanaimo

Culture & Heritage Grants
Operating Grant Application Form

DRAFT

Grant Request Details

☐ One-Year Operating Funding

☐ Three-Year Operating Funding *(Please refer to three-year funding eligibility in the **Culture & Heritage Operating Grants Guidelines & Criteria**)*

Year: _____ Grant Request Amount: $_____ *(max. 25% of total operating budget for year)*

Total Operating Budget for Year: $_____

Organization Details

Legal Name of Organization: _____

Mailing Address: _____ Postal Code: _____

City: _____

Phone Number: _____ Fax: _____

Contact Person: _____Position:_____

BC Society Registration Number: _____

Is your society in good standing with the BC Registrar?:

☐ Yes
☐ No

Does your organization operate within the City of Nanaimo?

☐ Yes
☐ No

Applicant Profile (max. one (1) page, single-sided, no staples)

☐ Attach a summary of your organization and the organization history, organization mandate and structure (a list of the organizers identifying the roles and names of the people in those roles/functions.)

Description of Program of Work (max. five (5) pages, single-sided, no staples)

☐ Attach a description of your program of work. Programs of work will comprise multiple activities that fall into four main areas: public programming; audience development; administration; and promotion. Refer to the following assessment criteria when describing your program of work.

(40%) MERIT:

- quality of proposed programming activities, participating artists and/or contributors;
- alignment of proposed activities and goals with the organization's mandate, vision and mission; and
- the degree to which proposed activities are innovative and/or the degree to which the proposed activities have community support.

(40%) RELEVANCE / FEASIBILITY:

- activities that reflect the strategic priorities of the City;
- organizational capacity, governance and administrative skills to effectively underpin the organization and its proposed activities;

DRAFT

- financial health of the organization, as demonstrated by financial statements and provision of realistic proposed budgets with diversified sources of revenue; and
- the degree to which the organization can effectively generate and participate in partnerships and collaborations with other organizations and community groups and artists.

(20%) POTENTIAL IMPACT

- public impact in terms of providing rich experiences and learning opportunities that build appreciation for the connection to arts, culture and heritage;
- benefits to participating artists in terms of opportunities and professional services provided; and potential for advancing their work or career;
- economic impact in the community, contribution towards the health and vitality of the arts, culture and heritage sector; and
- potential to raise the profile of Nanaimo through promotion of its arts, culture and heritage offerings locally, regionally, nationally and internationally.

BC Society Act Annual Report

☐ Attach a copy of the organization's current BC Society Act Annual Report (Form 11).

Financial Information

Attach the following information:

☐ A current operating budget and proposed operating budget for next year, **using the attached spreadsheet** and the Canadian Arts Data / Données sur les arts au Canada (CADAC) platform (www.lecadac.ca/welcome.html)

☐ An audited or independently prepared financial statement for the organization's most recently completed fiscal year (as submitted to the Province in your annual report)

Further Support Material (max. two (2) double-sided pages – scanned copies only – do not include originals)

☐ Attach further support materials (may include samples of programs, posters or brochures of one event in previous or current year, resumes, consultant reports, feasibility studies, etc.).

Signature and Declaration

I hereby certify that the information included with this application is complete, is true and correct to the best of my knowledge, and that I have been authorized by the Board of Directors to make this declaration and to submit this application on behalf of the above-named organization.

I hereby declare that if our organization is successful in obtaining a City of Nanaimo Culture & Heritage Operating Grant that we give the City of Nanaimo (or a third party appointed by the City) the right to review the project / program for which the grant was obtained to ascertain whether grant monies received were used for the stated purpose(s) set out in this application.

Signature	Position	Date

City of Nanaimo

Culture & Heritage Grants

Operating Grant Application Form

DRAFT

An .xls Excel Spreadsheet version of this chart is available online at [insert web link to xls here] or by contacting the Culture & Heritage Department directly.

Line #	This form is designed for all types of organizations. You are only required to complete the lines relevant to your organization.	PROPOSED BUDGET YEAR_____	% of Total	ACTUAL BUDGET YEAR_____	% of Total
	REVENUE				
1000	**Earned Revenue**				
1005	Admissions from subscriptions, passes				
1010	Admissions from single tickets				
1015	Co-production				
1020	Presenting/ Hosting admissions				
1025	Distribution Revenue (media arts)				
1030	Fees, guarantees				
1035	Interest Income				
1040	Fees from workshops, classes, conferences, seminars				
1045	Membership dues or fees				
1050	Concession, sales, commission, broadcasting (gross)				
1055	Rental Income (facilities, equipment, art)				
1060	Other (please specify)				
	Use this line to record notes or for additional information				
1065	**Total Earned Revenue**				
2000	**Private Sector Revenue**				
2005	Individual Donations				
2010	Corporate Donations				
2015	Sponsorships (cash)				
2020	Endowment Income				
2025	Foundation (please specify)				
2030	Fundrasing, special events (gross)				
2035	In-kind goods and services from private sector (total should equal expenses in lines 5060 +6065)				
2040	Other Private sector revenue (please specify)				
	Use this line to record notes or for additional information				
2045	**Total Private Sector Revenue**				
3000	**Public Sector Revenue**				
3005	**Municipal and Regional Revenue**				
3010	City of Nanaimo				
3015	*Operating				
3020	*Theatre Rental				
3025	*Festivals and Events				
3030	*Other City of Vancouver)please specify				
3035	Regional (Regional District)				
	Use this line to record notes or for additional information				
3040	**Total Municipal or Regional Public Revenue**				
3045	Provincial Revenue				
3050	BC Arts Council				
3055	*Operating				
3060	*Project				
3065	Gaming (lottery, direct access)				
3070	Other provincial (please specify)				
	Use this line to record notes or for additional information				

3075	**Total Provincial Public Revenue**				
3080	**Federal Public Revenue**				
3085	Canada Council for the Arts				
3090	*Operating				
3095	*Project				
3100	*Other Canada Council (please specify)				
3105	Department of Canada Heritage (please specify)				
3110	Other Federal (please specify)				
	Use this line to record notes or for additional information				
3115	**Total Federal Public Revenue**				
3120	Other Govt (Arts Capacity, Joint initiatives)				
	Use this line to record notes or for additional information				
3125	**Total Other Government Revenue**				
3130	**Total Public Sector Revenue**				
4000	**TOTAL REVENUE**				
	Use this line to record notes or for additional information				

	EXPENSES				
5000	**Artistic, Production and Programming Expenses**				
5005					
5010					
5015					
5020					
5025					
5030					
5035					
5040					
5045					
5050					
5055					
5060					
5065					
	Use this line to record notes or for additional information				
5070	**Total Artist Expenses**				
6000	**Administration and Operating Expenses**				
6005					
6010					
6015					
6020					
6025					
6030					
6035					
6040					
6045					
6050					
6055					
6060					
6065					
6070					
	Use this line to record notes or for additional information				
6075	**Total Admisitration and Operating Expenses**				
7000	**TOTAL EXPENSES**				
8000	**SURPLUS OR (DEFICIT)**				
8005	Total revenue				
8010	Total expenses				
8015	Surplus or (deficit)				

DRAFT

CITY OF NANAIMO
THE HARBOUR CITY

City of Nanaimo
Culture & Heritage Grants

Project Grant
Guidelines & Criteria

NANAIMO
Culture & Heritage
IT'S WHO WE ARE

For more information, please contact the Culture & Heritage Department at 250-755-4483 or cultureandheritage@nanaimo.ca.

Last updated: February 2015

City of Nanaimo

Culture & Heritage Grants

Project Grant Guidelines & Criteria

DRAFT

Introduction

The City of Nanaimo recognizes the integral contribution generated by arts, culture and heritage activities to the City's economic and social progress and the value of artistic and cultural expression and enjoyment by its citizens. To these ends, the City of Nanaimo affirms its ongoing commitment to encourage and support an active and successful arts, culture and heritage sector within the community.

"Culture and heritage defines us as a community and a place. It is not something we have, it is who we are."

The City's intent is to foster the importance and visibility of cultural vitality as one of the four pillars of the corporation's strategic plan as adopted by City Council in 2012.

The City of Nanaimo's Culture and Heritage Commission acts as a resource to Council by providing policy advice for the planning, development and provision of City culture and heritage services and facilities, and heritage conservation matters. The Commission also advises Council on matters related to promoting and supporting activities that benefit and advance culture and heritage in the city.

The Culture & Heritage Department's mandate is to promote and celebrate Nanaimo's shared experiences and sense of belonging. The Department's work is guided by the *Cultural Plan for a Creative Nanaimo* (2014) and by the Heritage Conservation Program (2002). Its operating philosophy is grounded in the understanding that everything is based on mutually respectful and beneficial relationships and collaboration with aligned organizations. Its role is that of convenor, connector, facilitator, enabler and funder on behalf of the sector. It's a role that recognizes Nanaimo's arts, culture and heritage organizations are diverse and independent, united by a desire to realize the sector's potential and value as both a social and economic engine; a role that recognizes the Department has limited capacity to act as a programmer or service provider for the consuming public.

Purpose

The purpose of the Culture & Heritage Project Grant program is to assist culture and heritage organizations in the realization of specific projects to benefit the public, contribute to the cultural and economic vitality of Nanaimo.

Program Objectives

The City of Nanaimo's objectives for the Culture & Heritage Project Grant program are:

- to foster community pride and sense of shared identity through broad public access to a variety of quality arts, culture and heritage offerings;
- to support organizations with a significant impact in the local creative economy; and
- to contribute to the promotion of the cultural life of the city locally, regionally, nationally and internationally.

The City of Nanaimo's strategic funding priorites for the Culture & Heritage Project Grant program include:

- projects that encourage the expression and visibility of arts, culture and heritage;
- projects that promote and raise the cultural profile in Nanaimo;
- innovative collaborations and partnerships with other arts groups, community and cross sector organizations; and
- neighborhood-based projects.

Scope (Target Applicants)

The Culture & Heritage Project Grant is intended for culture and heritage organizations (both professional and amateur) based in the City of Nanaimo with a demonstrated commitment to contributing to the quality of life of the city through:

- fostering public enjoyment and engagement with arts, culture and heritage;
- advancing and promoting local arts, culture and heritage practices; and / or
- presenting culture and heritage from outside the region for the enjoyment of local audiences and visitors.

City of Nanaimo

Culture & Heritage Grants

Project Grant Guidelines & Criteria

DRAFT

Eligibility Criteria

Organizations applying for funding must:

- ☐ be based in Nanaimo and incorporated in good standing (provincially and/or federally) as a non-profit Canadian arts, culture or heritage organization with a mandate to serve the public;
- ☐ be in operation for minimum of one (1) year;
- ☐ have successfully produced and documented at least one prior project or event; and
- ☐ show evidence of support from other sources (public and/or private, cash and/or in kind).

* *IMPORTANT NOTE:* Organizations that receive Operating grant support are eligible, in some circumstances[1], to apply to the following Project grant types: **Collaborations and Partnerships** OR **Organizational Capacity Building**

[1] Organizations that wish to undertake opportune collaborative projects or capacity building activities that have not already been described in operating grant programs of work.

* *LEVERAGE POINT:* Project grants to a maximum of 25% of the total project costs (one (1) project per application). Applicants may submit up to three (3) applications for three (3) discrete projects per year.

Ineligible Organizations

- organizations that do not have arts, culture or heritage mandates;
- other City of Nanaimo Departments (including Community Recreation Centers);
- publicly funded or private educational institutions (public schools, universities, colleges, training organizations); and
- organizations and activities outside the City of Nanaimo.

Eligible Projects

Proposed projects will fall into four main areas, specifically:

- **Events** (i.e. public events and community arts, culture and heritage projects that animate the downtown core and/or community neighborhoods).
- **Festivals** (i.e. recurring and one-off culture and heritage festivals that take place during the main tourist and/or shoulder season).
- **Collaborations and Partnerships** (i.e. special projects that are based upon collaborations and partnerships with other culture and heritage or cross-sector organizations (public and private, non-profit and for-profit).
- **Organizational Capacity Buildings** (i.e. capacity building initiatives that seek to advance the organizational capacity and long-term sustainability of the organization).

* *IMPORTANT NOTE:* Organizations will not be eligible for Project Grant funding if they have received other funding assistance through the City of Nanaimo for the project.

Ineligible Projects

- projects where the central focus or theme is not arts, culture or heritage-focused;
- capital projects;
- recuperation of deficits; and
- bursaries or scholarships.

DRAFT

Assessment Criteria

Applications for Culture & Heritage Project Grants will be reviewed / evaluated based on the following assessment criteria:

(40%) MERIT considers:

- quality of proposed project, participating artists and/or contributors;
- the degree to which proposed activities are innovative or distinctive; and
- the degree to which the proposed project has community support.

Describe the context in which the project will take place, including the objectives of the project and how these objectives will be carried out. Describe artists, artworks and/or other major participants in the project.

(40%) RELEVANCE / FEASIBILITY considers:

- activities that reflect the strategic priorities of the City;
- planning and administrative skills to effectively underpin the proposed project; and
- provision of realistic proposed budgets with diversified sources of revenue.

Provide a schedule of activities, including research and planning. Provide a promotional or marketing plan. Describe how the project addresses the stated objectives of the program. Highlight any correlation with the strategic priorities of the City.

(20%) POTENTIAL IMPACT considers:

- public impact in terms of providing rich experiences and learning opportunities that build appreciation for and connection to arts, culture and heritage;
- economic impact in the community, contribution towards the health and vitality of the arts, culture and heritage sector; and
- potential to raise the profile of Nanaimo through promotion of its arts, culture and heritage offerings locally and regionally.

Describe the intended impact of the project on the communities served, target audiences if any, the general public. Provide information on projected attendance, the economic impact of the project (based upon past projects and/or projected).

The City of Nanaimo's strategic funding priorities for the Culture & Heritage Project Grant program include:

- projects that encourage the expression and visibility of arts, culture and heritage;
- projects that promote and raise the cultural profile in Nanaimo;
- innovative collaborations and partnerships with other culture and heritage groups, community and cross sector organizations; and
- neighborhood-based projects.

Adjudication Process

Applications for the following year must be received by **DEADLINE** of the current year. Late or incomplete applications will not be considered. The Culture and Heritage Commission screens applications according to eligibility, and reviews / evaluates each accepted application according to the Assessment Criteria. The Culture and Heritage Commission makes recommendations to Council for distribution of funds. Decisions are guided by the Culture and Heritage Project Grant program's mandate, program objectives, assessment criteria and final report. Council decisions are final. Applicants will receive written notification of Council's decision within 90 days of the application deadline date.

Confidentiality

All documents submitted by applicants to the City of Nanaimo become property of the City. The City will make every effort to maintain the confidentiality of each application and the information contained therein except to the extent necessary to communicate information to staff and the Culture and Heritage Commission for the purpose of evaluation and analysis. The City will not release this information to the public except required under the Province of British Columbia Freedom of Information and Protection of Privacy Act or other legal disclosure process.

DRAFT

CITY OF NANAIMO
THE HARBOUR CITY

City of Nanaimo
Culture & Heritage Grants

Project Grant
Application Form

This is an application for the City of Nanaimo's Culture & Heritage Project Grant, available to Nanaimo non-profit culture and heritage organizations. Before completing the application form, refer to the ***Culture & Heritage Project Grant Guidelines & Criteria*.**

How to Submit your Application
Submit completed application packages **no later than DEADLINE** to:

- **By Mail:** c/o Culture & Heritage Department
  455 Wallace Street, Nanaimo BC V9R 5J6
- **In Person:** c/o Culture & Heritage Department , City of Nanaimo
  Service & Resource Centre, 411 Dunsmuir Street, Nanaimo BC

* *IMPORTANT NOTE:* Applicants who have received funding in previous years MUST provide a complete ***Culture & Heritage Grant Final Report*** within 90 days of the conclusion of the project/event. Failure to provide a final report will result in the rejection of new applications.

NANAIMO
Culture & Heritage
IT'S WHO WE ARE

For more information, please contact the Culture & Heritage Department at 250-755-4483 or cultureandheritage@nanaimo.ca.

Last updated: February 2015

City of Nanaimo

Culture & Heritage Grants
Project Grant Application Form

DRAFT

Grant Request Details

Year: _____ Grant Request Amount: $_____ *(max. 25% of total project budget for year)*

Total Project Budget for Year: $_____

Project Details

Please specify the type of project:

- ☐ **Event** (i.e. public events and community arts, culture, heritage projects that animate the downtown core and/or community neighborhoods)
- ☐ **Festival** (i.e. recurring and one-off culture and heritage festivals that take place during the main tourist and/or shoulder season)
- ☐ **Collaborations and Partnerships** (i.e. special projects that are based upon collaborations and partnerships with other culture and heritage or cross-sector organizations (public and private, nonprofit and for-profit)
- ☐ **Organizational Capacity Buildings** (i.e. capacity building initiatives that seek to advance the organizational capacity and long-term sustainability of the organization)

Project Title: _____

Times / Dates of Project:___ _____

Location: _____

Organization Details

Legal Name of Organization: _____

Address: _____ Postal Code: _____

City: _____

Phone Number:_____ Fax: _____

Contact Person: _____Position: _____

For how many years have you been an organization?: _____

BC Society Registration Number: _____

Is your society in good standing with the BC Registrar?:

- ☐ Yes
- ☐ No

Does your organization operate within the City of Nanaimo?

- ☐ Yes
- ☐ No

City of Nanaimo

Culture & Heritage Grants

Project Grant Application Form

DRAFT

Description of Project (max. three (3) single-sided, no staples)

☐ Attach a description of the project in separate parts that relate directly to the assessment criteria (as described below and in the ***Culture & Heritage Project Grant Guidelines & Criteria***).

MERIT (40%)

- Describe the context in which the project will take place, including the objectives of the project and how these objectives will be carried out. Describe artists, artworks and / or other major participants in the project.

RELEVANCE / FEASIBILITY (40%)

- Provide a schedule of activities, including research and planning. Provide a promotional or marketing plan. Describe how the project addresses the stated objectives of the program. Highlight any correlation with the strategic priorities of the City.

POTENTIAL IMPACT (20%)

- Describe the intended impact of the project on the communities served, target audiences if any, the general public. Provide information on projected attendance, the economic impact of the project (based upon past projects and/or projected).

For what purpose do you plan to use this City fund? Please be specific and note that capital expenditures are not permitted. If applicable, describe where participants will come from. Use last year's actual numbers if event was held previously. For new activities, provide an estimate.

Does your activity take place in Nanaimo?

☐ Yes

☐ No

Is this a first-time project?

☐ Yes

☐ No

BC Society Act Annual Report

☐ If applicable, attach a copy of the organization's current BC Society Act Annual Report (Form 11).

Financial Information

Attach the following information:

☐ A detailed budget of the proposed project, outlining all revenues including sources and expenditures **using the attached .xls spreadsheet.**

Further Support Material (max. four (4) single-sided pages - no staples - scanned copies only - do not include originals)

☐ Attach further support materials (i.e. sample of a program, poster or brochure of one event in previous or current year).

Signature and Declaration

I hereby certify that the information included with this application is complete, and is true and correct to the best of my knowledge, and that I have been authorized by the Board of Directors to make this declaration and to submit this application on behalf of the above-named organization.

I hereby declare that if our organization is successful in obtaining a City of Nanaimo Culture & Heritage Project Grant that we give the City of Nanaimo (or a third party appointed by the City) the right to review the project / program for which the grant was obtained to ascertain whether grant monies received were used for the stated purpose(s) set out in this application.

Signature	Position	Date

City of Nanaimo

Culture & Heritage Grants

Project Grant Application Form

DRAFT

An .xls Excel Spreadsheet version of this chart is available online at [insert web link to xls here] or by contacting the Culture & Heritage Department directly.

