

MINUTES
NANAIMO CULTURE AND HERITAGE COMMISSION
MEETING HELD WEDNESDAY, 2015-JUN-03, HELD AT 4:30 PM
IN THE BOARD ROOM OF THE SERVICE & RESOURCE CENTRE (411 DUNSMUIR STREET)

PRESENT: D. Appell J. Stannard D. Johnstone, Chair
 J. Manning J. Howardson M. Robinson
 D. Marusin W. Pratt D. Brennan

REGRETS: R. McKay

GUESTS: S. Angus, CEO, Nanaimo Economic Development Corporation
 M. Turley, Past President, Nanaimo Chamber of Commerce
 S. Thompson, Arts & Culture Leader
 Jerry & Bodil Ellins, Applicants (403 Fitzwilliam Street)

 Mary Magrega Joyce Clarke
 Larry Rumming Blake McGuffie
 Blake McGuffie Ian Thorpe, Councillor
 Dennis McMahon

STAFF: S. Samborski, Senior Manager of Culture and Heritage
 C. Sholberg, Culture & Heritage Planner
 C. Barfoot, Culture & Heritage Coordinator
 R. Buckler, Recording Secretary

1. CALL MEETING TO ORDER:

Chair D. Johnstone called the meeting to order at 4:30 pm.

2. INTRODUCTION OF LATE ITEMS:

None.

3. ADOPTION OF AGENDA:

It was moved and seconded that the agenda be adopted as presented. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Nanaimo Culture and Heritage Commission meeting held 2015-MAY-06 be adopted as presented. The motion carried unanimously.

5. PRESENTATIONS:

(a) Overview of the Role and Impact of Arts and Culture.

Mr. Sasha Angus, CEO of Nanaimo Economic Development Corporation:

S. Angus provided a verbal overview on the history, background and mandate of the Nanaimo Economic Development Corporation (NEDC). In 2012, NEDC

completed the *Nanaimo Arts & Culture Economic Impact Study* (<http://cnan.ca/1JQH3YZ>) which quantified the impact of arts and culture.

Ms. Marianne Turley, Past President of the Nanaimo Chamber of Commerce:

M. Turley provided a verbal overview of the business perspective on arts and culture. In 2011, the Chamber held a vision rally and everyone was excited – out of that the *2014-2020 Cultural Plan for a Creative Nanaimo* was born. The plan recognizes the economic impact of arts and culture. As well, the Chamber began Successful Cities (<http://cnan.ca/1H9eQMX>).

Sandra Thomson, Arts & Culture Leader:

S. Thomson provided a verbal presentation on the community impacts of arts and culture, the use of arts in our every day, and new paradigms in the arts sector, including: improved health, healing and wellbeing (ref: www.artshealthbc.ca); societal transformation (to address social issues, provide voice to the disenfranchised, animate a community, empower or transform); and reconciliation (through cultural practice, story telling, etc.).

It was moved and seconded that the presentation be received. The motion carried unanimously.

S. Angus, M. Turley and S. Thompson left the meeting at 5:05 pm.

(b) Overview of City of Nanaimo's Heritage Conservation Program by C. Sholberg, Culture & Heritage Planner.

For information. C. Sholberg gave a powerpoint presentation that provided an overview of the City's heritage conservation program, which originated in the 1990. The Heritage Action Plan is a blueprint for the current program. Slides attached.

It was moved and seconded that the presentation be received. The motion carried unanimously.

6. CHAIR'S REPORT:

None.

7. REPORTS OF ADVISORY BODIES & PARTNERS:

- (a) Design Advisory Panel – No report.
- (b) Grants Advisory Committee – No report.
- (c) Nanaimo Community Archives Society – AGM Hidden Histories.
- (d) Port Theatre – April 2015.
- (e) Nanaimo Art Gallery – May 2015.
- (f) Nanaimo District Museum – May 2015.
- (g) Harbour City Theatre – May 2015.

It was moved and seconded that the above-noted reports be received as presented. The motion carried unanimously.

8. **APPOINTMENTS TO WORKING GROUPS:**

(a) **Art in Public Places Working Group.**

Members of this working group will participate in the first-hand review and selection of the City's annual temporary public art program, street banner design competition, any larger commissioned art pieces, and recieval of any art donations. Recommendations are then reviewed and recommended to Council by the full Commission.

It was moved and seconded that the following members of the Nanaimo Culture and Heritage Commission be selected to serve on the Art in Public Places Working group (term ending 2018-MAR-31):

- Dawn Marusin
- Wendy Pratt
- Jacquie Howardson

The motion carried unanimously.

(b) **Culture & Heritage Awards Working Group.**

Members of this working group will participate in the first-hand review of culture and heritage award nominations. Recommendations are then reviewed and recommended to Council by the full Commission. As well, members assist with planning, preparations, and backstage assistance afor the awards ceremony.

