

## **AGENDA**

### **TERMINAL/NICOL CORRIDOR STREETSCAPE PROJECT (TNCSP)**

**Tuesday, 2015-SEP-01, 7:30 a.m. – 9:30 a.m.**

**Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC**

---

#### **1. CALL TO ORDER**

#### **2. APPROVAL OF AGENDA**

#### **3. ADOPTION OF MINUTES**

- a) Regular Minutes of the TNCSP Committee held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, on Tuesday, 2015-AUG-25 at 7:30 a.m.

#### **4. GOLDER TO PRESENT THE COMMITTEE WEBSITE AND BRANDING FOR FINAL APPROVAL.**

#### **5. CITY OF NANAIMO TO PRESENT A SUMMARY OF APPLICABLE PLANNING DOCUMENTS AND HOW THEY INFORM FUTURE DEVELOPMENT AND THE STREETSCAPE ALONG THE STUDY AREA.**

#### **6. CITY OF NANAIMO TO PRESENT A SUMMARY OF TRAFFIC DATA COLLECTED ALONG THE STUDY AREA AND DISCUSS CURRENT FUNCTION OF ROADWAY.**

#### **7. NEXT MEETING**

- a) The next regular meeting of the TNCSP is scheduled for 2015-SEP-8, 7:30 a.m. – 9:30 a.m.

#### **8. ADJOURNMENT**



## MINUTES

### TERMINAL/NICOL CORRIDOR STREETSCAPE PROJECT (TNCSP)

Tuesday, 2015-AUG-25 at 7:30 a.m.

Boardroom, 411 Dunsmuir Street, Nanaimo, BC

---

**PRESENT:** Mr. Darren Moss, Chair  
Ms. Pamela James  
Mr. Keith Brown  
Mr. Ian Thompson  
Ms. Leanna Plug  
Mr. Sean Herold  
Mr. Doug Kalcsics  
Councillor Bill Bestwick  
Mr. Russ Irish, Golder Associates Ltd.  
Ms. Jana Zelenski, Golder Associates Ltd.

**STAFF:** Mr. Dale Lindsay, Director, Community Development  
Mr. Gordon Foy, Transportation Manager, Engineering Services Section  
Ms. Carla Burgmann, Real Estate Clerk, Real Estate Section

**1. Call to Order**

The meeting was called to order at 7:34 am.

**2. Approval of Agenda**

It was moved and seconded that the agenda be adopted, motion carried unanimously.

**3. Adoption of Minutes**

It was moved and seconded that the Minutes of the TNCSP Committee meeting held 2015-AUG-18 be adopted as presented with the minor changes to wording. The motion carried unanimously.

**4. Presentation from Block Builders Nanaimo on My Street Event – 2015-SEP-20**

Welcome to Sydney Robertson and Kaitlin Chan to provide the TNCSP Committee with an overview of the My Street Event taking place on 2015-SEP-20.

ACTION ITEM: Block Builders to provide a pdf version of the event poster for further promotion by the TNSCP Committee members.

**5. Review Branding Options**

Golder Associates Ltd. presented options to brand the TNCSP Committee along with Project Name ideas for input and discussion with the Committee members. Golder Associates Ltd. is anticipating with further input to have the branding and project name solidified in order to have a project website available for committee review by next week.

Golder Associates Ltd. requested that the TNCSP Committee answer 3 short questions on the reverse side of the handout to reflect feedback on the branding and project naming options. Fine tuning of the brand logo and name will be forwarded by email to the Committee for final selection and voting.

**6. Review Preliminary Stakeholder Engagement Strategy**

Golder Associates Ltd. provided a handout and overview of the draft engagement strategy and steps with a corresponding tentative timeline. Darren Moss and Golder will review the draft engagement strategy and present a revised strategy at next week's meeting.

**7. Next meeting**

The next regular meeting of the TNCSP is scheduled for 2015-SEP-01 at 7:30 am.

**7. Adjournment**

The meeting adjourned at 9:25 am.

**APPROVED BY:**

---

DARREN MOSS, CHAIR  
TERMINAL/NICOL CORRIDOR  
STREETSCAPE PROJECT (TNCSP)

**CONCURRENCE BY:**

---

GORDON FOY  
TRANSPORTATION MANAGER,  
ENGINEERING SERVICES SECTION

**CERTIFIED CORRECT:**

---

CORPORATE OFFICER