

**AGENDA**  
REGULAR COMMITTEE OF THE WHOLE MEETING  
SHAW AUDITORIUM, 80 COMMERCIAL STREET, NANAIMO, BC  
MONDAY, 2015-APR-27, IMMEDIATELY FOLLOWING  
THE SPECIAL OPEN COUNCIL MEETING

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1. **CALL THE REGULAR COMMITTEE OF THE WHOLE MEETING TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Special Open Committee of the Whole Meeting held in the Board Room, Service and Resource Centre, on Monday, 2015-MAR-30 at 9:00 a.m. *Pg. 4-5*
- (b) Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, 80 Commercial Street, on Monday, 2015-APR-13 at 4:30 p.m. *Pg. 6-12*

5. **PRESENTATIONS:**

- (a) Ms. Denise Tacon, General Manager, Vancouver Island Conference Centre, to provide a presentation regarding an update on VICC operations.

6. **ADMINISTRATION:**

- (a) Mayor McKay regarding lowering the flag to half mast in all City facilities on 2015-MAY-03 in memory of the 150 miners killed in the Nanaimo coal mining disaster of 1887.

7. **CORPORATE SERVICES:**

- (a) **2014 Development Cost Charge Reserve Fund Report**

*Purpose: To obtain Council approval for the 2014 Development Cost Charge Reserve Fund report.*

Staff Recommendation: That Council approve the City of Nanaimo 2014 Development Cost Charge Reserve Fund Report for filing with the Ministry of Community, Sport and Cultural Development.

*Pg. 13-14*

(b) **Annual Parking Reserve Fund Report**

*Purpose: To obtain Council approval for the 2014 Annual Parking Reserve Fund report.*

Staff Recommendation: That Council approve the City of Nanaimo 2014 Annual Parking Reserve Fund Report for filing with the Ministry of Community, Sport and Cultural Development.

*Pg. 15-16*

(c) **Council Meeting and Agenda Circulation Times – Council Delegations Policy**

*Purpose: To obtain Council direction regarding Council Delegations Policy 2007-NOV-19.*

Staff Recommendation: That Council rescind *Council Delegations Policy 2007-NOV-19.*

*Pg. 17-23*

8. **COMMUNITY SERVICES:**

(a) **Watershed Governance and Management**

*Purpose: To provide background information to Council on watershed governance and management.*

Presentation:

1. Mr. Bill Sims, Manager of Water Resources.

Staff Recommendation: That Council:

*Pg. 24-32*

1. actively continue to foster the relationship with Snuneymuxw as laid out in the Protocol Agreement and Community to Community Water Agreement;
2. continue to support the Regional District of Nanaimo in its Drinking Water Watershed Protection program, and its Technical Advisory Committee and the Nanaimo River Watershed Roundtable in regard to governance; and,
3. support the Regional District of Nanaimo Board through the Drinking Water Watershed Protection program as it continues to build a solid foundation to establish effective water governance models for the region and for each watershed within the region as needed.

(b) **Merle Logan Artificial Turf Replacement Tender**

*Purpose: To advise Council of a public tender call of \$250,000 and above, in accordance with the City's Purchasing Bylaw.*

Staff Recommendation: That Council receive for information the report pertaining to the Merle Logan artificial turf replacement tender. Pg. 33-34

9. **CORRESPONDENCE (not related to a Report to Council):**

NONE

10. **NOTICE OF MOTION:**

11. **OTHER BUSINESS:**

12. **DELEGATIONS (not related to a Report to Council): (10 MINUTES)**

(a) Mr. Nelson Allen regarding cooperation among civic governments and organizations in order to utilize public money for capital projects. Pg. 35

(b) Mr. Paul Manly and Captain Trevor Greene requesting that the City of Nanaimo pass a resolution respecting people's right to live in a healthy environment. Pg. 36

13. **QUESTION PERIOD: (Agenda Items Only)**

14. **PROCEDURAL MOTION:**

That the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

- (c) labour relations or other employee relations; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

15. **ADJOURNMENT:**

ACTING MAYOR: COUNCILLOR YOACHIM  
2015-APR-27 to 2015-JUN-07

**MINUTES**  
SPECIAL OPEN COMMITTEE OF THE WHOLE MEETING  
BOARD ROOM, 411 DUNSMUIR STREET, NANAIMO, BC  
MONDAY, 2015-MAR-30 AT 9:00 A.M.

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PRESENT: Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick  
Councillor M. D. Brennan  
Councillor G. W. Fuller  
Councillor J. Hong  
Councillor W. L. Pratt  
Councillor I. W. Thorpe  
Councillor W. M. Yoachim (vacated 9:42 a.m., returned 12:00 p.m.)

Absent: Councillor J. A. Kipp

Staff: T. M. Hickey, General Manager of Community Services  
T. P. Seward, Director of Social & Protective Services  
T. L. Hartley, Director of Human Resources & Organizational Planning  
B. E. Clemens, Director of Finance  
D. Lindsay, Director of Community Development  
R. J. Harding, Director of Parks, Recreation & Environment  
G. Goodall, Director of Engineering & Public Works  
P. Cooper, Communications Manager  
J. Birch, Manager, Information Technology  
D. Duncan, Manager, Financial Planning  
M. Dietrich, Manager, Police Support Services  
C. Davis, Manager of Sanitation, Recycling & Public Works  
Administration  
B. Labelle, Manager, Fleet/Service Centre  
S. Harrison, Deputy Fire Chief, Administration  
C. Jackson, Manager of Legislative Services

1. CALL THE SPECIAL OPEN MEETING TO ORDER:

The Special Committee of the Whole Meeting was called to order at 9:00 a.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. CORPORATE SERVICES:

(a) 2015-2019 Draft Financial Plan Discussion

Presentation:

1. Mr. Brian Clemens, Director of Finance.

4. COMMUNITY SERVICES:

(a) Garbage Truck Automation

Presentation:

1. Mr. Geoff Goodall, Director of Engineering & Public Works and Ms. Charlotte Davis, Manager of Sanitation, Recycling & Public Works Administration.

3. CORPORATE SERVICES: (continued)

(a) 2015-2019 Draft Financial Plan Discussion

It was moved and seconded that Council direct Staff to report back to Council regarding the replacement of computers and monitors in the Council Chambers in the Shaw Auditorium. The motion carried unanimously.

It was moved and seconded that the dasher board replacement of \$200,000 be removed from the 2015-2019 Financial Plan. The motion was defeated unanimously.

It was moved and seconded that the Nanaimo Economic Development Corporation be invited to present their budget and business plan at an upcoming Council meeting. The motion carried unanimously.

5. ADJOURNMENT:

It was moved and seconded at 3:43 p.m. that the meeting terminate. The motion carried unanimously.

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER

**MINUTES**  
REGULAR COMMITTEE OF THE WHOLE MEETING  
SHAW AUDITORIUM, 80 COMMERCIAL STREET,  
MONDAY, 2015-APR-13 AT 4:30 P.M.

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PRESENT: Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick  
Councillor M. D. Brennan  
Councillor G. W. Fuller  
Councillor J. Hong  
Councillor J. A. Kipp  
Councillor W. L. Pratt  
Councillor I. W. Thorpe  
Councillor W. M. Yoachim

Staff: E. C. Swabey, City Manager  
T. M. Hickey, General Manager of Community Services  
T. P. Seward, Director of Social & Protective Services  
T. L. Hartley, Director of Human Resources & Organizational Planning  
B. E. Clemens, Director of Finance  
D. Lindsay, Director of Community Development  
R. J. Harding, Director of Parks, Recreation & Environment  
G. Goodall, Director of Engineering & Public Works  
P. Cooper, Communications Manager  
J. Birch, Manager of Information Technology  
B. Sims, Manager of Water Resources  
L. Mercer, Manager of Accounting Services  
M. Demecha, Manager of Civic Facilities  
E. Williams, Manager of Recreation Services  
D. Blackwood, Client Support Specialist  
C. Jackson, Manager of Legislative Services  
P. Humphreys, Steno, Legislative Services  
S. Snelgrove, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Committee of the Whole Meeting was called to order at 4:30 p.m.

