CITY OF NANAIMO
THE HARBOUR CITY

AGENDA
GRANTS ADVISORY COMMITTEE
TO BE HELD ON WEDNESDAY, 2015-SEP-16 AT 2:00 P.M.
BOARD ROOM, 411 DUNSMUIR STREET

1. **CALL TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

4. **ADOPTION OF MINUTES:**

   (a) Minutes of the Grants Advisory Committee Meeting held in Room 233, 411 Dunsmuir Street, Nanaimo, BC, on Thursday, 2015-AUG-13 at 2:04 p.m. *Pg. 2-4*

5. **INFORMATION ITEMS:**

   (a) 2015 Grants Committee Budget *Pg. 5*

   (b) 2015 Synopsis of Grants Awarded/Denied *Pg. 6-7*

   (c) Reconsideration of the British Columbia Boys Choir (PTE 04) application considered at the Grants Advisory Committee Meeting held 2015-AUG-13. Additional information attached *(Pages 13 – 15)*.

6. **DELEGATIONS:**

7. **NEW APPLICATIONS:**

   (a) **PTE-04 British Columbia Boys Choir** *Pg. 8-51*

   Request to be placed on the City's 2015 Permissive Tax Exemption Bylaw for property leased at #6 – 150 Commercial Street.

8. **NEXT MEETING:**

   The next meeting is scheduled for 2015-OCT-21 at 2:00 p.m. in the Board Room, Service and Resource Centre, 411 Dunsmuir Street.

9. **ADJOURNMENT:**

CITY OF NANAIMO
THE HARBOUR CITY

MINUTES
GRANTS ADVISORY COMMITTEE
MEETING HELD THURSDAY, 2015-AUG-13, 2:04 P.M.
ROOM 233, 411 DUNSMUIR STREET

MEMBERS PRESENT:

Councillor I. Thorpe, Chair
Councillor W. Pratt
V. Alcock-Carter
D. Bonner (Arrived at 2:07 p.m.)
S. Pachkowsky
D. Appell

STAFF PRESENT:

D. Hiscock, Manager of Revenue Services
T. Wilkinson, Recording Secretary

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1. CALL TO ORDER:

The meeting was called to order at 2:04 p.m.

2. ELECTION OF CHAIR:

It was moved and seconded that Councillor Thorpe be elected Chair of the Grants Advisory Committee. The motion carried.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Grants Advisory Committee Meeting held in the Board Room, 411 Dunsmuir Street, Nanaimo, BC on Wednesday, 2014-AUG-20 at 2:37 p.m. be adopted as circulated. The motion carried.

5. INFORMATION ITEMS:

Nomination of a volunteer from the Grants Advisory Committee to sit on the Culture & Heritage Grant Appeal Committee.

It was moved and seconded that the nomination of a member to the Culture & Heritage Grant Appeal Committee be deferred to a future meeting once a member from the Parks & Recreation Commission has been appointed to the Grants Advisory Committee. The motion carried.

6. NEW APPLICATIONS:

(a) Loaves & Fishes Food Bank Foundation (PTE-01)

V. Alcock-Carter vacated Room 233 at 2:15 p.m. declaring a conflict of interest as she sits on the Board of the Loaves & Fishes Food Bank Foundation.

It was moved and seconded that the Loaves & Fishes Food Bank Foundation be placed on the City's 2015 Permissive Tax Exemption Bylaw for the 2016 tax year for the property at 210 Fry Street. The motion carried.

It was moved and seconded to deny the Loaves & Fishes Food Bank Foundation a cash-in-lieu of 2015 taxes in the amount of $8,410.56 due to budget restrictions and in keeping with past practice. The motion carried.

V. Alcock-Carter returned to Room 233 at 2:35 p.m.

(b) Nanaimo Kennel Club (PTE-02)

It was moved and seconded that the Nanaimo Kennel Club be denied being placed on the City's 2015 Permissive Tax Exemption Bylaw for the 2016 tax year for the property is leases at #204 - 2290 Bowen Road, as they don't provide a service to the broader Nanaimo community, and it's not an activity that the City would normally provide if it wasn't otherwise available in the community. The motion carried.
Opposed: D. Bonner

(c) Mid Island Abilities & Independent Living Society (PTE-03)

It was moved and seconded that the Mid Island Abilities & Independent Living Society be placed on the City's 2015 Permissive Tax Exemption Bylaw for the 2016 tax year for the property it leases at 3999 Victoria Avenue. The motion carried.

(d) British Columbia Boys Choir (PTE-04)

It was moved and seconded that the British Columbia Boys Choir be denied being placed on the City's 2015 Permissive Tax Exemption Bylaw for the 2016 tax year for the property it leases at #6 - 150 Commercial Street, as the choir members reside in the Greater Vancouver region, and are not based in Nanaimo. The motion carried.

(e) Island Crisis Care Society (PTE-05)

It was moved and seconded that the Island Crisis Care Society be placed on the City's 2015 Permissive Tax Exemption Bylaw for the 2016 tax year for the properties at #3 & #4 - 1200 Princess Royal Avenue. The motion carried.

(f) Nanaimo Community Gardens Society (PTE-06)

It was moved and seconded that the Nanaimo Community Gardens Society be placed on the City's 2015 Permissive Tax Exemption Bylaw for the 2016 tax year for the property it leases at 256 Needham Street. The motion carried.

(g) Nanaimo Recycling Exchange Society (PTE-07)

It was moved and seconded that the Nanaimo Recycling Exchange Society be placed on the City's 2015 Permissive Tax Exemption Bylaw for the 2016 tax year for the property it leases at 2491 Kenworth Road, that they reapply in 2016 for the 2017 tax year, and that the Executive Director be invited to a future meeting to update the Committee on the progress of their relocation. The motion carried.
Opposed: B. Anderson

V. Alcock-Carter vacated Room 233 at 3:36 p.m.

(h) Nanaimo & District BC SPCA (OG-02)

It was moved and seconded that Nanaimo & District BC SPCA's request for an Other Grant in the amount of $25,000 for the SNIP program (low income spay and neuter service) be deferred to a future meeting and requested Staff to obtain information from the Society on how the previous SNIP grant funds have been spent. The motion carried.

7. NEXT MEETING:

The next meeting of the Grants Advisory Committee is scheduled for Wednesday, 2015-SEP-16 in the Board Room, Service and Resource Centre, 411 Dunsmuir Street.

8. ADJOURNMENT:

It was moved and seconded at 3:55 p.m. that the meeting terminate. The motion carried.

_____
Chair

_____
Date

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GRANTS ADVISORY COMMITTEE

2015 Grant Applications

		2009 Grant	2010 Grant	2011 Grant	2012 Grant	2013 Grant	2014 Grant	2015 Request	2015 Recommend	2015 Awarded	Remaining Budget
Other Grants 275000 - 1334											**7,000.00**
											7,000.00
OG-01	Nanaimo Volunteer & Information Centre Society	1,521.26	1,293.80	1,408.06	1,397.42	1,443.62	1501.47	1,526.23	1,526.23	1,526.23	5,473.77
	Nanaimo 7-10 Club Society (covered by Council Contingency)				9,321.00	9,321.00	4660.50				5,473.77
											5,473.77
											5,473.77
	Subtotal: Other Grants 275000 - 1334	**1,521.26**	**1,293.80**	**1,408.06**	**10,718.42**	**10,764.62**	**6,161.97**	**1,526.23**	**1,526.23**	**1,526.23**	**5,473.77**
Permissive Tax Exemptions 275000 - 1332											**5,000.00**
PTE-01	Loaves & Fishes Food Bank Foundation							8,410.56	0.00	0.00	5,000.00
											5,000.00
											5,000.00
											5,000.00
											5,000.00
	Subtotal: Permissive Tax Exemptions 27500 - 1332	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**8,410.56**	**0.00**	**0.00**	**5,000.00**
Security Check Grants 275000 - 1329											**2,000.00**
											2,000.00
	Subtotal: Security Check Grants 275000 - 1329	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**2,000.00**
Totals											

Nanaimo 7-10 Club Society - 25% rent reduction for 2014 only was approved by Council. Funded from 2014 Council Contingency.

2015 Budget	14,000.00
Add: Transfer from Council Contingency	
Add: Transfer from Council Contingency	
Add: Transfer from Prior Year	
Less: Grants Awarded	(1,526.23)
Remaining Budget	12,473.77

Synopsis of Grants Awarded/Denied 2015

Organization	Grant Approved by Grants Committee & Council		Letter Sent		Cheque Sent		Amount Granted $	Reason Grant Awarded/Denied
	Y	N	Y	N	Y	N		
OTHER GRANTS								
Nanaimo Volunteer & Information Centre Society (OG-01)	✓		✓		✓		$1,526.23	'In Kind' grant for Beban Park Auditorium rental. Funds paid out from Grants cost centre.
SECURITY CHECK GRANTS								
PERMISSIVE TAX EXEMPTION GRANTS								
Loaves & Fishes Food Bank Foundation (PTE-01)				✓		✓	$0.00	Recommended to be placed on 2016 PTE Bylaw. Denied $8,410.56 for 2015 cash-in-lieu of PTE. Pending Council Approval.
Nanaimo Kennel Club (PTE-02)				✓		✓	$0.00	Denied being placed on the 2016 PTE bylaw as they don't provide a service to the broader Nanaimo Community, and it's not an activity that the City would normally provide if it wasn't otherwise available in the community. Pending Council Approval.
Mid Island Abilities & Independent Living Society (PTE-03)				✓		✓	$0.00	Recommended to be placed on 2016 PTE Bylaw. Pending Council Approval.
British Columbia Boys Choir (PTE-04)				✓		✓	$0.00	Denied being placed on the 2016 PTE bylaw as the choir members reside in the Greater Vancouver region, and are not based in Nanaimo. Being reconsidered at the 2015-SEP-16 GAC meeting. Pending Council Approval.
Island Crisis Care Society (PTE-05)				✓		✓	$0.00	Recommended to be placed on 2016 PTE Bylaw. Pending Council Approval.