TYPE YOUR ORGANIZATION NAME HERE					
FINANCIAL INFORMATION					
Line #	This form is designed for all types of organizations. You are only required to complete the lines relevant to your organization.	PROPOSED PROJECT BUDGET YEAR_____	% of Total	ACTUAL PROJECT BUDGET YEAR_____	% of Total
	REVENUE				
1000	**Earned Revenue**				
1005	Admissions from subscriptions, passes				
1010	Admissions from single tickets				
1015	Co-production				
1020	Presenting/ Hosting admissions				
1025	Distribution Revenue (media arts)				
1030	Fees, guarantees				
1035	Interest Income				
1040	Fees from workshops, classes, conferences, seminars				
1045	Membership dues or fees				
1050	Concession, sales, commission, broadcasting (gross)				
1055	Rental Income (facilities, equipment, art)				
1060	Other (please specify)				
	Use this line to record notes or for additional information				
1065	**Total Earned Revenue**				
2000	**Private Sector Revenue**				
2005	Individual Donations				
2010	Corporate Donations				
2015	Sponsorships (cash)				
2020	Endowment Income				
2025	Foundation (please specify)				
2030	Fundrasing, special events (gross)				
2035	In-kind goods and services from private sector (total should equal expenses in lines 5060 +6065)				
2040	Other Private sector revenue (please specify)				
	Use this line to record notes or for additional information				
2045	**Total Private Sector Revenue**				
3000	**Public Sector Revenue**				
3005	**Municipal and Regional Revenue**				
3010	City of Nanaimo				
3015	*Operating				
3020	*Theatre Rental				
3025	*Festivals and Events				
3030	*Other City of Vancouver)please specify				
3035	Regional (Regional District)				
	Use this line to record notes or for additional information				
3040	**Total Municipal or Regional Public Revenue**				
3045	Provincial Revenue				
3050	BC Arts Council				
3055	*Operating				
3060	*Project				
3065	Gaming (lottery, direct access)				
3070	Other provincial (please specify)				
	Use this line to record notes or for additional information				

3075	**Total Provincial Public Revenue**				
3080	**Federal Public Revenue**				
3085	Canada Council for the Arts				
3090	*Operating				
3095	*Project				
3100	*Other Canada Council (please specify)				
3105	Department of Canada Heritage (please specify)				
3110	Other Federal (please specify)				
	Use this line to record notes or for additional information				
3115	**Total Federal Public Revenue**				
3120	Other Govt (Arts Capacity, Joint initiatives)				
	Use this line to record notes or for additional information				
3125	**Total Other Government Revenue**				
3130	**Total Public Sector Revenue**				
4000	**TOTAL REVENUE**				
	Use this line to record notes or for additional information				

	EXPENSES				
5000	**Artistic, Production and Programming Expenses**				
5005					
5010					
5015					
5020					
5025					
5030					
5035					
5040					
5045					
5050					
5055					
5060					
5065					
	Use this line to record notes or for additional information				
5070	**Total Artist Expenses**				
6000	**Administration and Operating Expenses**				
6005					
6010					
6015					
6020					
6025					
6030					
6035					
6040					
6045					
6050					
6055					
6060					
6065					
6070					
	Use this line to record notes or for additional information				
6075	**Total Admisitration and Operating Expenses**				
7000	**TOTAL EXPENSES**				
8000	**SURPLUS OR (DEFICIT)**				
8005	Total revenue				
8010	Total expenses				
8015	Surplus or (deficit)				

ATTACHMENT B

	CURRENT PROGRAM	PROPOSED PROGRAM
Program Name	**Cultural Operating Grant**	**Culture and Heritage Operating Grant**
Structural Features	Annual grants Up to $2,000 for new and emerging groups that do not meet the eligibility criteria. Also, different application and reporting requirements for emerging groups. Multi-year grants (3 years) To established not–for–profit professional arts organizations that have been in existence for at least four (4) years. In order to be eligible, applicants must have received at least one annual grant through the City of Nanaimo's Cultural Funding Program. Organizations applying for funding of $15,000 or greater and/or three-year operating funding, must include a three-year program plan and three-year proposed budget, including detail of anticipated funding from Canada Council, BC Arts Council and other funding sources.	Simplify operating program structure by requiring the same application and reporting information from all applicants. Require that all applicants meet the same eligibility criteria. Remove references to funding levels based upon developmental stage of an organization. Funding levels awarded should simply be determined by level of merit of the organization and the scope of its impact in the community, according to program assessment criteria. This reinforces the idea that if an organization is highly performing it warrants greater investment. If an organization is underperforming that investment will be reduced or removed. Focus **operating** support on organizations with demonstrated public impact and contribution to local creative economy. Project support to emerging organizations may be a more appropriate funding option. If project support for emerging organizations is a desired option, suggest moving this component to Arts and Cultural Festivals and Events Grants, re-named as "Culture and Heritage Project Grants". In this case, arts events and festivals would then be identified as eligible activities of the program.
Purpose and Objectives	To encourage and support an active and successful culture and heritage sector within the community. To defray a portion of the expenses of organizations that also receive revenue from other sources. Grants are to be applied to annual operating expenses and will not be given to assist with a specific event or festival.	Program goals as they relate to the Cultural Plan should form part of the program description in the guidelines. Use the proposed program framework to identify the role the program plays in relation to City's mandate and objectives.
Target Applicant Group	Nanaimo non-profit arts and cultural organizations. New and emerging groups that do not meet eligibility criteria may apply for a maximum annual grant of $2,000. Three–Year Operating Funding is available to established not–for–profit professional arts organizations that have been in existence for at least four (4) years.	Reinforce the idea that operating support demands a certain level of organizational capacity on the part of applicants. Refocus target applicant group to those organizations that have demonstrated this organizational capacity. Doing so will allow for targeted and rigorous assessment, and demonstrate better use of City resources directed to organizations that can feasibly realize their programs with greatest public impact. Direct fledgling organizations to seek funding through a project stream.

	CURRENT PROGRAM	PROPOSED PROGRAM
Program Name	**Cultural Operating Grant**	**Culture and Heritage Operating Grant**
Types of Activities Supported	Operating support is aimed at annual operating expenses related to Culture and Heritage activities – these activities must have a high standard of artistic quality, be open to the public and publicized city-wide.	Assess the potential for overlap. If operating organizations are deemed to become ineligible to apply for Arts and Cultural Festivals and Events grants (now Project), this may require a consolidation of funds to operating levels for established organizations that have regularly been supported by both programs.
Eligibility Criteria	The applicant must have completed at least one full year of operation, be registered as a non-profit society in British Columbia in good standing with the registrar. They must provide an audited or independently prepared financial statement for the organization's most recently completed fiscal year and firm program proposals and budget forecast for the following year. An organization must complete the application form and provide all documents requested.	Establish the same eligibility criteria for all applicants and elaborate program purposes, eligibility and assessment criteria. Strict adherence to program eligibility criteria and reporting requirements is a must. This ensures the integrity of the program and judicious use of resources. Communication to applicants in advance of the deadline about renewed focus on strict adherence is strongly encouraged.
Assessment Criteria	Ten assessment criteria are listed in the application guidelines, and some of these are not assessment criteria.	Reduce assessment criteria to three major areas of: • **Merit** (artistic and organizational) • **Relevance/Feasibility** (addresses strategic priorities of the City, ability to manage operations, financial and organizational stability) • **Impact** (public /economic impact) The finer considerations within these three criteria should be fully explained in the program guidelines. Specifics of assessment criteria should be in alignment with stated objectives and intended outcomes of the program.
Application Form		Suggest use of program guideline and application form templates to structure application form according to a consistent format. Structure the body of the application form, information required of applicants, in such a way as to help the committee focus on each assessment criterion.
Final Reports	A final report regarding funding previously awarded under this program is required. Include statistics where applicable and describe how the Cultural Operating Grant assisted your organization in meeting its objectives and in furthering the goals of the Nanaimo Cultural Strategy. Maximum two pages. Funding will not be considered if a final report has not been submitted.	Create a template for required Final Report that addresses objectives and intended outcomes of the program. This template should be available on the website. Strictly enforce the requirement for submission of *complete* applications, including final reports, as an eligibility criterion of the program.

	CURRENT PROGRAM	PROPOSED PROGRAM
Program Name	**Arts and Cultural Festivals and Events Grant**	**Culture and Heritage Project Grant**
Structural Features	This grant is designed specifically to assist events and festivals that utilize services and facilities within the City of Nanaimo. Implied support contributes to general costs over the period of one fiscal year. The amount requested cannot be more than 25% of the total event budget. Implied seed money for new groups and individuals as the discretion of the Committee	A 25% contribution implies a kind of project grant. Assess whether or not this may be a better structure. Tie the program structure more clearly to objectives outlined in city planning documents. Define scope of projects that are intended in the program (small, neighbourhood, city-wide?) Add priorities that are included in the Cultural Plan (i.e. Snunéymuxw First Nation festivals). Consider components that address comparative levels of scope/impact: • Community arts events • City-wide festivals Application form requirements less than operating grants to reflect level of organizational capacity.
Purpose and Objectives	The City of Nanaimo wants to work with community groups to attract visitors to our City, recognizing that tourism is a major economic generator for Nanaimo. The Parks, Recreation and Culture Department has a budget to assist groups hosting arts and cultural events and festivals. When making your application, please remember that our objective is to assist as many groups as possible with the funds available.	Program goals as they relate to the Cultural Plan should form part of the program description in the guidelines. Use the proposed program framework to identify the role the program plays in relation to department mandate and objectives.
Target Applicant Group	Generally, organizations requesting funding will be established, non-profit organizations with experience in organizing events and managing funds. Groups or individuals that do not fit these criteria have an opportunity to receive funding at the discretion of the Cultural Committee and it is understood that new events often need seed money to get started.	If the provision of funding to new groups is deemed an important and ongoing priority, then integrate this more fully into the structure of the program. Remove references to support for individuals.
Types of Activities Supported	Groups can access these funds for the purpose of putting on events that will encourage residents and visitors to participate in Nanaimo events and promote and showcase community arts and cultural talent.	Suggest providing definitions of kinds and scope of events and festivals that are intended to be supported in this program. Tie to objectives in the Cultural Plan.

	CURRENT PROGRAM	PROPOSED PROGRAM
Program Name	**Arts and Cultural Festivals and Events Grant**	**Culture and Heritage Project Grant**
Eligibility Criteria	Generally, organizations requesting funding will be established, non-profit organizations with experience in organizing events and managing funds. Groups or individuals that do not fit these criteria have an opportunity to receive funding at the discretion of the Cultural Committee and it is understood that new events often need seed money to get started. Applicants must be able to demonstrate a broad community and visitor participation or significant potential audience.	Consider establishing the same minimum eligibility criteria for all applicants. Strict adherence to program eligibility criteria and reporting requirements is a must. This ensures the integrity of the program and judicious use of resources.
Assessment Criteria	Applications will be assessed on the following criteria: • Evidence of benefit to the community. • Demonstration of community support for arts, cultural and festival events as measured by volunteer participation, membership, and/or audience participation. • Evidence of competent management and fiscal responsibility (i.e. proven track record, business and marketing plan, sound financial controls and performance). • Secured commitment from other funding sources. • Potential financial impact (i.e. jobs created, spending, number of visitor days created and how this information might be tracked). • Public recognition of the municipal contribution. • Level of event profile and media exposure.	Reduce assessment criteria to three major areas of: • Merit • Relevance/Feasibility • Impact The finer considerations within these three criteria should be fully explained in the program guidelines. Specifics of assessment criteria should be in alignment with stated objectives and intended outcomes of the program. Assessment of past events may be more appropriate for recurring city wide festivals.
Application Form		Suggest use of program guideline and application templates to structure application form according to a consistent format. Structure the body of the application form in such a way to help the committee focus on each assessment criterion.
Final Reports	A final report and financial statement must be submitted within 60 days of the conclusion of the event. Failure to do so may result in rejection of any new application (1 – 3 pages maximum).	Create a template for required Final Report that addresses objectives and intended outcomes of the program. This template should be available on the website. Strictly enforce the requirement for submission of *complete* applications, including final reports, as an eligibility criterion of the program.

City of Nanaimo

REPORT TO THE CULTURE AND HERITAGE COMMISSION

DATE OF MEETING: 2015-MAR-04

AUTHORED BY: CHRIS SHOLBERG, CULTURE & HERITAGE PLANNER
CULTURE AND HERITAGE DEPARTMENT

RE: ACTIVITY UPDATE FOR JANUARY / FEBRUARY 2015

STAFF RECOMMENDATION:

To receive the information as presented.

PURPOSE:

To provide an update to the Culture & Heritage Commission.

PROJECT UPDATES:

Port Theatre – Community Performing Arts Centre (CPAC) Community Consultation Process:

Council received a summary of the community consultation process completed for the Community Performing Arts Centre initiative, and passed the following motion at its 2014-SEP-08 meeting:

1. Approved partnering with the Port Theatre Society by:

    - Designating this project as the Sesquicentennial project for the City of Nanaimo;
    - Designating this project for inclusion in a Build Canada Application.

2. Approved proceeding with building a City owned facility on the existing Port Theatre land with a project manager assigned;

3. Allocated a financial contribution of $4.6 million to the project and support a Line of Credit on behalf of the Port Theatre Society:

    - Dependent and conditional on the Port Theatre Society securing the remaining funds; and
    - Co-sign a $2 million dollar Line of Credit in order to proceed with design and engineering completion.

Based on this Council direction, the Port Theatre Society and City staff are now working to move the project forward and pursuing the various fund raising objectives. The project design team recently completed an updated schematic plan for the Arts Centre and are in the process of updating the project cost estimates.

Heritage Brochures:

- Old City Neighbourhood Heritage Walk (Design and 1,000 Copy Print Run) – working to develop in partnership with the Old City Neighbourhood Association. Draft brochure attached.

- Cemetery Heritage Drive (Design and 1,000 Copy Print Run) – working to develop in partnership with the Nanaimo Museum. Draft brochure attached.

- Heritage Bike Tour – City Core (Design and 1,000 Copy Print Run) – working to develop in partnership with ACES (and Nanaimo Cycling Coalition), as a spin off from Bike to Work Week. Draft brochure attached.

Heritage Interpretive Signs:

- Newcastle Pioneers – working to develop a sign that incorporates Newcastle Heritage Walk brochure content as well as brief biographical information on notable early residents, including Victor Harrison (connected with 215 Newcastle Avenue) who was a local lawyer and mayor of Nanaimo. Draft completed for review (see attached).

- Wellington Pioneers/Jimmy Claxton (Early Black American baseball player born in Wellington) – Interpretive Sign for placement (Design and installation) – working to develop, in partnership with Wellington Neighbourhood Association and Nanaimo African Heritage Society, a sign that will provide information on the history of the Wellington Area, plus a special section on Jimmy Claxton.

- Westwood Lake Heritage Interpretive Sign (Design and installation) – working in partnerships with descendents of the Westwood family and the City's Parks, Rec & Environment Department, the informational sign will provide information on Westwood Lake park, its connection to the Westwood family, and the early settlement of Nanaimo.

<u>EVENTS:</u>

2015 Heritage Summit:

The 2015 Heritage Summit took place on 2015-Feb-18, 7:00 p.m. at the Nanaimo Museum. See attached notes for details.

2015 Heritage Home Light Up Tour:

Staff are exploring the idea of creating a "Heritage Home Light Up" tour for the 2015 holiday season. The goal of the initiative would be to celebrate and recognize the many homes listed on the City's heritage register, broaden public awareness of Nanaimo's heritage, promote friendly competition among the home owners, and of course, have fun. Property owners have been contacted and enough (around 25) have indicated interest in participating in the event to proceed with further organizational planning. Event details will be worked out over the next few months with the participating property owners.

COMMUNITY DEVELOPMENT:

Heritage Façade Grants:

See attached grant program summary. Currently, no active grants applications.

Heritage Home Grants:

See attached grant program summary. One project in process at 320 Machleary Street.

Heritage Tax Exemption Program:

See attached tax exemption program summary. Currently, no active tax exemption applications.

OTHER:

Morden Mine Update – The Friends of the Morden Mine made a presentation to the Regional District of Nanaimo board on 2015-Feb-24 requesting funding assistance for rehabilitation of the mine headframe and tipple through an RDN application to the Federal Government's Strategic Priorities Fund.

Woodward/Harrison Residence (215 Newcastle Avenue) – Order to demolish the residence considered by Council on 2014-Nov-24 due to derelict state of the building caused by fire damage over the past few years – order approved and the owner has been given 60 days to comply.

McMillan Arboretum (1200 Maughan Road) – potential interest in assessing this site to determine whether it should be added to the City's Heritage Register as a cultural landscape. Need to undertake a formal evaluation and confirm that Regional District of Nanaimo would either nominate the site or support placement of the site on the Heritage Register. RDN also considering whether or not to designate the site as a park.

Respectfully Submitted,

Chris Sholberg
CULTURE AND HERITAGE PLANNER
CULTURE AND HERITAGE DEPARTMENT

Concurrence by:

Suzanne Samborski
SENIOR MANAGER
CULTURE AND HERITAGE DEPARTMENT

File: 0360-20-C02
G:\COMMISSION\Staff Update Reports\RPT140604ChrisSholbergMonthlyJanuary/February2015

Heritage Façade Grants Paid or Committed (as of 2014-Oct-30):

Location	Amount	Private Investment (Total Project Expenditure)	Status	Year
1. Free Press Building (223 Commercial Street)	$5,100	$10,200	Paid	2003
2. Modern Café (221 Commercial Street)	$5,400	$10,800	Paid	2003
3. Old Fire Hall (#2 – 34 Nicol Street)	$7,366	$16,088.78	Paid	2003
4. Hall Block (37 Commercial Street)	$1,770	$3,540	Paid	2003
5. S&W Apartment (403 Fitzwilliam Street)	$10,000	$41,152.20	Paid	2004
6. Rawlinson and Glaholm Grocers (437 Fitzwilliam Street)	$6,839	$14,161.78	Paid	2004
7. Earl Block (Grassicks) (2 Church Street)	$10,000	$22,737.88	Paid	2004
8. B.C. Telephone Exchange (70 Bastion Street)	$1,180	$2,360	Paid	2004
9. B.C. Hydro Building (13 Commercial Street)	n/a ($1,500)	n/a	Application Withdrawn	2004
10. A.R. Johnstone Block (174 Commercial Street)	$7,661	$15,322.67	Paid	2004
11. Commercial Hotel (121 Bastion Street)	$12,063	$304,364.95	Paid	2004
12. Angell's Trading (426 Fitzwilliam Street)	$4,031	$8,062	Paid	2005
13. Dakin Block (93-97 Commercial Street)	$8,516	$19,867.80	Paid	2005
14. Halse Block (200-206 Commercial Street)	$1,980	$3,960	Paid	2005
15. Gusola Block (120 Commercial Street)	$20,000	$1,189,965.49	Paid	2006
16. Mitchell Market (411 Fitzwilliam Street)	$10,000	$48,795.84	Paid	2006
17. Merchants Bank (499 Wallace Street)	n/a ($20,000)	n/a ($66,500)	Committed – did not proceed	2006 (renewed for 2008)
18. Great National Land Building (17 Church Street)	$1,719	$3,437.69	Paid	2006
19. Brumpton Block (489 Wallace Street)	$10,000	$46,384.61	Paid	2006
20. St. Andrew's United Church (315 Fitzwilliam Street)	$20,000	$84,477.59	Paid	2007
21. Ranger's Shoes (306-314 Fitzwilliam Street)	$10,000	$26,933.28	Paid	2007
22. Willard Service Station (291-299 Wallace Street)	$20,000	$41,048.69	Paid	2008
23. Provincial Liquor Store (25 Cavan Street)	$10,544	$21,088	Paid	2009
24. Modern Café (221 Commercial Street)	$10,000	$70,000	Paid	2009
25. E&N Railway Station (321 Selby Street)	$10,000	$2,269,566	Paid	2010
26. Nash Hardware (19 Commercial Street)	$17,000	$47,657.86	Paid	2010/2011 – two grant phases
27. Harris House (375 Franklyn Street)	$3,000	$10,290.00	Paid	2010
28. Palace Hotel (275 Skinner Street)	$10,000	$47,566.40	Paid	2012
29. St. Andrew's United Church (315 Fitzwilliam Street)	$10,000	$50,008.00	Paid	2012
30. Free Press Building (223 Commercial Street)	$10,000	$2,436,088.36	Paid	2013
31. St. Paul's Anglican Church (100 Chapel Street)	$20,000	$260,197.35	Paid	2013
Total Grants:	**$274,169**	**$7,126.122.50**		
Total Budget for 2003	*($20,000)*			
Total Budget for 2004	*($50,000)*			
Total Budget for 2005	*($20,000)*			
Total Budget for 2006	*($60,000)*			
Total Budget for 2007	*($50,000)*			
Total Budget for 2008	*($20,000)*			
Total Budget for 2009	*($20,000)*			
Total Budget for 2010	*($20,000)*			
Total Budget for 2011	*($20,000)*			
Total Budget for 2012	*($20,000)*			
Total Budget for 2013	*($20,000)*			
Total Budget for 2014	*($20,000)*			

Heritage Home Grants Paid or Committed (as of 2014-Sep-25):

Location	Amount	Private Investment	Status	Year
1. Garland Farm House (467 Eighth Street)	$1,600	$3,435.57	Paid – gutter replacement and rear façade/deck improvement	2006
2. Western Fuel Company House (#24–715 Farquhar Street)	$2,500	$12,987.66	Paid – roof repair	2006
3. Sullivan Residence (673 Selby Street)	$2,500	$8,600	Paid – roof repair	2006
4. Newbury Farmhouse (678 Second Street)	$2,500		Committed – siding repair and repaint - canceled	2006
5. Dykes Residence (639 Kennedy Street)	$2,500		Committed – front porch repair completed, but application cancelled by new owners	2006
6. Newbury Residence (39 Milton Street)	$2,500	$5,749.30	Paid – roof repair	2007
7. Hall-Layer Residence (115 Machleary Street)	$2,500	$7,000	Paid – repaint	2007
8. Gulliford Residence (285 Wall Street)	$2,500	$6,340.47	Paid - repaint	2007
9. Van Houten Residence (185 Mt. Benson Street)	$2,500	$7,167.72	Paid – repaint	2007
10. Wilkinson Residence (305 Kennedy Street)	$2,500	$7,500	Paid – fireplace repair/reconstruction	2008
11. Parrot Residence (411 Machleary Street)	$2,500	$6,357.75	Paid – repaint	2008
12. Sharp Residence (261 Vancouver Avenue)	$2,500	$8,550.83	Paid – porch repair/reconstruction	2008
13. Wells Residence (904 Wentworth Street)	$2,500	$10,400	Paid – roof repair	2008
14. Spence House (746 Railway Avenue)	$2,500	$7,795.98	Paid – repaint	2009
15. Bird Residence (461 Vancouver Avenue)	$2,500	$8,950	Paid – repaint	2009
16. Girvin Avenue Residence (797 Girvin Avenue)	$2,500	$6,562.50	Paid – repaint	2009
17. Newbury Farmhouse (678 Second Street)	$2,500	$6,579.14	Paid - Recommitment from approval in 2006 – project now complete – siding repair and repaint	2009
18. Garland Farmhouse (467 Eighth Street)	$900	$8,436.50	Paid – roof repair	2010
19. Harrison Residence (546 Prideaux Street)	$2,500	$30,450	Paid – exterior repair and repaint	2010
20. Isherwood Residence (421 Victoria Road)	$2,272.41	$4,651	Paid – porch repair/reconstruction	2011
21. Victoria Road Residence (413 Victoria Road)	$2,500	$8,567.05	Paid – roof repair	2011
22. Booth Residence (302 Victoria Road)	$2,500	$7,957	Committed – remove vinyl, restore wood siding, repaint – Canceled (no covenant)	2011
23. Land Residence (167 Irwin Street)	$2,500	$93,500	Committed - relocate building, repair and restore siding – Canceled (no covenant)	2012
24. McCourt Residence (750 Franklyn Street)	$2,500	$10,300	Paid – restore wood siding and repaint	2012
25. Rowbottom Residence (320 Machleary Street)	$1,410.50	$2,821	Committed – front stair and deck rehabilitation and upgrade	2014
Total Grants:	**$51,182.91**	**$187,159.47**		
Total Budget for 2006 *Total Budget for 2007* *Total Budget for 2008* *Total Budget for 2009* *Total Budget for 2010* *Total Budget for 2011* *Total Budget for 2012* *Total Budget for 2013* *Total Budget for 2014*	*$12,000* *$12,000* *$12,000* *$12,000* *$12,000* *$12,000* *$12,000* *$12,000* *$12,000*			

G:\CommPlan\Heritage\6800 - Heritage\20\P01 - Projects\48 - Heritage Home Grant Program\Home Grants Paid or Committed.docx

Downtown Residential Conversion Tax Exemptions Approved (as of 2014-Oct-30):

Property	Total Years of Property Exemption	Value of Exemption	Private Investment (Total Project Expenditure)
Commercial Hotel/Painted Turtle Guesthouse (121 Bastion Street)	5 years	2005-2009: $70,955.26	$304,364.95
Gusola Block (120 Commercial Street)	10 years	2007-2010: $54,064.27 2011-2016: $85,000.00 (estimate)	$1,189,965.49
E&N Train Station (321 Selby Street)	10 years	2013-2022: $300,000.00 (estimate)	$2,269,566.00
Free Press Building (223 Commercial Street)	10 years	2015-2024: $350,000.00 (estimate)	$2,436,088.36
Total Exemptions	**35 years**	**$860,019.53**	**$6,199,984.60**

G:\commplan\heritage\20\R02\02\downtown residential conversion tax exemptions approved.doc

NOTES
OF THE 2015 HERITAGE SUMMIT
HELD 2015-FEB-18 IN THE NANAIMO MUSEUM FROM 7:00 to 9:00 PM

Attendance:

Mr. Chris Sholberg – C&H Department
Mr. Chris Barfoot – C&H Department
Ms. Rebecca Buckler – C&H Department
Ms. Aimee Greenaway – Nanaimo Museum
Mr. Bill Gard – Commission
Mr. Norm Abby – Neighbours of Nob Hill
Mr. John Hofman – Commission/Friends of Morden Mine
Mr. Rick Scott – Protection Island Cultural History Society
Ms. Sheila Boutcher – Yacht Club Heritage Committee
Ms. Beverley Sherry – Public
Mr. Loyd Sherry – Commission Member
Mr. Ian Thorpe – Councilor
Ms. Diane Brennan – Councilor
Ms. Lara Wright – VIRL Wellington Branch
Ms. Kerrie Low – Commission
Mr. Stephen Davies – VIU History Department / Pictures Club
Mr. Ron Bolin – Public
Mr. Lawrance Rieper – Nanaimo Old City Association
Ms. Jill Stannard – Commission
Ms. Daphne Patterson – Historical Society
Mr. Bill Merilees – Newcastle Island Society
Ms. Leanne Stark – Newcastle Neighbourhood Assoc.
Ms. Christine Meutzner – Nanaimo Community Archives
Ms. Barbara Neild – Protection Island Cultural History Society
Barbara Johnstone
Sheldon Stenberg
Leonard Krog – MLA
Ivan Bulic – Gabriola Museum
Sue Creba – Home Owner / Labour Council
Wilf Philips – Nanaimo Family History Society

7:00 pm **Introduction**

Chris Sholberg, Culture & Heritage Planner for the City of Nanaimo, welcomed everyone to the Summit and thanked them for attending, making special note of the dignitaries in attendance.