A Minute of Silence was observed in memory of Mr. John Lee, Past President, Vancouver Island Rainbow Association.

2. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 7 (b) - Add Colliery Dams Update Report and the following delegations:
  - 1. Mr. Daniel Appell
  - 2. Mr. Fred Taylor
  - 3. Mr. Ronald Stead
- (b) Agenda Item 7 (b) Colliery Dams Update – Add a presentation from Councillor Kipp and a motion from Councillor Bestwick.
- (c) Agenda Item 8 (a) Other Business - Add a motion from Councillor Brennan regarding illegal dumping.
- (d) Agenda Item 9 (a) – Move letter dated 2015-APR-09 from Mr. Glen Davidson, Comptroller of Water Rights, Ministry of Forests, Lands & Natural Resource Operations, regarding the Middle Chase River Dam and Lower Chase River Dam – Order to be included in Agenda Item 7 (b) Colliery Dams Update.
- (e) Agenda Item 9 (a) - Add Letter from Mr. Jeff Tomlinson, Past President, The Rotary Club of Nanaimo North, requesting that Council allocate funds previously set aside for the Empire Days Society, to the Rotary Club of Nanaimo North for the organization and administration of the Nanaimo Heritage Days Celebration, which will take place 2015-MAY-16-17.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, 80 Commercial Street, Nanaimo, BC, on Monday, 2015-MAR-09 at 4:33 p.m. p.m. be adopted as circulated. The motion carried unanimously.

5. CORPORATE SERVICES:

(a) 2014 Annual Financial Statements

It was moved and seconded that Council accept the 2014 Annual Financial Statements for the City of Nanaimo. The motion carried unanimously.

(b) Colliery Dams Update

Delegations

1. Mr. Daniel Appell spoke regarding a Colliery Dams Committee.
2. Mr. Fred Taylor spoke regarding fish habitat and other dams in the City.
3. Mr. Ronald Stead spoke regarding the importance of the Colliery Dams in the City and spillway capacity.

Presentation:

1. Councillor Kipp.

It was moved and seconded that Council file an appeal with the Environmental Appeal Board regarding the Middle Chase River Dam and Lower Chase River Dam – Order on the grounds that the appeal be in accordance with Council's presentation at the 2015-APR-13 Committee of the Whole Meeting.

It was moved and seconded that the motion be amended to include a request for a stay with Mr. Glen Davidson, Comptroller of Water Rights, Ministry of Forests, Lands, & Natural Resource Operations, on the grounds that the appeal be in accordance with Council's presentation at the 2015-APR-13 Committee of the Whole Meeting. The motion carried unanimously.

The vote was taken on the main motion, as amended, as follows:

It was moved and seconded that Council file an appeal with the Environmental Appeal Board regarding the Middle Chase River Dam and Lower Chase River Dam - Order, and request a stay with Mr. Glen Davidson, Comptroller of Water Rights, Ministry of Forests, Lands, & Natural Resource Operations, on the grounds that the appeal be in accordance with Council's presentation at the 2015-APR-13 Committee of the Whole Meeting. The motion carried.

Opposed: *Councillor Brennan*

(c) Quarterly Direct Award Purchases – Period Ending 2015-MAR-31

It was moved and seconded that Council receive for information the report pertaining to Quarterly Direct Award Purchases for the period ending 2015-MAR-31. The motion carried unanimously.

(d) Quarterly Single Submission Purchases – Period Ending 2015- MAR-31

It was moved and seconded that Council receive for information the report pertaining to Quarterly Single Submission Purchases for the period ending 2015-MAR-31. The motion carried unanimously.

Councillor Yoachim vacated the Shaw Auditorium at 6:17 p.m.  
Councillor Fuller vacated the Shaw Auditorium at 6:18 p.m.



6. COMMUNITY SERVICES:

(a) College Park Water Supply Main Capacity Upgrade – Engineering Work Award

It was moved and seconded that Council award the engineering design, project management and construction administration for the College Park Water Supply Main Capacity Upgrade to Opus, Dayton Knight, with estimated fees at \$501,000. The motion carried unanimously.

(b) Extension Road Watermain Upgrade Tender

It was moved and seconded that Council receive for information the report pertaining to the Extension Road Watermain Upgrade Tender. The motion carried unanimously.

Councillor Yoachim returned to the Shaw Auditorium at 6:19 p.m.

(c) Grant Application to the Federal Gas Tax Fund

It was moved and seconded that Council direct Staff to apply to the Federal Gas Tax Fund Strategic Priorities Fund under the category of Capacity Building Stream for an asset management risk assessment framework project. The motion carried unanimously.

Councillor Fuller returned to the Shaw Auditorium at 6:23 p.m.

(d) Replacement of the Parks and Recreation Management Software

Presentation:

1. Ms. Elizabeth Williams, Manager, Recreation Services, Mr. Richard Harding, Director of Parks, Recreation and Environment, and Mr. Jason Birch, Manager, Information Technology.

It was moved and seconded that Council authorize Staff to sign a Memorandum of Understanding to work with the Corporation of Delta to develop a multi-city Request for Proposals for the replacement of the Parks and Recreation Management Software. The motion carried.

Opposed: Councillors Bestwick, Yoachim

(e) Travel Assistance Grant Recommendations

It was moved and seconded that Council approve the following applications for Travel Assistance Grants to:

1. Harbour City Football Club in the amount of \$350 for 7 athletes to attend the Provincial A Cup U18 Girls Soccer Tournament, being held in Surrey, B.C., 2015-JUL-09 to 2015-JUL-12;
2. Nanaimo Lawn Bowling Club in the amount of \$400.00 for 4 athletes to attend the IBD World Bowls for Disabled Championship, held in Wellington, New Zealand, 2015-FEB-17 to 2015-FEB-25;

3. Nanaimo Raiders Lacrosse in the amount of \$950.00 for 19 athletes to attend the Youth Field Lacrosse Provincials, held in Burnaby, B.C., 2015-FEB-20 to 2015-FEB-22; and,
4. Vancouver Island Special Needs Hockey Association in the amount of \$1,300.00 for 13 athletes to attend the UTC Winter Hockey Festival, held in Valencia, California, 2015-JAN-13 to 2015-JAN-30.

The motion carried unanimously.

Councillor Brennan vacated the Shaw Auditorium at 6:43 p.m.

- (f) Minutes of the Parks, Recreation and Culture Commission Meeting held 2014-NOV-26.

Councillor Brennan returned to the Shaw Auditorium at 6:45 p.m.

Councillor Hong vacated the Shaw Auditorium at 6:45 p.m.

7. CORRESPONDENCE (not related to a Report to Council):

- (a) Letter from Mr. Jeff Tomlinson, Past President, The Rotary Club of Nanaimo North, requesting that Council allocate funds previously set aside for the Empire Days Society, to the Rotary Club of Nanaimo North for the organization and administration of the Nanaimo Heritage Days Celebration, which will take place 2015-MAY-16-17.

Councillor Hong returned to the Shaw Auditorium at 6:46 p.m.

Councillor Hong vacated the Shaw Auditorium at 6:47 p.m. declaring a conflict of interest as he is assisting the organizing committee with the Nanaimo Heritage Days celebration.