Synopsis of Grants Awarded/Denied 2015

Organization	Grant Approved by Grants Committee & Council		Letter Sent		Cheque Sent		Amount Granted $	Reason Grant Awarded/Denied
	Y	N	Y	N	Y	N		
Nanaimo Community Gardents Society (PTE-06)				✓		✓	$0.00	Recommended to be placed on 2016 PTE Bylaw. Pending Council Approval.
Nanaimo Recycling Exchange Society (PTE-07)				✓		✓	$0.00	Recommended to be placed on 2016 PTE Bylaw, that they reapply in 2016 for the 2017 tax year, and that the Executive Director be invited to a future meeting to update the Committee on the progress of their relocation. Pending Council Approval.

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CITY OF NANAIMO
THE HARBOUR CITY
FINANCE DEPARTMENT

CITY OF NANAIMO EVALUATION PERMISSIVE TAX EXEMPTIONS (PTE)

Name of Organization: British Columbia Boys Choir

Request to be placed on 2015 Permissive Tax Exemption Bylaw for property leased at #6 – 150 Commercial Street.

Grant No. 2015 PTE-04

Criteria:	Meets Criteria: Yes	No
➢ the property must be recommended for a Permissive Tax Exemption in the following year; and		
➢ the property qualifies for a PTE as a Church, Public Hospital, Community Care Facility, or Private School or		
➢ the organization can demonstrate a financial need		
➢ must adhere to all of the City of Nanaimo's bylaws and policies		

Statement of Purpose:

An organization may only be added to the Permissive Tax Exemption roll for the following year. In some cases, it may be appropriate to give an organization a cash grant during the current year.

These exemptions must be adopted by bylaws, by the 31st of October of the year preceding exemption, and passed with a two-third's majority.

All buildings and properties that receive a PTE must be reviewed every three years to ensure that they continue to meet the specific criteria set out in their applicable category.

	$			
Grant Awarded:	**Yes**	**No**	**Amount Recommended:**	$

Discussion:

Notes:

2015-AUG-13
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CITY OF NANAIMO
THE HARBOUR CITY

CITY OF NANAIMO APPLICATION FOR PERMISSIVE TAX EXEMPTION

Office Use: PTE-04

ORGANIZATION: BRITISH COLUMBIA BOYS CHOIR	DATE: JULY 27, 2015
ADDRESS: (PHYSICAL) C/O CIBC NANAIMO ARTS CENTRE	PRESIDENT: MARGOT HOLMES
159 COMMERCIAL STREET	SENIOR STAFF MEMBER: MARGOT HOLMES
NANAIMO, BC V9R 5G5	POSITION: EXECUTIVE DIRECTOR
MAILING: PO BOX 321, Stn A, NANAIMO V9R 5L3	CONTACT: MARGOT HOLMES
TELEPHONE: 1-888-909-8282	TELEPHONE: 250-729-5951

OVERVIEW OF YOUR ORGANIZATION'S PROGRAMS AND SERVICES OFFERED IN THE COMMUNITY:
TO PROVIDE AN OPPORTUNITY TO BOYS WITH MUSICAL ABILITY TO PURSUE AND DEVELOP THEIR TALENT IN A SAFE AND NURTURING ENVIRONMENT WITH PROFESSIONAL INSTRUCTION THROUGH THE TOURING CHOIR, TOWN CHOIR, ISLAND CHOIR, SOME WAVE & PUBLIC PERFORMANCES.

GEOGRAPHIC AREA SERVED BY THE ORGANIZATION:
NANAIMO & B.C.

NO. OF FULL TIME STAFF: 2	NO. OF PART TIME STAFF: 2
NO. OF COMMUNITY VOLUNTEERS: 120	NO. OF VOLUNTEER HOURS PER YEAR:
NO. OF MEMBERS: 58	MEMBERSHIP FEE: $10
CLIENTS SERVED, LAST YEAR: 40,000	CLIENTS SERVED, THIS YEAR (PROJECTED): 20,000
B.C. SOCIETY ACT REG. NO.: S-0011220	REVENUE CANADA CHARITABLE REG. NO.: 0435982-22
CURRENT BUDGET:	PID: 004-753-551
INCOME $391,295.00	LEGAL DESCRIPTION OF PROPERTY: 6 150 Commercial St LOT A, PLAN VIP 12390, SECTION 1, NANAIMO LAND DISTRICT, BC BOYS CHOIR - THAT PART INCLUDED IN UNIT 6 LEASE FROM CITY OF NANAIMO
EXPENSES: $376,790.00	TAX FOLIO NUMBER: 85616.014
NEXT YEAR PROJECTED:	
INCOME: $132,700	CURRENT YEAR TAXES (IF KNOWN): 124.14
EXPENSES: $131,600	

SIGNATURE:	TITLE/POSITION:	DATE:
Margot Holmes	EXECUTIVE DIRECTOR	JULY 27, 2015

NOTE: YOUR ORGANIZATION'S MOST RECENT AUDITED FINANCIAL STATEMENTS AND CURRENT FINANCIAL STATEMENTS MUST BE ATTACHED TO THE APPLICATION FORM (INCLUDING A BALANCE SHEET AND INCOME STATEMENT).

CITY OF NANAIMO
GRANT QUESTIONNAIRE

1. Please describe the work of your organization in this community.

The British Columbia Boys Choir provides an opportunity to boys with musical ability to pursue and develop their talent in a safe and nurturing environment associated with qualified professional instruction.

2. What are your organization's specific priorities for the coming year?

Present opportunities for boys in Nanaimo to participate in the Boys Choir + learn to sing.

3. How does your organization ensure that it's services address continuing and emerging community needs?

always in contact with music educators + other choir.

4. Please describe the role of volunteers in your organization.

To provide support with tours, chaperones, fundraising, concerts and at rehearsal.

5. Please list grants applied for/received from other governments or service clubs.

City of Nanaimo – $1500.00 one off:
BC GAMING – $21,000.00 & (Add'l $21,400.00 for the Choirs performance on Parliament Hill that assisted with costs for tour across Canada in Summer 2014.)

CITY OF NANAIMO
GRANT QUESTIONNAIRE

6. Please provide details of fees for service in your organization, and how costs and fees are determined.

Tuition is $15 a week for Boys to join.

7. If your organization is a branch of a larger organization, please indicate how this affects the financial and other information you have provided.

Yes - Greater Vancouver has two Choirs: International Touring Choir + Town Choir (training)

8. Please describe your policy and treatment of: capital, reserve or special purpose funds, and year-end surpluses or deficits.

If their is a surplus it is small and used for program the following year. No reserves.

9. Please describe current or planned approaches to self generated income.

Fundraising - Corporate Sponsorships - Grants, Pledges for Walk-a-Song Event, CD sales, Concert ticket sales, donations overall part of our Operation.

10. What will the effect be if you do not receive a Grant in Aid from the City of Nanaimo?

this is for a grant towards office space at Centre for the Arts.

11. Does your organization require funding to cover the current year's taxes? If so, what amount?

yes - to be eligible for tax-exempt for office space at Centre for the Arts.

NOT APPLICABLE - 2015 TAX AMOUNT OF $124.14 PAID BY CITY

G:Administration/Committees/Grants Advisory Committee/Grants Application Forms/Applications, Instructions, Info/PERMISSIVE TAX EXEMPTION APPLICATION.doc

*. This was an error not created by B.C. Boys Choir but by the changing of building management at Centre for the Arts.

British Columbia Boys Choir

Tony Araujo, Artistic Director

Report to the City of Nanaimo to show activity in Nanaimo.
August 31, 2015

Currently the **British Columbia Boys Choir** begins its seventh year of operations in Nanaimo offering two choirs: a Junior Choir and a more advanced choir for boys that have been in the Choir for a number of years. This report is compiled from the Choir's applications to the City of Nanaimo for funding where we have to report activity.

There is a need in the community for the BC Boys Choir – in its first year 26 boys joined the Choir. There is only one other Children's Choir in the region and its membership is mostly girls. When boys sing together, there is no bullying because all the boys are singing together – it becomes a cool thing to do. The Choir offers boys serious about performing an opportunity to do so with a high callibre choir. From the sold out houses at the Choir's concerts last season – there is an interest in the community in hearing the Choir in concert.

- No boys is turned away – if he wants to sing and cannot afford the tuition, the Choir offers a Bursary.
- The Choir has had an administrative office at the Centre for the Arts for the last three years.

2009-2010 Season: The BC Boys Choir are involved in the **Nanaimo Community** - in their **first** year they presented two concerts where they sold tickets at St. Paul's Anglican Church (Nanaimo) and St. Mary's Anglican Church (Nanoose); they performed four concerts at Nanaimo Senior's complex; at the Singing Christmas Tree at Woodgrove Centre and presented five school concerts in Nanaimo Elementary schools. The students see boys singing together and this encourages more boys to join their school choir and to sing.