7:10 pm **Presentation**

Aimee Greenaway, Interpretive Curator of the Nanaimo Museum, provided a presentation on *"Fraser Street: Nanaimo's Red Light District from the 1890s to 1920s"*. The presentation included a historical overview of Nanaimo's red light district, including historical information, people profiles, society views, etc. The Nanaimo Museum's "Red Lights & Roulette" is available for viewing by the public from February 2 to May 11, 2015.

Chris thanked Aimee for her presentation and provided her with a gift certificate on behalf of the City of Nanaimo as a token of appreciation.

7:45 pm **Break**

8:00 pm **Roundtable Discussion**

Chris Sholberg, Culture & Heritage Planner for the City of Nanaimo began the roundtable discussion. The following information was shared by groups in attendance:

Protection Island Cultural Historical Society
The society operates the museum located on Protection Island. The museum has a permanent exhibit plus a room dedicated to local resident interests and collections. The museum is open on weekends during the summer months from 12:00 to 4:00 (or anytime -- if you contact the society directly. They are located inside the historic lighthouse keeper's cottage). The society has released two cds with songs about Protection Island

and its residents. As well, currently working on a photo-sharing program that helps to send disposable cameras to children Africa, to trade photos with children from Protection Island.

Nanaimo Old City Association
The association is currently working alongside the Culture & Heritage Department to create a walking tour brochure for the Old City neighbourhood. The Old City has the highest concentration of heritage buildings of all neighbourhoods. In May, will be hosting their 4th annual Urban Farm Fair.

Newcastle Neighbourhood Association
The association also has a large number of heritage homes in their neighbourhood. Last year, they had reported a possible demo of three beautiful heritage homes along Vancouver Avenue. To date, the homes still remain. Also noted, the registered heritage home at 215 Newcastle (past home of ex-Mayor Victor Harrison) is in the process of demolition due to its deteriorating condition.

Nanaimo Historical Society
President was unable to attend. The society was founded in 1962. The society continues to function but has began to feel a decline in membership. They hold public meetings which are free to attend on the second Thursday of each month at 7:00 pm in which they feature a variety of speaking presentations (April will feature a presentation by Bill Merilees).

VIU History Department / Pictures Club
With new administration, VIU is placing new emphasis on community engagement and looking to bridge the gap between local history groups and VIU students. Currently, there are 9 students assisting with the photo project. This program helps to engage the community by bringing historical materials and making them available to the public (i.e. letters from WW1).

Newcastle Island Society
Recently, the society nominated Newcastle Island for as a national historical site. It is hoped that the island will be awarded with "historic landscape" status in relation to a number of factors (Snuneymuxw First Nation, discovery of coal, Japanese-Canadian saltery, sandstone quarry, etc.). As well, currently working to have the CPR pavilion nominated. As well, copies of Bill Merilees book "Newcastle Island – A Place for Discovery" are available for purchase $10.00.

Yacht Club Heritage Committee
The club continues to work through papers and documents. They have produced an annual yearbook every year since 1965. Each year, the book contains member names, club history, and more recently, a feature article.

Gabriola Museum
The museum is a volunteer-operated organization and is always looking at ways to strengthen their relationship with other groups (i.e. Protection Island) and connection to Nanaimo. They have been improving their museum to be more modern (an "experience").

Vancouver Island Regional Library
The library has many heritage resources for local groups. They have a collection of newspapers on microfilm, a collection of books, and free access to ancestry.com. Also mentioned, a facebook group called "You Know You're From Nanaimo When" as an informal resource for local photos and information. The Harbourfront branch is currently

being renovated, but once complete will contain a self-publishing machine where authors can self-publish their writings.

Nanaimo Community Archives Society
The society continues to acquire, process and make available to the public – historical records. To date, have over 15,126 unique YouTube views and 1300-1500 unique website visitors per month. Although their office has restricted hours, so much information has been made available online. The society works often with the Culture & Heritage Department to create interpretive signage / brochure content and editing. Has been helping to provide consultation and advice to Courtney, Parksville and Ladysmith Archive Societies. Always looking for more volunteers, especially with computer skills (even a couple hours per week would be helpful).

Nanaimo Museum
The museum has completed the last phase of their permanent exhibit which features heritage homes, Chinatown, and the retail/downtown sector. Now that the permanent exhibits are complete, they will begin looking at their existing layout and seeing what could be improved, etc. Hoping to move toward a "story" based approach (more interesting) and expansion the Snuneymuxw First Nation exhibit. They enjoy featuring the temporary exhibits because it ensures a variety of interests are served. As well, the museum has experienced a banner year for gift shop sales, enabling them to take on more exhibitions.

Friends of Morden Mine Society
The mine has a huge concrete structure built in 1913 and one of the last remaining mining remnants. The society has been trying to convince the owners (provincial government) to upgrade the historic structure for many years. There is no interest from the province – apparently no budget to stabilize the concrete structure. The society has had a site development report completed on the site (available online). Recently, had an engineering study (paid by RDN and City) completed to determine what the costs would be to stabilize the structure (estimated cost is 2-3 million). The society will soon be presenting the engineering study to the City and RDN to see if there is any funding available at all. If anyone has a direct connection to the Cabinet, it would be appreciated. If this structure is not saved, it will disappear. If you would like to show your support for Morden Mine, please visit the Morden Mine Facebook page where you will find instructions for sending a letter to the minister.

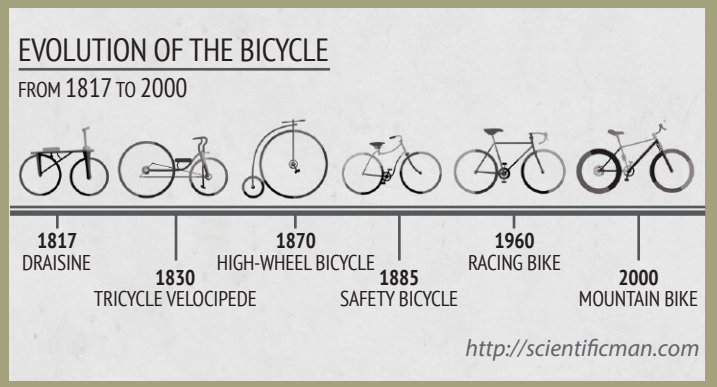
Nanaimo Family History Society
The group is currently dissolved and needs financial and promotional assistance. They provide service to the public on genealogy records. Wilf Philips is hoping to rejuvenate the society via promotion and fundraising. If anyone has ideas for promotion and fundraising opportunities, please contact them.

IF YOU WOULD LIKE CONTACT INFORMATION FOR ANY OF THE ABOVE-MENTIONED GROUPS / SOCIETYS, PLEASE CONTACT THE CULTURE & HERITAGE DEPARTMENT AT 250-755-4483 OR CULTUREANDHERITAGE@NANAIMO.CA

▲ 1891 - FIRST BICYCLE CLUB IN NANAIMO. LEFT TO RIGHT: J. DEEMING B. STEPHENSON DR. HALL J. WILKINSON W. WILKINSON J. HORNER W. O'DELL A. DEEMING REV McRAE A. DUGGAN E. FRUER J.R. McKENZIE

▲ WINNIE GLAHOTMY E&N RAILWAY TRESTLE, LATE 1800'S

▲ MINORS ON BIKES, LATE 1800'S



Want to learn more about Nanaimo's history?

- *Visit our website at www.nanaimo.ca/goto/heritage*
- *or contact the Culture & Heritage Department at 250-755-4483*
- *or cultureandheritage@nanaimo.ca.*

Brochure Produced By:

NANAIMO Culture & Heritage
IT'S WHO WE ARE

For more information about the buildings featured in this brochure, request a copy of the City's Heritage Register. If you have questions about the City's Heritage Register or Heritage Conservation Program, please contact the Culture & Heritage Department.

- location: Service & Resource Centre, 411 Dunsmuir Street
- mail: c/o Culture & Heritage, 455 Wallace Street, Nanaimo, BC V9R 5J6
- phone: 250-755-4483
- online: www.nanaimo.ca/goto/heritage
- email: cultureandheritage@nanaimo.ca

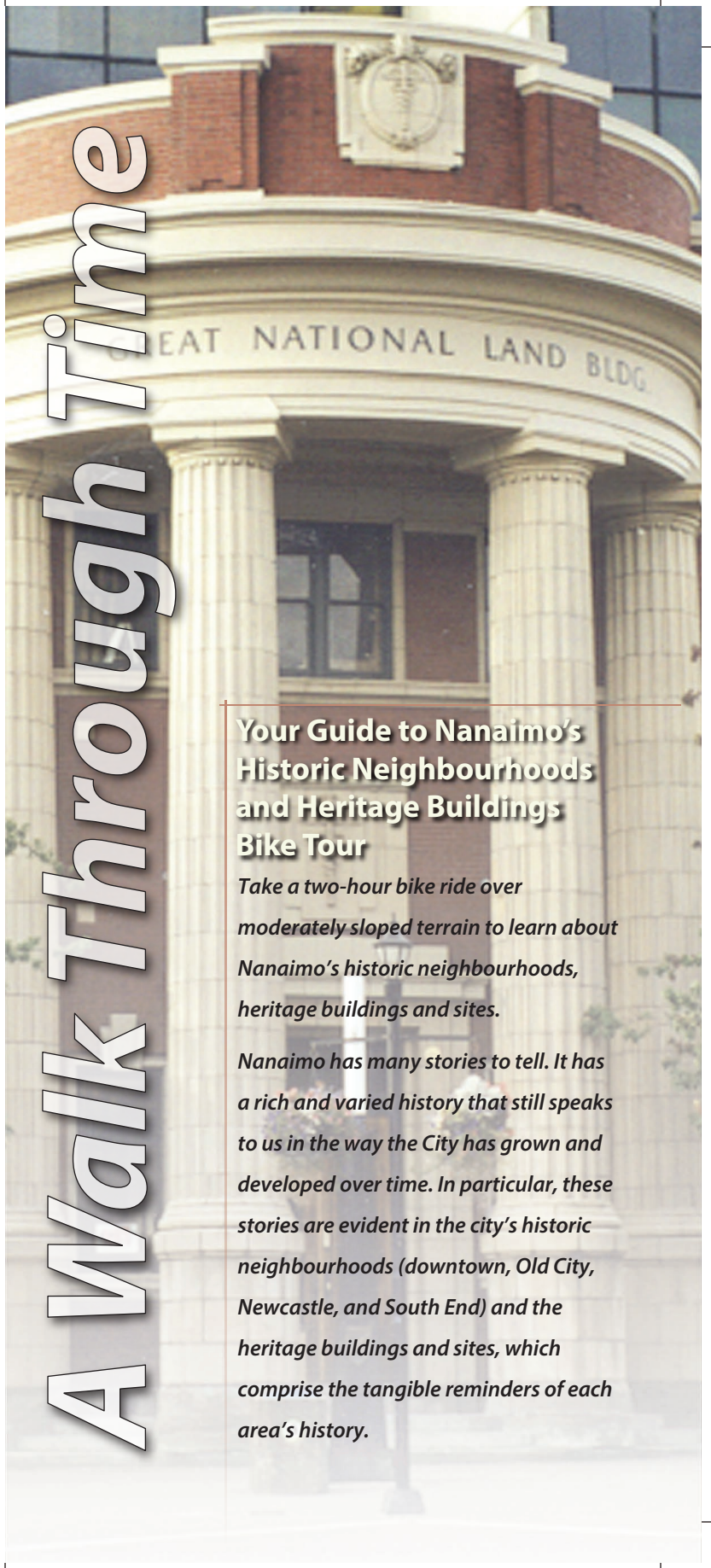
Continue your visit to Nanaimo's past at the:

NANAIMO MUSEUM
100 Museum Way
250-753-1821

NANAIMO ARCHIVES
150 Commercial Street
250-753-4462

All historical photos courtesy Nanaimo Community Archives

Special Thanks To: The Greater Nanaimo Cycling Coalition, Jim Teneycke, Icad, Nanaimo Community Archives



A Walk Through Time

Your Guide to Nanaimo's Historic Neighbourhoods and Heritage Buildings Bike Tour

Take a two-hour bike ride over moderately sloped terrain to learn about Nanaimo's historic neighbourhoods, heritage buildings and sites.

Nanaimo has many stories to tell. It has a rich and varied history that still speaks to us in the way the City has grown and developed over time. In particular, these stories are evident in the city's historic neighbourhoods (downtown, Old City, Newcastle, and South End) and the heritage buildings and sites, which comprise the tangible reminders of each area's history.

A Esquimalt & Nanaimo Railway Station

Built by the Canadian Pacific Railway in 1920, this station replaced the one built by the E&N Railway in 1886 when the railway first opened. The terminal, with its distinctive square central tower, was damaged by fire in 2007, but has recently been faithfully rehabilitated and restored.

B Nob Hill Neighbourhood

In the late 19th Century, Nob Hill was a prestigious residential area. Today, the neighbourhood is a mix of single-family dwellings, apartments and boarding houses that retain many original Victorian and Edwardian era design elements.

DOWNTOWN AREA, NANAIMO

C Chinatown

By 1911, Nanaimo's Chinatown was well established, with buildings on both sides of Pine Street. The community had a population of approximately 1,500 which would swell on weekends when Chinese workers came from surrounding areas to socialize and purchase supplies. The non-Chinese population also frequented Chinatown for commercial and entertainment purposes. The population and economic vitality of the Pine Street Chinatown waned in the early 1920s due to the Chinese Exclusion Act of 1923 and a decline in the coal industry. The area became increasingly derelict until it was destroyed by fire on September 30th, 1960. By this time, the majority of the population had dispersed throughout Nanaimo or relocated to larger Chinese communities in Canada and the United States.

D South End Neighbourhood

One of Nanaimo's oldest neighbourhoods, miners, storekeepers and mine executives lived here in the shadow of the No. 1 Mine from the 1860s. The area's original mixed residential and industrial past continues to define the neighbourhood today.

E No. 1 Mine

On this site in 1883, the Vancouver Coal Company opened the No. 1 Esplanade Mine with workings that later extended beyond Newcastle and Protection Islands and the Nanaimo River. Workers at the mine produced 18 million tons of coal, more than any other mine on Vancouver Island, by the time it was closed in 1938. The memorial plaque remembers the 150 miners who lost their lives in the 1887 mine explosion.

F Snuneymuxw First Nation

Nanaimo, and the eastern stretch of Vancouver Island, is the ancestral home of the Snuneymuxw, a Coast Salish people. The Snuneymuxw lived in several waterfront villages along Nanaimo's shores, from Departure Bay to Newcastle Island, where they found abundant food, fresh water and winter shelter. Accomplished tool makers, wood workers, spinners and artists, they gathered shellfish, fished and hunted in the Nanaimo area in the winter and spring before migrating to the Fraser River to follow the annual sockeye salmon run. It is estimated that before European contact, the Snuneymuxw population in Nanaimo varied from 2,000 to 5,000.

G Bastion

The Nanaimo Bastion is the only known Hudson's Bay Company (HBC) wooden bastion still standing in North America. Nanaimo's most recognizable landmark, the Bastion served mainly as a symbol of community security and has safeguarded the inner harbour since 1853. Relocated from its original position in 1891, the Bastion has been in continuous use since as a heritage attraction and museum.

H St. Paul's Anglican Church

One of the oldest, continuously functioning parishes in B.C., this landmark church, built in 1931, is Nanaimo's only example of Gothic Revival architecture. The original stained glass windows, oak pulpit, stone baptismal font and fir organ case are all intact. A 1914 miner's lamp located on the left side of the altar shines a perpetual light.

I Great National Land Building

Built for the Bank of Commerce in 1914 during a coal mining strike, the building's imposing Classical Revival style was meant to convey conservatism, tradition, stability and prosperity during a volatile time. With its four massive columns, and located on a prominent downtown corner, it remains one of Nanaimo's most striking landmarks.

J Industrial Heritage – Nanaimo Foundry

In 1888, Thomas and Nathaniel Dobeson established the Nanaimo Foundry on land that is now part of the Maffeo-Sutton Park site. At first, the foundry catered mainly to the marine industry but quickly diversified into mining, logging and railway work. Thomas Dobeson patented his own line of fire hydrants and the "Dobeson Carwheel", a wheel for coal mine cars with a built-in oiling device. Marine work included the production and design of marine engines, and the conversions of sailing vessels into steamboats. The Nanaimo Foundry also produced "steam donkeys" or engines equipped with drums and cables which aided the logging industry by pulling logs out of the woods. During World War 2, the Foundry operated around the clock, building engine and marine parts for the military. By 1949, the Foundry included a machine shop and fabricating works, and catered mainly to the forest industry. In 1999, the Foundry moved to a modern building near Chemainus, and the original building was demolished as part of the park redevelopment process.

K Newcastle Neighbourhood

By the early 20th Century, Newcastle was Nanaimo's most prestigious residential neighbourhood. With its beautiful waterfront, large lots and distance from old town industrial activity, Newcastle attracted merchants, managers and professionals. Many of the neighbourhood's earliest homes still stand and continue to provide an aura of grace and refinement.

L Van Houten Residence

A Craftsman bungalow, this 1924 home was built for A.C. and Mary Van Houten. A.C. Van Houten was a druggist and the U.S. Consular Agent. Typical architectural treatments of this era include a generous open front verandah accented by a projecting gable, supported on twinned columns.

M Millstone River – Sawmills

In the 1850s, the Hudson's Bay Company built a small, water powered sawmill on the Millstone River. The mill operated sporadically until it was purchased by a group of local entrepreneurs in 1874. The old water powered mill was quickly dismantled and then replaced with modern, stream-powered equipment. Later sawmills located along the Millstone included Andrew Haslam's Nanaimo Saw and Planing Mill, which included a window and door factory, the Red Fire Lumber Mill and the New Ladysmith Lumber Company. In the 1930s, the Nanaimo Lumber Company, who operated the very last sawmill along the Millstone, shut down. As the waterfront became less industrial with more recreational uses, sawmills were built further north along Newcastle Channel and south on the Assembly Wharf lands.

N Old City Neighbourhood

Nanaimo's oldest residential neighbourhood, the Old City was established in the 1860s as a middle to upper income residential neighbourhood a comfortable distance from the busy commercial core. By the turn of the 20th Century, Nanaimo's entrepreneurial and professional classes were moving to areas west and north of the original town site. This movement was largely spurred by the development of the No. 1 Coal Mine in what was once a predominantly residential area in the southend, but also reflects a general trend towards single-use neighbourhoods that were increasingly defined by social class and their distance from industrial activity.

▲ ENTRANCE GATE, CHINESE CEMETARY
1598 Townsite Road

1 10 Wallace Street

Pioneer Cemetery Park

Pioneer Cemetery Park speaks to the community's earliest development and is a valuable record of the lives of Nanaimo's first European settlers. The park is the third oldest cemetery in British Columbia after Fort Langley and Victoria. From the first known burial in 1853 to the final burial in 1895, this cemetery served as an essential community space, both practically and spiritually.