Councillor Thorpe vacated the Shaw Auditorium at 6:47 p.m. declaring a conflict of interest as he is a member of the Rotary Club of Nanaimo North.

It was moved and seconded that Council receive the correspondence from Mr. Jeff Tomlinson, Past President, The Rotary Club of Nanaimo North, requesting that Council allocate funds previously set aside for the Empire Days Society, to the Rotary Club of Nanaimo North for the organization and administration of the Nanaimo Heritage Days Celebration, which will take place 2015-MAY-16-17. The motion carried unanimously.

It was moved and seconded that Council allocate the funds previously set aside for the Nanaimo Empire Days Society, to the Rotary Club of Nanaimo North for the organization and administration of the Nanaimo Heritage Days celebration, including fireworks, to be held at Diana Krall Plaza 2015-MAY-16-17. The motion carried unanimously.

Councillors Hong and Thorpe returned to the Shaw Auditorium at 6:48 p.m.

8. OTHER BUSINESS:

(a) Councillor Brennan re: Illegal Dumping

It was moved and seconded that Council direct Staff to prepare a report outlining enforcement issues related to illegal dumping on private and public lands within the City of Nanaimo including recommended policies and educational initiatives that could assist with reducing the amount of illegal dumping within the City limits. The motion carried unanimously.

9. DELEGATIONS (not related to a Report to Council):

- (a) Mr. Paul Chapman, and Ms. Gail Adrienne, Executive Director, Nanaimo & Area Land Trust, regarding the Nanaimo River Watershed Roundtable initiative.
- (b) Mr. Randy O'Donnell, President, Nanaimo Taxpayers Association, regarding the proposed core review process.

10. QUESTION PERIOD:

- Ms. June Ross, re: Nanaimo & Area Land Trust delegation, Colliery Dams Update.
- Mr. Kevin Storrie, re: Colliery Dams Update.
- Ms. Sandy Blankenship, re: Tillicum Lelum Fundraiser.
- Mr. Ron Bolin, re: Colliery Dams Update.

11. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (d) the security of property of the municipality;
- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2); and,

*Community Charter* Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

Council moved into "In Camera" at 7:29 p.m.

Council moved out of "In Camera" at 9:26 p.m.

12. ADJOURNMENT:

It was moved and seconded at 9:27 p.m. that the meeting terminate. The motion carried unanimously.

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C H A I R

CERTIFIED CORRECT:

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CORPORATE OFFICER

**City of Nanaimo**  
**REPORT TO COUNCIL**

DATE OF MEETING: 2015-APR-27

AUTHORED BY: J. SLATER, SENIOR ACCOUNTANT, ACCOUNTING SERVICES

RE: 2014 DEVELOPMENT COST CHARGE RESERVE FUND REPORT

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**STAFF RECOMMENDATION:**

That Council approve the City of Nanaimo 2014 Development Cost Charge Reserve Fund Report for filing with the Ministry of Community, Sport and Cultural Development.

**PURPOSE:**

To obtain Council approval for the 2014 Development Cost Charges Reserve Fund report.

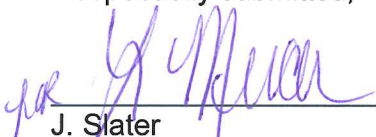
**DISCUSSION:**

The *Local Government Act* section 937.01 has a requirement for municipalities to prepare an Annual Development Cost Charge Reserve Fund Report by June 30 each year to be filed with the Ministry of Community, Sport and Cultural Development.


The City collects development cost charges in accordance with Bylaws 7065 to 7070 inclusive. The balance in the reserve at 2014-DEC-31 is \$41,398,345.

In 2014, there were no reduction of development cost charges and no development cost charges grants approved by Council.

Respectfully submitted,

  
J. Slater  
SENIOR ACCOUNTANT  
ACCOUNTING SERVICES

Concurrence by:

  
B. E. Clemens  
DIRECTOR  
FINANCE

  
I. Howat  
GENERAL MANAGER  
CORPORATE SERVICES

**CITY MANAGER COMMENT:**

I concur with the staff recommendation.

Drafted: 2015-APR-27  
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JS/tw

☐ Council  
☒ Committee *of the Whole*  
☒ Open Meeting  
☐ In-Camera Meeting  
Meeting Date: *2015-APR-27*

**CITY OF NANAIMO**

**2014 ANNUAL DEVELOPMENT COST CHARGES RESERVE FUND REPORT**

in accordance with section 937.01 of the *Local Government Act*

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**2014**

**DEVELOPMENT COST CHARGE RESERVE**

Fund balance - beginning of year	\$ <u>38,281,961</u>
Development cost charges received	5,772,539
Investment earnings	<u>765,494</u>
	<u>6,538,033</u>
Expenditures from the Development Cost Charges Reserve Fund	<u>(3,421,649)</u>
Fund balance - end of year	\$ <u>41,398,345</u>

**PROJECTED TIMELINE FOR FUTURE PROJECTS TO BE FUNDED FROM RESERVE**

For the year ended December 31, 2014, the City of Nanaimo issued no reductions under the *Local Government Act* subsection 933.1 (2).

**City of Nanaimo**  
**REPORT TO COUNCIL**

DATE OF MEETING: 2015-APR-27

AUTHORED BY: J. SLATER, SENIOR ACCOUNTANT, ACCOUNTING SERVICES

RE: 2014 ANNUAL PARKING RESERVE FUND REPORT

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**STAFF RECOMMENDATION:**

That Council approve the City of Nanaimo 2014 Annual Parking Reserve Fund Report for filing with the Ministry of Community, Sport and Cultural Development.

**PURPOSE:**

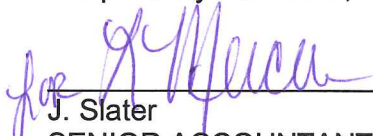
To obtain Council approval for the 2014 Annual Parking Reserve Fund report.

**DISCUSSION:**


The *Local Government Act* section 906(9) requires municipalities to prepare an Annual Parking Reserve Fund Report by June 30 each year to be filed with the Ministry of Community, Sport and Cultural Development.

The City has one statutory reserve fund related to parking and the collection of cash in lieu for off street parking spaces or loading spaces. This reserve fund is for the Old City Neighbourhood and was established in 1994. The balance in the reserve at 2014-DEC-31 is \$84,098.

Respectfully submitted,

  
J. Slater  
SENIOR ACCOUNTANT  
ACCOUNTING SERVICES

Concurrence by:

  
B. E. Clemens  
DIRECTOR  
FINANCE

  
I. Howat  
GENERAL MANAGER  
CORPORATE SERVICES

**CITY MANAGER COMMENT:**

I concur with the staff recommendation.

Drafted: 2015-APR-14

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JS/tw

Council  
Committee.....  
✓ open Meeting  
Public Meeting  
meeting date: 2015-APR-27

**CITY OF NANAIMO**  
**2014 ANNUAL PARKING RESERVE FUND REPORT**  
in accordance with section 906 of the *Local Government Act*

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2014

**OLD CITY NEIGHBOURHOOD PARKING RESERVE**

Fund balance - beginning of year	\$ <u>82,469</u>
Investment earnings	<u>1,629</u>
	<u>1,629</u>
Expenditures from the Old City Neighbourhood Parking Reserve Fund	<u>-</u>
Fund balance - end of year	<u>\$ 84,098</u>

**PROJECTED TIMELINE FOR FUTURE PROJECTS TO BE FUNDED FROM RESERVE**

The City of Nanaimo's five year financial plan has no expenditures budgeted from the statutory parking reserves created under the *Local Government Act* subsection 906(7).