2010-2011 Season: the BC Boys Choir of the Island presented and participated in the following:

- ✓ 6 school shows
- ✓ 1 Christmas Carol Show
- ✓ Participated in the Santa Claus Parade in Vancouver
- ✓ 2 concerts with the Vancouver Island Symphony for Christmas 2010
- ✓ 5 concerts at Seniors Homes in Nanaimo
- ✓ The Island Senior Choir joined the International Touring Choir for **Walk in Both Worlds Tour** – a Multicultural tour supported by **Embrace BC** to promote diversity through song and language. The **11 performances** took place in February in Nanaimo, Parksville, Qualicum, Port Alberni, Campbell River and Denman Island.
- ✓ **A concert** at the Port Theatre entitled **The Power of Music** *with* **special guests** *Nanaimo Youth Choir, Aspengrove Primary School Choir, School District 69 Children's Choir and Dover Bay School Choir.*
- ✓ In May 2011, the BC Boys Choir hosted **SongScapes on the Beach** in Parksville where they were joined on International Music Day by six island Choirs including the *Tidesmen, Village Voices, 3 school Choirs and Parksville Seniors Choir.* Each Choir performed at Rathtrevor Beach and everyone sang *Hymn to Freedom* together by Oscar Petersen.
- ✓ In October 2011, all BCBC members participated in **Walk-A-Song** in Burnaby where the BCBC sang two concerts and walked 10 km in Burnaby and Vancouver. The Choir raised over $7000 as each boy received pledges.

- **A SongWave Program was offered in Nanaimo in April 2010 and 2011** (a six week program to get boys singing!)

A **Special Pilot Project** was run at **Park Avenue School** from **February – May 2012** that took the same format as past SongWave Programs, but was for 12 weeks.

- 23 boys from five south Nanaimo schools participated and NO fee was charged.
- This project took place in the poorest catchment area of the province and it was specifically run as an after school program at Park Avenue because there is a strong tradition of everyone in the school singing.
- The Pilot Project was a great success in that 18 boys sang five concerts with the other BCBC Choirs in May 2012 in Nanaimo AND seven boys joined the Junior Choir this fall.

2011-2012 Season: the BC Boys Choir of the Island presented and participated in the following:

- ✓ 8 school/ education shows
- ✓ 2 Christmas concerts with the Tidesman Chorus in Nanaimo.
- ✓ A concert with Villages Voices in Qualicum Beach
- ✓ 5 concerts at Seniors Residencies in Nanaimo
- ✓ An Evening Concert at Brechin United Church on May 4 *with all 100 members of the BC Boys Choir.*
- ✓ Senior Members of the Island Choir toured with the International Touring Choir to Costa Rica.
- ✓ *Additional performances in Vancouver with the International Touring Choir.*

2012-2013 Season: the Nanaimo Chapter of the BC Boys Choir presented and participated in the following:

- ✓ 4 school/ education shows
- ✓ 2 Christmas concerts with the Tidesman Chorus.
- ✓ A concert with Villages Voices in Qualicum Beach
- ✓ 4 concerts at Seniors Residencies in Nanaimo
- ✓ The Choir hosted their annual Walk-A-Song Event in Nanaimo on Music Monday May 6, 2013. A FREE Concert at the Port Theatre with the Touring Choir and Town Choir from greater Vancouver finished the 10 km walk & sing around Nanaimo.
- ✓ A video was made of this Walk-A-Song Event in Nanaimo.
- ✓ In addition, senior members of the Nanaimo Choir were invited to join the International Touring Choir on tour in Northern British Columbia in December 2012.
- ✓ *Additional performances in Vancouver with the International Touring Choir.*

2013-2014 Season: the Nanaimo Chapter of the BC Boys Choir presented and participated in the following:

- ✓ 4 school/ education shows
- ✓ 2 Christmas concerts with the Tidesman Chorus.
- ✓ 3 concerts at Seniors Residencies in Nanaimo
- ✓ BCBC performed at Country Club Mall's Black Friday Event.
- ✓ A SongWave Boys Honour Choir Program for six weeks in spring 2014
- ✓ A Boys Fun Day for any boys to come and sing and participate in.
- ✓ All the members of the Island Choir performed at the Choir's 45th Anniversary Concert at the Chan Centre in Vancouver. 50 alumni returned to perform on stage as part of the celebration.

- ✓ A Bon Voyage Concert - part of the Choir's 45th Anniversary cross Canada tour was held at the Port Theatre on June 22, 2014.
- ✓ In addition, 4 members of the Nanaimo Choir toured across Canada with the International Touring Choir presenting 18 concerts in summer 2014. They performed the national anthems on Parliament Hill on Canada Day.
- ✓ A Yearend Bowling Party was held for all members at Brechin Lanes.
- ✓ *Additional performances in Vancouver with the International Touring Choir.*

2014-2015 Season: the Nanaimo Chapter of the BC Boys Choir presented and participated in the following:

- ✓ 6 school/ Education shows in Nanaimo Schools
- ✓ 2 Christmas concerts with the Yellowpoint Singers
- ✓ 3 concerts at Seniors Residencies in Nanaimo
- ✓ BCBC performed at Country Club Mall's Black Friday Event.
- ✓ Senior members toured with the International Touring Choir to the interior of British Columbia, and Victoria and Nanaimo for Christmas tour.
- ✓ A SongWave Boys Honour Choir Program for six weeks in spring 2015 where the Choir then performed at *Festival Nanaimo* making up the Pirate Choir for ***PirateFest Family FunDay*** in Nanaimo on March 28, 2015. Over 40 boys from Nanaimo participated.
- ✓ May 11, 2015 - A FREE CONCERT presented in partnership with the Port Theatre for citizens of Nanaimo featuring all BCBC Choirs - concert was sold out.
- ✓ *Additional performances in Vancouver with the International Touring Choir.*

Submitted by:
Margot Holmes, Executive Director
British Columbia Boys Choir.

BRITISH COLUMBIA | BC Registry Services

Mailing Address:
PO Box 9431 Stn Prov Govt
Victoria BC V8W 9V3
www.bcregistryservices.gov.bc.ca

Location:
2nd Floor - 940 Blanshard Street
Victoria BC
1 877 526-1526

RECEIPT

Form Filed:	BC Society Annual Report
Society Number:	S-0011220
Business Number:	133712851BC0001
Society Name:	BRITISH COLUMBIA BOYS CHOIR
Filing Date and Time:	January 14, 2015 03:12 PM Pacific Time
Fee	$25.00
Service Charge:	$00.00
Subtotal:	$25.00
Service Charge GST:	$00.00
Total:	$25.00

Payment Method:	Credit Card
Payment Invoice Number:	SOFI000001535479
Transaction ID:	8112026
Your Contact Name is:	Margot Holmes
Your Contact Telephone Number is:	250-729-5951
Credit Card Type:	VISA
Credit Card Number:	XXXXXXXXXXXXXXX
Authorization Number:	068456

BRITISH COLUMBIA | BC Registry Services

Mailing Address:
PO Box 9431 Stn Prov Govt
Victoria BC V8W 9V3
www.bcregistryservices.gov.bc.ca

Location:
2nd Floor - 940 Blanshard Street
Victoria BC
1 877 526-1526

2014 Annual Report
BC SOCIETY

FORM 11
SOCIETY ACT
Section 68

Filed Date and Time: **January 14, 2015 03:12 PM Pacific Time**

ANNUAL REPORT DETAILS

NAME OF SOCIETY	SOCIETY INCORPORATION NUMBER
BRITISH COLUMBIA BOYS CHOIR 150 COMMERCIAL ST NANAIMO BC V9R 5C6	**S-0011220**
	DATE OF INCORPORATION **November 6, 1974**
	DATE OF ANNUAL GENERAL MEETING (AGM) **October 29, 2014**

DIRECTOR INFORMATION as of October 29, 2014

Last Name, First Name, Middle Name:
KEOGH, ANTONNETTE

Physical Address:
16122-92ND AVE
SURREY BC V4N 3C4

Mailing Address:
16122-92ND AVE
SURREY BC V4N 3C4

Last Name, First Name, Middle Name:
LEWIS, MICHAEL

Physical Address:
4485 ROSS LANE
WEST VANCOUVER BC V7W 2Z2

Mailing Address:
4485 ROSS LANE
WEST VANCOUVER BC V7W 2Z2

Last Name, First Name, Middle Name:
MCKINNON, LYNN

Physical Address:
635 EAST 48TH AVENUE
VANCOUVER BC V5W 2E4

Mailing Address:
635 EAST 48TH AVENUE
VANCOUVER BC V5W 2E4

Last Name, First Name, Middle Name:

MITCHELL, AMBER

Physical Address:	**Mailing Address:**
2706 BEAVER CREEK CRES NANAIMO BC V9T 3K4	2706 BEAVER CREEK CRES NANAIMO BC V9T 3K4

Last Name, First Name, Middle Name:

RENZULLO, LISA

Physical Address:	**Mailing Address:**
3555 DOUGLAS RD BURNABY BC V5G 3P3	3555 DOUGLAS RD BURNABY BC V5G 3P3

Last Name, First Name, Middle Name:

VON KEYSERLINGK, MARINA

Physical Address:	**Mailing Address:**
522 E 8TH ST NORTH VANCOUVER BC V7L 1Z6	522 E 8TH ST NORTH VANCOUVER BC V7L 1Z6

Last Name, First Name, Middle Name:

ZANATTA, BIANCO FUSEO

Physical Address:	**Mailing Address:**
3660 EAST BOULEVARD VANCOUVER BC V6J 4B1	3660 EAST BOULEVARD VANCOUVER BC V6J 4B1

BRITISH COLUMBIA | BC Registry Services

SOCIETY ANNUAL REPORT
(FORM 11)
Filing Fee $25.00

Annual Report

1. Registration Number
S-0011220

2. Name of Society
British Columbia Boys Choir

FILE ONLINE

To file your BC Society Annual Report online, contact BC Registry Services at **1 877 526-1526** to have an access code mailed to the Registered Office of the society. Once the access code has been received, go to **www.bcregistryservices.gov.bc.ca** to file online.