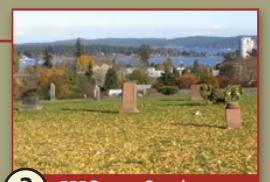
Pioneer Cemetery Park is also an important example of an early preservation project and the development of community heritage consciousness. In 1953, concerned by the overall dilapidation of the site, the newly formed Nanaimo Branch of the British Columbia Historical Association (British Columbia Heritage Federation) made a record of all the stones still standing and a sketch of their original positions. In 1958, as their British Columbia Centennial Project, the Hub City Kiwanis Club cleared the site, set the remaining headstones in a curving rock wall and planted grass and flowers. In 1960, the project was completed and the site was officially converted to a memorial park by the City of Nanaimo.

St . Peter's Cemetery

2 301 Machleary Street

St. Peter's Cemetery is a rare, tangible link with Nanaimo's Roman Catholic heritage and speaks to the earliest ecclesiastic, social and spiritual history of Nanaimo. The first recorded burial took place in 1876, although the church was established in Nanaimo at least 15 years earlier. The cemetery is the only surviving single denomination graveyard in Nanaimo. Still in active use, the cemetery is important as a communal, spiritual space, and as a publicly accessible, outdoor history museum.

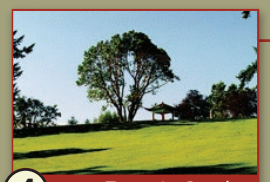
Nanaimo Public Cemetery



3 555 Bowen Road

Established in 1877 when the city's first cemetery became full, the Nanaimo Public Cemetery is important as a highly visible, tangible link with Nanaimo's past. The modest early grave markers reflect Nanaimo's predominantly working-class population while more elaborate monuments provide the names and tastes of the city's wealthier citizens. Most representative of Nanaimo's history are the many inscriptions about mine accidents, testimony to the over 600 mine related deaths that occurred in the area from the 1860s to the 1950s. Still in active use, the Nanaimo Public Cemetery functions as a fully accessible outdoor history museum.

The Nanaimo Public Cemetery exemplifies the role the local coal company played in the development of the City. In addition to numerous park, school and church sites, the Vancouver Coal Mining and Land Company also donated the land for this cemetery. Because the company owned all the land in the area, the community was highly dependent on company largess for the acquisition of public land. The company was, in turn, dependent on community goodwill to ensure economic stability. As such, the site testifies to the long standing symbiotic relationship between the coal company and the community.



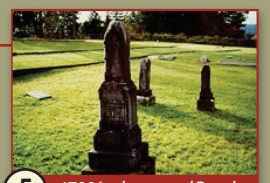
4 1598 Townsite Road

Chinese Cemetery

Built in 1924, the Chinese Cemetery is a very good example of an ethnic cultural landscape. In addition to grave markers with Chinese inscriptions, the cemetery features traditional Chinese elements including ornate, brightly painted entry gates, a pagoda structure, an altar and a shrine. Although the cemetery is no longer exclusively Chinese, it retains, through the presence of these elements, a distinct Chinese character.

The Chinese Cemetery is a rare, tangible link with Nanaimo's Chinese heritage. The Chinese, almost wholly single men, came to Nanaimo as early as the 1860s to work in the mines or to open businesses. Perceived as unfair competition because of their willingness to work for lower wages than white employees, the Chinese were the source of much labour conflict during the 19th century. Initially, the Chinese settled in what is now downtown Nanaimo but in the 1880s they were removed by the coal company to the outskirts of town in an effort to reduce tensions. By 1908, a new Chinatown, one of the largest in North America at that time, was established near the western edge of the city. The last Chinatown was destroyed by fire in 1960, although much of its population had already dispersed. Because there is so little other tangible evidence of Nanaimo's Chinese heritage, the Chinese Cemetery is especially significant.

Wellington Cemetery



5 4700 Ledgerwood Road

The Wellington Cemetery is one of very few tangible links to the town of Wellington, a formerly distinct community that was subsequently absorbed into the City of Nanaimo. Developed in the 1870s as a coal town by Robert Dunsmuir, who became one of the province's wealthiest men, Wellington rivaled Nanaimo in population and industrial output until its demise in 1900 when coal operations were moved south of Nanaimo to Extension and Ladysmith. At that time, many of the buildings were moved by railcar to the new communities. Combined with a few remaining 19th century buildings that are scattered throughout the area, the Wellington Cemetery is an important example of the ephemeral nature of single-industry resource towns.

The Physical remains of the Wellington Cemetery reveal much about the early social and economic history of the area. The original division of the cemetery into quadrants by religious denomination reflects the importance of those distinctions. In addition, the headstones provide evidence of the community's population composition. Unlike Nanaimo, which was developed predominantly by English and Scottish settlers, the headstones at Wellington Cemetery indicate an ethnically diverse population that included significant numbers of Italians, Fins, and Belgians. Other headstones tell of deaths due to mining accidents, a common occurrence in Wellington's history. As a whole, the cemetery functions as an outdoor classroom of Wellington history.

6 2937 Departure Bay

Snuneymuxw Ancient Burial Area

Remains found at this site and the surrounding beach front area date back over 3,500 years, and are associated with the Snuneymuxw First Nation and a winter village settlement site known as Stl'i lep, believed to have been located here for millennia.

The Snuneymuxw continued to live seasonally at the Stl'i lep village site up until the mid 1800s at which time a series of events led to their displacement. The first event occurred in May, 1861 when a pioneer named John Christie pre-empted 114 acres of land around Departure Bay including most of the village site. The remaining portion of the village site was claimed by another pioneer named William Hughes in October, 1861. The land was surveyed in 1870, and title was crown-granted to these men in 1871. Despite this, the Snuneymuxw continued to use the winter village site. However, events that occurred in the 1890s and early 1900s such as the construction of the Dunsmuir Colliery wharfs, the CIL dynamite plant in what is now the Cilaire Subdivision, and continued residential settlement throughout the Bay area disrupted the environment and traditional fishing patterns, and ultimately resulted in the displacement of the Snuneymuxw at this site.

Garden Memorial to Chinese Pioneers

7 105 St. George St.

The Garden Memorial to Chinese Pioneers speaks directly to Nanaimo's Chinese heritage. Around 1890, this small plot was donated by the New Vancouver Coal Mining and Land Company for use as a Chinese burial ground. At that time, the site was just beyond the city's official boundaries. Bodies were interred here, but it was always intended that the bones of the deceased would be returned to China. The site was in use until 1924, when the new burial grounds on Townsite Road were established. This site served as an essential communal space for the original Chinese community and later, as an important commemorative space for their descendents.

The Garden Memorial to Chinese Pioneers is a significant example of a community commemorative project. In 1976, the site was presented to the City by the Nanaimo Chinese Community. This was the first garden in Canada to commemorate the contribution made by the Chinese and their Canadian children to this country. The memorial garden is also a very good example of an ethnic cultural landscape. The brightly painted, stylized pagoda structure, inscribed standing stone found on the site, stylized altar for burning joss sticks and other materials, concrete patio with Chinese-style perimeter fencing and graceful arched staircase all give the park a distinct Chinese character.

8 85 Front Street

Dallas Square Cenotaph

The Dallas Square Cenotaph, built in 1921 to commemorate local men who died during World War I, represents deeply felt community sensibilities about memory, war and loss. The Cenotaph is still used as a memorial site and bears witness to annual Remembrance Day ceremonies, giving the community an important opportunity to gather and remember together.

The Cenotaph is a very good example of a simple, graceful monument. Minimally ornamented, the Cenotaph's design, created and executed by local monument works owner E. Millins, was based on an ancient Egyptian model.

Brochure Produced By:

NANAIMO Culture & Heritage
IT'S WHO WE ARE

For more information about the buildings featured in this brochure, request a copy of the City's Heritage Register. If you have questions about the City's Heritage Register or Heritage Conservation Program, please contact the Culture & Heritage Department.

- location: Service & Resource Centre, 411 Dunsmuir Street
- mail: c/o Culture & Heritage, 455 Wallace Street, Nanaimo, BC V9R 5J6
- phone: 250-755-4483
- online: www.nanaimo.ca/goto/heritage
- email: cultureandheritage@nanaimo.ca

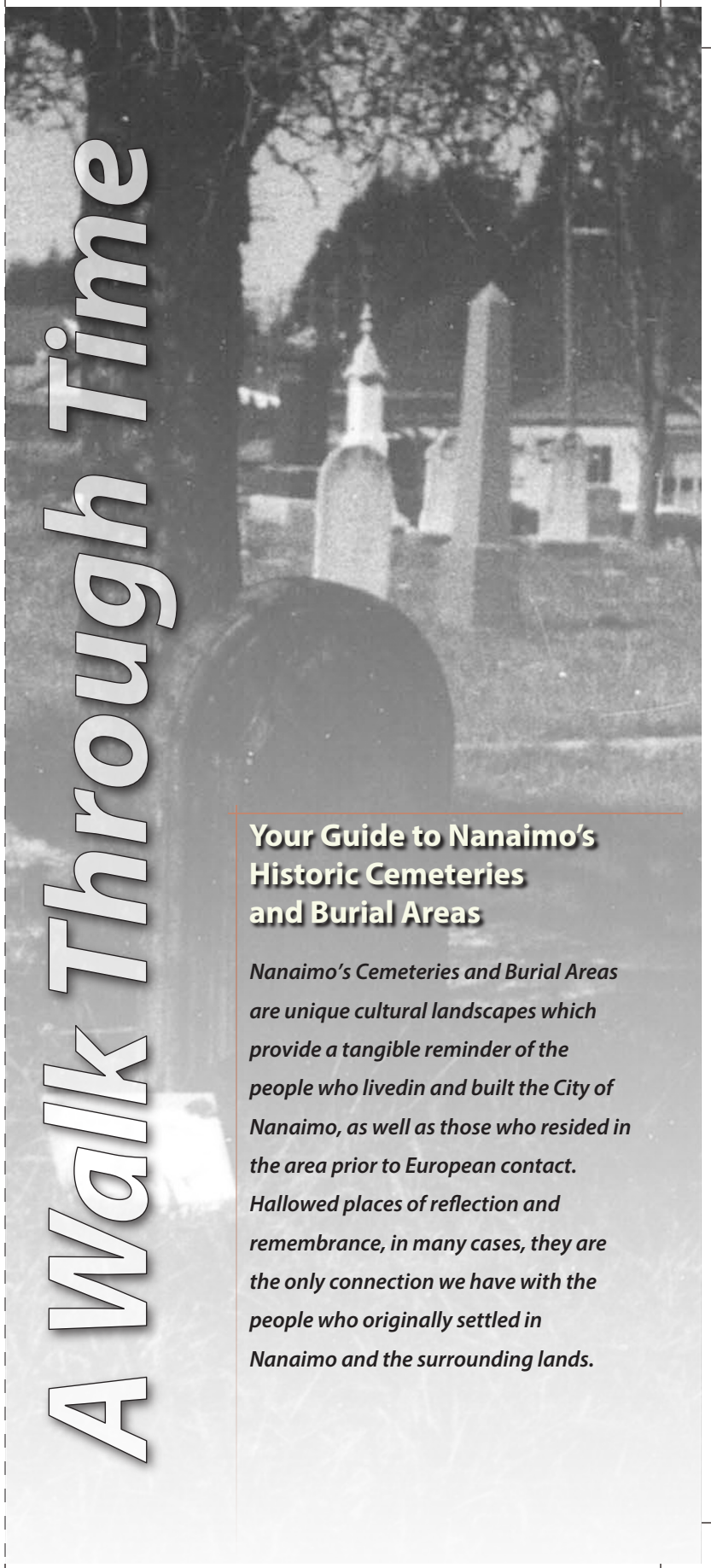
Continue your visit to Nanaimo's past at the:

NANAIMO MUSEUM
100 Museum Way
250-753-1821

NANAIMO ARCHIVES
150 Commercial Street
250-753-4462

All historical photos courtesy Nanaimo Community Archives

Special Thanks To: Downtown Community Association, Jim Teneycke, Icad, Nanaimo Community Archives



A Walk Through Time

Your Guide to Nanaimo's Historic Cemeteries and Burial Areas

Nanaimo's Cemeteries and Burial Areas are unique cultural landscapes which provide a tangible reminder of the people who livedin and built the City of Nanaimo, as well as those who resided in the area prior to European contact. Hallowed places of reflection and remembrance, in many cases, they are the only connection we have with the people who originally settled in Nanaimo and the surrounding lands.

View from 19?? standing roughly on the corner of Kennedy Street & Fitzwilliam Street, facing east. ???? to confirm...

25 395 Machleary Street

Hitchen Residence

Built in 1952 by Arthur Hitchen Jr. for his widowed mother, Ethel, the Hitchen Residence is a very good example of early ranch house design and displays many elements typical of the style including a long and low profile, rock trim on the exterior, a low-pitched roof, large picture windows and deeply overhanging eaves. Ethel Hitchen was born in Nanaimo in 1896 and was the granddaughter of one of Nanaimo's earliest merchants, John Hirst, and the daughter of merchants Frank and Louisa Hirst Rogers. Ethel was a school teacher for many years and an active member of St. Andrew's United Church and the Business and Professional Women's Club.

John Johnston Residence

26 407 Machleary Street

Built around 1912 for John Johnston, a local blacksmith, the residence is a very good example of a vernacular, Edwardian era bungalow. Common elements include an open front verandah inset under a projecting second storey front gable, supported by square chamfered columns. Unusual features include the arches located on the front porch. Johnston's two daughters, Lillian and Isabelle, were teachers in the community for many years. The house was lived in continuously by members of the Johnston family until 2006.

27 411 Machleary Street

Parrot Residence

Built in 1916, the Parrot Residence is a very good example of an Edwardian era bungalow and displays many elements typical of the style including a simple, square form, restrained ornamentation, an open front verandah with square chamfered columns and a cross-gabled roof.

Rowley Residence

28 426 Machleary Street

Built in 1893 for Joseph Rowley, a blacksmith, this tall late Victorian house displays the influence of the Italianate style. Scroll-cut eave brackets decorate the broad cornice under the roofline. A two storey projecting front semi-octagonal bay features star-shaped cut outs, and a steeply sloped skirting that extends to form a roof over the front entry. Slender turned columns frame the front door. The front door and the balustrade have been replaced, and a deck added to the rear of the house, otherwise it remains in very good condition.

Clements Residence

29 420 Pine Street

Built in 1929, the Clements Residence is a good example of an unusual, vernacular late-Craftsman style building. While the simple form, steeply pitched roof and shed dormer are typical Craftsman elements, the extensive use of rock is an idiosyncratic and unusual surface treatment. The residence is located on sloping topography forming the dividing line between two significant older City neighbourhoods – the Old City Neighbourhood to the east and the Harewood neighbourhood to the west.

St . Peter's Cemetery

30 301 Machleary Street

St. Peter's Cemetery is a rare, tangible link with Nanaimo's Roman Catholic heritage and speaks to the earliest ecclesiastic, social and spiritual history of Nanaimo. The first recorded burial took place in 1876, although the church was established in Nanaimo at least 15 years earlier. The cemetery is the only surviving single denomination graveyard in Nanaimo. Still in active use, the cemetery is important as a communal, spiritual space, and as a publicly accessible, outdoor history museum.

31 904 Wentworth Street

Wells Residence

Built in 1911, the Wells Residence is a good example of an Edwardian era, Craftsman style bungalow. The solid and substantial appearance, front verandah, oversize triangular eave brackets, and scroll-cut verge boards are typical features of this style. The glassed in porch on the building's east side, with its row of large mullioned windows, takes full advantage of the view toward Nanaimo's downtown core and harbour. Charles S. Wells was an accountant for the Western Fuel Company. The company, successor to the Hudson's Bay and Vancouver Coal Mining and Land companies, was Nanaimo's single largest employer from 1903 to the end of the 1930s. During the Western Fuel Company period, miners experienced tremendous change including mine mechanization, bitter labour conflicts, including the infamous 1912-1914 strike and, eventually, the decline of the industry and the loss of their livelihoods.

Layer-Hall Residence

32 115 Machleary Street

Built in 1913 for the Layer family, the residence later became the home of Dr. G.A.B. Hall, who lived here during the 1930s and early 1940s while employed as the physician and surgeon to the Western Fuel Company miners. The residence is an excellent example of an Edwardian era building with Foursquare and Craftsman influences. The Foursquare's box plan made it economical and practical to build and the simple design typifies restrained, Edwardian elegance.

Steel Residence

33 990 Campbell Street

Built in 1936, the Steel Residence is a very good example of the type of modest, vernacular housing that was popular in Nanaimo during the Depression. Interesting features of this Craftsman-inspired house include the jerkin-headed (clipped gable) roof, inset front porch and the decorative molding. The house was constructed by the Steel Brothers, prolific local contractors from the 1920s to the 1950s.

Craig Street Residence

34 112 Craig Street

Built around 1912, the Craig Street Residence is a very good example of a pre-WWI Edwardian-style building. Modest in scale, this house displays many stylistic features typical of the Edwardian era but also has some special decorative touches. Most notable is the coloured glass in the unusual stepped triple casement window in the front dormer. The landscape features a mature sumac, a large mature oak and a Mountain Ash at the front.

Nanaimo Public Cemetery

35 555 Bowen Road

The Nanaimo Public Cemetery was established in 1877. The modest early grave markers reflect Nanaimo's predominantly working-class population while more elaborate monuments provide the names of the city's wealthier citizens. The many inscriptions about mine accidents, testimony to the over 600 mine-related deaths that occurred from the 1860's to the 1950's, are representative of Nanaimo's history.

Brochure Produced By:

NANAIMO Culture & Heritage
IT'S WHO WE ARE

For more information about the buildings featured in this brochure, request a copy of the City's Heritage Register. If you have questions about the City's Heritage Register or Heritage Conservation Program, please contact the Culture & Heritage Department.

- location: Service & Resource Centre, 411 Dunsmuir Street
- mail: c/o Culture & Heritage, 455 Wallace Street, Nanaimo, BC V9R 5J6
- phone: 250-755-4483
- online: www.nanaimo.ca/goto/heritage
- email: cultureandheritage@nanaimo.ca

Continue your visit to Nanaimo's past at the:

NANAIMO MUSEUM
100 Museum Way
250-753-1821

NANAIMO ARCHIVES
150 Commercial Street
250-753-4462

All historical photos courtesy Nanaimo Community Archives

A Walk Through Time

Your Guide to Nanaimo's Old City Heritage Walk

One of Nanaimo's oldest residential neighbourhoods, by the turn of the 20th Century, the Old City was established as a middle to upper income residential area located a comfortable distance from the busy commercial core and adjacent mixed residential / industrial and residential / agricultural neighbourhoods. By the turn of the 20th century, Nanaimo's entrepreneurial and professional classes were moving to areas west and north of the original town site. This movement was largely spurred by the development of the huge No. 1 Coal Mine in what was once a predominantly residential area on the southern waterfront but also reflects a general trend towards single-use neighbourhoods that were increasingly defined by social class and their distance from industrial activity.

13 697 Wentworth Street

Wilson Residence

Built in 1926, the Wilson Residence is an excellent example of a late Craftsman style building. The building is finely detailed and has a notable wrap-around verandah that takes advantage of its corner location. The residence is also significant for its association with Charles Wilson. During the 1930s and 1940s, Wilson was a prolific local contractor and designer. Wilson exemplifies early Nanaimo builders. Self-taught builders like Wilson, who had no formal architectural training, design the majority of Nanaimo's early building stock. Among Wilson's credits are this residence, the design and construction of the Hall Block on Commercial Street, the construction of the Eagle's Hall on Bastion Street and the Hudson-Essex garage (now offices) at 30 Front Street.

Ledingham Residence

14 347 Milton Street

Built around 1902, this residence is a very good example of a vernacular, transitional style – from Late Victorian carpenter ornamentation to Edwardian symmetry and boxiness. The building displays some unusual features. The symmetrical massing is emphasized by twin projecting front bays on the ground floor that are joined by a continuous hip roof to form a covered porch over the central front entry. Decorative fish-scale shingling is used in the front gable. The residence is significant as one of the few surviving historic buildings in this immediate area that recalls its early identity as a prestigious residential neighbourhood. Over time, other single family residences in the area were replaced with apartment blocks, multiple family housing and institutional buildings.

15 750 Franklyn Street

McCourt Residence

Tall and imposing, the vertical massing of this residence is typical of the Late Victorian era. The projecting front bay has a sloped roof, with paired brackets at the cornice. The house survives in fairly intact condition, except for the enclosure of the corner entry porch, metal clad roof, and the addition of a concrete block chimney on the east façade. By 1901 the property had been acquired from Donald McLellan by Joseph McCourt, a miner who lived on Victoria Road, as a rental property.

Milton Street Residence

16 434 Milton Street

Constructed around 1893, this Late Victorian cottage is one of the oldest buildings on this street. Its symmetrical massing, central entry and porch, and flanking bays recall a vernacular style from the Southern United Stated sometimes called "Piano Box Victorian". Sympathetically rehabilitated, it adds greatly to the ambience of Milton Street, which still maintains much of its Victorian and Edwardian housing stock.

17 442 Milton Street

Leynard Residence

Built for the Leynard family around 1932, the residence is a very good example of the English Cottage Style that was very popular in Nanaimo during the interwar period. Design features representative of this style include the asymmetrical floor plan, steeply pitched gable and hip roofs and the early use of stucco siding. Art Leynard was a long time City Engineer and author of "The Coal Mines of Nanaimo", a popular publication.

Nanaimo Hospital (now Malaspina Lodge)

18 388 Machleary Street

Built between 1925 and 1942, the Nanaimo Hospital is a very good example of Classical Period Revival style architecture. Based on the architecture of Ancient Greece and Rome, Classical Revival was one of the most widespread styles in North America from the late 1880s to the early 1900s, especially for churches and public buildings. The buildings' Greek Cross form and minimal ornamentation are typical elements of this style. The building's overall austere and institutional appearance, appropriate for the serious nature of providing medical services, symbolizes tradition and authority. The Hospital building represents the City's complex history of medical services and speaks to the on-going challenge of providing adequate facilities for an ever-expanding population. The first hospital was opened in 1877 in a row of miner's cabins. In 1881, a large new purpose built hospital was opened on this site. Continued population growth dictated the construction of this new building in 1925. Construction was delayed by lack of finances and it was not officially opened until three years later. The north wing, although part of the original design, was not completed until 1942 because of funding problems. In 1962, a new hospital was opened at another site. The Nanaimo Hospital Building has since been adapted for other uses.