# City of Nanaimo

## REPORT TO COUNCIL

DATE OF MEETING: 2015-APR-27

AUTHORED BY: CHRIS JACKSON, MANAGER OF LEGISLATIVE SERVICES

RE: COUNCIL MEETINGS AND AGENDA CIRCULATION TIMES –  
COUNCIL DELEGATIONS POLICY

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### STAFF RECOMMENDATION:

That Council rescind *Council Delegations Policy 2007-NOV-19*.

### PURPOSE:

To obtain Council direction regarding *Council Delegations Policy 2007-NOV-19*.

### BACKGROUND:

At the 2015-APR-20 Meeting, Council adopted "Council Procedure Amendment Bylaw 2015 No. 7060.03". As part of the implementation, Staff seek Council direction regarding *Council Delegations Policy 2007-NOV-19* (attached).

For reference, a number of reports and Council deliberations are associated with this topic and form part of the following agenda packages, and are available upon request:

- 2014-DEC-15 Council meeting;
- 2015-JAN-26 Committee of the Whole meeting (cancelled);
- 2015-FEB-02 Regular Council meeting;
- 2015-FEB-16 Regular Council meeting; and,
- 2015-MAR-02 Council meeting.

### DISCUSSION:

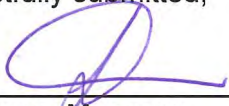

The first two sections of *Council Delegations Policy 2007-NOV-19* are direct quotes from previous procedure bylaws, and are no longer consistent with current provisions. These sections should be removed as they are simply a duplication of parts of the bylaw. The third and last pages are informational and should be revised as they are outdated. The application form on the fourth page also requires changes.

Staff recommend rescinding the policy as the information it contains is not in compliance with Council's Procedure Bylaw. Staff will revise the information items and application form contained in the policy to assist delegates through the process of appearing before Council/Committee of the Whole. Duplicating bylaw provisions in the policy is redundant. However, if Council wishes to supplement bylaw provisions and establish additional conditions, a new policy could be established.

☐ Council  
☒ Committee of the Whole  
☒ Open Meeting  
☐ In-Camera Meeting  
Meeting Date: 2015-APR-27


At this time, new information sheets, revised flowchart, updated delegation application form, and reworded webpages can be implemented without the need to create a formal Council policy.

Respectfully submitted,

  
\_\_\_\_\_  
C. Jackson, Manager  
Legislative Services  
\_\_\_\_\_  
I. Howat, General Manager,  
Corporate Services

CITY MANAGER COMMENT:

I concur with the Staff recommendation.

  
\_\_\_\_\_  
G. Ferrero, Director  
Information Technology & Legislative Services



# CITY OF NANAIMO

## COUNCIL POLICY MANUAL

Pages: 1 of 5

Approval Date: 2007-NOV-19

**SECTION: GENERAL ADMINISTRATION**  
**SUBJECT: Delegations Policy**

The following sections, regarding the receipt of delegations, were taken from the "COUNCIL PROCEDURE BYLAW 2007 NO. 7060", which was adopted by Council on 2007-NOV-19.

### SECTION 14

#### 14. Order of Proceedings and Business

14.1 The Agenda for all Regular Council meetings contains the following matters in the order in which they are listed below:

- Introduction of Late Items
- Adoption of Agenda
- Adoption of Minutes
- Presentations
- Delegations Pertaining to Agenda Items
- Mayor's Report
- Proclamations
- Commission Reports
- Committee Reports
- Staff Reports
- Information Only Items
- Bylaws
- Correspondence
- Council Appointments
- Notice of Motion
- Other Business
- Delegations Pertaining to Items Not on the Agenda
- Question Period
- Adjournment

14.2 Notwithstanding the provisions under Section 14.1, it shall always be in order for the Council to vary the order in which business on the Agenda shall be dealt with by a majority vote of the members present.

14.3 The City will receive all proclamations which will be read out by the Mayor or designate.

## SECTION 18

### 18. Delegations

- 18.1 All delegations requesting permission to appear before Council shall submit a written request to address the members of Council, including a written brief outlining their intended presentation.
- 18.2 Any request to appear before Council shall be received, in writing, prior to the appropriate deadline stated in Section 15.2 in order to be placed as a new matter on the Council Agenda.
- 18.3 Any request to appear before Council pertaining to an item already on the Agenda shall be received up to Monday at 11:00 a.m. prior to the meeting. Those delegations that have not been received in time to be placed on the Agenda but were received prior to Monday at 11:00 a.m. shall be distributed to Council as a Late Item and shall be given ten (10) minutes to make their presentation.
- 18.4 All delegation requests pertaining to items on the Agenda shall be heard at the beginning of the meeting. Any delegation requests that do not pertain to an item on the Agenda shall be heard at the end of the meeting.
- 18.5 All delegations shall be afforded ten (10) minutes to make their presentation and shall be restricted to the topic as included on their written submission. Additional time may be available, at the discretion of the Chair, for answering questions from members of Council  
  
Delegations received after Monday at 11:00 a.m. regarding matters already on the Agenda will be referred to a future meeting unless Council passes a resolution to hear the delegation. If approved, the delegation shall be afforded five (5) minutes to make their presentation at the beginning of the meeting.
- 18.6 Notwithstanding Section 18.5, multiple speakers (four or more) on a single issue or topic shall be given five (5) minutes each to make their presentations.
- 18.7 There shall be no limit to the number of delegations included on the Agenda for items that have been included on the agenda. However, the Director of Legislative Services will be granted the authority to schedule delegations that wish to speak on items that are not on the Agenda to another Council meeting or Advisory Body meeting as deemed appropriate, according to the subject matter of the presentation.
- 18.8 The Director of Legislative Services shall be granted the authority to screen delegation requests and, if deemed appropriate, refuse to place a delegation on the Agenda if the issue is not within the mandate or jurisdiction of a Municipal Council. In the event the delegation wishes to appeal the Director of Legislative Services' decision, the information shall not be placed on the Agenda but shall be distributed under separate cover to Council for their consideration.
- 18.9 Where a delegation has addressed Council on a particular issue, if a subsequent request is received from the same delegation to address Council on the same issue, and no new significant information is being provided, the Director of Legislative Services will be granted the authority to not place the item on the Agenda, but will circulate the request under separate cover as an item of general information.



**CITY OF NANAIMO  
DELEGATIONS POLICY**  
(as per Section 18 of Council's Procedure Bylaw)

All delegations requesting permission to appear before Council or the Finance/Policy Committee of the Whole are required to submit a written request to the Legislative Services Department, outlining the topic of concern.

Council Meetings are generally held the 2<sup>nd</sup> and 4<sup>th</sup> Monday at 7:00 p.m., in the Shaw Auditorium located at 80 Commercial Street and are open to the public. Finance/Policy Committee of the Whole Meetings are generally held on alternate Mondays at 4:30 p.m., in the City Hall Board Room. Please refer to the *Council Key Date Calendar* which is available from the Legislative Services Department or on the City's Website. As this schedule may be subject to change throughout the year.

Requests to appear before Council shall be received no later than 1:00 p.m. on the Wednesday prior to the Meeting, along with a copy of your presentation and supporting documentation, if applicable. The provision of a written brief prior to the Wednesday deadline enables Staff to provide Council Members with a copy of the intended presentation prior to the Meeting in order to obtain any necessary background to properly consider your presentation.