PLEASE PRINT CLEARLY

3. Annual General Meeting Date

Date your Annual General Meeting was held: 2014/10/29
(YYYY/MM/DD)

If no Annual General Meeting was held, write "NO MEETING HELD" in the date field above.
NO MEETING HELD cannot be submitted for the current year until the year is over. Directors cannot be changed if no Annual General Meeting held.

4. Registered Office Address (Location of Records) – Additional $15.00 for Address Updates

Is this a change to your registered address from the previous year? ☐ Yes ☑ No

Physical Address Required. (Post Office Box alone will not be accepted.)	**Mailing Address** (If different from physical address.)
150 Commercial Street, Nanaimo, BC V9R 5C6	PO Box 321 Station A, Nanaimo, BC V9R 5L3

5. Society Email Address

choir@bcboyschoir.org

Enter one email address. Email address may be used as a contact for this form.

OFFICE USE ONLY

6. Society Directors

- One director must be a B.C. resident. This requirement does not apply to extraprovincial societies.
- Director addresses must be a physical address. Post Office Box alone is not accepted.
- Full names of directors are required, initials only are not accepted.

Last Name	First Name	Residential Address (Must be a physical address)	Postal Code
Keogh	Antonnette	16122-92nd Ave, Surrey, BC	V4N 3C4
Lewis	Michael	4485 Ross Lane, West Vancouver, BC	V7W 2Z2
McKinnon	Lynn	635 East 48th Ave., Vancouver, BC	V5W 2E4
Mitchell	Amber	2706 Beaver Creek Cres., Nanaimo, BC	V9T 3K4
Renzullo	Lisa	3555 Douglas Road, Burnaby, BC	V5G 3P3
von Keyserlingk	Marina	522 E 8th Street, North Vancouver, BC	V7L 1Z6
Zanatta	Bianco	3660 East Boulevard, Vancouver, BC	V6J 4B1

7. Signature

Sign here. *I certify that this information is accurate and complete.* **Date Signed** (YYYY/MM/DD)

8. Return Form and Fee to BC Registry Society

Mailing Address:
PO Box 9431 Stn Prov Govt, Victoria BC V8W 9V3

Physical Address:
200 - 940 Blanshard Street, Victoria BC V8W 3E6

Questions? Call 1 877 526-1526

Need help completing this form? Go to www.bcregistryservices.gov.bc.ca for further instructions.

Please make cheque payable to Minister of Finance. Write your incorporation/registration number on the cheque.

☑ **Checklist if Submitting by Mail:**

- ☐ **$25.00** Annual Report filing fee included.
- ☐ **$15.00** An additional fee is required if address updated within section 4, for a total fee of $40.00
- ☐ All data provided: Annual General Meeting date. Registered office address and director updates made if required.
- ☐ Form signed.

FILE ONLINE AT www.bcregistryservices.gov.bc.ca

If you wish to file your Annual Report online, please contact BC Registry Services at 1 877 526-1526 to have an access code mailed to the Registered Office of the society. Once the access code has been received, go to www.bcregistryservices.gov.bc.ca to file your Annual Report over the Internet. Payment is by credit card or BC OnLine deposit account. There is online information you can access to help you through the process. The fee to submit online is $25. If you are also changing your registered office address in British Columbia, there is an additional fee of $15.

If you need assistance to submit the Annual Report filing, either electronically or on paper, you can use the services of BC Registry Services' Preferred Service Provider Dye & Durham who will submit the filing on your behalf for an additional service fee. Complete and sign the form and mail it with a cheque payable to Dye & Durham for $41.64 (or $64.78 if you are also changing your registered office address). Your cancelled cheque will be your receipt. For more information, call toll free 1 800 665-6211 or visit www.dyedurhambc.com.

IMPORTANT INFORMATION ABOUT THE *SOCIETY ACT*

- *A society does not file their financial statements with the Registrar of Companies. However, a society is required to keep copies of financial* statements at the society's address and make them available to the public upon request.
- BC Registry Services staff do not examine changes to bylaws; instead, the registry is the repository of the bylaws for public access. A society that changes its bylaws must ensure their changes comply with section 6 of the *Society Act*, before filing them with the Registrar's office. If the society requires assistance with their bylaws, they may wish to seek legal advice.

INSTRUCTIONS FOR SOCIETIES IN BRITISH COLUMBIA

If you wish to file a paper Annual Report, please follow these instructions.

A Section 68 of the *Society Act* requires every society to file an Annual Report (Form 11) within 30 days after the annual general meeting was held. ***Information you enter in this report must be current as at the close of the annual general meeting.***

B Please read the section below titled **Important Information About the Annual Report** and then update this form if required by:
- entering the date of the Annual General Meeting in Item 3;
- entering the Address of the society in Item 4;
- providing your email address in Item 5;
- listing the names and residential addresses of all of the directors of the society in Item 6 (attach an additional sheet if more space is required for directors); and
- **signing this form in Item 7.**

C If a society has FAILED TO FILE its annual report with this office for two years, the Registrar may strike the society from the register and dissolve it.

D *Society forms are available from this office or your local* Service BC Centre.

E Please take a photocopy of this document if you require a copy for your records.

F Fees must be submitted with any documents you are filing. You may pay by cheque or money order payable to the Minister of Finance. Your cancelled cheque is your receipt.

G Please return the original Annual Report with any additional forms and fees to (Item 8):

Mailing Address	Physical Address
PO Box 9431 Stn Prov Govt	200 - 940 Blanshard Street
Victoria BC V8W 9V3	Victoria BC V8W 3E6

Freedom of Information and Protection of Privacy Act (FOIPPA) – Personal information provided on this form is collected, used and disclosed under the authority of the *FOIPPA* and the *Society Act* for the purposes of assessment. Questions regarding the collection, use and disclosure of personal information can be directed to the Executive Coordinator of the BC Registry Services at 1 877 526-1526, PO Box 9431 Stn Prov Govt, Victoria BC V8W 9V3.

IMPORTANT INFORMATION ABOUT THE ANNUAL REPORT

1. **Name of Society**
   This is the full legal name of the society as shown on the Certificate of Incorporation or Change of Name.
2. **Incorporation/Registration Number**
   This number is assigned at the time of incorporation/registration and is located at the top right-hand corner of the Certificate of Incorporation.
3. **Annual General Meeting**
   Show the date the annual general meeting was held. Section 56 of the *Society Act* requires every society to hold its first annual general meeting not more than 15 months after the date of incorporation. After that, an annual general meeting must be held at least once every calendar year and not more than 15 months after the adjournment of the previous annual meeting.
4. **Address of Society**
   A society must have an address in the Province to receive notices and communications, to be served documents and a location where the financial statements are kept. This address must be a complete physical address. You may include general delivery, post office box, rural route, site or comp. number as part of the address, but BC Registry Services cannot accept this information as a complete address. You must also include a postal code. If an area does not have street names or numbers, please provide a description that will readily allow a person to locate the office.

   If the address of the society has changed, you must include an additional filing fee of $15. The change is NOT effective until the day after the form is filed by the Registrar of Companies.
5. **Email Address**
   Provide an email address that we may use for future communications.
6. **Directors' Names and Residential Addresses**
   These are the full names and residential addresses of all directors. The full name of a director must include a last name, a first name and initial(s) if any.

   The *Society Act* defines a **director** to include a trustee, officer, member of an executive committee and a person occupying any such position by whatever name.

   The residential address of a director must be a complete physical address. You may include general delivery, post office box, rural route, site or comp. number as part of the address, but BC Registry Services cannot accept this information as a complete address. You must also include a postal code. If an area does not have street names or numbers, please provide a description that will readily allow a person to locate the office.

   Attach an additional sheet if more space is required for directors.
7. **Signature**
   This report must be originally signed by a current director, officer or society solicitor.

BRITISH COLUMBIA | BC Registry Services

REMINDER
Society Annual Report (Form 11)
Filing Fee: $25.00

2014 Annual Report

Incorporation Number: S-0011220

BRITISH COLUMBIA BOYS CHOIR
PO BOX 321 STATION A
NANAIMO BC V9R 5L3

FILE ONLINE NOW

To file your BC Society Annual Report immediately, go to:
www.bcregistryservices.gov.bc.ca
and use **ACCESS CODE: 133758201**.

Complete this section if submitting by mail.

Annual Reports submitted by mail may take up to eight weeks to be filed.
PLEASE PRINT CLEARLY.