It was moved and seconded that the following members of the Nanaimo Culture and Heritage Commission be selected to serve on the Culture & Heritage Awards Working group (term ending 2018-MAR-31):

- Jill Stannard
- Dawn Marusin
- Diane Brennan
- Mark Robinson
- ALTERNATES: Jacquie Howardson / Diana Johnstone

The motion carried unanimously.

9. **STAFF REPORTS:**

(a) **2014 A Year in Review: A Snapshot of Nanaimo's Cultural Vitality
by S. Samborski, Senior Manager of Culture & Heritage.**

Staff Recommendation: That the report be received as information.

For information. S. Samborski introduced the report and attachment, which highlights a snapshot of Nanaimo's cultural activity in 2014 (department and community).

It was moved and seconded that the report be received as presented. The motion carried unanimously.

(b) **Updates to Proposed Cultural Funding Programs
by C. Barfoot, Culture & Heritage Coordinator.**

Staff Recommendation: That the Culture and Heritage Commission recommend that Council:

1. endorse the culture and heritage funding program assessment criteria as the evaluation tool for making decisions regarding ongoing (continued) cultural investment for organizations applying for culture and heritage operating funding; and
2. approve the culture and heritage funding program appeal process as presented in the report.

R. Finnegan left the meeting at 5:55 pm.

It was requested that the body of the report be updated to reflect that the appeals committee should be comprised of three (3) members of the Grants Advisory Committee and two (2) members of the Nanaimo Culture and Heritage Commission.

It was moved and seconded that the Culture and Heritage Commission strongly and unanimously recommends that Council:

1. endorse the culture and heritage funding program assessment criteria as the evaluation tool for making decisions regarding ongoing (continued) cultural investment for organizations applying for culture and heritage operating funding; and not implement a time-based cap on continuous funding; and
2. approve the culture and heritage funding program appeal process as presented in the report.

The motion carried unanimously.

(c) **Application for Heritage Façade Grant – S&W Apartments
(403 Fitzwilliam Street) by C. Sholberg, Culture & Heritage Planner.**

Staff Recommendation: That the Culture and Heritage Commission recommend that Council approve a \$13,826.17 heritage facade grant for the exterior rehabilitation of the S&W Apartments building, located at 403 Fitzwilliam Street, subject to the conditions specified in the report.

C. Sholberg introduced the application, which is a requesting a heritage facade grant for exterior improvements to their building (update awnings, add trim detail, exterior paint job to increase storefront presence).

It was moved and seconded that the Nanaimo Culture and Heritage Commission recommend that Council approve a \$13,826.17 heritage façade grant for the exterior rehabilitation of the S&W Apartments building, located at 403 Fitzwilliam Street, subject to the conditions specified in the report.

Opposed: M. Robinson

The motion carried.

Applicants J. & B. Ellins left the meeting at 6:27 pm.

(d) **Activity Update (May 2015) by C. Barfoot, Culture & Heritage Coordinator.**

Staff Recommendation: That the report be received as information.

It was moved and seconded that the report be received as presented. The motion carried unanimously.

(e) **Activity Update (May 2015) by C. Sholberg, Culture & Heritage Planner.**

Staff Recommendation: That the report be received as information.

It was moved and seconded that the report be received as presented. The motion carried unanimously.

10. **CORRESPONDENCE:** (not related to a report to the Commission)

- (a) News article dated 2015-MAY-29 re: Theatre looking for new sponsors.
- (b) News article dated 2015-MAY-29 re: Port Theatre needs sponsor to step up.
- (c) A Bike Ride Through Time: Heritage Bike Tour Brochure.
- (d) Letter from B. Halliday, General Manager of Port Theatre, re concerns with proposed cap on cultural operating funds.

It was moved and seconded that the above-noted correspondence be received as presented. The motion carried unanimously.

11. **NOTICE OF MOTION:**

M. Robinson made the following notice of motion:

That the Culture and Heritage Commission consider or discuss alternate deadline / intake processes for Heritage Façade Improvement Grant applications as opposed to a first-come, first served basis.

12. **OTHER BUSINESS:**

13. **DELEGATIONS** (not related to a Report to the Commission):

14. **QUESTION PERIOD:**

15. **NEXT MEETING:**

The next meeting will be held on **Wednesday, 2015-JUL-15 in the Board Room of the Service & Resource Centre.**

16. **ADJOURNMENT:**

It was moved and seconded that the meeting be adjourned at 6:40 pm. The motion carried unanimously.

APPROVED BY:



DIANA JOHNSTONE, CHAIR
NANAIMO CULTURE AND HERITAGE COMMISSION

CONCURRENCE BY:



SUZANNE SAMBORSKI
SENIOR MANAGER, CULTURE AND HERITAGE

CERTIFIED CORRECT:



Dep/CORPORATE OFFICER