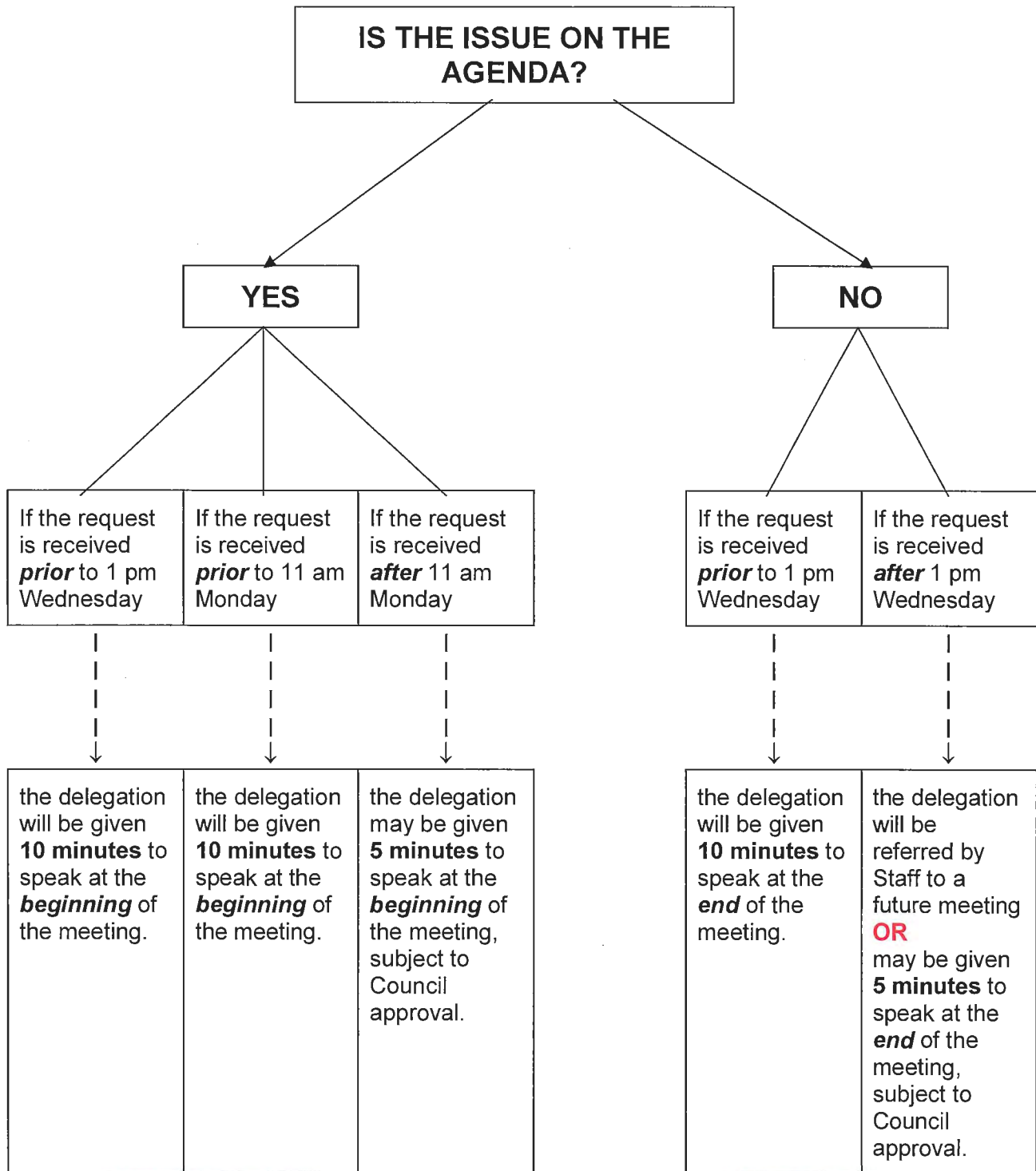
All delegation requests will be processed according to the attached chart.

Agendas for each Meeting are available from the Legislative Services Department after 4:00 p.m. on the Thursday prior to the Meeting, as well as at the Meeting. The Agenda is also available on the Internet. Meeting, please advise the Manager of Legislative Services that you are in attendance, and you will be called upon when it is time to make your presentation to Council. Please ensure that the Recording Secretary has a copy of your intended presentation.

LEGISLATIVE SERVICES DEPARTMENT  
455 Wallace Street Nanaimo, B.C. V9R 5J6  
Phone: (250) 755-4405 Fax: (250) 755-4435  
E-mail: [legislativeservices.office@nanaimo.ca](mailto:legislativeservices.office@nanaimo.ca)  
[www.nanaimo.ca](http://www.nanaimo.ca)



## PROCESSING OF DELEGATION REQUESTS



**NOTE:** *Multiple speakers on a single issue or topic shall be given **five minutes** each to make their presentations as per Section 18.6 of Council Procedure Bylaw 7060.*



# City of Nanaimo

## REPORT TO COUNCIL

DATE OF MEETING: 2015-APR-27

AUTHORED BY: BILL SIMS, MANAGER, WATER RESOURCES

RE: WATERSHED GOVERNANCE AND MANAGEMENT

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### STAFF RECOMMENDATION:

1. That Council actively continue to foster the relationship with Snuneymuxw as laid out in the Protocol Agreement and Community to Community Water Agreement;
2. That Council continue to support the Regional District of Nanaimo in its Drinking Water Watershed Protection program, and its Technical Advisory Committee and the Nanaimo River Watershed Roundtable in regard to governance; and,
3. That Council support the Regional District of Nanaimo Board through the Drinking Water Watershed Protection as it continues to build a solid foundation to establish effective water governance models for the region and for each watershed within the region as needed.

### PURPOSE:

To provide background information to Council on watershed governance and management.

### BACKGROUND:

At its Committee of the Whole meeting of March 9, 2015, Council passed a motion directing Staff to prepare a report on the establishment of a Watershed Board including recommendations on the general structure and membership.

This report provides the background for water governance and management, discusses current initiatives in the RDN and Nanaimo River Watershed, reviews the status of provincial regulation and examines the Cowichan Valley's experience with water governance. The issues facing the City of Nanaimo in terms of watershed management and governance, and how those issues are currently addressed are also presented.

### **Existing Initiatives Around Governance and Management**

Water governance can be defined simply as decision making, and accountability for those decisions. In the local government context, governance is provided by Council or Regional District Boards. Governance can be viewed as "the ends", or "doing the right thing". In contrast, management is about getting the work done, and can be viewed as "the means", or "doing things right". This could be through City or Regional District staff or technical advisory committees.



## **City Water Supply System – Governance Structure**

Prior to 2004 the Greater Nanaimo Water District (GNWD) Board was the governing body responsible for water supply to Greater Nanaimo through the *Greater Nanaimo Water District Act*. In 2004 the *Greater Nanaimo Water District Act* was repealed and the *Nanaimo and South West Water Supply Act* was established. This *Act* establishes the City of Nanaimo Council as the governing body for the water supply service. All the rights, property and assets of the GNWD were transferred and vested in the City of Nanaimo except for the right of expropriation outside its boundaries. To assist Council in its duties and as a requirement of the *Act* the City must establish a Water Supply Advisory Committee. The committee facilitates communication between the Southwest Extension Improvement District, District of Lantzville, Snuneymuxw First Nation members and Council.

The terms of reference for the Water Supply Advisory Committee are contained in Bylaw 7088.

### **Protocol Agreement with Snuneymuxw**

An important City Council function around water governance is to provide vision and direction for long term water supply and to develop relationships with other levels of government. The Protocol Agreement with Snuneymuxw is an example of this government to government relationship. Other examples include relationships with Provincial agencies such as Island Health or the Province's Water Stewardship Branch.

The Community to Community Water Agreement was formed to provide a supportive framework of cooperation for water supply and services between Snuneymuxw and Nanaimo. The goal is to create long term certainty for both parties and to further strengthen the relationship between them.

### **Water Supply Strategic Plan**

Another key document guiding water governance and management is the Water Supply Strategic Plan, adopted in 2007. The plan looks out 50 years to address the issues of water quality, water capacity and reliability along with asset management and sustainable funding. The Strategy provides the vision and guidance for long term water supply and forms the ongoing capital plan development.