1. Annual General Meeting Date

Date your Annual General Meeting was held: 2014/10/29
(YYYY/MM/DD)

If no Annual General Meeting was held, write "NO MEETING HELD" in the date field above.
NO MEETING HELD cannot be submitted for the current year until the year is over.

2. Registered Office Address (Location of Records) - Additional $15.00 for Address Updates

Physical Address Required. (Post Office Box alone will not be accepted.)

150 COMMERCIAL ST, NANAIMO BC V9R 5C6

Enter new physical address if it has changed.

Mailing Address (If different from physical address)

PO BOX 321 STATION A, NANAIMO BC V9R 5L3

Enter new mailing address if it has changed.

3. Society Email Address

choir@bcboyschoir.org

Update email address if it has changed. Email address may be used as a contact for this form.

OFFICE USE ONLY

4. Society Directors

- **Directors listed below cannot be changed if no meeting was held.**
- Director addresses must be a physical address. Post Office Box alone is not accepted.
- Full names of directors are required, initials only are not accepted.
- Draw a line through name if director has ceased, and amend the list in the space provided.

Last Name	First Name	Residential Address (Must be a physical address)	Postal Code
~~Goldstein~~	~~Larisse~~	~~2646 WEST 42ND~~ AVENUE, VANCOUVER BC	ON
Keogh	Antonnette	16122-92ND AVE, SURREY BC	V4N 3C4
~~Legovini~~	~~Shannon~~	22 - 7501 CUMBERLAND ST, BURNABY BC	ON
Lewis	Michael	4485 ROSS LANE, WEST VANCOUVER BC	V7W 2Z2
~~Li~~	~~Lisha~~	~~236 LEBLEU ST, COQUIT~~LAM BC	ON
Mckinnon	Lynn	635 EAST 48TH AVENUE, VANCOUVER BC	V5W 2E4
Renzullo	Lisa	3555 DOUGLAS RD, BURNABY BC	V5G 3P3
~~Sukunda~~	~~Natasha~~	~~5757 MAYVIEW CIRCLE,~~ BURNABY BC	ON
Zanatta	Bianco	3660 EAST BOULEVARD, VANCOUVER BC	V6J 4B1

5. Signature Margo Williams 2014/12/31

Sign here. *I certify that this information is accurate and complete.* **Date Signed (YYYY/MM/DD)**

6. Return Form and Fee to BC Registry Services

Mailing Address:
PO Box 9431 Stn Prov Govt, Victoria BC, V8W 9V3

Physical Address:
2nd floor, 940 Blanshard Street, Victoria BC, V8W 3E6

Questions? Call 1 877 526-1526

Need help completing this form? Go to www.bcregistryservices.gov.bc.ca for further instructions.

Please make cheque payable to Minister of Finance. Write your incorporation number S-0011220 on the cheque.

☑ **Checklist if Submitting by Mail:**

☐ **$25.00** Annual Report filing fee included.

☐ **$15.00** An additional fee is required if address updated within section 2, for a total fee of $40.00.

☐ All data provided: Annual General Meeting date. Registered office address and director updates made if required.

☐ Form signed.

Executive Director's Report

October 7, 2014

Margot C. Holmes, Executive Director

OUR MISSION

To instill in each boy a lifelong love of music

BRITISH COLUMBIA BOYS CHOIR

MEMBERSHIP:

Touring Choir: 29 members including 1 Fellow
Town Choir Burnaby: 7
Nanaimo Choir: 13

OFFICE ADMINISTRATION:

- **Patricia Cloran has** undertaken all the Choir's collecting of funds and banking last two years and *will continue to do this a couple of days each month this year. She knows the system and it will* be less expensive for us to hire her than teach this very time consuming task to someone else. will
- Rehearsal Assistant: **Anntonette Keogh** has agreed to continue as our Rehearsal Assistant at Burnaby rehearsals and concerts to assist with Front of House details and to come on tour when she is available. *Thank you Anntonette.*
- **Monique St. Pierre** continues to complete our **bookkeeping** on a monthly basis.
- Our yearend statements will be available in the next week. The preliminary statements are with the proposed Budget for 2014-15.

BCBC Clothing//Uniforms:

- *Some Island Choir members will join the Touring Choir for the December 2014 Tour . This* means we might require additional tux jackets and it does mean we cannot wear the Blue jackets because we do not have enough of these jackets in the sizes required.

PROGRAMS & SERVICES:

- **INTERNATIONAL TOURING CHOIR:** this program continues to have a strong steady membership with boys voices changing and leadership remaining in the Choir. There are eight new members this year.
- **Volunteer Credit for Secondary School students:** we will have activities this year where the members can gain their volunteer credit by assisting the Choir in leadership roles.
- **TOWN CHOIR:** the numbers are down for this group however we expect them to grow during *the fall with the new adopt -a-school partnership.*
- **Adopt a School:** The BCBC plans is to adopt up to 8 schools this year where we bring boys from these schools to participate in SongWave; Tony Araujo will go and work with schools, invite them to join SongWave and then take the BCBC to those schools to perform. Now that school has started we will approach schools and set dates for these events to take place. The goal continues to be to build membership.
- **BURNABY REHEARSALS**: Over the summer we had discussions with the **Shadbolt Centre** about availability of rehearsal rooms. We are very fortunate in that these are free of charge to the Choir because we are a resident artistic company of the Centre.
- **Deer Lake United Church** has allowed us to use their space for a fee.
- **Ryerson United Church, Vancouver is** booked for performance on Sun Dec. 7.
- **NANAIMO PROGRAMS:** our numbers in Nanaimo remains smaller in number than we would like - however we have boys that have been there for 4-6 years that want to keep singing and are ready to tour. We hope to move more boys into this program again through an invitation to participate in a SongWave Program after Christmas.

RECRUITMENT: Each year brings a different challenge related to membership.It is interesting this year that we spent very little money compared to other years and got the same response.

Line #	Operating Budget	Last Year	Current Year		Request	Request	Request
		Actuals:	Budget	Projected	14-15	Year 2	Year 3
31	Expenditures Retreat Fees	4173					
33	Artistic expenditures, including exhibition,						
	production, technical, programming and services						
33	Artists fees (conductors)	47052	40000		41000		
34	Artistic salaries (accompanist)	3225	3000		3200		
35	Production/Technical salaries and fees						
36	Exhibition/Programming/Production expenses	25390	15000		15000		
37	Touring expenses (BC Tour + Canadian Tour)	196182	4500		150,000		
38	Professional development programming						
39	Catalogue/Documentation/Publications - CD&Book	5958			3000		
40	Education (BC Tour)	4514	0		4500		
41	Other artistic program (uniforms)	2492	1000		1000		
	(please specify on reverse)						
42	Operating Expenditures	**288986**	**63500**		**217700**		
43	All administrative salaries & fees (including student)	50666	40,000		41000		
44	Rent or mortgage	2100	2100		2100		
45	marketing & promotion expenses	15530	10000		15000		
46	Fundraising Expenses - Fundraising events (gross)	2371	500		2000		
47	- Other fundraising						
48	office, telephobne, insurance, accounting	13166	12000		13000		
49	Interest & Bank charges	3971	3500		3500		
50	Total operating expenditures	**87,804**	**68,100**		**76,600**		
51	TOTAL EXPENDITURES (B)	**175,608**	**131,600**		**294,300**	0	0
52	Total Revenue (A)	**391,295**	**132,700**		**301,300**	0	0
53	Total expenditures (B)	**376,790**	**131,600**		**289,300**	0	0
54	Yearly cash surplus or deficit (C)	**11309**	**1100**		**5000**	0	0
55	Items relating to capital						
56	Amortization of capital assets (depreciation) (D)	3198					
57	Amortization of deferred contributions for capital assets (E)						
58	Yearly surplus or deficit before transfers (F)						
59	Accumulated surplus or deficit, beginning of year (G)						
60	Interfund transfers (H) (please specify on reverse)						
61	Accumulated surplus or deficit, end of year (I)						

62 BALANCE SHEET ITEMS (from financial statements) - Last Year Actuals Only

63	Current Assets						
64	Current Liabilities						
65	Working Capital						
66	Capital/Fixed Assets						
67	Designated Funds						

PLEASE PROVIDE DETAILS ON REVERSE

Teachers still are our best source and building the relationships with the school music specialists is critical. Packages went to all Burnaby, New Westminster, Vancouver and Nanaimo Schools in May and also again in early September encouraging music teachers to recommend boys that love to sing - however we are assuming that the fall mailing probably did not reach teachers due to the strike and just too much to do when they returned to school.

- We ran 40 ten second PSA running on CTV for a four week period during the following shows : Dr. Oz, the evening news and Letterman and on Channel 12 during the evening news.
- Social Media: Promotion of our video about the Choir

MEMBER FINANCIAL COMMITTMENT: *This is what the Board approved last Spring for the 2014-15 Season.*

Touring Choir: $900 Tuition *and* $500 Donation

- ✓ Sell $200 worth of Raffle Tickets (20 tickets x $10)
- ✓ Get $100 in Walk-A-Song pledges
- ✓ Member to purchase BCBC Stormtech Jacket
- ✓ Each family needs to purchase 12 tickets total for 3 BCBC concerts
- ✓ Tour with the Choir throughout the year.

Town Choir & VI Junior Choir: $300 & $200 donation/MFA

- ✓ Sell $100 worth of Raffle Tickets
- ✓ Get $100 in Walk-A-Song pledges
- ✓ Member to purchase BCBC Jacket
- ✓ Each family needs to purchase 4(Nanaimo) 6 (Burnaby) tickets throughout year.