19 304 Kennedy Street

Freethy Residence

Built in 1911 for John W. and Edith Freethy, the residence is a very good example of a finely detailed Craftsman Bungalow. The horizontal massing, full front verandah, tapered columns and scroll-cut verge boards are typical features of this style. John Freethy was a clerk at Spencer's Store on nearby Victoria Crescent.

20 307 Kennedy Street

Woodman Residence

Built in 1913, the Woodman Residence is an exceptional, richly detailed example of Edwardian era eclectic trends in housing forms. The symmetrical façade and vertical proportions are typically Edwardian while the pattern of sinuous curves in the leaded glass in the upper windows sash speaks to an Arts and Crafts influence. The overall impression is of a finely crafted custom built house, relatively rare in a city composed predominantly of modest working-class housing. The residence is also significant for its association with a well known and respected teacher, May Woodman, who lived in the building from 1913-1971.

Wilkinson Residence

21 305 Kennedy Street

Built in 1913, the Wilkinson Residence is Nanaimo's premiere example of the eclectic design trends of the Edwardian era. The Craftsman influenced river rock foundation, Classical style porch columns and Edwardian era vertical proportions of the building are evidence of this trend. The building is further distinguished by a two-storey high rounded turret on the front façade, stained glass window panels and sidelights, and a second floor balcony. The residences' corner location, height , and mass make it a highly visible neighbourhood landmark.

Shaw Residence

22 815 Fitzwilliam Street

Built in 1910-11 by George N. Shaw, manager of International Correspondence Schools, the Shaw Residence is a very good example of a modest Craftsman style bungalow. Long and low in form, this simple building features a few decorative elements typical of the Craftsman style including a stained glass panel in the second floor window, triangular brackets under the porch and double-hung wooden sash windows.

23 825 Fitzwilliam Street

Beattie Residence

Built in 1910 for George Beattie, owner of Beattie and Hopkins Printers, the Beattie Residence is a sophisticated and unusual example of an Edwardian-era Craftsman style bungalow. The building features many of the hallmarks of this style including its long and low proportions, double hung wooden-sash windows, front gable roof, inset verandah, squared chamfered columns, exposed rafter ends and triangular eave brackets. The residence is significant as an example of the type of superior housing, both in design and construction, that typifies the Old City neighbourhood.

Rowbottom Residence

24 320 Machleary Street

Built in 1913 for Francis (Frank) Rowbottom who was a baker, the residence is a superior example of an Edwardian bungalow. This symmetrical building has many Craftsman features including triangular eave brackets, exposed rafter ends on the front dormer and a large, finely detailed wrap-around verandah. The rock wall with stone gateposts and elaborate wrought iron gate, in addition to the mature landscaping, add to the estate-like ambience of this property.

1 471 Selby Street

Manson Residence

The Manson Residence is a very good example of the stylistic evolution of a building over time. The original part of the house was a typical, modest Nanaimo worker's cottage, built between 1885 and 1887. The worker's cottage form is still clearly visible at both sides of the house. Subsequent renovations include the addition of a full front verandah with front gable and late-Victorian posts and a large rear addition. Although modern windows and doors have been introduced, the essential character of the building remains intact. This building is also significant because of its association with Michael Manson, who came to Nanaimo from his native Scotland in the 1870s. Initially, he worked as a brakeman on a coal train, then clerked in and subsequently owned a dry goods and grocery store. From time to time, Manson left Nanaimo to trade with First Nation peoples along the coast and he eventually established a trading post on Cortez Island. In later years, Manson served as Nanaimo City Clerk, Secretary of the School Board and, from 1909 to 1932, as a member of the British Columbia Legislature.

Gilbert Residence

2 279 Selby Street

Built for Mary Jane Gilbert, a native of Cornwall, England, in 1893, this late Victorian cottage survives mostly in its original configuration (a second floor was removed), and is one of the best surviving examples of this type of house in Nanaimo. Square and symmetrical in design, with a central front entry, it is covered with a pyramidal roof that extends over the paired front bays to form a small porch. The front bays display decorative carved brackets at the eave line. The front door is original, with arched top panels, and retains its sidelights and transoms. The residence still sits on its original large property, with many mature shrubs and landscape features typical of the period, including variegated hollies. One of the most remarkable features is the unique wrought iron front gate and gateposts, manufactured by the Stewart Company of Cincinnati, Ohio.

Brackman-Ker Milling Building

3 241 Selby Street

Originally built as the Brackman-Ker feed mill, this building is one of the few remaining pre-W.W.I industrial structures in the City. Built in a utilitarian style, this is a good example of an early industrial building. The form of the structure is unchanged although upgrades have been made to the building exterior, with the most notable change being replacement of the building's original corrugated iron siding with vinyl siding. Due to its mass, this building forms a prominent part of the Selby Street streetscape and is a visual reminder of an area abutting the railway that formed one of Nanaimo's earliest industrial zones.

4 529 Wentworth Street

Aldred House

Built around 1890, the Aldred House is a good example of a modest, vernacular, Italianate influenced residence. Characteristics of this style include a tall appearance, asymmetrical massing, rectangular shape, tall, narrow windows, side bay windows and segmented arches above windows and doors. Aldred House is one of the earliest known buildings in this neighbourhood. Additionally, it is one of few surviving Victorian era buildings of this size and style in Nanaimo.

First Nanaimo Scout Hut

5 445 Comox Road

Built in 1930, the First Nanaimo Scout Hut is an excellent example of a vernacular adaptation of the Rustic architectural style. Inspired by rustic park lodges, this style, with its emphasis on simplicity, use of natural materials and sympathy with the landscape, was particularly appropriate for the Boy Scouts whose basic principles include self-reliance and respect for the integrity of the natural world. Although the building has been altered over time, its form is essentially intact and it continues to serve the purpose for which it was built.

6 39 Milton Street

Newbury Residence

Built in 1910, the Newbury Residence is a very good example of a Craftsman bungalow. Arthur Newbury first appears in local records in 1909 as a miner for the Western Fuel Company. In 1921, he received his 1st Class Certificate of Competency, a requirement to become a coal mine official. From 1921-1926, he managed the Harewood Mine and from 1927-1935, he was the manager of the No. 1 Mine.

7 45 Milton Street

Young/Pargeter Residence

Built by local contractor Levi Chester Young in 1911, the Young-Pargeter Residence is an excellent example of a Craftsman bungalow. The residence was acquired in 1913 as a rental property by James T. Pargeter, an auto mechanic and later, engineer for the Canadian Western Fuel Company.

Wilton/Welch Residence

8 129 Milton Street

Built in 1903 for Sarah and Alfred Wilton, and expanded in 1916, the Wilton/Welch Residence is a very good example of a vernacular, Edwardian era building. The simple, L-shaped plan has an overall restrained appearance that is enriched by carpenter ornamentation including scroll-cut eave brackets and contrasting tongue-and-groove in detailing in the front gable and along the eave lines. The residence was also the home of Albert and Isabella Welch who owned a farm in the Wellington area, raised animals for the fur trade, and also opened a feed business in Nanaimo, and later Welch and Welch Confectionery with his son at the corner of Bastion and Skinner Streets. During the late 1920s, he served on City Council and was the Police Commissioner for a time. The property is also significant as the site of Nanaimo's largest identified Catalpa Tree, commonly referred to as an Indian Bean Tree after its prominent seed pods.

9 133 Milton Street

Wood Residence

For many years this was the residence of the Wood family. Sarah Ann Wilcox was widowed on May 22, 1891, when her husband John, the co-owner of the Commercial Hotel, died. She later married William A. Wood, Nanaimo Station Master. The charming Late Victorian cottage appears to date from approximately 1896. This was the era when stream driven band saws allowed for the extensive use of scroll-cut carpenter ornamentation, of which this house is a splendid example.

Crossan Residence

10 718 Wentworth Street

Built in 1912 by Janet and James William Crossan, the Crossan Residence is a very good example of a Craftsman Bungalow. Although updated, the building still features many of the hallmarks of this style including long and low proportions and stained glass windows. More unusual locally is the decorative shingling in the front gable. James Crossan was Nanaimo's Chief of Police from 1894 to 1912, Secretary for the Pilot Board, and an Alderman for the North Ward.

11 190 Kennedy Street

Cunningham Residence

Designed by the local architectural firm of McArravy and Barely, this house is their only identified residential building and an excellent early example of the suburban rancher style. This architectural style is characterized by its single storey, "to the ground" character. Typically, ranchers had low pitched roofs which emphasized the form's horizontality, broad central chimneys without ornamentation, corner windows and large "picture" windows that were the centerpieces of the main rooms of the house. The suburban ranch style was the favored design in suburban tract developments from the late 1940s into the 1970s. For this reason, this house's downtown, Old City location is unusual.

Jenkins Residence

12 674 Wentworth Street

Built in 1924 for David Jenkins, proprietor of D. J. Jenkins Ltd, Funeral Directors and Embalmers, the Jenkins Residence is a superior example of a late Craftsman bungalow. Its long and low form is typically Craftsman but it also features many distinct design elements including carved verge boards with unusual upswept ends and a treatment in the gable ends and verandah piers in which random sized pieces of granite were pressed into wet mortar. These elements, and the immaculate condition of the building, combine to make the Jenkins Residence an exceptional example.

Your Guide to Nanaimo's Newcastle Heritage Walk

By the early 20th century, Newcastle was Nanaimo's most prestigious neighbourhood. Here, the city's commercial and professional elite built substantial homes in the latest styles. Today, the neighbourhood is a mix of commercial and apartment buildings and single-family houses but the surviving early residences, as shown here, are tangible evidence of the area's original character.

The Nanaimo Yacht Club likely existed as early as 1898. By 1903 a charter for the yacht club had been created and a site for the club was legally secured in 1909, but the history of the present Nanaimo Yacht Club begins in 1931.

Young men interested in speed developed by the newly introduced outboard motor organized into a group for racing. Soon, joined by others with inboard motor launches, a club was formed. The 1909 site was available so with volunteer labour and donated materials, simple docks and a clubhouse were built. The yacht club soon became a community fixture with many social occasions occurring in the club building.

As time progressed, larger power boats were acquired and some members entered predicted log races. This interest had the Nanaimo Yacht Club hosting the finish of predicted log races from various U.S. ports through the San Jaun and Gulf Islands to Nanaimo. Attendance was so large the docks had to be extended and a breakwater added to provide protection from the southeast winds. Again volunteers and the community met the challenge and the club grew. The races became a major feature in the Pacific Northwest and the club remains a stopover for powerboat racing to Alaska. Today, the Yacht Club offers the same successful combination of moorage, races, and social events.

1969, Courtesy of Nanaimo Yacht Club.

(Text courtesy of Nanaimo Yacht Club)

After making the second largest recorded fortune of the Klondike Gold Rush, William Sloan returned to Nanaimo in 1900, purchased all of Block 5 in Newcastle and built "Eldovilla". A Queen Anne style mansion, the house was demolished in 1930. Today, all that remains of this once grand mansion are these gateposts.

1 404 Stewart Avenue

Hoggan's Store

Built in 1914, Hoggan's Store was considered one of the most modern and best equipped business blocks in Nanaimo. The store featured a wharf at which fishermen could dock and load up on supplies. In 1926, Hoggan's business was taken over by J.T. Williams and William Herdman and became Nanaimo's first Red & White Store. The building is a neighbourhood landmark.

2 225 Newcastle Avenue

Westwood / Giovando Residence

Built in 1940, this modern house faces a spectacular harbour view. It has been lived in by Earle Westwood, a Nanaimo mayor and MLA, as well as Dr. Larry Giovando, a highly regarded community leader and local politician.

3 36 Stewart Avenue

Johnston Residence

This house was built in 1912 for Zillah Johnston, the widow of A.R. Johnston, a pioneer grocer in Nanaimo. A superior example of the Craftsman style, it displays many sophisticated features including a complex gable roof, a corner entry and an unusual round projecting bay at the southwest corner.

4 185 Stewart Avenue

Daniel Galbraith Residence

Originally built around 1890 and extensively remodelled in a vernacular English Cottage style in the 1930s, the Daniel Galbraith Residence is a good example of the stylistic evolution of a building over time. The residence is the earliest known surviving residence in the Newcastle neighbourhood. Records indicate that Daniel Galbraith, the foreman at the Nanaimo (Haslam's) Sawmill, lived at this site in the early 1890s.

5 255 Stewart Avenue

Isaacson Residence

Built in 1931, this house is a good example of an English Cottage style bungalow. Typical design features of this style include asymmetrical floor plans, jerkin-headed roofs, rough stucco siding and rolled eave roof treatments. The house was built after an earlier house (Eldovilla), centred in the middle of the block, was demolished. S.V. Isaacson was the Secretary-Treasurer of Canadian Collieries (Dunsmuir) Ltd.

6 164 Mount Benson St.

Galbraith Residence

This Craftsman Bungalow was designed with an open front verandah, multi-paned windows and half-timbering in the gable ends. It was built in 1923 for James and Mary Aileen Galbraith. James Galbraith was the Manager of the Bank of Montreal.

7 184 Mount Benson St.

Van Houten Residence

Another Craftsman bungalow, this 1924 home was built for A.C. and Mary Van Houten. A.C. Van Houten was a druggist and the U.S. Consular Agent. Typical architectural treatments of this era include a generous open front verandah accented by a projecting gable, supported on twinned columns.

8 225 Vancouver Avenue

Schetky Residence

This house was built circa 1898 for G.L. Schekty, an insurance agent and U.S. Consul. In 1906, it was acquired by David Stephenson, the Chief Provincial Constable and the man for whom Stephenson Point was named. It was later acquired by Fred Jepson, a prominent local businessman. The house's long, low proportions mark a change in style at the end of the Victorian era when tall, asymmetrical houses with highly decorated surfaces and complex roof lines went out of fashion. The ornamentation is limited to scroll-cut eave brackets, banded and corbelled chimneys and a rear window flashed with coloured glass. The mature Monkey Puzzle tree on the site is a Heritage Tree.

9 261 Vancouver Avenue

Sharp Residence

A Craftsman influenced bungalow, this house was built in 1923 for Hannah Lowe. In 1925, Frank and Marjorie Sharp became the first known resident owners. Frank Sharp was the City Engineer. The use of brick is uncommon and there is a unique checkerboard treatment, rendered in rough-cast brick, in the gable ends.

10 441 Vancouver Avenue

Ekins Residence

This house, built in 1927 for Dr. William Edward James Ekins, reflects the period revival styles popular in the years between the two World Wars. Designed in an English Arts & Crafts style, it features a steep hip roof, stucco cladding and multi-paned casement windows. Visual interest is provided by a gable projection over the front entry, a hip dormer and a larger jerkin-headed dormer facing to the front.

11 461 Vancouver Avenue

Bird House

Built in 1914, the Bird House is a good example of a Craftsman style home. The house features many design elements typical of this style including half timbering in the gable ends, triangular eave brackets and an open front verandah supported by flared piers. Although the original wood siding has been covered by stucco and most of the original windows replaced or modified, the building is otherwise substantially intact. The Bird House is significant as a residence for a succession of Bank of Commerce managers until at least the late 1940s.

12 523 Vancouver Avenue

Granby Mine Residence

Built around 1918, the Granby Mine Residence is an interesting example of the stylistic evolution of a building precipitated by its relocation from Granby, a model mining community south of Nanaimo. Originally a Craftsman Bungalow, some English Cottage style elements, including the front dormer, jerkin-headed gable ends and mock-timbering on the front façade, were added when the building was relocated around 1936, when the English Cottage style was very popular in this neighbourhood.

The Granby Mine Residence is significant for its association with Alfred J.T. Taylor, a prominent engineering contractor and entrepreneur. Taylor Engineering had interests in Granby Mine and designed and built the original buildings. Taylor's firm was also responsible for building the Lion's Gate Bridge in Vancouver, and the British Properties and Capilano Estates in North Vancouver.

13 755 Terminal Ave. North

Wardill Residence

Built around 1945, the Wardill Residence is one of the best provincial examples of the Streamline Moderne style. This historic style shows the influence of the new discipline of Industrial Design. The horizontal lines and detailing of this building echo the streamlining bands found on most manufactured objects during the 1930s, including radio cabinets, cars, trains and ocean liners.

Notable Residents

Victor Birch Harrison 1884-1971

Victor Birch Harrison

Born in Nanaimo in 1884. Harrison became a lawyer in 1908. He served as stipendiary magistrate from 1909 to 1912, then became a partner in the law firm of Harrison & McIntyre. The young lawyer became a household word in Nanaimo during the trials of the notorious Brother Twelve when he acted on behalf of Mary Connally, a wealthy U.S. resident who had loaned money to the Aquarian Foundation. He also represented Nanaimo residents seeking legal title to their property under the Vancouver Island Settlers Rights Act. Harrison was mayor from 1925-1926 and from 1938-1944. As a member of the Native Sons, Harrison was instrumental in the creation of Petroglyph Park and in preserving the Bastion. He received the Freedom of the City award in 1958.

Laura Alma Planta 1866-1954

Painting by Laura Alma Planta

"One of the greatest exponents of the wild plant life in the province...."

Born in Nanaimo in 1866, Laura Planta was an avid amateur historian and was active in many local organizations. Her most significant legacy, however, is a large collection of botanical drawings housed at the Nanaimo Museum. Her finely-detailed drawings, many with accompanying field notes, provide a rare record of area flora. Most are of plants that grew along the banks of the Millstone River. During her lifetime, her drawings and pressed flower collection were exhibited at the Victoria Provincial Museum, the Vancouver Art Gallery and the Parliament Buildings in Ottawa.

William Sloan 1867-1928

"Eldovilla", early 1900's

Ontarian William Sloan arrived in Nanaimo around 1890 and set up a dry goods store with Walter Scott. Around 1898, Sloan struck it rich in the Klondyke and returned to Nanaimo around 1900 with the second largest recorded fortune. The newly wealthy Sloan built "Eldovilla", an elaborate Queen Anne style mansion in the heart of Newcastle. Sloan served as a Member of Parliament from 1904 to 1909 and as a Member of the Provincial Parliament from 1916 until his death in 1928. During this time, Sloan held the posts of Minister of Mines, Commissioner of Fisheries, Clerk of the Executive Council, and Provincial Secretary. Eldovilla was demolished in 1930. All that remains are sections of the original stone wall, a few gateposts and the beautiful gates at the corner of Stewart Avenue and Bryden Street.

CITY OF NANAIMO THE HARBOUR CITY

NANAIMO Culture & Heritage IT'S WHO WE ARE

NANAIMO MUSEUM NANAIMO ARCHIVES

Continue your visit to Nanaimo's past at the:

For more information about the buildings featured in this brochure, request a copy of the City's Heritage Register. If you have questions about the City's Heritage Register or Heritage Conservation Program, please contact the Culture & Heritage Department.

• location: Service & Resource Centre, 411 Dunsmuir Street
• mail: c/o Culture & Heritage, 455 Wallace Street, Nanaimo, BC V9R 5J6
• phone: 250-755-4483
• online: www.nanaimo.ca/goto/heritage
• email: cultureandheritage@nanaimo.ca

City of Nanaimo

REPORT TO THE
CULTURE AND HERITAGE COMMISSION

DATE OF MEETING: 2015-MAR-04

AUTHORED BY: CHRIS BARFOOT, CULTURE & HERITAGE COORDINATOR
CULTURE AND HERITAGE DEPARTMENT

RE: ACTIVITY UPDATE FOR JANUARY / FEBRUARY 2015

STAFF RECOMMENDATION:

That the information be received as presented.

PURPOSE:

To provide an update to the Culture & Heritage Commission.

PROJECT UPDATES:

Instagram:

The Culture and Heritage Department has **104** followers which continue to grow every week. To celebrate reaching 100 followers, a random subscriber was selected and presented with a Heritage Nanaimo Print. The Instagram tool is an excellent social media resource specific to our department's goals and initiatives creating a bridge between the City's communication and the Culture and Heritage Department. Instagram allows its followers to see a little more of the behind the scene planning. We have also now linked the Instagram postings to our "Focus on Heritage" newsletter contest.

Poet Laureate:

"Calling All Poets" collaboration project with the Nanaimo Daily News is continuing into 2015. We still average 2-3 submissions per month with the winners still published into the Nanaimo Daily News. Poets submit their entries to callingallpoets@nanaimo.ca.

Naomi's upcoming appearances:

- March 3rd - Presenting to Grade 12 students on March 3rd.
- March 14th - Canadian Immigrant Welcoming
- April 9th - Culture and Heritage Awards
- April 20th - Mayors Challenge – City Council

Bastion Cannon Covers:

Historically, the two cannons located next the Bastion are removed and stored indoors to protect the cannons from the elements. Due to complications and potential safety concerns with moving the cannons, a solution to cover the cannons and leave them on site was implemented. The covers are made out of aluminum and needed to be covered or painted. Opting to cover them with a heavy duty vinyl wrap with an anti graffiti coating was a more cost effective and maintenance friendly solution and potentially creates an opportunity to share some historical images and perhaps highlight some of the museum's initiatives.

Public Art:

There were a total of seventeen submissions for the 2015 Temporary Public Art program. On January 19th Council approved the seven recommendations made by the Public Art selection working group. Project for this year's program are a beautiful mix of both local and Canadian wide artists. Projects will be displayed throughout Maffeo Sutton Park and interesting on a rooftop in the downtown core. Installations will be beginning as early as April 1st and ready for viewing for Public Art week May 11-15th, 2015.

<u>Successful Artists</u>

- Ron Hart and Micheal Futega (Vancouver BC) – Slice of Nanaimo
- Jason Gress (Nanaimo BC) – Coming Soon
- Joel Good (Nanaimo BC, Snuneymuxw) - Dancing Eagle
- Marc Walter (Quebec City, QBC) – Embarking
- Michael Truelove (Toronto, ONT) – Tall Crabs
- Tonya Hart (Toronto, ONT) – INFRAwolf
- Elizabeth Wellburn, Samuel and Deryk Houston (Victoria BC) – Solstice

Strongitharm Gallery Display Project

Due to the number of award recipient portraits showcased in the Margaret Strongitharm Gallery, there is not enough wall space to hang current award recipient portraits and no room for future recipient portraits. In order to ensure that the most current recipient photos can be displayed, it was necessary to develop a strategy to display past award winners in a more innovative manner. Prints that need to be taken down will be transferred to a digital format and displayed onto an electronic monitor. The monitors have been framed and will showcase past recipient prints in a slide show.