### **RDN, Drinking Water & Watershed Protection**

The Regional District of Nanaimo has primary governance for land use planning outside City boundaries. Recognizing the need for improved partnerships, and to move towards a water-centred approach to planning, the RDN established the Drinking Water & Watershed Protection (DWWP) function.

The DWWP Action Plan focuses on the following areas:

1. Public awareness and involvement
2. Water resources inventory and monitoring
3. Land use planning and development
4. Watershed management planning
5. Water use management
6. Water quality management
7. Climate change

The program operates under an Action Plan, and is focused on 3 main objectives:

1. Managing **Demand**, through Education, Awareness, Incentives, Rebates – “TeamWatersmart”, rainwater harvesting, well upgrades, water quality testing, etc.
2. Understanding **Supply** (as well as demand) - Building a knowledge base – (monitoring, measuring, and reporting). These efforts are very effective at leveraging partnerships with senior governments, industry, community groups, and academia.
3. **Governance, Planning and policy** tools for better land use decision making and protection of water resources.

The first 5 years of the action plan focused primarily on the first two objectives, building a solid foundation to establish effective governance models in subsequent years.

To enable change, the RDN recognized the need to coordinate efforts of diverse groups across the region and to strengthen linkages between agencies, the government and public with respect to the water resource. The Drinking Water and Watershed Protection program is to better the understanding and further implement the action plan.

Regional District staff advise the level of cooperation and collaboration between different groups has increased significantly in the last number of years as a result of these partnerships. There have been a number of projects that have resulted in money saved (such as climate and streamflow monitoring projects) and a greater coordinated knowledge base gained.

### **The Nanaimo River Watershed Roundtable**

The Roundtable includes organizations and individuals representing community and environmental groups, municipal (including City of Nanaimo and RDN), provincial and federal government, property owners, and industry. The Roundtable's mission is to advise and develop strategies and initiatives for the long-term promotion, protection, sustainability and stewardship of the watershed. The Roundtable participants pool resources to gather and share information, advise agencies, and encourage actions for watershed health and protection.

The Roundtable meets on a regular basis to share initiatives that are occurring within the Nanaimo River watershed. This has led to improved communication and support for each other's activities, an increase in awareness of what's going on in the watershed, and strengthened relationships. Participation in the Roundtable is leading to joint projects such as stream restoration.

### **Current Watershed Management Initiatives**

The City's drinking watershed is currently privately owned by two forestry companies: Island Timberlands and Timberwest. City staff and the land owners meet annually to review activities within the drinking watershed. Typical items for discussion include: past and future harvesting plans; past and future tree planting; updates on City plans; and challenges with water quality, security within the watershed; the status of upgrades to infrastructure; deactivation of roads and culverts, and any issues that have come up in the past year. Staff also work collaboratively to host informational tours to interested community groups, such as a RDN-School District 68 initiative to get elementary school aged children into the watershed to learn about their water.

The drinking watershed is designated as a Community Watershed; therefore, forestry companies are bound by the *Private Managed Forest Land Act* to manage the forest for water quality. Without management by the land owners, the City would need to undertake forestry management, including firefighting, staffing, reforestation, road deactivation, sediment control, security, etc. The partnerships developed with the two (as opposed to multiple) property owners has had a positive influence on water quality which is the first barrier that the City relies on for its drinking water. This ensures that water delivered to the City is as healthy as possible, and is the impetus for the strong relationship between the City and the landowners.

Another management initiative is staff collaboration with the Ministry of Environment, the Water Stewardship Branch, Fisheries & Oceans, Nanaimo River Fish Hatchery, Nanaimo Forest Products, to coordinate the release of water between Jump Lake and Fourth Lake Dams, to encourage upstream migration of salmon. The City and Nanaimo Forest Products also collaborate on releasing water through the summer season to ensure there are base flows in the Nanaimo River, for fisheries and recreational purposes.

## DISCUSSION

### **Legislation: The Water Sustainability Act**

The *Water Sustainability Act*, given Royal Assent May 29 2014, is an update to the century old *Water Act*. There are seven major policy areas of the new *Act*:

1. Protect stream health and aquatic environments
2. Consider water in land use decisions
3. Regulate groundwater use
4. Regulate during scarcity
5. Improve security, water use efficiency, conservation
6. Measure and report
7. Enable a range of governance approaches

In the 2015 Provincial Budget, \$25 Million was committed for implementation of the *Water Sustainability Act*. The *Act* will come into force with the introduction of an initial set of regulations. This initial set of regulations will focus on groundwater licensing and environmental flows. Other Regulations, such as the Drinking Water Protection Regulation, remain in force.

The Province has indicated that regulations around governance are a few years away from being developed. As further policy and regulation is developed to bring the *Act* into force, there may be some delegation of the Comptroller's governance function, usually on a regional scale, where the potential for conflict between uses and environmental needs exist. Therefore, an alternative governance structure to that which currently exists is not possible until new regulations are developed.

### **Current Trends in BC**

In the Okanagan and Cowichan Basins, watershed boards were established to bring a collaborative approach to "sustainable water management to protect and enhance water quality and quality of life". The collaboration stems from bringing many diverse groups together such as environmental non-governmental organizations, municipalities, water users, water purveyors,

industrial groups, provincial government ministries, federal government departments. Decisions are made by consensus. There is no legislative authority available to the boards, however, they can exert influence on government. It is with a similar vision that the RDN established the Drinking Water-Watershed Protection Program.

### **Cowichan Valley Regional District (CVRD) Experience with Water Governance**

In 2003 the Cowichan River was under stress due to drought. There were large impacts on a number of parties, each with interest in the Cowichan River, including Catalyst Pulp Mill, several municipalities, and Cowichan Tribes. At the time, several groups came together to move salmon upstream by truck to spawn. This sense of crisis compelled parties to come together and develop a formal Water Management Plan. The Cowichan Watershed Board was formed in partnership between the CVRD, Ministry of Environment, DFO, Cowichan Tribes and the Pacific Salmon Commission and Catalyst Paper. Leadership of the Board is shared between CVRD and Cowichan Tribes.

The board is supported by a technical advisory committee consisting of a large number of groups, ministries, municipalities, senior government and the health authority. The Cowichan Watershed Board and its Technical Advisory Committee model is similar to the Regional District of Nanaimo's Drinking Water Watershed Protection program: the DWWP Technical Advisory Committee provides advice and input to the RDN Board and staff.

