

AGENDA
SPECIAL OPEN COLLIERY DAMS SELECT COMMITTEE MEETING
BOARD ROOM, 411 DUNSMUIR STREET, NANAIMO, BC
MONDAY, 2015-AUG-24, AT 4:00 P.M.

1. **CALL THE COLLIERY DAMS SELECT COMMITTEE MEETING TO ORDER:**
2. **ADOPTION OF AGENDA:**
3. **ADOPTION OF MINUTES:**
4. **UPDATE ON OUSTANDING ACTION ITEMS:**
 - park use numbers
 - fish-bearing and fish habitat reports
 - archaeological studies
 - map of railway location
 - rationale for the location of the auxiliary spillway from Golder Engineering
 - request another bore hole to be drilled
5. **UPDATE ON TENDERING PROCESS:**
6. **UPDATE ON TEST SITES (AUG 17 – 21 WORK ON SITE):**
7. **UPDATE ON CURRENT REPORTS THAT ARE IN PROGRESS**
8. **DISCUSS CURRENT RISK MITIGATION STRATEGY FOR THE PROPOSED CONSTRUCTION:**
9. **IDENTIFY POTENTIAL REQUESTS TO GOLDER AND OTHER CONTRACTORS:**
10. **IDENTIFY POTENTIAL LOGISTICAL AND TIMING ISSUES IN REGARDS TO THE REQUESTING OF ITEMS FROM CONTRACTORS AND RELEASE OF THE INFORMATION TO THE COMMITTEE:**
11. **ADJOURNMENT:**

**MINUTES OF THE COLLIERY DAMS SELECT COMMITTEE
HELD IN ROOM 1, BEBAN PARK COMPLEX
ON TUESDAY, 2015-AUG-18 COMMENCING AT 6:00 P.M.**

PRESENT:

Councillor Jim Kipp
Councillor Bill Yoachim
Emmy Manson, Snuneymuxw First Nation
Peter Urquhart, Colliery Dam Park Preservation Society
Lorne Gale, Colliery Dam Park Preservation Society
Leon Cake, Community-At-Large Member
Wally Wells, Community-At-Large Member

Michelle Corfield, Facilitator
Holly Pirozzini, Recording Secretary

Absent:

Chris Good, Snuneymuxw First Nation

1. CALL THE MEETING TO ORDER:

The meeting was called to order at 6:10 p.m.

2. ADOPTION OF AGENDA:

The Committee requested the following items be added to the agenda:

- Downstream consequences to Harewood Creek
- Auxiliary spillway/labyrinth design considerations
- Requests to Council for staff assistance
- Communications
- Investigation drilling/holes
- Proper consultation around fisheries and fish habitat
- Archaeological Report

It was moved and seconded that the agenda, as amended, be adopted. The motion carried unanimously.

The Facilitator distributed copies of Bylaw No. 7126, page 4, which provided a "Significant Tree" definition.

3. INTRODUCTION:

Introductions occurred around the table.

4. APPOINTMENT OF CHAIR:

Committee agreed to move this item to the end of the meeting.

5. REVIEW TERMS OF REFERENCE:

The Facilitator reviewed the Colliery Dams Select Committee Terms of Reference (adopted 2015-JUL-27) and no questions followed.

6. FACILITATOR VERBAL REPORT:

The Facilitator advised that she has communicated with the Provincial Comptroller of Water Rights, Golder Engineering, and City Staff. She reviewed the time line and key dates for construction of the auxiliary spillway and stated that the City provided the Request for Tender to four selected contractors on 2015-AUG-11, with a closing date of 2015-AUG-24. She read an email dated 2015-AUG-17 from the Project Lead updating on current activities. She reported that permits will not be required for archaeology, soil contamination or environmental/fisheries as these concerns have been satisfied.

Review of Request for Tender No. 1670:

Committee Members expressed concern regarding Sections 5(2) and 5(2)(a) of the Request for Tender regarding site security costs, costs should work be delayed from civil disobedience, and the standby rate payable for equipment on site. The Facilitator advised Committee Members that no changes can be made to the Tender document because it has already been provided to contractors, but that the Committee can be cognizant of these sections when the Tenders are submitted.

Councillor Yoachim left the meeting at 7:00 p.m.

Councillor Kipp left the meeting at 7:25 p.m.

Downstream Consequences to Harewood Creek:

Recommendation: That Council retain a qualified biologist with riparian and fisheries expertise to consult with the Select Committee to review the environmental impacts and potential downstream consequences to the environment as a result of the auxiliary spillway/labyrinth option.

Auxiliary Spillway/Labyrinth Design Considerations:

The Committee questioned the location of the auxiliary spillway and whether an alternate placement would be less intrusive to significant trees.

Requests to Council for Staff Assistance:

The Committee expressed a desire for Staff to provide a status of permit applications and studies underway.

Communications:

The Committee expressed concern with communication flow (i.e. letter from Mayor to Snuneymuxw dated 2015-AUG-13 re: Auxiliary Spillway – Lower Colliery Dam) and believe that correspondence should be reviewed by the Select Committee first.

Investigation drilling/holes:

The Committee requested that another bore hole be drilled to gather information to change location of auxiliary spillway.

Proper consultation around fisheries and fish habitat:

The Committee requested fish-bearing and fish habitat reports.

Archaeological Report:

The Committee requested archaeological studies conducted by Golder Engineering.

7. NEXT STEPS:

The Committee will provide the Facilitator with questions, as soon as possible, for submission to Golder Engineering for response.

The Facilitator will email questions regarding trees within the auxiliary spillway to the Committee Members, prior to the next meeting, and will provide the following:

- park use numbers
- fish-bearing and fish habitat reports
- archaeological studies
- a map of the railway location
- rationale for the location of the auxiliary spillway from Golder Engineering
- request another bore hole to be drilled

Recommendations from this Committee will go to the Council meeting on 2015-AUG-31.

8. ADJOURNMENT:

The meeting concluded at 8:15 p.m.