City Street Banners Project:

The City of Nanaimo invited amateur and professional artists and graphic designers to enter a competition for the design of street banners to be installed in the Downtown area and major streets in the summer of 2015 and 2016. The intent of this year's competition was to select a banner design which creatively reflect and/or inspire our community, past, present or future.

The City of Nanaimo selected the proposal from artist Laura Timmermans (seen here). The inspiration for Ms. Timmerman's design cam from her experiences living in Nanaimo. Her design focuses on the lifestyle one can experience while visiting or living in our community. The structure and design is based on the idea that Nanaimo is an active city and that people of Nanaimo enjoy outdoor activities such as stand up paddle boarding, hiking, running, sailing, and visiting the ocean, all in an amazing natural landscape. By incorporating aspects of nature; such as trees, water, and sky, the artist created an interesting design, taking into consideration both the long- and short-distance view.

<u>EVENTS:</u>

Culture & Heritage Awards:

At the meeting held 2014-DEC-15, Council approved the Culture and Heritage Award recommendations. Staff is in discussions with the technical team at the Port Theatre to begin the planning for the awards that will be held on 2015-APR-09. The photo and video shoots have already started and will be completed by the end of March.

This year's event will have a similar format as 2014 with some minor changes based on feedback from those who attended last year's event and working group members. As an event partner, the Port Theatre will be playing a much larger role in the planning and technical aspects. Another new and positive change for the 2015 event is the introduction and presentation of two Heritage Rehabilitation Awards.

Slide the City:

Nanaimo was approached by "Slide the City" a purveyor of a 1000 foot slip and slide event that may be coming to Nanaimo in July, 2015. The "Slide the City" is a standalone event that will add selected cities throughout Canada to the planned 150 major and mid-sized U.S. cities tour.

Staff will be assisting in the permit process and connecting the "Slide the City" event planning staff with various organizations and groups that will be

necessary for the "Slide the City" to apply, and ultimately be approved, to host the event in Nanaimo. The "Slide the City" event's goal for Nanaimo is to have between 3000-4000. A small community-based event will compliment the giant slip and slide and be provided by the Nanaimo's Youth Council and the Downtown Nanaimo Business Improvement Association. If approved, this event will be the first in Western Canada kicking off a "Slide the City" Western Canadian Tour taking them through cities such as New Westminster, Kelowna, Edmonton and Calgary.

PROFESSIONAL DEVELOPMENT:

Chris Barfoot is currently participating in a Leadership Vancouver Island program that will run until 2015-JUN-15. The program focuses on Leadership and Community Development through facilitated workshops and community projects.

Respectfully Submitted,

Chris Barfoot
CULTURE & HERITAGE COORDINATOR
CULTURE & HERITAGE DEPARTMENT

Concurrence by:

Suzanne Samborski
SENIOR MANAGER
CULTURE & HERITAGE DEPARTMENT

File: 0360-20-C02
G:\COMMISSION\Staff Update Reports\RPT141001ChrisBarfootMonthlyJanuaryFebruary2015

BRITISH COLUMBIA

NEWS RELEASE

For Immediate Release
2015MIT0003-000062
January 22, 2015

Ministry of International Trade and Minister Responsible for the Asia Pacific Strategy and Multiculturalism

Province seeks nominations for Chinese historical sites

VANCOUVER – Do you know a historic place associated with the history of the Chinese community in British Columbia that is important to you or your community? If you do, now is your chance to nominate it to be formally recognized for its heritage value.

The Province is seeking nominations from the public of historic places with significance to B.C.'s Chinese community that reflect the development and history of the province, Teresa Wat, Minister Responsible for Multiculturalism announced today.

Approximately 10 of the nominated historic places will be officially recognized by the Government of British Columbia and placed on the BC Register of Historic Places and the Canadian Register of Historic Places.

The announcement is the first milestone in the Historic Places Project. It marks the beginning of implementation of eight legacy recommendations made in the Chinese Historical Wrongs Consultation Final Report issued in May 2014. It is also the first announcement made about the projects since the formation of the Legacy Initiatives Advisory Council in October 2014.

The Legacy Initiatives Advisory Council is working with Chinese-Canadian communities and other key partners to advise government on project implementation and to ensure that the projects are known and communicated throughout the province.

Heritage BC, a not-for-profit, charitable organization, is contracted to administer the nomination process. Its mandate is to support heritage conservation through advocacy, training and skills development, capacity-building in heritage planning and funding through the Heritage Legacy Fund.

The BC Register of Historic Places lists more than 3,400 historic places that have been formally recognized or protected by the Province or a local government. The Canadian Register of Historic Places currently includes 97 records for historic places in British Columbia with Chinese-Canadian heritage values.

Anyone can submit their nomination through the Heritage BC website at: www.heritagebc.ca

The deadline for nominations is Feb. 20, 2015.

Quotes:

Ministry of International Trade and Minister Responsible for the Asia Pacific Strategy and Multiculturalism –

"Today's announcement is the first step of many towards the implementation of the Chinese

Historical Wrongs Legacy Projects, with more to come over the next year. The project is the result and inspiration of the Chinese Historical Wrongs Consultations, where many participants advocated the preservation of Chinese Canadian cultural history. This will help create that legacy, and I appreciate that the Legacy Initiatives Advisory Council is very involved in working to develop the other projects."

Minister of Forests, Lands and Natural Resource Operations Steve Thomson –

"Recognition of sites that have historical significance to Chinese Canadians will serve as an opportunity to celebrate British Columbia's diversity, and recognize and acknowledge the contributions Chinese Canadians have made to the province – both past and present."

Legacy Initiatives Advisory Council co-chair David Choi –

"Since its formation in October, the LIAC members have been hard at work on the legacy projects. This is another example of government working with the community to recognize our cultural heritage for the benefit of all British Columbians."

Legacy Initiatives Advisory Council co-chair Henry Yu –

"The history of the Chinese in B.C. is more than just Vancouver and Victoria. Chinese Canadians have been in every part of the province since they first arrived. This project will recognize their long and continued presence in this great province."

Learn More:

To nominate a historic place as part of this project: www.heritagebc.ca

Canadian Register of Historic Places: www.historicplaces.ca

Check out B.C. Heritage Stops: www.heritagebcstops.com/

For a complete list of Legacy Initiatives Advisory Council members and to view draft work plans for the legacy initiatives:
www.embracebc.ca/embracebc/community/apology_for_historical_wrongs.page?WT.svl=Centre

View the Chinese Historical Wrongs Consultation Final Report and Recommendations:
www.newsroom.gov.bc.ca/downloads/Chinese_Consultation.pdf

Embrace BC – Province of B.C. multiculturalism site: www.embracebc.ca

Media Contact:

Media Relations
Ministry of International Trade and
Responsible for the Asia Pacific Strategy and
Multiculturalism
250 356-7293

Heritage BC

education

HBC Workshops
Webinars
Education Programs
Heritage for Kids
Chinese Historic Places
Nomination Form

CHINESE HISTORIC PLACES RECOGNITION PROJECT

Nominate a Historic Place

Click here to go directly to the Nomination Form.

Do you know a historic place associated with the history of the Chinese community in British Columbia that is important to you or your community? Which of these places should be formally recognized as historic places, significant to the Chinese Canadian community and the history of British Columbia?

The Ministry of International Trade (MIT), Ministry of Forests, Lands and Natural Resource Operations (MFLNRO), and the Legacy Initiatives Advisory Council (LIAC) are seeking nominations from the public for historic places with connections to the heritage of BC's Chinese community and which have contributed to the history and development of the province. The Chinese Historic Places Recognition Project is an outcome of the Chinese Historical Wrongs Consultation, where many participants expressed the hope that Chinese Canadian cultural history could be preserved in perpetuity. Recognition of sites with historical significance to Chinese Canadians will serve as an opportunity to celebrate British Columbia's diversity, and recognize and acknowledge the contributions of Chinese Canadians in British Columbia - both past and present - to the prosperity and diversity of the province. A selection of nominated historic places will be officially recognized by the Government of British Columbia and placed on the BC Register of Historic Places and the Canadian Register of Historic Places.

Any type of place can be nominated for heritage recognition: a structure, building, group of buildings, district, or landscape. These can include public buildings, places of worship, community buildings, commercial buildings, industrial buildings, residences, monuments, cemeteries, parks, industrial sites, agricultural sites and buildings, and transportation routes. Historic places can also include 'cultural landscapes,' which are distinct geographical areas that represent the combined work of humans and nature. Historic places that have already been recognized or designated by Local or Federal governments can also be nominated in this process. There are 97 historic places listed on the Canadian Register of Historic Places with some association with the Chinese community in British Columbia. Any of these places can be nominated for this process.

To nominate a historic places complete the online Nomination Form. Include as much information as possible about the historic place, as well as supporting documents like historic and contemporary photographs, historical information, etc. Include your contact information so we can follow up with you for more information if necessary.

You don't have to be an expert to nominate a historic place. What makes a place historic or have heritage value is how it is important to people and communities. It does no have to be a grand building with significant architecture or even very old. Think about places that relate to the contribution of Chinese Canadians to the development of British Columbia's communities, culture, economy and prosperity, and history in general, and should be formally recognized as significant historic places. We are looking for the nomination of places from across British Columbia, in any town, city or regional district.

The deadline for submitting a nomination is **February 20, 2015.**

Consult the list of Relevant Terms and Definitions for assistance in this process.

If you have any questions or require more information contact Heritage BC staff at 1-855-349-7243 or info@heritagebc.ca.

Download the official new release from Minister Teresa Wat's announcement in Vancouver's Chinatown:

» News Release

Download the printable pdf poster promoting the Chinese Historic Places Recognition Project to share with others.

» Chinese Historic Places Recognition Project Poster

Click here to go directly to the Nomination Form.

BRITISH COLUMBIA HeritageBC LEGACY INITIATIVES ADVISORY COUNCIL

DO YOU KNOW A HISTORIC PLACE ASSOCIATED *with the* CHINESE COMMUNITY *in* B.C. *that is* IMPORTANT *to* YOU *or* YOUR COMMUNITY?

The Province of British Columbia and the Legacy Initiatives Advisory Council are seeking nominations from the public for historic places with connections to the heritage of B.C.'s Chinese community, which have contributed to the history and development of the province.

WHO CAN NOMINATE A HISTORIC PLACE?

Anyone can submit a nomination including: *Individuals, community, non-profit or charitable organizations, educational institutions, local governments, and First Nations.*

You don't have to be an expert — what makes a place historic or have heritage value is its importance to people and local communities.

WHAT QUALIFIES AS A HISTORIC PLACE?

Any type of place, anywhere in B.C. may be nominated for heritage recognition including: *a structure, building, group of buildings, district or landscape.*

TO NOMINATE A HISTORIC PLACE

Complete an online form at:
www.heritagebc.ca

FORMS MUST BE COMPLETED BY **FEBRUARY 20, 2015**

BRITISH COLUMBIA

HeritageBC

LEGACY INITIATIVES ADVISORY COUNCIL

CHINESE HISTORIC PLACES RECOGNITION PROJECT

Nominate a Historic Place

Heritage BC DONATE

Heritage BC Membership

Update

Click here to go directly to the Nomination Form.

Do you know a historic place associated with the history of the Chinese community in British Columbia that is important to you or your community? Which of these places should be formally recognized as historic places, significant to the Chinese Canadien community and the history of British Columbia?

The Ministry of International Trade (MIT), Ministry of Forests, Lands end Natural Resource Operations (MFLNRO), and the Legacy Initiatives Advisory Council (LIAC) are seeking nominations from the public for historic places with connections to the haritage of BC's Chinese community and which have contributed to tha history and development of tha province. The Chinese Historic Places Recognition Project is an outcome of the Chinese Historical Wrongs Consultation, where many participants expressed the hope that Chinese Canadian cultural history could be preserved in perpetuity. Recognition of sites with historical significance to Chinese Canadians will serve as an opportunity to celebrate British Columbia's diversity, and recognize and acknowledge the contributions of Chinese Canadians in British Columbia - both past and present - to the prosperity and diversity of the province. A selection of nomineted historic places will be officially recognized by the Government of British Columbia and placed on the BC Register of Historic Places and the Canadian Register of Historic Places.

Any type of place can be nomineted for heritage recognition: a structure, building, group of buildings, district, or landscape. These can include public buildings, places of worship, community buildings, commercial buildings, industrial buildings, residences, monuments, cemeteries, parks, industrial sites, agricultural sites and buildings, and transportetion routes. Historic places can also include 'cultural landscapes,' which are distinct geographical areas that represent the combined work of humans and nature. Historic places that have already been recognized or designated by Local or Federal governments can also be nominated in this process. There are 97 historic places listed on the Canadian Register of Historic Places with some association with the Chinese community in British Columbia. Any of these places can be nominated for this process.

To nominate a historic places complete the online Nomination Form. Include as much information as possible about the historic place, as well as supporting documents like historic and contemporary photographs, historical information, etc. Include your contact information so we can follow up with you for more information if necessary.

You don't have to be an expert to nominate a historic place. What makes a place historic or have heritage velue is how it is important to people and communities. It does no have to be a grand building with significant architecture or even very old. Think about places that relate to the contribution of Chinese Canadians to the development of British Columbia's communities, culture, economy and prosperity, and history in general, and should be formelly recognized as significant historic places. We are looking for tha nomination of places from across British Columbia, in any town, city or regional district.

The deadline for submitting a nomination is **February 20, 2015**.

Consult the list of Relevant Terms and Definitions for assistance in this process.

If you have any questions or require more information contact Heritage BC staff at 1-855-349-7243 or info@heritagebc.ca.

Download the official new release from Minister Teresa Wat's announcement in Vancouver's Chinatown:

» News Release

Download the printable pdf poster promoting the Chinese Historic Places Recognition Project to share with others.

» Chinese Historic Places Recognition Project Poster

Click here to go directly to the Nomination Form.

BRITISH COLUMBIA HeritageBC LEGACY INITIATIVES ADVISORY COUNCIL

- District
- Cemetery
- Park
- Residence
- Industrial site
- Agricultural site
- Geographic Features (mountains, lakes, rivers, creeks, bays, etc)
- Landscape
- Transportation route (streets, highways, railways, trails, etc)
- Other (specify)

Also provide a brief description of the current condition and current uses of the historic place. (300 words)

5. Historical information about the Historic Place. Can you provide a brief history of the historic place, including what it has been used for in the past? If possible, answer the following questions. Do you know when or who constructed it? How has this historic place been used in the past? How was this historic place associated with the heritage of the Chinese community in British Columbia and its contribution to British Columbia's history and development? (500 words)

6. What heritage values does the historic place have? Heritage values can belong to several categories. Select the heritage values from the list below that you think are associated with this historic place. Check all that apply. The categories of heritage values are defined in the document "Relevant Terms and Definition."

- Aesthetic
- Historic
- Scientific
- Cultural/Social
- Spiritual

7. Why is this historic place important? Here we would like you to explain why you think this historic place should be recognized as significant to the Chinese Canadian community and the development of British Columbia. Why is this historic place important to you? How is it important to the community? How does this historic place have continued use and value to the community? (600 words)

8. Has this historic place been recognized or designated by a level of government? If so, what level(s) (local, provincial, federal)? Is there a Statement of Significance for this place? (Please provide). Is the place listed on the Canadian Register of Historic Places? (Provide link if so). (150 words)

9. Supporting documentation: Upload any supporting documentation you may have about this historic place. While none of these pieces are critical for the nomination, they will be helpful in the evaluation process. Need help finding information about the historic place? Contact your local government planning department, local archives, museums, historical societies, libraries, and for example. Here are some organizations that might be able to help: BC Museums Association (museumsassn.bc.ca); Union of BC Municipalities (ubcm.ca); Archives Association of British Columbia (aabc.ca); British Columbia Historical Federation (bchistory.ca). Below is a list of suggested supporting documentation.

- Contemporary photographs
- Historic photographs
- Archival/historic documents
- Site plan of place
- Location map
- Statement of Significance if applicable
- Information from Heritage Register
- Letters of support from Local Government, community organizations, etc.
- Newspaper articles, etc.

Upload Files:

1. [Browse...]
2. [Browse...]
3. [Browse...]
4. [Browse...]
5. [Browse...]
6. [Browse...]
7. [Browse...]
8. [Browse...]
9. [Browse...]
10. [Browse...]

Each file max 6MB. Browse to select or roselect files.

Please review all your information carefully before clicking submit.

[Submit]

home : news : events : awards : education : resources : funding : contact us :

Executive Director's Report
Annual General Meeting 2014

Vancouver Island Symphony
Pierre Simard
ARTISTIC DIRECTOR

Keeping Music LIVE!

Passport to Great Entertainment
2013 - 2014 Season

The **Vancouver Island Symphony** presented its **19th Season** entitled ***Passport to Great Entertainment*** in **2013-2014** with a season of eight symphonic concerts in two Series: *Timeless Treasures* with five Classical Concerts and *Popular Pleasures* with three pops Shows at The Port Theatre in Nanaimo. There were **504 Season Ticket** holders in 2013-2014: 255 purchasing 8 concerts; 188 purchasing 5 Timeless Treasures and 3 Popular Pleasures Series. The VIS launched the Season of performances at the Nanaimo Airport and gave away 2 tickets to fly anywhere in Canada as an opportunity to launch the Passport to Great Entertainment Season with concert themes from around the world. The VIS presented three *Cirque de la Symphonie* Christmas concerts and two each of the *Movie Music Mania* and *Best of the Beatles*.

Community Engagement 2013 – 2014

By attracting professional musicians and soloists from across the country, offering special education and community concerts and programming, and engaging active volunteers and donors, the VIS serves as a creative asset to the many communities of the growing Central Island area. Its wide-reaching audience and commitment to education are helping to Keep Music Live and foster the next generation of audiences and performers.

Symphony Community Days

The Vancouver Island Symphony presented two Symphony Community Days at the Port Theatre on November 16 ,2013 and April 5, 2014. These FREE events included the **NoteworthyKids Musical Instrument Zoo** where kids could try the instruments of the orchestra and also **NoteworthyKids Family Day** event where people attending met a musician. In addition the VIS opened its Rehearsal up to the public. This event was free; however people had to reserve their complimentary ticket through the box office. 800+ plus people attended the Symphony Community Days. The funds received from the City of Nanaimo Festival Grant were used to present these events.

Grade 4 Education Program

The Vancouver Island Symphony presented the first year of a three year integrated music education program in partnership with School Districts #68, (Nanaimo-Ladysmith), #71(Courtenay/Comox), #72 (Campbell River) and private schools on Vancouver Island that saw all Grade 4 students attend the Symphony for $1 ticket paid by school districts along with bussing. 2100 students attended a new show commissioned by the Vancouver Island Symphony entitled *My Symphony with Rick Scott*.

Arranger **Nico Rhodes** took the popular songs by **Rick Scott** and arranged them for orchestra. Rick Scott and **Valley Hennell** wrote the 50 minute show for Rick and the Symphony to perform. In addition, there was a children's choir for any student in Grade 5 who wanted to participate. 49 students joined representing half the schools in SD 68 and performed three My Symphony shows with the VIS. The writing of this new work was made possible with a $25,000 investment from the BC Arts Council through a Creative Communities Grant.

The *My Symphony* Education show was very well received by teachers and principals and will continue for the next 2 years offering all Grade 4 and 5 students an opportunity to experience music education and engage with an orchestra in their community.

Grade 5 Choir: The Grade 5 Choir referred to after the show as the *Fabulous Fives* performed in the community on a number of occasions in 2013-2014 including: Black Friday celebration at Country Club Mall, Chamber of Commerce Christmas Lunch at the Convention Centre, My Symphony shows (3), Nanaimo Bar None shows (2) and four school performances in Nanaimo and Ladysmith schools. The VIS gratefully acknowledges the support of **Peter Hewitt,** *School District 68 Principal and schools liaison.*

Send a Symphony Musician to School Program: In 2013, the VIS sent symphony musicians to 16 schools to work with students prior to the VIS Education Shows. In 2014, 36 schools had a visit from a symphony musician.

NoteworthyKids Music Club:

The **NoteworthyKids Music Club** saw eight events during the 2013-2014 season open to kids ages 8-13 years of age that love music. **Joel Stobbe,** VIS Principal Cellist was the Artistic Director of the NWK Music Club. The Membership fee was $40 for the year. Last year saw fewer kids attend this program and as a result the VIS suspended the program for the coming year.

The Wave and The Wolf Radio continued to be engaged sponsors of this program. Students had an opportunity to tour at the radio station and create a song that was used on air to promote NWKids.

Legacy Commissioning Project:

The VIS started a five year commissioning project in 2012-13 season that would showcase a Principal Player of the Symphony in a new piece written by a Canadian composer. Year One showcased Principal Flutist, **Paolo Bortolussi** playing a new work by **Jocelyn Morlock** and in 2013-2014 a work was premiered by Concertmaster **Calvin Dyck** written by **Emily Doolittle**. Emily was in residence in Nanaimo for the premiere of her work and spoke to music students at VI University and worked with students at Aspengrove School. These works have been recorded and will be released when all five are complete. Thank you to **Paolo Bortolussi** who coordinates this project for the VIS.

