

**MINUTES OF THE INAUGURAL MEETING OF THE
PARKS AND RECREATION COMMISSION
HELD IN THE BOWEN COMPLEX CONFERENCE ROOM
ON WEDNESDAY, 2015-APR-22, COMMENCING AT 7:00 P.M.**

PRESENT: Commissioner Ian Thorpe, Chair

Members: Commissioner Karen Alden
Commissioner Mercedes Beaudoin-Lobb
Commissioner Marsha Down
Commissioner Mike Horn
Commissioner Wendy Pratt
Commissioner Graham Savage
Commissioner Barry Sparkes
Commissioner Maureen Young

Staff: Richard Harding, Director, Parks, Recreation and Environment
Mary Smith, Manager of Recreation Services
Laara Clarkson, Manager of Aquatics
Damon Johnston, Assistant Manager of Aquatics
Kirsty MacDonald, Parks and Open Space Planner
Robin Tweed, Recording Secretary

REGRETS: Commissioner Gordon Fuller
Commissioner Howard Houle
Commissioner Alec McPherson

1. **STAFF TO CALL THE MEETING TO ORDER:**

The Inaugural Meeting was called to order at 7:04 p.m.

2. **SELECTION OF CHAIR, AND AN ALTERNATE CHAIR, FOR THE PARKS AND RECREATION COMMISSION FOR A ONE-YEAR TERM:**

Commissioner Ian Thorpe was nominated and declared to serve a one-year term as Chair of the Parks and Recreation Commission.

Commissioner Wendy Pratt was nominated and declared to serve a one-year term as Alternate Chair of the Parks and Recreation Commission.

3. **INTRODUCTION OF LATE ITEMS:**

- Add Item 15. "Business Arising from Presentations and Delegations", renumbering "Question Period" to item 16, and, "Adjournment" to item 17.

It was moved and seconded that the Joe Dixon delegation under item 14. "Delegations" be moved to item 7.(b) on the Agenda. The motion carried unanimously.

4. **ADOPTION OF AGENDA:**

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

5. **ADOPTION OF MINUTES:**

It was moved and seconded that the minutes of the regular Parks and Recreation Commission meeting held Thursday, 2015-MAR-19, at 6:06 p.m. in Room 1, Bowen Complex Conference Room and the minutes of the Special Parks and Recreation Commission meeting held Wednesday, 2015-MAR-31, at 3:00 p.m. in the Bowen Complex Conference Room be adopted as circulated. The motion carried unanimously.

6. **APPOINTMENTS AND RECOMMENDATIONS:**

Staff provided a brief description of the Recreation and Parks sub-committees, the Grants Advisory Committee, Sports Hall of Fame Committee, and the Harewood Dry Floor Development Working Group, and the commitment that would be expected from appointees to those bodies.

It was moved and seconded that appointments and recommendations be tabled to the 2015-MAY-27 meeting. The motion carried unanimously.

7. **PRESENTATIONS:**

- (a) Kim Smythe and Darcy Olsen, Loaves & Fishes "Glow in the Park" Christmas Event.

It was moved and seconded that the presentation be received. The motion carried unanimously.

- (b) Delegation - Joe Dixon – Seeking Approval to Host a Triathlon at Westwood Lake Park June 24-26, 2016.

Joe Dixon and Angie Wood attended to speak to the concept of hosting a triathlon at Westwood Lake Park.

It was moved and seconded that the delegation be received. The motion carried unanimously.

It was moved and seconded to move the VIP reports and delegations forward in the agenda prior to the Aquatics presentation. The motion carried unanimously.

- (c) Volunteers in Parks (VIP) Program Request – Westdale-Leslie Park.

Delegations:

1. Sandra Hamel spoke to the VIP Program Request of \$30,000.

It was moved and seconded that the Parks and Recreation Commission allocate \$30,000 from the VIP Program for Westdale-Leslie Neighbourhood Park improvements. The motion carried unanimously.

- (d) Volunteers in Parks (VIP) Program Request – Janes Park.

