

MINUTES
NANAIMO CULTURE AND HERITAGE COMMISSION
MEETING HELD WEDNESDAY, 2015-SEP-02 HELD AT 4:30 PM
IN THE BOARD ROOM OF THE SERVICE & RESOURCE CENTRE (411 DUNSMUIR STREET)

PRESENT: D. Appell J. Stannard D. Johnstone, Chair
 W. Pratt J. Howardson M. Robinson
 D. Marusin R. MacKay D. Brennan

REGRETS: J. Manning R. Finnegan

GUESTS: Ms. Debbie Trueman, General Manager, Nanaimo Museum
 Ms. Judy Nielsen, Nanaimo Arts Council

STAFF: S. Samborski, Senior Manager of Culture and Heritage
 C. Sholberg, Culture & Heritage Planner
 C. Barfoot, Culture & Heritage Coordinator
 R. Buckler, Recording Secretary

1. **CALL MEETING TO ORDER:**

Chair D. Johnstone called the meeting to order at 4:38 pm.

2. **INTRODUCTION OF LATE ITEMS:**

None.

3. **ADOPTION OF AGENDA:**

It was moved and seconded that the agenda be adopted as presented. The motion carried unanimously.

4. **ADOPTION OF MINUTES:**

It was moved and seconded that the Minutes of the Nanaimo Culture and Heritage Commission meeting held 2015-JUL-15 be adopted as presented. The motion carried unanimously.

5. **PRESENTATIONS:**

a) **Annual Update**
by Debbie Trueman, General Manager, Nanaimo Museum.

D. Trueman provided a presentation overview on the Nanaimo Museum's operations, including the society's history, programming, and successes to-date.

D. Trueman left the meeting at 4:55 pm.

**b) Proposal for Tile Mosaic Project
by Judy Nielson, Nanaimo Arts Council.**

J. Nielsen attended to provide an overview of the Nanaimo Arts Council's tile mosaic project proposal. Creation of the collaborative (community) tile mosaic will take place during 2015 Culture Days and everyone is welcome to participate. The completed tile project will be 4x4 ft in diameter and likely installed by the City on the wall near the China Steps staircase.

This proposal will be considered a Temporary Outdoor Art piece (on display for one year, then to be reviewed) as noted in the Community Plan for Public Art.

It was moved and seconded that the Culture and Heritage Commission support the tile mosaic project as proposed by the Nanaimo Arts Council. The motion was carried unanimously.

J. Nielson left the meeting at 5:07 pm.

6. CHAIR'S REPORT:

D. Johnstone thanked all members who have been volunteering with City and Commission-related events.

It was moved and seconded that the Chairs Report be received as presented. The motion carried unanimously.

7. REPORTS OF ADVISORY BODIES & PARTNERS:

- (a) Design Advisory Panel – Nothing culture or heritage related.
- (b) Grants Advisory Committee – No report.
- (c) Nanaimo Community Archives Society July / August 2015. (VERBAL)
- (d) Port Theatre – May / June / July-August 2015.
- (e) Nanaimo Art Gallery – May / June / July / August 2015.
- (f) Nanaimo District Museum – May / June / July-August 2015.
- (g) Harbour City Theatre – July 2015 / 2015 AGM Minutes.

It was moved and seconded that the above-noted reports be received as presented. The motion carried unanimously.

8. REPORTS OF WORKING GROUPS:

- (a) None.

9. STAFF REPORTS:

- (a) **Management and Operating Agreement Renewal – Nanaimo Museum
by S. Samborski, Senior Manager, Culture & Heritage.**
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Staff Recommendation: That the Culture and Heritage Commission recommend that Council approve renewing the Nanaimo and District Museum Society's Management and Operating Agreement for a five (5) year term with an option to renew for another five (5) year term (as per the current agreement).

It was moved and seconded that the Culture and Heritage Commission recommend that Council approve renewing the Nanaimo and District Museum Society's Management and Operating Agreement for a five (5) year term with an option to renew for another five (5) year term (as per the current agreement). The motion carried unanimously.

(b) **Activity Update (July / August 2015)**
by C. Barfoot, Culture & Heritage Coordinator.

Staff Recommendation: That the report be received as information.

It was moved and seconded that the report be received as presented. The motion carried unanimously.

(c) **Activity Update (July / August 2015)**
by C. Sholberg, Culture & Heritage Planner.

Staff Recommendation: That the report be received as information.

It was moved and seconded that the report be received as information. The motion was carried unanimously.

It was requested that staff research and report back on options of marking of historic points of interest that no longer exist (i.e. a plaque on the property).

It was moved and seconded that the Nanaimo Community Heritage Commission request that staff provide options for markers of cultural and historical sites (existing or not). The motion carried unanimously.

10. **CORRESPONDENCE:** (not related to a report to the Commission)

- (a) Press release dated 2015-JUL-24 re: Nanaimo Art Gallery receives significant gift of work by major BC artists.
- (b) Press release dated 2015-JUN-09 re: Nanaimo Museum hosts Wellington Cemetery tours.
- (c) Press release dated 2015-JUL-07 re Entrance Island Lighthouse receives Heritage Designation.
- (d) Press release dated 2015-AUG-20 re City accepting applications for 2016 Culture & Heritage Grants.
- (e) Press release dated 2015-AUG-26 re Nanaimo's PARK(ing) Day returns Friday, September 18, 2015.
- (f) Building the Case for Investment in the Arts.
- (g) Culture Statistics Strategy Newsletter.
- (h) Toronto Art Facts.
- (i) Nanaimo Community Libraries Map.
- (j) Letter dated 2015-AUG-04 from Friends of Nanaimo Jazz Society re thank you for grants.
- (k) Letter dated 2015-AUG-10 from L'Association des Francophones re final report and thank you for 2015 funds.

It was moved and seconded that the above-noted correspondence be received as presented. The motion carried unanimously.

11. **NOTICE OF MOTION:**

None.

12. **OTHER BUSINESS:**

None.

13. **DELEGATIONS** (not related to a Report to the Commission): (10 MINUTES)

None.

14. **QUESTION PERIOD:** (*Agenda items only.*)

15. **NEXT MEETING:**

There will be no meeting held in August. The next regular meeting is scheduled for **4:30 pm on Wednesday, 2015-OCT-07 at 4:30 pm in the Board Room**, of the Service & Resource Centre (411 Dunsmuir Street).

16. **ADJOURNMENT:**

It was moved and seconded that the meeting be adjourned at 5:48 pm. The motion carried unanimously.

APPROVED BY:



DIANA JOHNSTONE, CHAIR
NANAIMO CULTURE AND HERITAGE COMMISSION

CONCURRENCE BY:



SUZANNE SAMBORSKI
SENIOR MANAGER, CULTURE AND HERITAGE

CERTIFIED CORRECT:



CORPORATE OFFICER