VI Senior Choir – Van. Island: $400 Tuition & $200 donation/MFA

- ✓ Sell $100 worth of Raffle Tickets
- ✓ Get $100 in Walk-A-Song pledges
- ✓ Member to purchase BCBC Jacket
- ✓ Each family needs to purchase 4 tickets to Nanaimo concerts

CD SALES & BOOK SALES:

- Our CDs will be available through iTunes and also available through purchase on our website as of the end of September.
- We also are working on getting them into stores along with our BCBC Book for Christmas sales - we will prepare materials for people to take to the gift stores that they frequent and try to get exposure and revenue through the Christmas season.
- YouTube Channel for BCBC has been set up and our video from Walk-A-Song last year added.

Marketing and Promotion:

- A paid PSA through CTV Closed Captioning for two weeks at the beginning of September.
- All media were sent PSAs and information on the Choir registration and auditions.
- Follow-up occurred with families that expressed interest in the past.
- Follow-up with all SongWave members took place.
- All Greater Vancouver Schools were sent information at Labour Day weekend; however with the strike nothing has come from music teachers this year. They are our best source for referrals.

Concerts for Fall 2014 include the following:

Saturday November 29, 2014 - One Dream, One School Benefit Concert, St. Andrew's Wesley United

Friday December 5, 2014 - Penticton Community Concerts, British Columbia Boys Choir with Special Guest, Ken Lavigne, Cleland Theatre, (325 Power St.), Penticton, BC

Saturday December 6, 2014-British Columbia Boys Choir with Special Guest, Ken Lavigne, 7:00, St. Andrew's Presbyterian Church, (1136 - 6th Avenue), Kamloops, BC (Co presented with Ken Lavigne)
Sunday December 7, 2014 - British Columbia Boys Choir with Special Guest, Ken Lavigne 7 p.m. Ryerson United Church, (2195 W 45th Ave.), Vancouver, BC (Our BCBC Show)
Monday December 8, 2014 - Ken Lavigne's Christmas Concert with special guests, British Columbia Boys Choir, 7:30pm Royal Theatre (805 Broughton St.), Victoria, BC
Monday December 15, 2014 - British Columbia Boys Choir, Kelowna Community Concert Association - Kelowna Community Theatre, (1375 Water St)., Kelowna, BC.

Last year we brought in more corporate sponsorship than ever before:
$33,900 for the Canadian Tour
$6000 for the 45th Anniversary Book
$4500. for the 45th Anniversary Gala Concert Weekend

New payment Program using CHIMP:
I believe once people get on this - it will be beneficial. However we have not received payments in the first month that way we normally do.

Funding & Fundraising:

- **BCBC Raffle for 2013 Raffle** – we are currently seeking prizes. The raffle was not nearly as successful as last year - many parents just made a donation of $200.
- **Sponsorship/ Partnership Package** was developed for the Canadian Tour and it has been sent out. We are seeking $30,000 in sponsorship to meet the tour budget.
- *Fundscript & chocolate bars etc - I will discuss with the membership if they want to have* fundraising projects or do they just want to make a donation an receive a tax receipt. The same trend continues where we offer fundraising items to sell however the people that need to reach their MFA commitment are NOT the people participating in these fundraising activities. This is keeping our commitment to offering opportunities for people to raise funds in a variety of ways that best suit their lifestyles. **BOARD DISCUSSION**

2013 - 2014 Performances & Tours:

Runout performances throughout the year. in December - we are returning to Whistler and doing performances in Chilliwack and Sidney. All these dates are a result of our 45th Anniversary Season.

- **May 18, 2014 - 45th Anniversary Performance**
- **June 20, 21, 22, 2014 - Touring Show performances in Abbotsford, Vancouver and Nanaimo.**
- **June 27- July 27 - Canadian Tour - dates TBC**

Community Exposure and Profile Events:

- **Nov 30: Fundraising Event - Education a Village in Ethopia**
- **Dec 5: Shadbolt Centre Community Celebration**
- **Dec. 6 - CBC Food Bank Event**
- **Dec 7 - North Vancouver Christmas Light Up Event**

BCBC 45th Anniversary Celebration: the Anniversary Celebration and the BCBC Book are tied together. It is connecting with our Alumni that will make both a success.

The BCBC Book: we have made progress throughout the summer on the Book and Robert Buller from Reikos International is ready to begin writing the book next week. We are still hoping for Dec release.

- Robert Buller and I met with BCBC Founders in July 2013, at West Vancouver United Church: Gerald van Wyck, Donna Wong Juliani (Manager before me & Parent),Barry Rector, Assistant

Conductor with Don Forbes, Merle Rector, Hemerald Forbes, (Founder's widow); Cadda Tett," The Dutch Connection", Cam Haney and Doug Devillier , founding members .

- Cam Haney has been in touch with the charter members and asked them for stories.
- I went through the alumni list and asked for stories from key members that have been part of the Choir for the last 20 years. We want to be sure that all areas are covered.
- We have contracted Rosemary Phillips to do some interviews for this book - she has been part of what we have done for the last 15 years or so and it was the perfect tie in to get the stories from alumni members. This Contract falls within the budget for the book.
- All alumni that we have on email or post or Facebook have been contacted and asked for their stories... we also set up Constant Contact e newsletter as we have too many alumni to just send out regular email - sent out newsletter telling of plans for 45th Anniversary.
- The challenge at this point is to
- Teri Smith, a volunteer in Nanaimo continues to archive our BCBC archives and prepare them for the book. I will be going through all this material this weekend and then Teri will do final archiving
- Sponsorship proposals are out for the BCBC Book - we hope to hear within the month.
- In addition a letter will go out to alumni this fall asking for support of the BCBC Book and the BCBC Suitcase fund.
- Suggest that the BCBC might use some of the Barney Allen Endowment money for this book. A request would need to go to the committee requesting these funds. **Board Discussion**

May 17 & 18, 2014: 45th Anniversary Weekend

Tony Araujo and Gerald van Wyck composed a section of the letter that was sent to alumni in July 2013 - **attached.** They have chosen people to perform as soloists and to showcase in smaller ensembles. They will follow-up with the membership.

- Saturday afternoon rehearsal followed by a social event - **45th COMMITTEE TO PLAN Social event**
- Sunday Afternoon performance at Chan Centre or another location - TBC as Chan will cost around $8000. which is a huge amount of money. **BOARD DISUSSION**
- **Reception after the performance is very important - COMMITTEE TO PLAN**
- BCBC Alumni Facebook Group has been set up.

Canadian Tour Activities:

- All members have been advised that payment is required for the tour by the end of September 2013.
- The Abbotsford Youth Orchestra will make regular payments to the Choir for their tour.
- Deposits will be required for transportation and to hold hotels throughout the year beginning in October 2013.
- **Lobby to sing on Parliament Hill on Canada Day:** Boys have been asked to write letters to their MP's and to the Minister of Canadian Heritage Shelley Glover. The majority of these members have written these letters and the remainder will be asked to do so. In addition the Choir has sent letters to all MPs and we will also be soliciting our local government and MLA.
- Sponsorship Packages have been developed.
- New Photo will be taken by Dirk Heydemann next Wednesday to be used on promotional materials.
- Postcards have been sent to members from different places in Canada where we will travel.
- Provincial Tourism offices have sent materials about their province that we will use at the Canadian Night taking place at the Retreat weekend. Members will pick the province they want

to present to the rest of the Choir - the boys will work in groups of 4 and make presentations as we enter each province on tour. **CONFIDENTIAL as it is a surprise.**

July 15, 2013

Dear British Columbia Boys Choir Alumni Families

I hope this letter finds you well. The **British Columbia Boys Choir celebrates its 45th Anniversary** this coming season and we hope that we will see you during this Anniversary Season. Alumni members – we invite **you** and your family members who were involved in the Choir to join our **British Columbia Boys Choir Alumni Facebook Group** – if you are in touch with BCBC Alumni from your era in the Choir – please connect with them and tell them about our plans. BCBC Families to connect on Facebook (closed group): alumnibcbc@groups.facebook.com

BCBC Stories & Memorable Events: The Choir will be **creating a beautiful historical "coffee table" book to celebrate the BCBC's 45 years of teaching boys to sing and perform.** We are very fortunate in securing the services of ***Reikos International,*** a small local publishing firm that specializes in such projects. Robert Buller from *Reikos* has been very generous in giving us a heavily discounted price for their work and has promised a top quality project. We are asking alumni and their families to send us your favourite stories from BCBC events, concerts and tours and these will make up the majority of the book along with photos and historical information about the Choir. **The deadline to submit story suggestions and memorable events is Sept.15 as we want to have this book finished for December 1 so it can be sold during the Christmas holiday season. Please find the questionnaire enclosed that needs to be completed and returned to us.**

PLEASE ACT NOW!

Of course we are planning a **45th Gala Celebration Concert** where you are invited to come and socialize and sing in the Alumni Choir under the direction of our Artistic Director, Tony Araujo and Conductor Emeritus, Gerald van Wyck. **Mark the dates: May 17 & 18, 2014** (May long weekend).

Here is a note from Tony and Gerry....