Following the establishment of the Cowichan Watershed Board, a number of groups desired similar boards for other watersheds in the CVRD. With the question of available resources and appropriate responsibility, the CVRD needed to analyze how multiple areas could be governed with a water-based focus. As a result, they undertook a management and governance study that looked at collaborative governance with the Cowichan Tribes. The study examined six key areas:

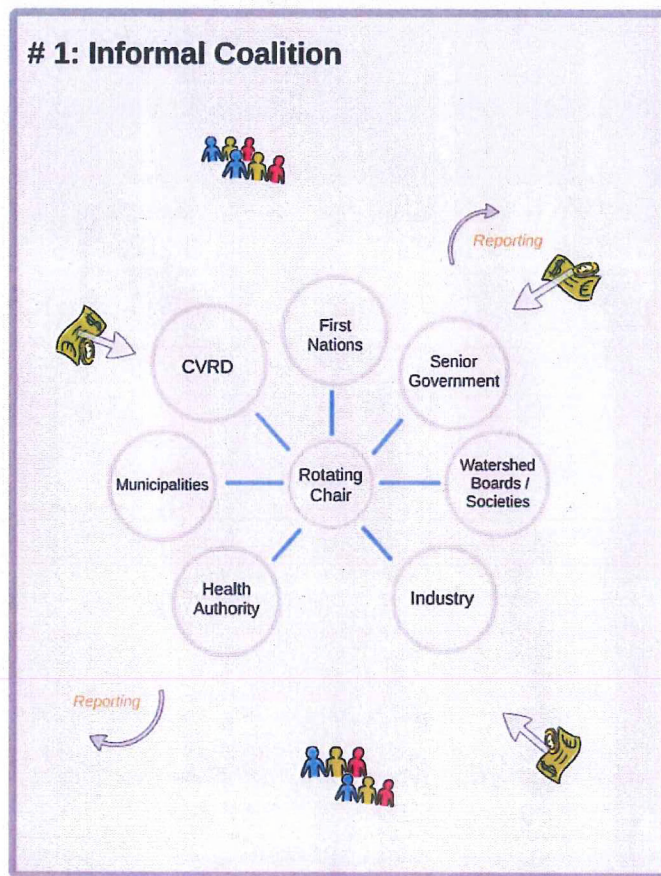
1. Governance structure
2. Delegated authority
3. Coordination
4. Oversight
5. Reporting
6. Funding

This was one of the first studies of this scope in the Province. (The Okanagan Basin Water Board comprises multiple districts). The watershed management and governance study included several detailed public workshops to develop goals, objectives and lay out challenges. The study looked at four models of watershed governance:

1. An informal coalition
2. A committee of the Regional District
3. A regional watershed society
4. A legislated water authority

The graphics below, from CVRD's Management & Governance Study illustrate the four different models of governance and how they relate to the Regional District of Nanaimo and the Nanaimo River Watershed.

## # 1: Informal Coalition



## Informal Coalition

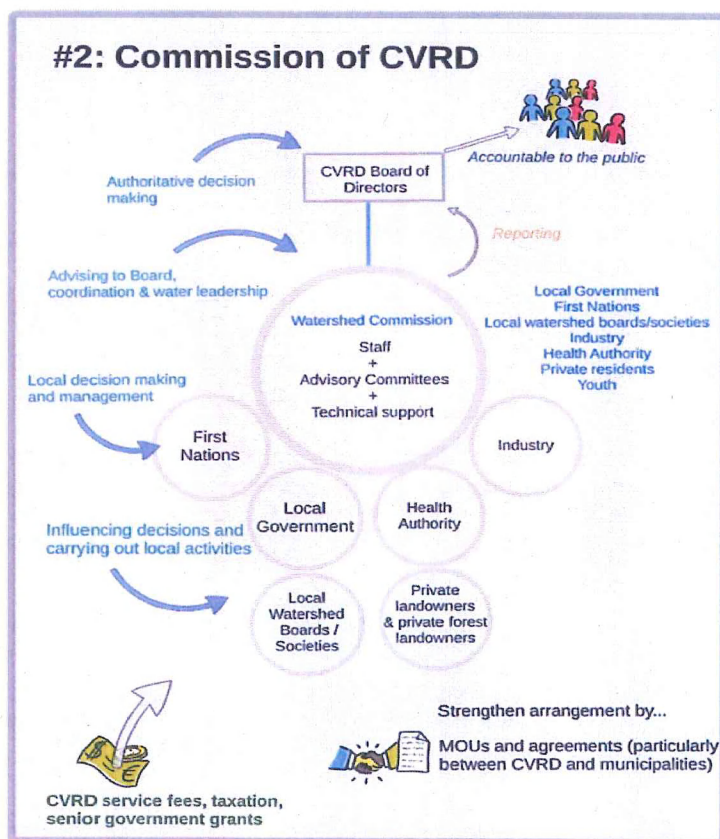
The first model CVRD considered has been labelled as an Informal Coalition. The coalition consists of a number of stakeholders coming together.

This is the model used by the Nanaimo River Watershed Roundtable.

## Commission of CVRD

The second model considered is that of a commission of the CVRD. Governance would remain with the CVRD board of directors; the Commission would include representation from First Nations, local municipalities, the health authority, local industry, private land owners and local watershed societies. CVRD staff and advisory committees provide technical support. The function would be funded by service fees or taxation and senior government grants, if available.

## #2: Commission of CVRD

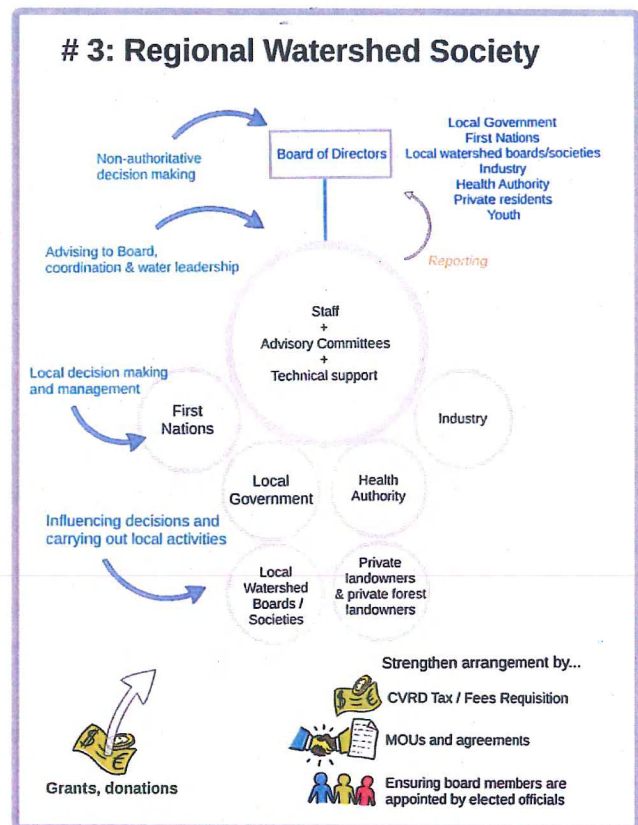




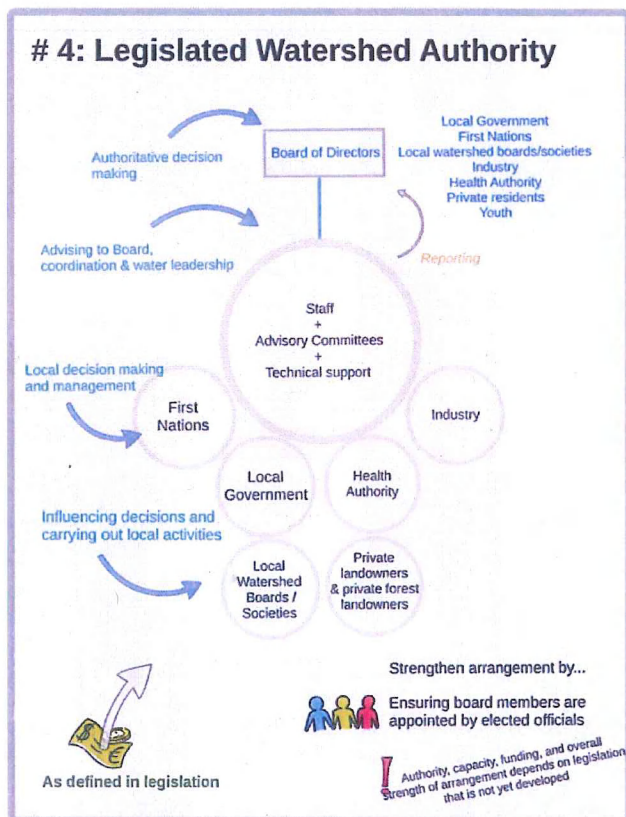
This model and the next are a composite of the Drinking Water Watershed Protection function at the Regional District of Nanaimo.