Delegations:

1. Asia Young spoke to the VIP Program Request of \$30,000.

It was moved and seconded that the Parks and Recreation Commission allocate \$30,000 from the 2015 VIP Program for Janes Neighbourhood Park improvements. The motion carried unanimously.

- (e) Volunteers in Parks (VIP) Program Request – Jesters Way Park.

Commissioner Down vacated the Bowen Complex Conference Room at 8:54 p.m.

Delegations:

1. Linda Shultz and Natalia Bowler spoke to the VIP Program Request of \$25,000.

It was moved and seconded that the Parks and Recreation Commission allocate \$25,000 from the VIP Program for Jesters Way Neighbourhood Park improvements. The motion carried unanimously.

Commissioner Down returned to the Bowen Complex Conference Room at 9:02 p.m.

A short recess was called at 9:02 p.m.

The meeting resumed at 9:12 p.m.

- (f) Aquatics Services Overview – Richard Harding and Aquatics Staff.

It was moved and seconded that the presentation be received. The motion carried unanimously.

8. **CHAIR'S REPORT:**

Commissioner Ian Thorpe, Chair, welcomed new appointees to the Commission and reviewed meeting decorum and procedures.

9 **REPORTS OF ADVISORY BODIES:** (None.)

10. **STAFF REPORTS:**

- (a) Volunteers in Parks (VIP) Program Request – Westdale-Leslie Park. (*Moved to Item 7.(c) on the agenda.*)
- (b) Volunteers in Parks (VIP) Program Request – Janes Park. (*Moved to Item 7.(d) on the agenda.*)
- (c) Volunteers in Parks (VIP) Program Request – Jesters Way Park. (*Moved to Item 7.(e) on the agenda.*)

11. **CORRESPONDENCE:** (None.)

12. **NOTICE OF MOTION:** (None.)

13. **OTHER BUSINESS:** (None.)

14. **DELEGATIONS NOT RELATED TO A REPORT TO COMMISSION:**

- (a) Joe Dixon – Seeking Approval to Host a Triathlon at Westwood Lake Park June 24-26, 2016. (*Moved to Item 7.(b) on the agenda.*)

15. **BUSINESS ARISING FROM PRESENTATIONS AND DELEGATIONS:**

- (a) Presentation - Glow in the Park

It was moved and seconded that the Parks and Recreation Commission:

1. approve in principle the use of Bowen Park for the “Glow in the Park” special event;
2. ask staff to work with the proponents on event details and required approvals; and,
3. ask staff to report back to Commission on a periodic basis to provide an update on event planning progress.

The motion carried unanimously.

- (b) Delegation - Triathlon Proposal

It was moved and seconded that the Parks and Recreation Commission:

1. approve in principle the use of Westwood Lake Park for a triathlon event June 24-26, 2016;
2. ask proponents to undertake a public awareness program with park users and the surrounding neighbourhood;
3. ask staff to work with the proponents on event planning details and required approvals; and,
4. ask staff to report back to Commission on a periodic basis to provide an update on event planning progress.

The motion carried unanimously.

16. **QUESTION PERIOD:** (No questions.)

17. **ADJOURNMENT:**

It was moved and seconded at 10:04 p.m. that the meeting adjourn, with the next regular meetings as follows:

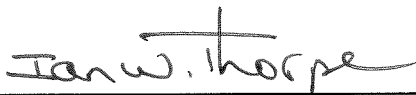
Recreation Committee Wednesday, 2015-MAY-06; 3:00 p.m. – if required
Bowen Park Complex Conference Room

Parks Committee Thursday, 2015-MAY-14; 5:00 p.m. – if required
Bowen Park Complex Conference Room

COMMISSION Wednesday, 2015-MAY-27; 6:00 p.m.
Bowen Complex Conference Room

The motion carried unanimously.

CERTIFIED CORRECT:



Ian Thorpe, Chair
Parks and Recreation Commission



Richard Harding, Director
Parks, Recreation and Environment