We have had a wonderful time reviewing the "greatest hits" from past decades of music, and putting together a selection of pieces each with their own special memories. We are really hoping you will be a part of our special Alumni Choir and ensembles that will perform memorable BCBC classics, including *Northwest Passage, Frobisher Bay, Song for the Mira, El Grillo, Amazing Grace and Piet Hein.*

We have scheduled a mass choir rehearsal, for those alumni who are in town, on Monday May 12th at 7 p.m. to 9 p.m.; we have also scheduled a practice during the weekend of our concert, Saturday May 17th at 2 p.m. – 5 p.m., which will be followed by an alumni dinner. Our dress rehearsal will be on Sunday afternoon, May 18th at 2 p.m., just prior to the 4 p.m. concert time. For those from out of town, we will be compiling web resources that will make it easy for you to prepare ahead of time, and dust off those musical memories!

Box 321 Nanaimo, British Columbia, Canada V9R 5L3 www.bcboyschoir.org choir@bcboyschoir.org

2

We would be most honored to have you join us and celebrate this wonderful milestone, "Songs and Stories of the British Columbia Boys Choir". We truly hope you can take part in
this incredible BCBC 45th Anniversary Celebration! **We need to know early in 2014 if you will be singing with the Choir – please confirm.**

The BCBC will finish the year with a **Cross Canada Tour in July 2014** to celebrate 45 years of singing by performing in each province. We will be on the road for a month... longer than usual and the boys will have an opportunity to see our beautiful country. The show is called ***O Canada - Our Home – Songs & Stories of Canada.***

The Choir is seeking **sponsors and donors** for the **BCBC Book, 45th Gala Concert** and the **Choir's Canadian Tour**; if you work with a company that sponsors the arts, will you let me know if you think they might support our work. Your personal ongoing support of the British Columbia Boys Choir is gratefully appreciated and needed. A tax-receiptable donation of $10 a month makes a difference to helping boys participate. Thank you.

Looking forward to a year of BCBC Memories!

PLEASE ACT NOW!
Kindest Regards
BRITISH COLUMBIA BOYS CHOIR

Margot C. Holmes
Executive Director
Tollfree: 1-888-909-8282 (Office)

P.S If you do not wish to receive email from the Choir, please let us know.

BRITISH COLUMBIA BOYS CHOIR

FINANCIAL STATEMENTS

(Unaudited)

FOR THE YEAR ENDED AUGUST 31, 2014

BRITISH COLUMBIA BOYS CHOIR
INDEX TO FINANCIAL STATEMENTS
AUGUST 31, 2014

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Monique St.Pierre
Accounting Services

#107 – 4965 Vista View Crescent
Nanaimo, BC V9V 1S1
Telephone: 751-0336

- NOTICE TO READERS -

To the Directors of British Columbia Boys Choir

I have prepared the accompanying Balance Sheet as at August 31, 2014 and the Statement of Income for the year then ended, from information supplied by the management of **British Columbia Boys Choir**.

In all material respects, these financial statements were prepared in accordance with Canadian generally accepted accounting principles.

Monique St.Pierre
Bookkeeper

October 26, 2014
Nanaimo, BC

BRITISH COLUMBIA BOYS CHOIR

STATEMENT OF FINANCIAL POSITION
(Unaudited)

AS AT AUGUST 31, 2014

	2014	2013
ASSETS		
Current Assets		
Cash	$ 350	$ 71
Accounts Receivable	-	-
Accounts Receivable Other (Note 6)	10,414	-
GST/HST Receivable	2,948	4,132
Inventory	20,055	10,454
Guaranteed Investment Certificate	31,770	36,465
Prepaid Expenses	2,647	4,974
	$ 68,185	$ 56,097
Capital Assets (Note 2)	$ 13,331	$ 13,041
	$ 81,516	$ 69,138
LIABILITIES		
Current Liabilities		
Bank Overdraft (Note 3)	$ 41,450	$ 25,449
Accounts Payable and Accrued Liabilities	39,724	2,810
Unearned Grants (Note 4)	0	2,000
Deferred Revenue (Note 5)	0	44,684
	81,174	74,943
NET ASSETS		
Unrestricted	$ (31,428)	$ (33,215)
Externally Restricted Funds (Note 7)	$ 31,770	$ 35,633
	$ 342	$ 2,419
TOTAL EQUITY		
TOTAL LIABILITIES & EQUITY	$ 81,516	$ 69,138

APPROVED ON BEHALF OF THE BOARD:

_____ Director

_____ Director

BRITISH COLUMBIA BOYS CHOIR

STATEMENT OF CHANGES IN NET ASSETS
(Unaudited)

FOR THE YEAR ENDED AUGUST 31, 2014

			2014	2013
	Externally Restricted	Unrestricted	Total	Total
Net Assets, Beginning of Year	$ 36,304	$ (42,270)	$ (5,966)	$ 2,258
Excess (Deficiency) of Receipts over Expenditures	$ 466	$ 10,842	$ 11,308	$ (8,224)
Interfund Transfers	(5,000)	-	-	-
Net Assets, End of Year	$ 31,770	$ (31,428)	$ 342	$ (5,966)

BRITISH COLUMBIA BOYS CHOIR

STATEMENT OF OPERATIONS
(Unaudited)

FOR THE YEAR ENDED AUGUST 31, 2014

	2014			2013
	Restricted Fund	Unrestricted Funds	Total	Unrestricted Funds
Income				
Tuition	-	$33,234	$33,234	$35,238
Project Income	-	-	-	6,728
Fundraising	-	4,017	4,017	21,499
CD/Video/Book	-	11,153	11,153	-
45th Anniversary Events	-	8,877	8,877	-
Concert Revenue	-	18,201	18,201	6,399
BC Gaming Grant	-	42,400	42,400	21,000
Foundation Grants	-	2,022	2,022	4,044
Donations	-	41,211	41,211	26,148
Government Grants	-	9,050	9,050	5,435
Sponsorship	-	12,250	12,250	-
Tour Revenue	-	208,289	208,289	13,992
Other Income	466	125	591	900
	466	390,830	391,296	137,340
Expenses				
Accounting & Legal & Consulting	-	$ 3,592	3,592	$ 1,380
Advertising & Promotions	-	10,577	10,577	5,934
Amortization	-	3,198	3,198	3,260
Bank Charges & Interest	-	3,971	3,971	4,025
CD/Video/Book	-	6,365	6,365	-
Concert Production	-	3,748	3,748	4,783
Conductors, Accompanist & Subcontracts	-	103,044	103,044	91,939
Dues & Memberships	-	748	748	130
Fundraising	-	4,144	4,144	3,584
45th Anniversary Events	-	14,475	14,475	-
Hall Rentals	-	4,301	4,301	3,052
Insurance	-	2,759	2,759	1,437
Music	-	1,710	1,710	4,335
Office	-	5,789	5,789	3,868
Project Expenses	-	-	-	2,549
Retreat Weekend	-	4,172	4,172	1,690
Telephone	-	645	645	537
Touring Expense	-	202,625	202,625	12,328
Website & App	-	4,124	4,124	735
	$ -	$ 379,988	$ 379,988	$ 145,564
Excess (Deficiency) of Receipts over Expenditures	$ 466	$ 10,842	$ 11,308	$ (8,224)

BRITISH COLUMBIA BOYS CHOIR

NOTES TO THE FINANCIAL STATEMENTS
(Unaudited)

FOR THE YEAR ENDED AUGUST 31, 2014

1 Purpose of Organization

The Society's primary goal is to provide an opportunity to boys with musical ability to pursue and develop their talent in a safe and nurturing environment associated with qualified professional instruction.

The British Columbia Boys Choir Society is incorporated under the Society Act of British Columbia as a not-for-profit organization and is a registered charity under the Income Tax Act.

2 Summary of Significant Accounting Policies

The following is a summary of the significant accounting policies used by management in the preparation of these financial statements:

a) Revenue recognition

The society follow the deferral method of accounting for contributions which includes grants and donations. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Tuition fees are accounted as for as deferred revenue and recognized in income as related expenses are incurred. Grants received for a specific project or purpose are accounted for as deferred revenue and are recognized in income as related costs are incurred. Revenue from other sources is recognized when the amount is estimatable and collection is reasonably assured.

b) Inventory

Inventories are measured at the low of cost and net realizable value, with cost being determined using weighted average cost method. Net realizable is the estimated selling price in the ordinary course of business, less any applicable variable selling costs

c) Capital assets

Capital assets are recorded at cost and is being amortized over its estimated useful life on the declining balance basis. The annual amortization rates are as follow:

Equipment	20%
Uniforms	20%
Music Sheets	20%

d) Donated materials and services

These financial statements do not reflect the substantial value of services contributed by institutions, board members and other interested parties.

e) Financial instruments

Financial instruments are classified into one of these five categories: held-for-trading, held-to-maturity loans and receivables, available-for-sale financial assets or other liabilities. All financial instruments are initially measured in the balance sheet at fair value except for certain related party transactions. Subsequent measurement and changes in fair value will depend on their initial classifications as follows: loans and receivables, held-to-maturity investments and other liabilities are measured at amortized cost using the effective interest method; held-for-trading financial assets are measured at fair value and changes in fair value are recognized as revenue in the statement of operations, deferred or reported as a direct increase in net assets, depending on the nature of any external restrictions imposed on the investment income; available-for-sale financial instruments are measured at fair value with changes in fair value recorded in net assets or in the appropriate deferred contributions balance until the asset is removed from the statement of financial position.