Additional Community Outreach:

- **Students from VI University** attended one rehearsal during the 2013-14 Season and a special student ticket offer was offered to all VIU students.
- For the third year, the VIS offered singers an opportunity to come and sing in the **VIS Symphonic Choir in February, March and April 2014.** 96 singers participated representing 17 local choirs. Choral Conductor, **Patricia Plumley** prepared the singers for Movie Music Mania, Nanaimo Bar None and *The Best of the Beatles* show with the *Jeans 'n Classics Band.* This remains a strong community based program open to any singer that wants to sing with a symphony orchestra.
- Symphony Staff and musicians spoke and performed four Service Club gatherings throughout the region in 2013-2014.
- Nanaimo Bar None Showcase was produced by Calvin Dyck for the VIS. The purpose of this variety show was to showcase the talent in our community. Performers included: *VIS Symphonic Choir, Grade 5 Choir, Andrew Clark, VIS Principal Horn, Eric Harper, Flamenco Guitarist with Monique Salez, dancer, award winning Wellington Jazz Band, Carmella Luvisotto; Holly Bright, Dancer, Nico Rhodes, dancers from the Kirkwood Academy of Music, VIS string quartet, pianist Devon Joiner, the Connor Stewart Band, Poet Laureate, Nanaimo Wakan, Sarah Wood, pianist and composer* and of course Nanaimo Bars were the featured performers.
- **Symphony by the Sea** - produced and conducted by Calvin Dyck. Calvin came to the VIS in Spring 2013 and asked if we would endorse him producing Symphony by the Sea - a free concert in Maffeo Sutton Park. WE agreed as there was no risk to the Symphony and approximately 2000 people attended the performance. VIS Volunteers and staff and Rotarians assisted with this event.
- The VIS is an active member in the Nanaimo Chamber of Commerce promoting arts and culture as an important component in making our region a better place to live.
- The VIS supports over 100 local charities with donations of tickets annually for their fundraising projects.

Revenue Generating Sources:

Ticket Revenue:

Ticket revenue remains a strong component of the Symphony's budget raising $319,660. in ticket sales for an operating budget of $855,503. For the first time in the 2012-2013 Season and repeated again in 2013-2014, the Symphony moved from all seats in the theatre being the same price to tiered pricing system. The *Timeless Treasures* tickets were $33-$59. and the *Popular Pleasures* tickets were $42 - $84. For the Season Ticket holder the prices were the same for all concerts. The increased price for single tickets depending upon the show allowed the VIS to generate additional revenue from our core business - performances.

STEWARDSHIP:

The VIS would not be able to present concerts without the generous gifts made to the organization by Symphony lovers. The Symphony's donations were higher than budgeted in 2013-2014 due to the generosity of supporters - the VIS had budgeted to raise $$98,500. and ended up raising $146,992.

The VIS changed its approach to fundraising in 2012-2013 and continued to expand its reach in 2013-2014 securing more sponsorship and donations than in the past. In addition last year we tried a Homes of Note Fundraiser at Christmas time and had a Best Seats in the House Raffle that created a biz around the Pops performances. Again it became clear that these fundraisers were a great amount of work and fun to do but did not generate the funds that the VIS anticipated.

- Marianne and Jim Turley of Turley's Florist continue to manage Symphony of Roses Day as a fundraiser for the Symphony in April 2014 raising $5000. Thank you Jim and Marianne.
- Women of Note Season of events included seven networking events for women all with an artistic component. WON are women who believe that arts and culture are important in the community. Their $120. donation $10. a month supports the Symphony's Grade 4 Education Shows. Over $6100 was raised through donations from 50 women.
- The VIS would not be here without the many people that support the VIS. ***Please see list attached of our supporters.***

GOVERNMENT INVESTMENT:

The Vancouver Island Symphony gratefully acknowledges the community investment through government support that it receives annually from the City of Nanaimo, BC Arts Council, BC Gaming Funds and the Canada Council for the Arts.

- The City of Nanaimo supported the Symphony's request for an additional $25,000 starting in 2012 for a three year period for a total operating grant of $85,000. This additional $25,000 has allowed the Symphony to continue to operate its FREE EVENTS and Education Shows in the community. In addition we received funding for the Symphony's two Community Day Programs. ***Thank you to the City of Nanaimo for their investment in the cultural life of our community.***
- All grant applications were submitted to Canada Council and the BC Arts Council for operating funds. In addition, all Gaming Reports and Applications required by the BC Government - Gaming and Enforcement Branch were applied for and received.
- The VIS received a Canada Council Grant and a Socan Grant in support of new Commission written by Composer in Residence, ***Emily Doolittle*** for Concertmaster Calvin Dyck. This new work, *Sapling* was premiered and recorded by the VIS on April 5 and 6 , 2014 at the Port Theatre.
- In addition the VIS received a grant for a summer student through Canada Summer Works for June - August 2014.

SPONSORS & COMMUNITY PARTNERS, ADVERTISERS: *please see list attached.*

Thank you to the many businesses that supported the Vancouver Island Symphony through a donations, gifts in kind, sponsorship and advertising.

FINANCIAL POSITION:

In 2013- 2014 season, the Vancouver Island Symphony realized a loss of **$9089.**

OUR SYMPHONY'S HUMAN RESOURCES:

The **VI Symphony needs so many people with many different skills to make the Symphony a success....**

- **Thank you to the people that buy tickets and support the Symphony with their donations. We would not be here without them!**
- **ARTISTIC TEAM:** Thank you to our dedicated musicians for presenting the best concerts for the people of Nanaimo and region. Many of them travel to work in Nanaimo from different places and this adds many hours and expense onto their work with the VIS. We appreciate and value their commitment to the VIS. It is a great pleasure to work with **Pierre Simard** who is dedicated and passionate about making the symphony experience exciting and accessible to everyone. ***Thank you*** to **Calvin Dyck,**

Concertmaster and producer of Nanaimo Bar None and Symphony by the Sea. **Thank you** to **Pippa Williams**, VIS Orchestra Personnel Manager and Music Librarian without her commitment to this orchestra we would not be as strong. She makes sure the musicians are on stage. *Thank you* **Paolo Bortolussi**, for his leadership on the new commission project; to ***Mark Beaty,*** Chair of the Player's Committee and to **Joel Stobbe**, Artistic Director of the *NoteworthyKids Music Club Program*. Thank you to ***Patricia Plumley,*** VIS Choral Conductor for her ability to work her magic with singers on stage. Thank you to **Jim Kent,** VIS Technical Director in managing our technical needs for performances, recordings and events.

- **VIS ADMIN TEAM:**
  The Admin Team appears to be large with many people in part time contracted positions. Everyone goes above and beyond to make the VI Symphony a success and personally I feel very privileged to work with this team. Thank you to all for your commitment and love of the VIS:

- **Jae Valentine** has been our *Administrator and Patron Manager* for the last eight years and she is the go to person on our team for all the details that keep the Symphony moving.
- **Kate Hynes** has been our *Special Events Manager* for the last seven years coordinating our special events and projects including *Women of Note events, Homes of Note, Raffles and Maestro's Dinner.*
- Last year we saw two new staff members take over for long term Staff: we were pleased to welcome to our team **Dino Tsembelis** as the *Director of Development* and **Yvonne Hedley** as the *Education and Outreach Coordinator.* Bravo to both of them in stepping in and developing new opportunities for the VIS in our community.
- **Rosemary Phillips** *VIS Publicist* has worked with us for the last 13 seasons writing the interviews to get people interested and attend our performances and events.
- **Monique St. Pierre** our *bookkeeper* makes sure our financials are correct.
- **Deb Palmer**, *Choir Coordinator* and to **Nikki Attwell** for her beautiful graphic design artwork.

- **THANK YOU TO OUR DEDICATED BOARD OF DIRECTORS** who give their time and financial support in a variety of ways: **Tom Dorran, *President;* Mary Magrega, *Vice President, Tony Arruda, Secretary;* Gill Campbell** and **Blake McGuffie, *Co-Treasurers*** and Board Members: **Judi Carter, Larry Rumming, Michael Warsh, Joyce Watson** and Ex-Officio members: **Andrew Clark,** *Musician's Representative* and **Marianne Turley,** Ambassador.
- **THANK YOU TO OUR DEDICATED VOLUNTEERS** who want the VIS to succeed and contribute to that end. **Dirk Heydemann** of ***HA Photography*** for capturing our Symphony moments; to **Christine Whitelaw,** and **Donna Beckly** for their continued administration support; to **Eveline O'Rourke** for the Programme Notes in encore, and to our many **VIS volunteers** for their dedication and support. Thank you to our Green Room volunteers for looking after refreshments for our musicians backstage.
- **THE PORT THEATRE:** the VI Symphony's success is so dependent on the staff of the Port Theatre who continues to care as much as we do about putting art on the stage. They are our *portners* and we so appreciate their willingness to make it the best experience for our symphony patrons.

Respectfully Submitted by Margot Holmes, Executive Director

Classical & CASUAL

ECONOMIC IMPACT ASSESSMENT

Prepared by:

PATRICIA BLAKNEY HUNTSMAN
ARTS & CULTURAL MANAGEMENT
CONSULTING

April 2010

Pg. 3	Section 1- Objective of the Assessment
Pg. 4	Section 2- Method of the Assessment - Assumptions and Limitations
Pg. 6	Section 3- Main Points
Pg. 8	Section 4- Characteristics of the Arts, Culture and Heritage Sector
Pg. 10	Section 5- Economic Impact of the Symphony
Pg. 13	Section 6- Comparison Across Communities and Sectors
Pg.16	Section 7- Conclusions and Recommendations
Pg. 18	APPENDIX A- About the Author
Pg. 19	APPENDIX B- Q&A Document

1.Objective

The objective of this study was to estimate the economic contribution of the Vancouver Island Symphony to the region.

The following Economic Impact Assessment employed five general questions to guide its study:

1. What are the characteristics of the Arts, Culture and Heritage sector in British Columbia?
2. What is the regional economic impact of the Vancouver Island Symphony?
3. How does a single night's performance of the Symphony contribute to the local economy?
4. How does the Symphony compare to other sectors of our regional economy in terms of employment and what are the region's major economic trends?
5. How does the Symphony compare to other orchestras across Canada?

The findings presented herein will be used for the organization's internal use and external purposes. An example of the application of the findings would be to incorporate them into the Symphony's marketing collateral.

2. Method of the Assessment

To begin, a workplan for the study was developed which consisted of four phases:

1. Determining the key questions to be answered by the study and forming the appropriate methodology;
2. Gathering statistical and economic data from various sources including: the Symphony, the Vancouver Island Economic Alliance, Arts Advocacy networks, the City of Nanaimo, the Chamber of Commerce and other sources.
3. Comparing and analyzing results against data gathered for a/ similarly-sized orchestras within Canada; b/ other local and regional industries; and c/ other significant variables that may arise during research.
4. Preparing a brief report discussing the findings for the client's internal and external use.

Assumptions and Limitations

Economic impact assessments trace spending through an economy and estimate the cumulative effects of that spending in a particular region. Economic impacts directly affect the economic well-being of the population served by influencing employment and expenditure in the region.

They do not measure the social impacts of an organization's activities on the population served in the region which also need to be taken into consideration.

In the present study, the region is defined according to the organization's primary target market: the Central Island region encompassing the Duncan-Qualicum Beach corridor.

This assessment employed expenditure data gathered from the organization, a BC Arts Council and municipal grants recipient. The study examined supply-side analysis, it does not measure the economic impact of cultural tourist/visitors to the region.

The assessment is intended to capture a snap-shot of the organization's economic performance, time is not specifically

2. Method of the Assessment (cont'd)- Assumptions and Limitations

delineated. It is a static model that does not incorporate changes or variables in the external operating environment.

The input-output model used for estimating economic impacts is based on the British Columbia Input-Output Model (BCIOM). Input-Output refers to the inter-industry relations of an economy. The BCIOM is basically a simplified version of the BC economy and provides summary statistics generated from the 2004 Provincial Input-Output model. This data is used to calculate over 4,000 different multipliers for the BC Economy, including allocation amounts to BC Arts Council grant recipient organizations. [1]

A multiplier is an estimate of the number of times a dollar changes hands within the region. It is the relationship between one form of economic activity and the total additional activity it generates in the economy. For example, the Symphony pays its musicians, the musicians spend their money at a store, the store pays its staff, and so on. It is quantified as one number by which expenditures are multiplied. [2]

In this assessment, multipliers derived from the BCIOM specific to the Central Island region and the arts sector were used to estimate the Symphony's impact on key economic variables of output, value-added, and employment based on the organization's expenditures. The multipliers employed in this assessment are the most recent available figures (2010).

[1] BC Stats, *British Columbia Provincial Economic Multipliers and How to Use Them*, March 2008.
[2] Source: Americans for the Arts, 2007.

3. Main Points

The major findings of the study are as follows:

1. The Vancouver Island Symphony is a successful fundraising and revenue-earning organization[3]:

- 87= **Percentage of income** received through donations and earned revenues, as **compared to** an average of **70.6% for similarly-sized orchestras** across Canada according to budget
- **53.2%** of the Symphony's income is **received through individual donations, corporate sponsors and special events, compared to the average 32%** for similarly-sized orchestras across Canada according to budget
- The Vancouver Island Symphony **receives <u>12.9% in support from government sources as compared to the average 29% received by similarly-sized orchestras</u>** across Canada according to budget

2. The Vancouver Island Symphony is an important economic contributor to the region:

- **$1,260,000** = total economic output generated by the Symphony
- The total value-added (GDP) created by the Symphony is $658,000

3. The Vancouver Island Symphony induces local spending by its audience:

- **32 = Percentage of Symphony ticket buyers who purchase meals at local restaurants** before or after attending a performance
- **<u>$11,400 = amount of revenue for local restaurants for one performance night</u>**
- For every 100 Symphony tickets sold, $1,840 is spent at local restaurants
- $517= average amount earned in parking revenues for one night's performance

[3] Orchestras Canada, 2009.

3. Main Points (cont'd)

4. The Arts, Culutre and Heritage sector is a major regional employer:

- 2,468 is the estimated number of ACH sector jobs in the region, compared to 2,105 jobs in Forestry and 2,440 jobs in Construction
- Province-wide: arts and culture sector employs more than 78,000 people and contributes more than $5.2 billion each year to our provincial economy
- Well-managed, successful arts organizations, like the Vancouver Island Symphony, are a vital asset in attracting and retaining an increasingly mobile workforce to the region

4 .Characteristics of the Arts, Culture and Heritage Sector

The arts, culture and heritage sector widely impacts economic development, social and health programmes, tourism and planning of communities. The sector acts as a tool for municipalities to achieve their economic and social goals.

The Conference Board of Canada estimates that the economic footprint of Canada's culture sector was $84.6 billion in 2007, or 7.4% of Canada's total real GDP, including direct, indirect, and induced contributions.[4]

According to data from the BC Ministry of Tourism, Culture and the Arts, the arts, culture and heritage sector is a major economic generator in our province[5]:

- B.C.'s arts and culture sector employs more than 78,000 people and contributes more than $5.2 billion each year to our provincial economy.
- It is estimated that $566 million of B.C.'s tourism revenues can be attributed to arts and culture activities.
- In 2005, British Columbians spent an average of $886 per capita on arts and culture, the second highest spending per capita of all provinces.
- Total spending on cultural goods and services was $3.6 billion in 2005 (most recent available figures).

Income earned and turnover from BC Arts Council-supported organizations, such as the Symphony, have an impact on the economy in terms of their ability to purchase goods and services, support employment and earn tax revenues for governments.

[4] Arts Research Monitor, December 2009 (Volume: 8, Issue No: 7), *The Effect of the Global Economic Recession on Canada's Creative Economy in 2009*, publisher: Cultural Human Resources Council.
[5] BC Arts Council, BC Arts and Culture Facts, 2009.

4 .Characteristics of the Arts, Culture and Heritage Sector (cont'd)

Unlike most industries, arts and culture organizations are unique in that they induce large amounts of related spending by their audiences. In 2005, BC residents spent $160 million on live performing arts.[6]

Vibrant and successful organizations in this sector have an added benefit of attracting out-of-region talent and audiences thereby further stimulating spending in local economies.

The estimated effect of the 2009 downturn in the Canadian economy is a 2.9% decline in revenues for the performing arts as this industry is most reliant on individual spending.[7]

[6] Ibid.
[7] Arts Research Monitor, December 2009 (Volume: 8, Issue No: 7), *The Effect of the Global Economic Recession on Canada's Creative Economy in 2009*, publisher: Cultural Human Resources Council.

5. Economic Impact of the Symphony

How does the Symphony contribute to the Central Island economy?

The Symphony is an economic generator as it induces spending in the regional economy. Expressed another way: the Symphony has costs of production (materials, contracts, services) and these costs impact other organizations within its sector (e.g. theatre) as well as other industries.

Economic Output is the gross value of the services provided by the organization. **Value-Added** (or GDP) removes from gross revenues the money paid to suppliers and reflects the contribution of an organizations' labour and capital to the economy.

Direct impacts are the initial, immediate economic activities generated by an organization, project or development, etc. They measure the first round of spending in the economy.

Indirect impacts are the production, employment and income changes occurring in other businesses or industries in the local economy that supply inputs to the activity (organization, project or development, etc..)

Induced impacts are the effects of spending by households in the local economy as the result of direct and indirect effects from an economic activity (an event, project, organization, development etc..). The induced effects arise when employees who are for the project spend their new income in the local economy.

The direct economic impacts of the VIS include $378,000 in GDP, and $ 700,000 in economic output.

The total GDP (including indirect and induced) created by the Symphony is $658,000 with total output in excess of $1,260,000.

5. Economic Impact of the Symphony (cont'd)

Table 1- Economic Impact of Symphony

Type of Impact	Value Added (GDP)	Economic Output
Direct	$378,000	$700,000
Indirect	$168,000	$364,000
Induced	$112,000	$196,000
Total	**$658,000**	**$1,260,000**

The economic impacts generated by the Symphony are significant in relation to its budget, staffing and the size of the population served.

What is the local impact of a single night's performance of the Symphony?

There is a measurable economic impact any time money changes hands. As stated earlier, unlike other types of industry, arts and cultural organizations are unique in that they induce large amounts of spending by their audiences. [8] For instance, Symphony patrons attend a performance, they pay for parking, they may purchase dinner at a local restaurant before the performance, and then go for dessert afterward. In some cases, they then return home to pay the baby-sitter.

A survey was conducted to estimate local audience spending in relation to attending a single nights' performance of the Symphony. Unlike the methodology used for the overall economic impact assessment, this section is based on data from a defined time-frame (2009-2010 performance season). The survey revealed that:

- 32% of Symphony ticket buyers purchase meals at local restaurants before or after attending a performance
- $11,400 in revenues are yielded by local restaurants for one performance night
- For every 100 Symphony tickets sold, $1,840 is spent at

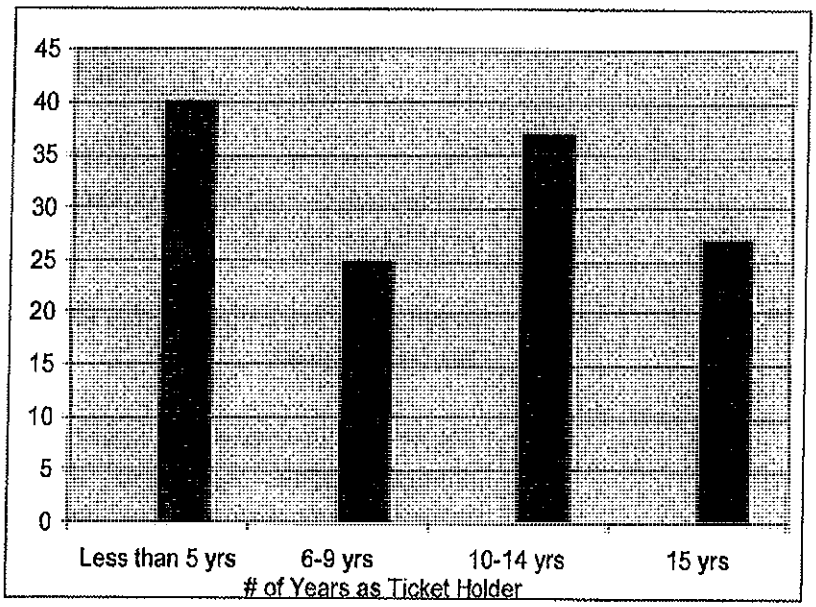
[8] Source: Americans for the Arts, 2007.

5. Economic Impact of the Symphony (cont'd)

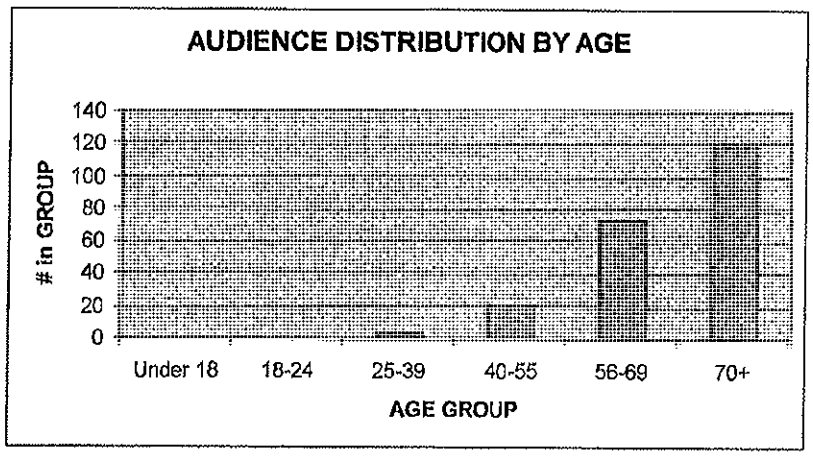
local restaurants, most in the downtown area

- $517 is the average amount earned in parking revenues for one night's performance

The Vancouver Island Symphony has a dedicated season-ticket holder base:



The Vancouver Island Symphony is successful in building its audience base:



6. Comparison Across Communities and Other Sectors

How does the Symphony compare to other regional sectors in terms of employment?

According to Statistics Canada, culture sector employment exceeded 1.1 million jobs in 2007. The 650,000 people employed in the arts and cultural sector is twice the number employed in either forestry or agriculture.[9]

Sector employment for Arts and Culture in the Regional District of Nanaimo

Table 2- Employment by Sector Regional District of Nanaimo

Sector	Number of Jobs (2006)	Job Growth (2001-2006)
Arts, Culture Heritage	**2,468**	**41%**
Construction	2,440	75%
Health Care	6,925	22%
Forestry	2,105	-13%

Direct Employment is employment that can be attributed to the operation of the Vancouver Island Symphony and its production including organizations such as the performance venue where productions take place.