### Regional Watershed Society

The third model considered was a regional watershed society consisting of a board of directors appointed by local governments, first nations, industry, and the health authority. They would not have authoritative decision making. The board would be supported by staff, advisory committees and technical supports. Some of the decision making would take place at the staff or supporting level. The Regional Watershed Society would be funded by grants or donations.



### # 4: Legislated Watershed Authority



### Legislated Water Authority

The fourth model, and the one recommended for implementation in the CVRD is a legislated watershed authority. This model establishes a board of directors consisting of local government, First Nations, local watershed boards or societies, industry, the health authority and private residents. The board would be supported by a group of staff, technical advisory committees and by First Nations, local government, health authority, local industry. The funding model for this option may be a parcel tax from all properties within the CVRD. CVRD estimates that this model will require 5 staff to administer, and cost approximately \$900,000 per year. The authority of this body, its capacity for funding/taxation, and the overall strength of the arrangement will depend on Provincial legislation which is 3-4 years away from being developed.

Staff understand that the CVRD is moving forward slowly given that there is not yet legislation that can support the implementation of this model.

### **Lessons Learned by Others**

In general, the need to establish enhanced management or governance of a watershed is driven by the potential for conflict between uses, where there is elevated demand on the water, where there are water quality issues or where there are competing interests in the watershed.

The core question is "What are the issues that need to be addressed, and what mechanisms are best suited to address those issues?"

### **Points to Consider**

1. An important piece of governance around water will be strengthening the relationship with Snuneymuxw First Nation.
2. Expanding the water supply for long-term future growth remains the highest priority. Climate change will have an increasing impact on this priority.
3. Access to the City's drinking water infrastructure and the watershed is assured by the *Water Act* and *Water Sustainability Act*. There has not been a concern with access, nor is this anticipated to be a problem, given the strong partnership that exists.
4. In Nanaimo's watershed, the primary risk to water quality is not logging, it is extreme rainfall, climate change and pathogens present in the surface water. This risk does not change with land ownership. Watershed ownership is rare. Metro Vancouver and the Capital Regional District are both watershed owners who expend significant resources on forestry, advanced water treatment and watershed management.
5. A watershed entity cannot dictate land use practices, since these are defined in legislation and other codes. Provincially, the trend is toward collaborative relationships so that all parties have an understanding of the importance of water.
6. Land ownership does not include sub-surface rights. Placer or mineral mining claims cannot be staked because of the no staking reserve in place for the Community watershed.
7. Recent water quality events such as boil water order in December and the water quality advisory in February were not the result of logging or watershed ownership. They were the direct result of significant rainfall coupled with Island Health making an interim change in the terms of City's water permit.

### **SUMMARY**

Based on research and the existing initiatives in the Regional District of Nanaimo staff recommend:

1. That Council actively continue to foster the relationship with Snuneymuxw as laid out in the Protocol Agreement and Community to Community Water Agreement;
2. That Council continue to support the Regional District of Nanaimo in its Drinking Water Watershed Protection program, and its Technical Advisory Committee and the Nanaimo River Watershed Roundtable in regard to governance; and,
3. That Council support the Regional District of Nanaimo Board through the Drinking Water Watershed Protection as it continues to build a solid foundation to establish effective water governance models for the region and for each watershed within the region as needed.

### STRATEGIC PLAN CONSIDERATIONS

The issue of watershed governance and management directly support Nanaimo's Pillars of Sustainability, and dovetail with the following Strategic Priorities: Water, Community Building Partnerships, and Taking Responsibility to be an excellent municipal government.

Respectfully submitted,

Respectfully submitted,



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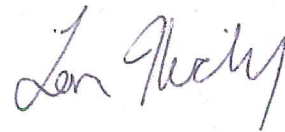
B. Sims, Manager  
Water Resources

Concurrence by:



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G. Goodall, Director  
Engineering & Public Works



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T. Hickey, General Manager  
Community Services

### CITY MANAGER COMMENT:

I concur with the Staff recommendation.

Drafted: 2015-04-15  
File: \ Watershed Governance.docx



**City of Nanaimo**  
**REPORT TO COUNCIL**

DATE OF MEETING: 2015-APR-27

AUTHORED BY: A. BRITTON, ACTING MANAGER, PARKS OPERATIONS

RE: MERLE LOGAN ARTIFICIAL TURF REPLACEMENT TENDER

**STAFF RECOMMENDATION:**

That Council receive for information the report regarding the Merle Logan artificial turf replacement tender.

**PURPOSE:**

In accordance with the City's Purchasing Bylaw, this report is to advise Council of a public tender call of \$250,000 and above.

**DISCUSSION:**

The work will consist of removing the existing artificial turf which is at the end of its life as a playable and safe surface as well as removal of the infill material (crumb rubber). This will be followed by the installation of a shock pad and new artificial turf. The artificial turf that has been removed will then be available for other uses in the community or for resale.

Tender preparation is underway. The tender will determine the work schedule which is anticipated to commence in mid-July with a completion date in the first week of September 2015. There will be an impact on the parking area at the second artificial field site as a portion of this resource will be allocated for construction vehicles and storage of materials. There will be an impact on the Merle Logan field users during the upgrade, with their field usage requirements being allocated elsewhere.

Council gave this project early budget approval on 2015-JAN-12.

***Strategic Plan Consideration***

This action supports Council's Strategic Plan for Asset Management.

Respectfully submitted,

Concurrence by:



Al Britton, Acting Manager  
Parks Operations

Richard Harding, Director  
Parks, Recreation and Environment

**CITY MANAGER COMMENT:**

I concur with the staff recommendation.

2015-APR-22

File: D1-3-(A)

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☐ Council  
☒ Committee of the Whole  
☒ Open Meeting  
☐ In-Camera Meeting

## Parks, Recreation and Environment Project Summary Sheet

**Project:** P-4204 Merle Logan: Replace Artificial Turf Field

**Year:** 2015

**Budget:** \$ 590,000

**Funding:** General Fund Asset Management Reserve

**Asset Category:** Renewal

**Project Description:** To remove and replace over 8,000 sq yds of artificial turf at Merle Logan Field as carpet has reached end of life.

**Project Map:**



2015-APR-23

File: D1-3-(A)

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### Delegation Request

Nelson Allen has requested an appearance before council.

The requested date is Apr 20, 2015.

The requested meeting is:  
Council

#### Presenter's information

City: Nanaimo  
Province: BC  
Bringing a presentation: Yes

#### Details of Presentation:

My presentation will relate to the need to encourage co-operation among civic governments and organizations in order to utilize public monies for significant capital projects for this region.

☐ Council  
☒ Committee *of the whole*  
☒ Open Meeting  
☐ In-Camera Meeting  
Meeting Date: 2015-APR-27

### Delegation Request

Paul has requested an appearance before council.

The requested date is Mar 23, 2015.

The requested meeting is:  
FPCOW

#### Presenter's information

City: Nanaimo  
Province: BC  
Bringing a presentation: Yes

#### Details of Presentation:

This delegation by Paul Manly and Captain Trevor Greene will present a resolution requesting that the City of Nanaimo pass a municipal declaration respecting people's right to live in a healthy environment.

This resolution is based on Dr. David Suzuki's Blue Dot project to have the right to a healthy environment added to the Canadian charter of rights and freedoms. The objective is to have municipalities across Canada adopt these resolutions and then enough provinces adopt these resolutions to fulfill the requirements for a change in the charter.

☐ Council  
☒ Committee *of the whole*  
☒ Open Meeting  
☐ In-Camera Meeting  
Meeting Date: *2015-APR-27*