The Society has classified its cash and cash equivalents as held-for-trading, which are measured at fair value. Accounts receivable are classified as loans and receivables which are measured at amortized cost. Accounts payable and accrued liabilities are classified as other liabilities, which are measured at amortized cost.

f) Uses of estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires the Board to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of receipts and expenditures during the reporting period. Actual results could differ from those estimates.

g) Capital disclosures

In accordance with CICA Handbook section 1535 "Capital Disclosures", for non-publicly accountable enterprises, the Society is required to disclose: i) externally-imposed restrictions on capital; ii) whether the restrictions were complied with; and iii) the consequences if they are not complied with.

The Society has no external restrictions on capital.

3 Bank Overdraft

The business line of credit has been authorized by the TD Canada Trust to a maximum of $40,000. The line is secured by the Barney Allen trust fund accounts and interest is payable monthly and is calculated based on prime rate plus 2% per annum.

4 Unearned Grants

No unearned grants were received in 2013-2014

5 **Deferred Revenue**

No deferred revenue was received in 2013-2014.

6 **Accounts Receivable Other**

This account includes revenue intended for the 2013-2014 fiscal year but not received until the start of 2014-2015. This includes tour revenue, donations, a foundation grant, Walk-a-Song donations and Federal Wage Subsidy Grant.

7 **Externally Restricted**

Restricted funds consist of a trust fund set up by the Estate of the late Barney Allen. These funds are held in trust for the British Columbia Boys Choir and expenditures must be approved by the Trust Committee. Interest earned on the funds is reinvested within the fund. These funds are available to provide assistance to both current choir members and qualified alumni.

Financial Form for Arts Organizations

Organization Name:	British Columbia Boys Choir	2013- 2014	2014 -15		2015-2016		
Line #	**Operating Budget**	**Last Year**	**Current Year**		**Request**	**Request**	**Request**
		Actuals	**Budget**	**Projected**	**Year 1**	**Year 2**	**Year 3**
1	Revenue		Request Year				
2	Earned Revenue						
3	Admissions/Box office/Subscriptions	26953	15,000		11,000		
4	Fees (BC Tour dates)	13263	12000		12750		
5	Member Fundraising Projects	2969	3000		3000		
6	Membership dues or fees (not tax receiptable)	33,233	36,500		34,500		
7	Sales and commissions CDs & uniforms & Book	12201	5000		3000		
8	Other earned revenue (Canadian Tour)	195151			150000		
	Restricted funds (Alumni Fund)						
9	Total earned revenue	**283770**	**71,500**		**214,250**		
10	Private Sector Revenue						
11	Individual donations	16,319	9500				
12	Corporate donations	1169	1500		5000		
13	Corporate sponsorships	12250	2500				
14	Foundation & Service Clubs grants	2522	2500		10000		
15	Fundraising events (gross) Auction	17327	17000				
16	Other private sector revenue Walk-A Song	5897	5000		5000		
17	Total private sector revenue	**55,484**	**38,000**		**20,000**		
18	Government revenue						
19	Canada Council -Operating						
20	-Project						
21	Other Federal Summer Works	4850					
22	BC Arts Council -Operating						
23	-Annual						
24	-Project						
25	Municipal -City of Nanaimo	2200	2200		2500		
26	-Other North & West Vancouver	2000			2000		
27	Other government						
	BC Gaming	42400	21000		21000		
28	Total government revenue	**51450**	**23200**		**25500**		
29	Other revenue	591					
	(please indicate source and amounts on reverse)						
30	TOTAL REVENUE (A)	**391,295**	**132,700**	0	**259,750**	0	0

PLEASE PROVIDE DETAILS ON REVERSE

Organization's notes to Revenue section of the financial form
Include brief explanations of Other earned, Other private sector, Other government and Other revenue (if used). Also include any other brief explanatory notes that relate to this section of the form.
Attach longer notes as an appendix.

Line 3: Each year the BC Boys Choir does a different number of concerts in a variety of ways. This year more professional concert promoters in Greater Vancouver booked the Choir and so Choir revenue is received through fees (line 4) as opposed to Box office revenue.

Line 7: BCBC has new CD and 45th Anniversary Book so there will be new revenue.

Line 8: Canadian Tour grant showing money in and out (tour funds are kept separate from operating funds)

Organization's notes to Expenditures and Surplus/Deficit sections of the financial form
Include brief explanations of Other artistic program & services expenditures, Other operation expenditures interfund transfers. Also include any other brief explanatory notes that relate to these section of the form. Attach longer notes as an appendix.

Line 37: Touring expenses: International tour in 2016.

2014 - 2015 British Columbia Boys Choir Board of Directors

LAST NAME	FIRST NAME	Position	ADDRESS	CITY	PROV	P-CODE
Keogh	Anntonette	Vice President	16122 92nd Ave	Surrey	BC	V4N 3C4
Sukunda	Natasha	Treasurer	5757 Mayview Cir	Burnaby	BC	V5E 4B7
Legovini	Shannon	Secretary	22-7501 Cumberland St	Burnaby	BC	V3N 4Y6
Mackinnon	Lynn	President	635 East 48th Ave	Vancouver	BC	V5W 2E4
Lewis	Michael	Past President	4485 Ross Lane	West Vancouver	BC	V7W 2Z8
Zanatta	Bianca Fusco	Member at Large	3660 East Blvd.	Vancouver	BC	V6J 4B1
Mitchell	Amber	Member at Large	321 Machleary Street	Nanaimo	BC	V9R 3G8
Li	Lisha	Member at Large	236 Lebleu Street	Coquitlam	BC	V3K 4L6
Renzullo	Lisa	Member at Large	3555 Douglas Road	Burnaby	BC	V5G 3P3

British Columbia Boys Choir
Annual Meeting
October 29, 2014
Deer Lake United Church

Attendees:

Shannon Legovini, Megan Owen, Beatrice Anolersen, Catherine Yong, Michelle Zheng, Valerie Sarre, Jorge Mora, Michele Kuo, Cathy Chiang, Mariana von Keyserliayk, Grant Morgan, Anna-Louise Pentland, Rita Copellini, Tricia MacLean, Claudia Tarugua, Elizabeth Pratt

1.0 Meeting called to order at 6:45pm

2.0 Approval of Annual General Meeting Minutes- October 30, 2013

Motion to approve Minutes from October 30, 2013

- Motion tabled by Shannon Legovini and seconded by ????

3.0 Presidents Report

- Focus of the Board for the upcoming year will be around the development of a 5 year Strategic Plan
- This year there has been a focus on the development of Board materials, job descriptions and contracts.
- An Operational review was completed this year to determine if there were significant changes that could be made to structure or operations of the organization. Only minor issues were identified and are being examined by the Board. The overall feedback from the review was very positive.
- Thank you to Shannon Legovini, Larisse Goldstein and Lisha ??? who have all served on the Board for a number of years and have decided to step down. Their contributions to the Board have been significant.
- On behalf of the Board would like to extend thanks to Margot and Tony for all of the work around the 45th Anniversary and the cross Canada tour.

Motion: To accept Presidents Report: Shannon Legovini and seconded by Anna Louise Pentland. Motion carried.

4.0 Financial Report

- Margot presented the unaudited financial report.
- We ended the year with a surplus but we still have challenges around cash flow.
- Last year we had significant donations due to the cross Canada tour.
- The debt the choir carries is a long standing issue covering 10 + years or longer.

- Suggestion was made to look at how much tuition has gone up over the past 10 years. Are we keeping pace with the rate of inflation?
- Board is committed to ensuring tours do not put us in a difficult financial position.
- Question was tabled about the ability of the organization to apply for grants. Margot updated the membership that as an organization we don't fit into the artistic granting category

Motion: To accept the Financial Report: ?????? and seconded by ??????

4.0 Update from Artistic Director

- Tony expressed appreciation to the boys and families for their ongoing commitment to learning and mastering their repetoire
- Please be aware of the learning schedule and support boys to complete their homework
- Please review the schedule for performances this year and notify Margot of any conflicts. It is important to know of planned absences in advance as it can impact on the repertoire chosen for a concert

5.0 Executive Directors report

- Margot thanked the parent community for their support of the boys and to the organization.
- Request to membership to focus on sales for the Christmas show. This is a key fundraiser for us and would significantly assist with cash flow.
- Reminder to parents of the new App that is available. All rehearsals and shows are listed there.
- Would like to continue to develop the membership of the choir. Experience has been that it is the personal connections that bring boys to the choir.
- Suggestion was made to provide music teachers with a complementary ticket to our Christmas concert.
- Could we have a parent Facebook page that could support building more of a community, sharing of uniform supplies, carpooling etc? This will be explored.
- Tour was a tremendous success all shows were very positive and well received
- Thank you to the Board members for their support related to the planning and hosting of the 45th Anniversary activities.

Motion to accept the Report of the Executive Director: ???? and seconded by ????

7. Election of Directors

Lynn MacKinnon introduced the proposed Slate of Board Members.

- Anntonette Keogh (Surrey)
- Michael Lewis (West Vancouver)
- Lynn MacKinnon (Vancouver)

- Lisa Renzullo (Burnaby)
- Amber Mitchell (Nanaimo)
- Bianco Fusco-Zanatta (Vancouver)
- Nina van Keyelingk (West Vancouver)

Nominations were called three times from the floor. None came forward. The proposed slate of officer were elected by acclamation for a one year period of time.

8.0 Adjournment of meeting

Motion to adjourn at 7:30 pm by and seconded by ??????