Indirect Employment is generated in industries that supply goods and services to the Symphony's direct employers as a result of the Symphony's operations and performances. For example, the lumber company that provides lumber for the construction of stage props.

Induced Employment is employment generated through expenditures of individuals employed directly or indirectly by the Symphony's operations and performances. For example, if a musician decided to renovate his or her home.

9 Statistics Canada, 2007.

6. Comparison Across Communities and Other Sectors (cont'd)

Table 3- Symphony Employment Impact

Type of Impact	Employment
Direct	20.6
Indirect	3.5
Induced	1.7
Total	**25.8**

What are the major economic trends of the region?

According to Regional Economic Analysis report produced for the Vancouver Island Economic Alliance, *"the Island/Coast region has experienced slight but consistent slippage relative to other regions in the province."* Moreover, the general economic trend is one of continued aging, however, this region is aging more rapidly than the overall provincial population which has impacted the region's ability to retain labour. Regarding population diversity, the report states:

> *"not only is the population aging, but most population growth comes from people migrating to the region from elsewhere in BC, from across Canada and from locations around the world. This fact changes consumer preferences for everything from retail products to arts and culture activities."* *(Vancouver Island Economic Alliance- Regional Economic Analysis, 2009)*

In terms of economic implications and forecasts, it is expected that sectors such as high technology, professional, scientific and technical services will see potential for fast growth, while Tourism and Arts and Culture sectors are likely to see slow to average growth as their revenues are tied to the strength of the overall North American economy.

6. Comparison Across Communities and Other Sectors (cont'd)

"Nanaimo and Sunshine Coast RDs are clearly favourable locations for arts and culture as both show a comparative advantage relative to BC and growth substantially higher than the provincial trend.(Vancouver Island Economic Alliance- Regional Economic Analysis, 2009)

How does our Symphony compare to other orchestras in Canada?

When compared to other similarly-sized orchestras across Canada according to budget, the Vancouver Island Symphony is a successful fundraising and revenue-earning organization[10]:

- 87% of its income is through donations and earned revenues, as compared to an average of 70.6% for similarly-sized orchestras across Canada according to budget.
- 53.2% of the Symphony's income is received through individual donations, corporate sponsors and special events, as compared to an average of 32% for similarly-sized orchestras across Canada according to budget.
- The Vancouver Island Symphony receives 12.9% in support from government sources as compared to the average 29% received by similarly-sized orchestras across Canada according to budget.

[10] Orchestras Canada, 2009.

APPENDIX B

Q&A Sheet for Economic Impact Assessment
Vancouver Island Symphony

1. What information was generated through multipliers (from input/output methodology) vs. what information was supplied?

Generated by multiplier tables: Economic impact measurements (direct, indirect and induced)

In this assessment, multipliers derived from the BCIOM specific to the Central Island region and the arts sector were used to estimate the Symphony's impact on **key economic variables of output, value-added, and employment based on the organization's expenditures.**

Generated by survey: Audience spending measurements

Statistical data gathered to measure the effect of audience spending at one night of the Symphony does not employ multipliers.

Supplied information: Statistical Data from various sources

The remaining figures presented in the report are statistical data gathered from various sources e.g. Orchestras Canada to compare VIS against other orchestra; BC Ministry of Culture, Tourism Arts to capture provincial and regional economic employment by industry and arts, culture and heritage statistics.

2. Is not the direct economic output amount in Table 1 simply budget info?

Yes, it is. Budget information is the data used for a direct impact. In economic impact assessments, direct impacts include: annual wages, costs (materials, contracts etc...), number of employees (if you're measuring employment impact).

Indirect and induced impacts are based on the organization's (or sector, or region's) total revenue or expenditure data (ie. what they spend).

3. What constitutes value-added vs. non-value added?

Economic Output is the gross value of the services provided by the organization (Symphony's budget).
It is the total value of production in the economy or what the Symphony sells it 'product' for.

Expressed another way: the Symphony has costs of production (materials, contracts, services) and these costs impact other organizations within its sector (e.g. theatre) as well as other industries.

Value-Added (or GDP) removes from gross revenues the money paid to suppliers and reflects the contribution of an organizations' labour and capital to the economy. It is also sometimes called the return to capital or the return to labour.

Expressed another way: it is the value of a firm's output minus the value of the intermediate goods bought by other firms. (by using value-added, double-counting is avoided.

4. What do all of these measures tell us about the Symphony?

The study captures various aspects of the Symphony's role in the regional economy. It provides a more complete look at its role rather than measuring one single variable. In other words, it puts the Symphony's economic performance in context.

It demonstrates:

1. The organization's economic contribution to the regional economy (economic output table) in terms of GDP, total economic output and employment;
2. VIS audience spending in the local economy based on a single night's performance;
3. How the symphony measures vis-à-vis other regional industries according to employment;
4. How VIS measures vis-à-vis other orchestras accross Canada; and
5. The characteristics of the sector in which the VIS operates.

I ♥ My Main Street CONTEST

I Love My Main Street contest is your chance to show Canadians why you love your commercial main street, whether it is in your hometown, a nearby village or your favourite tourist destination.

At the National Trust we know Canada's commercial main streets and traditional downtowns are a heritage worth celebrating. Main streets are at the heart of every healthy community providing a rich and textured backdrop of historic buildings that create a

vibrant mix of services and uses. Through our Main Street Canada program we have inspired towns across the country to put our trademarked Main Street® Regeneration Approach to work, using heritage as the driver for economic, social and cultural change.

I Love My Main Street contest is your chance to get out and explore your commercial main street, share photos and stories with colleagues and friends, and fuel a national dialogue about the importance of maintaining Canada's historic main streets and downtowns.

By participating in **I Love My Main Street**, Canadians can share their pride in their favourite commercial main street, and learn about other favourite main streets right across the country.

Heritage Canada The National Trust is a national charity that inspires and leads action to save historic places, and promotes the care and wise use of our historic environment.

Consider making a donation today to help the National Trust build its capacity to provide expertise to groups and communities working to save and renew heritage places across the country.

Thank you.

DONATE NOW (https://secure.heritagecanada.org/en/donateNM.cfm)

(http://www.flickr.com/photos/heritagecanadafoundation/)

(https://twitter.com/HeritageCanada)

(https://www.facebook.com/heritagecanadafoundation)

MAIN STREET Canada

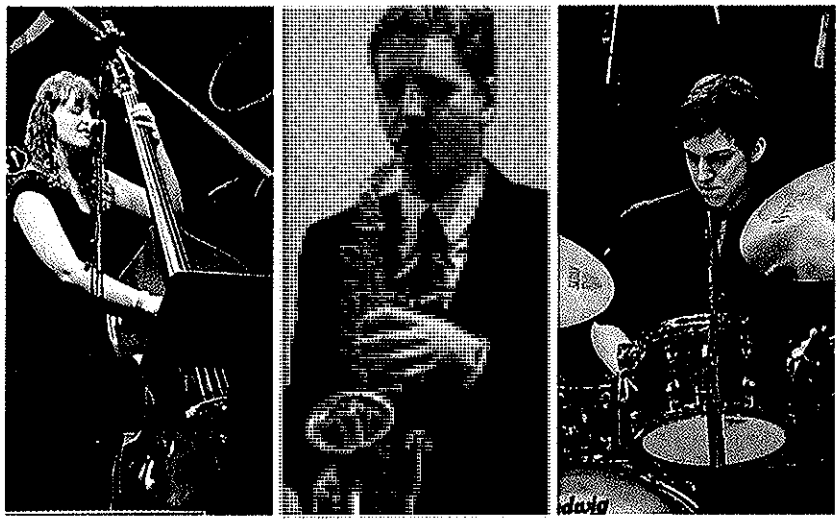
A PROGRAM OF HERITAGE CANADA THE NATIONAL TRUST

HERITAGE CANADA NATIONAL TRUST

Rules and Regulations (rules)

Privacy Policy (privacy)

the Dick Olynyk jazz Trio needs
your help to get to Monterey



Dear Nanaimo Business Owner,

We wish to thank you and your staff for already helping Tiana, Kenton and Ethan in the past by hiring them for your business event. When you hire them, they have opportunities to grow. Recently the trio was awarded a place in the Monterey Jazz Festival in California. The trio auditioned and they were chosen, the only competitors from Canada. We are thrilled for them but we need your help. We are looking for sponsorships in order for them to travel and stay for 4 days in Monterey. Every little bit helps! This is a huge thing for these Nanaimo kids. No one has ever been invited from here and being the only Canadians in such an internationally known jazz festival is such an honour! Can you help us get these kids get to California?

There are two ways you can donate:

~You can make a cheque out to Wellington Band and one of us will come pick it up, or to one of the kids individually. Either way, they will split everything three ways

~You can do a donation through the GoFundMe account we have set up in their names. The link is below in the orange box.

Thank you in advance for anything you can do to help these kids get to Monterey.

www.montereyjazzfestival.org/NGJF

For more info call
Michelle Dick
250-667-1156
email: miqua1@telus.net

www.gofundme.com/19x6uw

From: Michelle Dick [mailto:miqua.dk@gmail.com]
Sent: Tuesday, February 03, 2015 1:39 PM
To: Mayor Bill McKay
Subject: Trio Played at your swearing in ceremony

Hello Mr. Mayor,
Our trio from Nanaimo BC needs your help to get to a big festival in the states. They played at your swearing in ceremony if that helps for you to remember them. They are the only Canadian kids invited to this National Festival. What an honour for them and for Nanaimo! Can you help? The rest is explained in the letter and on this site.

www.gofundme.com/19x6uw

Michelle Dick

Send Welly Jazz Trio to Monterey

Nanaimo, BC ARTS

$515 of $3,500

Raised by 11 people in 2 days

Donate Now

SHARE ON FACEBOOK

gofundme

15 TOTAL SHARES SHARE 12 TWEET 3

Created February 2, 2015
Michelle Dick

The Dick Olynyk Trio has been together at Wellington Secondary in Nanaimo BC since Tiana was in grade 9 and Kenton and Ethan were in grade 8. They have continuously surprised adjudicators and jazz pros with their mature sound and won awards across the country and in the U.S. This March, they have been invited to participate in one of the biggest festivals in the U.S., the Next Generation Jazz Festival, in Monterey California. There were only 6 combos chosen in North America, and Tiana, Kenton and Ethan made the cut. They were the only Canadian group chosen in the whole festival. What an honour! We are so proud, excited and feel like we just have to see this through. Please help us send them. Any little bit helps.

11 DONATIONS RECENT

$50
Dave & Donna Dick
1 day ago

We're proud of you all! Congrats on the honour of being invited to go!

$20
tammy law
1 day ago

The Island Consort Society

2015-FEB-03

RECEIVED
FEB 10 2015
efile
CITY OF NANAIMO
CULTURE & HERITAGE DEPARTMENT

Culture and Heritage Department
City of Nanaimo
455 Wallace Street
Nanaimo, B.C. V9R 5J6

Attn: Suzanne Samborski

Dear Suzanne,

On behalf of the Island Consort Chamber Choir I'd like to express our deep appreciation and sincere thanks for the funding that has been awarded us for 2015 by way of an operating grant. Such funding allows us to engage in more adventurous programming and expands the opportunities to collaborate with other musicians in Nanaimo and beyond.

We like to think of our entity as not only a local performing group but also as ambassadors who bring music to this community from the great treasury of local BC and other Canadian composers, the Western European tradition as well as from the world-at-large. Such a grant also gives us the confidence to continue to shape our future plans for programming.

Please pass on our thanks to Council and to the Grant Committee for their support of our endeavors.

Yours truly,

Don Butt

Don Butt
President
The Island Consort Society

http://www.islandconsort.ca

Tidesmen Barbershop Chorus
5779 Garnet Place
Nanaimo, BC V9T 6S1

February 5, 2015

Culture and Heritage Department
City of Nanaimo
455 Wallace Street
Nanaimo, BC V9R 5J6

Attention: - Ms. Suzanne Samborski, Senior Manager

Dear Ms. Samborski

On behalf of the Tidesmen Chorus, I would like to thank you, your Committee and City Council members for their continuing support of the Tidesmen for the $2000 Operating Grant awarded to us.

Please be assured that we try very hard to comply with all your wishes by working with local talent, supporting school activities, participating in the Canada Day festivities, contributing to the needs of the Child Development Centre, and many other events such sing-outs at retirement centres. We always acknowledge and make a point of recognizing the support the City provides.
Thank you again

Sincerely,

Bob

Bob Bevis,
Past President
Tidesmen Chorus

Cc: Jim Cameron, President
Terry Holland, Secretary

RECEIVED
FEB 10 2015 efile
CITY OF NANAIMO
CULTURE & HERITAGE DEPARTMENT

751 Harding Avenue
Nanaimo BC
V9S 5C1

Nanaimo Culture and Heritage Department
411 Dunsmuir St.
Nanaimo BC
V9R 5J6

7th February 2015

Dear Diane:

Re: 2015 Cultural Festivals and Events Grant

On behalf of Nanaimo Sings! I'd like to thank you and your committee for the grant of $1,300.00 This will be valuable seed money for Nanaimo Sings! Festival 2015.

I note that you will require a final report and financial statement after the event is over. This will of course be October 2015, so it will be a while in coming, but we will send it in in due course.

Yours sincerely,

James

James A. Duthie
Treasurer, Nanaimo Sings!
250-754-1094

Opera NANAIMO

186 Holland Road
Nanaimo, BC
V9R 6W2
(250) 755 1898
www.operananaimo.ca

February 23, 2015

Mayor & Council
City of Nanaimo
455 Wallace Street
Nanaimo, BC
V9R 5J6

efile

RECEIVED
FEB 24 2015
CITY OF NANAIMO
CULTURE & HERITAGE DEPARTMENT

Dear Mayor & Council:

Re: 2015 Cultural Operating Grant Funding

The Opera Nanaimo Society recently received notification from the City's Culture & Heritage Department that Council had approved a $1500 Cultural Operating Grant for Opera Nanaimo.

On behalf of the ON Board and our members, we wish to thank Council and the Cultural Committee / Heritage Commission for the City's support of this initiative. Opera Nanaimo plans to maintain a presence in the city and enhance the cultural experiences available here. The grant you have provided for this year will assist us in achieving that goal.

You may be aware that as of this year, Opera Nanaimo changed our performance venue to a theatre-in-the-round format at the Port Theatre. This is an exciting step since we believe it will enhance Opera Nanaimo's profile and increase audience attendance and enjoyment. It is also a logical interim step for us as we look forward to eventually hosting full opera performances at the proposed Port Studio Theatre in a couple of years time.

We would be pleased for members of Council to attend upcoming Opera Nanaimo performances. Our March 28 concert, La Traviata, is sold out but tickets are still available from the Port Theatre for our May 3 Opera di Concertisti performance of La Fille du Regiment.

Thank you again for your support. Check us out at www.operananaimo.ca and perhaps we will "see you at the opera".

Sincerely,

Lane Befus
President
Opera Nanaimo Society

cc: Suzanne Samborski, Senior Manager, Culture & Heritage Department

Rebecca Buckler

Subject:	unConference - Profits for Non-Profits
Location:	Vancouver Island University (Building 250 - Rooms 125, 140)
Start:	Sun 3/29/2015 11:00 AM
End:	Sun 3/29/2015 3:00 PM
Recurrence:	(none)
Meeting Status:	Meeting organizer

START UP NANAIMO™

powered by Mining Canada

unConference – Profit for Non-Profits

A forum for sharing and learning about profit generation and new revenue.

- **When?** Sunday, March 29th, 2015 from 11:00 am to 3:00 pm
- **Where?** Vancouver Island University, 900 Fifth Street, Nanaimo BC (Building 250) (Rooms 125, 140)
- **Registration Fee?** $49 early registration fee (prior to March 19th) OR $69 after.

Register online at Picatic: ..... * coming soon *

What is an unConference?

An unConference is designed to facilitate conversation and collaboration amongst participants with the goal of developing definitive 'next steps', as opposed to a traditional conference structure where participants attend to listen to speakers. A speaker will be invited to give a keynote at the beginning of the unConference. Participants will then choose to go into different sessions based on their need. Sessions may include strategic fund development, profit generation structures, role of boards, relationship to government funding . . .

Why?

- Inspire organizations to build revenue generation capacity including a greater understanding of social enterprise (SE)
- Celebrate the collaboration and capacity developed through the reading circle "Engaging Your Board in Fundraising: A Staff's Guide"

How?

- Identify the questions, issues and opportunities that the non-profit sector have about profit generation and new revenue (e.g. social enterprise)
- Educate individuals and organizations on effective profit generation and becoming a social enterprise
- Share successes and challenges in profit generation and developing a social enterprise

Facilitated by Startup Nanaimo, in partnership with Vancouver Island University, Inspire Nanaimo, Nanaimo Culture & Heritage Department, and the Association of Fundraising Professional, Vancouver Island Chapter

VANCOUVER ISLAND UNIVERSITY

Enjoy the journey.

inspire NANAIMO

A SUCCESSFUL CITIES PARTNERSHIP

NANAIMO Culture & Heritage

IT'S WHO WE ARE

AFP

Association of Fundraising Professionals Vancouver Island Chapter

GREATER NANAIMO
CHAMBER OF COMMERCE

BETTER COMMUNITY THROUGH BETTER BUSINESS

SOCIAL ENTERPRISE CATALYST COMES TO NANAIMO
& OFFERS $50,000 TO NON-PROFITS

LEARN ABOUT IT MARCH 3 • SHAW AUDITORIUM – VICC • 4:00 – 5:30 PM

If you manage or are a board member with a charity or other not-for-profit that operates a business as a social enterprise, did you know you could be eligible to present your business pitch at the upcoming Catalyst Gala for a chance at $50,000 in cash and technical supports to help you succeed!

The Greater Nanaimo Chamber of Commerce is excited to host this free event March 3rd for the Catalyst Gala on May 20th at the Port Theatre. Catalyst is one of a series of events taking place over the next few months to build capacity and strength in non-profits. Learn through these events how to reduce your need for charitable giving and public sector support.

A social enterprise is defined as a business whose mission, conduct and revenue stream address a cultural, social and/or environmental need as their principal goal. Profits from the sale of goods and services are targeted to specific causes. Success stories abound in the world of social enterprise and Catalyst showcases, supports and inspires these throughout Vancouver Island.

Join us March 3rd and hear from a panel of experts in the field, funders, Catalyst event sponsors, and operators from some of our local social enterprises. Learn more about the world of social enterprise, how it works, and what the business model is. Find out if your organization can qualify for the $50,000 in cash and technical support available through Catalyst.

Hope to see you there!

To RSVP and pre-register (no cost) for the launch:
registration@nanaimochamber.bc.ca or call 250-756-1191

For general information: www.secatalyst.ca

social enterprise
catalyst

2133 BOWEN ROAD, NANAIMO, BC V9S 1H8

VOICE: 250.756.1191 · FAX: 250.756.1584 · E-MAIL: INFO@NANAIMOCHAMBER.BC.CA

Rebecca Buckler

Subject:	Copy: Community Cultural Roundtable: BC Creative Convergence Towards a Cultural Policy Framework
Location:	John Barsby Community School (Chandler Hall), Nanaimo BC
Start:	Sat 3/14/2015 1:00 PM
End:	Sat 3/14/2015 4:00 PM
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	Rebecca Buckler
Required Attendees:	Mayor&Council; SENIOR LEADERSHIP TEAM; Geraldine Manson (SFN); Geraldine Manson (VIU); Gerda Hofman; Julie Bevan; Kim Smythe; Marianne Turley; Wendy Smitka; Bill Gard; Charlene Riches; Christine Meutzner; Diane Brennan; Jill Stannard; John Manning; Kerrie Low; Loyd Sherry; Bruce Halliday; Debbie Trueman; Holly Bright; Jesse Birch; Kathleen Darby; Margot Holmes; Mary Desprez; CULTURE & HERITAGE DEPARTMENT
Categories:	Deadlines

Invitation to Community Cultural Roundtable

BC Creative Convergence – Towards a Cultural Policy Framework

BC CREATIVE CONVERGENCE

Towards A Cultural Policy Framework

The Nanaimo Arts Council, the Gabriola Arts Council and the City of Nanaimo would like to invite you to The Alliance for Arts + Culture and ArtsBC's **Pacific Coast Community Cultural Roundtable.** Join your arts, culture, and heritage community colleagues in a province-wide conversation about the development of a cultural policy framework for British Columbia.

How often do you get to do something like this right here in your own community! **This is a free community event.**

- **When?** Saturday, March 14th, 2015 from 1:00 pm to 4:00 pm
- **Where?** John Barsby Community School, 550 Seventh Street, Nanaimo BC (Chandler Hall – Entrance off Seventh Street)
- **Registration Fee?** FREE!! Registration is required (link below)

The Community Cultural Roundtable series is your opportunity to bring your personal, local, and regional perspectives to this important provincial initiative. If you are unable to attend the Roundtable but would like to contribute to the discussion through an online survey, click here.

RSVP online at https://www.eventbrite.ca/e/nanaimo-community-cultural-roundtable-registration-15752340675.

What is it?

The BC Alliance for Arts + Culture and ArtsBC are holding a province-wide series of Community Cultural Roundtables. These Roundtables are part of the BC Creative Convergence project launched in 2013. The Nanaimo Roundtable takes place Saturday, March 14 at John Barsby School in Chandler's Hall, from 1 to 4 p.m. This is your opportunity to bring your personal, local, and regional perspectives to this important provincial initiative. For further information on the BC Creative Convergence initiative and the Community Cultural Roundtables visit www.bccreativeconvergence.ca. If you are unable to attend a Roundtable in your community but would like to contribute to the discussion through an online survey, visit this website and click on the "Survey" tab at the top of the home page.

About the Roundtable Series

Happening all around the province, the Roundtables will focus on a Cultural Policy Discussion Paper which will address:

- What local and regional issues should be reflected in a Cultural Policy;
- How a Cultural Policy could recognize the economic and social impact of cultural activities;
- How a Cultural Policy should acknowledge the historic and contemporary importance of the multicultural diversity of BC's communities;
- How a Cultural Policy could impact the relationships between the sector and the provincial government and its ministries and agencies.

Have questions about Nanaimo Community Cultural Roundtable? Contact The BC Alliance for Arts + Culture and ArtsBC